

**JACKSON BOARD OF EDUCATION
PAYROLL SCHEDULE
2022 - 2023**

To: **All Employees**
From: Payroll Department
Date: July 2022

Please note the following payroll dates for the 2022 - 2023 school year:

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|-------------------------------------|-----------------------------------|
| • Thursday, June 30, 2022 | Friday, January 13, 2023 |
| ** Thursday, July 14, 2022 | Friday, January 27, 2023 |
| ** Thursday, July 28, 2022 | Friday, February 10, 2023 |
| ** Thursday, August 11, 2022 | Friday, February 24, 2023 |
| ** Thursday, August 25, 2022 | Friday, March 10, 2023 |
| • Tuesday, September 6, 2022 | Friday, March 24, 2023 |
| Friday, September 23, 2022 | Wednesday, April 5, 2023 |
| Friday, October 7, 2022 | Friday, April 21, 2023 |
| Friday, October 21, 2022 | Friday, May 5, 2023 |
| Friday, November 4, 2022 | Friday, May 19, 2023 |
| Friday, November 18, 2022 | Friday, June 2, 2023 |
| Friday, December 2, 2022 | Friday, June 16, 2023 |
| Friday, December 16, 2022 | • Wednesday, June 21, 2023 |
| • Friday, December 23, 2022 | |

** July 14th & 28th and August 11th & 26th - Summer Payroll Schedule (Regular and Summer Pay Option)

- **06/30/2022 Free ride : 12 Month Employees belong to 07/01/2022**
- **12/23/2022 Free ride: 10 and 12 month Employees**
- **06/21/2023 Free ride: 10 Month Employees**
- **09/06/2023 Pay: 10 and 12 month Employees**
- **06/21/2023 Tentative last day of school.**

Remember: "Our gross pay checks don't represent days worked in a pay period; They represent our contracts divided by the number of payrolls in a school year. This is either 26 payroll dates for 12 month employees or 22 payroll dates for 10 month employees".

PLEASE NOTE: EMPLOYEES WHO RECEIVED A REFUND OF THEIR SUMMER PAY OPTION AT ANY TIME PRIOR TO JULY 1ST, WILL HAVE TO COMPLETE A NEW FORM IN ORDER TO RESTART THE DEDUCTION FOR THE NEW SCHOOL YEAR THROUGH THE FRONTLINE SYSTEM.

ALL OTHER EMPLOYEES CURRENTLY ENROLLED IN SUMMER PAY WILL CONTINUE AS USUAL.

If you wish to cancel your Summer Pay Option for the next school year, send a written request to Payroll Department at payroll@jacksonsd.org

Have a great summer

