

**JACKSON BOARD OF EDUCATION
PAYROLL CUTOFF SCHEDULE
2022-2023 SCHOOL YEAR**

EXTRA DAYS WORKED START	EXTRA DAYS WORKED ENDED	FINAL APPROVAL TO PAYROLL OFFICE BY:	PAYABLE ON:	EXPLANATION
Saturday, June 4, 2022	Friday, June 17, 2022	Monday, June 20, 2022	Thursday, June 30, 2022	Free ride 12 months Only - Belong July 1st 2022
Saturday, June 18, 2022	Friday, July 1, 2022	Tuesday, July 5, 2022	Thursday, July 14, 2022	
Saturday, July 2, 2022	Friday, July 15, 2022	Monday, July 18, 2022	Thursday, July 28, 2022	
Saturday, July 16, 2022	Friday, July 29, 2022	Monday, August 1, 2022	Thursday, August 11, 2022	
Saturday, July 30, 2022	Friday, August 12, 2022	Monday, August 15, 2022	Thursday, August 25, 2022	
Saturday, August 13, 2022	Friday, August 26, 2022	Monday, August 29, 2022	Tuesday, September 6, 2022	FIRST PAY DAY FOR 10 AND 12 MONTH EMPLOYEE
Saturday, August 27, 2022	Friday, September 9, 2022	Tuesday, September 13, 2022	Friday, September 23, 2022	
Saturday, September 10, 2022	Friday, September 23, 2022	Wednesday, September 28, 2022	Friday, October 7, 2022	
Saturday, September 24, 2022	Friday, October 7, 2022	Tuesday, October 11, 2022	Friday, October 21, 2022	
Saturday, October 8, 2022	Friday, October 21, 2022	Tuesday, October 25, 2022	Friday, November 4, 2022	
Saturday, October 22, 2022	Friday, November 4, 2022	Monday, November 7, 2022	Friday, November 18, 2022	
Saturday, November 5, 2022	Friday, November 18, 2022	Monday, November 21, 2022	Friday, December 2, 2022	
Saturday, November 19, 2022	Friday, December 2, 2022	Tuesday, December 6, 2022	Friday, December 16, 2022	
Saturday, December 3, 2022	Friday, December 9, 2022	Tuesday, December 13, 2022	Friday, December 23, 2022	Free ride (10 AND 12)/1 WEEK EARLY CUTT OFF SUBMISSION
Saturday, December 10, 2022	Friday, December 30, 2022	Tuesday, January 3, 2023	Friday, January 13, 2023	3 WEEKS CUT OFF
Saturday, December 31, 2022	Friday, January 13, 2023	Tuesday, January 17, 2023	Friday, January 27, 2023	
Saturday, January 14, 2023	Friday, January 27, 2023	Tuesday, January 31, 2023	Friday, February 10, 2023	
Saturday, January 28, 2023	Friday, February 10, 2023	Tuesday, February 14, 2023	Friday, February 24, 2023	
Saturday, February 11, 2023	Friday, February 24, 2023	Tuesday, February 28, 2023	Friday, March 10, 2023	
Saturday, February 25, 2023	Friday, March 10, 2023	Tuesday, March 14, 2023	Friday, March 24, 2023	
Saturday, March 11, 2023	Friday, March 17, 2023	Tuesday, March 21, 2023	Wednesday, April 5, 2023	1 WEEK EARLY CUT OFF
Saturday, March 18, 2023	Friday, March 31, 2023	Tuesday, April 4, 2023	Friday, April 21, 2023	
Saturday, April 1, 2023	Friday, April 21, 2023	Monday, April 25, 2022	Friday, May 5, 2023	3 WEEKS CUT OFF
Saturday, April 22, 2023	Friday, May 5, 2023	Tuesday, May 9, 2023	Friday, May 19, 2023	
Saturday, May 6, 2023	Friday, May 19, 2023	Tuesday, May 23, 2023	Friday, June 2, 2023	
Saturday, May 20, 2023	Friday, June 2, 2023	Tuesday, June 6, 2023	Friday, June 16, 2023	
			Wednesday, June 21, 2023	LAST PAY, FREE RIDE 10 MONTH EMPLOYEE ONLY-NO EXTRA PAY
Saturday, June 3, 2023	Friday, June 16, 2023	Tuesday, June 20, 2023	Monday, July 3, 2023	
<p>Missing vouchers or timesheets will be paid on the next payroll, no hand check will provided. Vouchers/payroll needing additional approval signatures must be into appropriate offices (2) days prior to "Submit to Payroll Office By" date.</p>				
			:"FREE- RIDE" PAY	

*Dates subject to change