

**JACKSON BOARD OF EDUCATION
PAYROLL CUTOFF SCHEDULE
2020-2021 SCHOOL YEAR**

EXTRA DAYS WORKED:	SUBMIT TO PAYROLL OFFICE BY:	PAYABLE ON:	EXPLANATION
06/06/20-06/19/20	Monday, June 22, 2020	Wednesday, July 1, 2020	
06/20/20-07/03/20	Monday, July 6, 2020	Thursday, July 16, 2020	
07/04/20-07/17/20	Monday, July 20, 2020	Thursday, July 30, 2020	Free ride 12 months Only
07/18/20-07/31/20	Monday, August 3, 2020	Thursday, August 13, 2020	
08/01/20-08/14/20	Tuesday, August 18, 2020	Friday, August 28, 2020	
		Tuesday, September 8, 2020	Free ride 10 months Only NO EXTRA PAY
08/15/20-08/28/20	Tuesday, September 1, 2020	Friday, September 11, 2020	
08/29/20-09/11/20	Tuesday, September 15, 2020	Friday, September 25, 2020	
09/12/20-09/25/20	Tuesday, September 29, 2020	Friday, October 9, 2020	
09/26/20-10/09/20	Tuesday, October 13, 2020	Friday, October 23, 2020	
10/10/20-10/16/20	Tuesday, October 20, 2020	Friday, October 30, 2020	1 WEEK EARLY CUT OFF
10/17/20-10/30/20	Tuesday, November 10, 2020	Friday, November 20, 2020	
10/31/20-11/20/20	Monday, November 23, 2020	Friday, December 4, 2020	3 WEEKS CUT OFF
11/21/20/12/04/20	Tuesday, December 8, 2020	Friday, December 18, 2020	
12/05/20-12/11/20	Friday, December 11, 2020	Wednesday, December 23, 2020	Free ride (10 AND 12)/EARLY SUBMISSION
12/12/20-12/25/20	Tuesday, January 5, 2021	Friday, January 15, 2021	
12/26/20-01/15/21	Tuesday, January 19, 2021	Friday, January 29, 2021	3 WEEKS CUT OFF
01/16/21-01/29/21	Tuesday, February 2, 2021	Friday, February 12, 2021	
01/30/21-02/12/21	Tuesday, February 16, 2021	Friday, February 26, 2021	
02/13/21-02/26/21	Tuesday, March 2, 2021	Friday, March 12, 2021	
02/27/21-03/12/21	Tuesday, March 16, 2021	Friday, March 26, 2021	
03/13/21-03/19/21	Monday, March 22, 2021	Thursday, April 1, 2021	1 WEEK EARLY CUT OFF AND SUBMISSION
03/20/21-04/09/21	Tuesday, April 13, 2021	Friday, April 23, 2021	3 WEEKS CUT OFF
04/10/21-04/23/21	Tuesday, April 27, 2021	Friday, May 7, 2021	
04/24/21-05/07/21	Tuesday, May 11, 2021	Friday, May 21, 2021	
05/08/21-05/21/21	Tuesday, May 25, 2021	Friday, June 4, 2021	
05/22/21-06/04/21	Tuesday, June 8, 2021	Friday, June 18, 2021	PAY FOR 10 AND 12 MONTH EMPS (TENTATIVE LAST DAY)
06/05/21-06/18/21	Tuesday, June 22, 2021	Thursday, July 1, 2021	
Vouchers/payroll needing additional approval signatures must be into appropriate offices (2) days prior to "Submit to Payroll Office By" date.			
		: "FREE- RIDE" PAY	