

**JACKSON BOARD OF EDUCATION
PAYROLL SCHEDULE
2020-2021**

To: **All Employees**
From: Payroll Department
Date: July 2020

Please note the following payroll dates for the 2020 - 2021 school year:

* Wednesday, July 1, 2020	Wednesday, December 23, 2020
* Thursday, July 16, 2020	Friday, January 15, 2021
• Thursday, July 30, 2020	Friday, January 29, 2021
* Thursday, August 13, 2020	Friday, February 12, 2021
* Friday, August 28, 2020	Friday, February 26, 2021
• Tuesday, September 8, 2020	Friday, March 12, 2021
Friday, September 11, 2020	Friday, March 26, 2021
Friday, September 25, 2020	Thursday, April 1, 2021
Friday, October 9, 2020	Friday, April 23, 2021
Friday, October 23, 2020	Friday, May 7, 2021
• Friday, October 30, 2020	Friday, May 21, 2021
• Friday, November 20, 2020	Friday, June 4, 2021
• Friday, December 4, 2020	• Friday, June 18, 2021
• Friday, December 18, 2020	

* July 1st & 16th and August 13th & 28th - Summer Payroll Schedule (Regular and Summer Pay Option)

- **07/30/2020** Free ride : 12 Month Employees
- **09/08/2020** Free ride: 10 Month Employees
- **10/30/2020** All pay will be released on the last day before Elections and NJEA Convention
- **11/20/2020** All pay will be released before Thanksgiving Holiday
- **12/23/2020** Free ride: 10 and 12 month employees
- **04/1/2021** All pay will be released on the last day before Spring Break
- **06/18/2021** Tentative last day of school.

Voucher for extra pay must be submitted on time and if it is possible the same day of the service.

Remember: "Our gross pay checks don't represent days worked in a pay period; They represent our contracts divided by the number of payrolls in a school year. This is either 26 payroll dates for 12 month employees or 22 payroll dates for 10 month employees".

SUMMER PAY INFORMATION

If you would like to participate in the Summer Pay Option for the next school year, please email the Payroll Department at payroll@jacksonsd.org for the required form as soon as possible.

PLEASE NOTE: EMPLOYEES WHO RECEIVED A REFUND OF THEIR SUMMER PAY OPTION AT ANY TIME PRIOR TO JULY 1ST, WILL HAVE TO COMPLETE A NEW FORM IN ORDER TO RESTART THE DEDUCTION FOR THE NEW SCHOOL YEAR.

ALL OTHER EMPLOYEES CURRENTLY ENROLLED IN SUMMER PAY WILL CONTINUE AS USUAL.

If you wish to cancel your Summer Pay Option for the next school year, send a written request to the Payroll Office.



Have a great summer