

**JACKSON BOARD OF EDUCATION
PAYROLL CUTOFF SCHEDULE
2021-2022 SCHOOL YEAR**

EXTRA DAYS WORKED START	EXTRA DAYS WORKED ENDED	FINAL APPROVAL TO PAYROLL OFFICE BY:	PAYABLE ON:	EXPLANATION
Saturday, June 5, 2021	Friday, June 18, 2021	Monday, June 21, 2021	Thursday, July 1, 2021	
Saturday, June 19, 2021	Friday, July 2, 2021	Monday, July 5, 2021	Thursday, July 15, 2021	
Saturday, July 3, 2021	Friday, July 16, 2021	Monday, July 19, 2021	Thursday, July 29, 2021	Free ride 12 months Only
Saturday, July 17, 2021	Friday, July 30, 2021	Monday, August 2, 2021	Thursday, August 12, 2021	
Saturday, July 31, 2021	Friday, August 13, 2021	Tuesday, August 17, 2021	Friday, August 27, 2021	
			Thursday, September 9, 2021	Free ride 10 months Only EXTRA PAY NO
Saturday, August 14, 2021	Friday, August 27, 2021	Tuesday, August 31, 2021	Friday, September 10, 2021	
Saturday, August 28, 2021	Friday, September 10, 2021	Tuesday, September 14, 2021	Friday, September 24, 2021	
Saturday, September 11, 2021	Friday, September 24, 2021	Tuesday, September 28, 2021	Friday, October 8, 2021	
Saturday, September 25, 2021	Friday, October 8, 2021	Tuesday, October 12, 2021	Friday, October 22, 2021	
Saturday, October 9, 2021	Friday, October 15, 2021	Tuesday, October 19, 2021	Wednesday, November 3, 2021	1 WEEK EARLY CUT OFF
Saturday, October 16, 2021	Friday, November 5, 2021	Tuesday, November 9, 2021	Friday, November 19, 2021	3 WEEKS CUT OFF
Saturday, November 6, 2021	Friday, November 19, 2021	Tuesday, November 23, 2021	Friday, December 3, 2021	
Saturday, November 20, 2021	Friday, December 3, 2021	Tuesday, December 7, 2021	Friday, December 17, 2021	
Saturday, December 4, 2021	Friday, December 10, 2021	Tuesday, December 14, 2021	Thursday, December 23, 2021	Free ride (10 AND 12)/1 WEEK EARLY CUTT OFF SUBMISSION
Saturday, December 11, 2021	Friday, December 31, 2021	Tuesday, January 4, 2022	Friday, January 14, 2022	3 WEEKS CUT OFF
Saturday, January 1, 2022	Friday, January 14, 2022	Tuesday, January 18, 2022	Friday, January 28, 2022	
Saturday, January 15, 2022	Friday, January 28, 2022	Tuesday, February 1, 2022	Friday, February 11, 2022	
Saturday, January 29, 2022	Friday, February 11, 2022	Tuesday, February 15, 2022	Friday, February 25, 2022	
Saturday, February 12, 2022	Friday, February 25, 2022	Tuesday, March 1, 2022	Friday, March 11, 2022	
Saturday, February 26, 2022	Friday, March 11, 2022	Tuesday, March 15, 2022	Friday, March 25, 2022	
Saturday, March 12, 2022	Friday, March 25, 2022	Tuesday, March 29, 2022	Friday, April 8, 2022	
Saturday, March 26, 2022	Friday, April 1, 2022	Tuesday, April 5, 2022	Thursday, April 14, 2022	1 WEEK EARLY CUT OFF
Saturday, April 2, 2022	Friday, April 22, 2022	Tuesday, April 26, 2022	Friday, May 6, 2022	3 WEEKS CUT OFF
Saturday, April 23, 2022	Friday, May 6, 2022	Tuesday, May 10, 2022	Friday, May 20, 2022	
Saturday, May 7, 2022	Friday, May 20, 2022	Tuesday, May 24, 2022	Friday, June 3, 2022	
Saturday, May 21, 2022	Friday, June 3, 2022	Tuesday, June 7, 2022	Thursday, June 16, 2022	PAY FOR 10 AND 12 MONTH EMPS (TENTATIVE LAST DAY)
Saturday, June 4, 2022	Friday, June 17, 2022	Tuesday, June 21, 2022	Friday, July 1, 2022	PAID ON JUNE 30, 2022
Vouchers/payroll needing additional approval signatures must be into appropriate offices (2) days prior to "Submit to Payroll Office By" date.				
				:"FREE-RIDE" PAY

*Dates subject to change