

ELMS Elementary PTN
General Meeting Minutes
May 21, 2025

- Stephanie Falzarano called meeting to order and welcome
- Reports:
 - Treasurer, report given by Nikki Wiese, General Account: \$15,892.95, Gaming Account 86,670.24; amounts not including Book Fair, plant sale etc
 - Corresponding Secretary-given by Jennifer Herkert: Thank You from Renee Pagano-Hein for TAW, Thank you from Mrs. Villecco, and Bday thank you from Mr. Burgos. Newsletter will be coming out shortly for final month.
 - Principal-given by Mr. Burgos
 - First thank you for TAW, staff thoroughly enjoys and appreciates
 - Congrats on successful book fair and plant sale
 - Very busy last weeks of school- Clubs wrapping up, Enrichment finals events for 3-5. Green Team presenting to 1st graders on upcoming initiatives, help develop future interest.
 - End of Year Celebrations being planned, NJSLA finishing up with makeups this week.
 - Moving up Practices will start next week
 - Carnival on June 6th
 - 4th grade field day rained out, communication out by noon today, decision about Friday made by tomorrow.
 - Friday is ½ day, wear Red, White and Blue.
 - Placement Processes for next year, classes for next year. Finalizing district assessments and benchmarks for the year
 - New VP for ELMS to be announced tonight at Board meeting.
- Voting Items
 - April Meeting Minutes- KeriAnn Scott motioned, Joanne Schiavone second, all approved, none opposed
 - Donation toward Jackson 5-6 School. Questions regarding this, still do not know how much Goetz was planning to leave behind, no response. District asked for an update on where everyone was, Julie Nyman responded that we are not comfortable sending until we receive responses. Johnson donating \$10 per child, Switlik as well. Ms. Sendeck will be moving over to JT 5-6 as 5th grade, will be bringing some items over since they will be geared towards older grades. Nikki Wiese commented that those items could also count towards our donation to the 5-6 school. Nikki proposed tabling this until books are closed on June 30th and we can get specific answers from others schools, and still donate for they upcoming school year.
 - Nikki motioned to send items with Ms. Sendeck, then table dollar amount decision until after books close on June 30th, vote over the summer, have a vote at September general meeting and then send money for 2025-2026 school year. Adrienne D'Antonio seconded, everyone in agreement, none opposed.
- Rental Agreeents for Photo Booth- one for 50% deposit, one for 100%. Vote to keep one or both? Keri Ann Scott suggested voting on both, then using discretion when asked. Nikki Wiese asked who is handling the rentals of the booths? Lorena Macalincag will be handling the rentals.
 - Danielle MacKrellmotioned to approve both agreements, Nikki Wiese seconded, all approved, none opposed.
- Board Elections Voting Results:
 - President: Danielle MacKrell
 - Co-VP: Lorena Macalincag & Keri Ann Scott
 - VP of Fundraising: Ashley Acevedo
 - Treasurer: Nikki Wiese
 - Corresponding Secretary- Jennifer Herkert
 - Recording Secretary- Kristin Wienbarg

- Motion For approval of new executive board for 2025-2026- Nikki Wiese, 2nd Jennifer Herkert, all approved, none opposed- Congrats to the new Elms PTN Executive Board!
- PTN Updates/Committee Reports
 - MAYHEM Recap
 - TAW- Board game themed, we had a Rock Paper Scissors Tournament, lots of fun had by all, very appreciated
 - Plant Sale- good, but most likely not repeat the night sale next year, not a lot of people came. Squeezed in Saturday, not as good but could have been last minute, but teachers bought the excess. Spent 8396, made 10973, profit 2577. Notes on what sold well for next year. Looking for a co-chair, as Danielle will be shifting her focus to Teacher Appreciation next year.
 - Book Fair BOGO: given by Carrie Bassano. Overall great success, Share the Fair funds logged in computer used to purchase books for Ms. Valgenti and the library, 46 books in total, over \$600 worth. Still have several hundred dollars in cash that can be used for sponsoring other things, as well as over 8k in Scholastic Dollars that can fund One School, One Book for next year among other things.
 - Clothing Drive- brought in \$253.20
 - Carnival- June 6th, Presale \$20, after June 3rd \$25. Prizes ordered.
 - Tiger Trading Post- rescheduled to 5/28, last one of the year.
 - Celebration Days- food truck, ice cream truck, inflatables all booked. Jennifer Herkert will pick up pretzels at 10am on each date. Dunk tank sign up ready, Tentative Agenda to be approved by Mr. Burgos. Yearbook signing afterwards, inside the cafeteria most likely. Request for parents who were maybe going to attend to help run stations.
 - June 11th- Fourth Grade
 - June 13th- Fifth Grade
 - Ice Cream Party for Safeties requested by Mrs. Konopack, can be added into schedule per Mr. Burgos, will find out what dates are available.
- Moving Up Ceremonies
 - 9:30am 5th grade
 - 1:20pm 4th grade
 - Set up sections in each corner for each teacher, to avoid congestion and chaos with signing out. Will have balloon columns as decor
- Yearbooks- should be here 1st full week of June. Missing 1 baby picture, sticker coming in that will need to be placed in each Yearbook, will need help getting those placed before being able to sort and hand out. After orders are handed out, will know how many are leftover for any requests to purchase.
- 4th & 5th shirts, will be handed out before fun days. Has Elms logo with the years they spent here
- Pre-K and K orientation-tentative for 1st week of September.
- Open Floor- no questions
- Next meeting June 4th. Starting in cafeteria, ending in IMC. Make sure to RSVP if you received an email.
- Stephanie thanked everyone and said it has been a pleasure to work with everyone and be here for past 8 years.
- Motion to close Joanne, seconded by Jennifer Herkert. All approved.