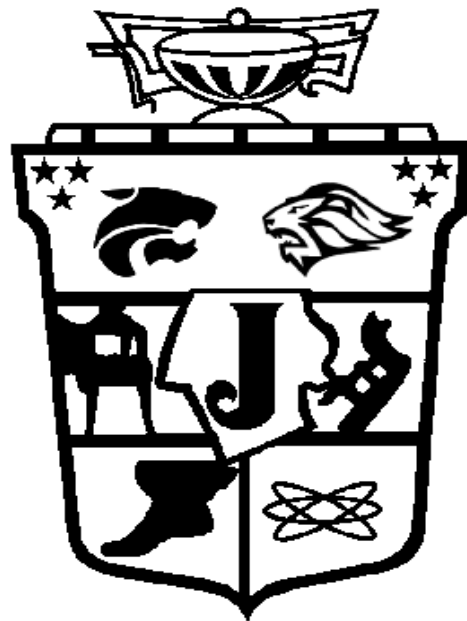


**Jackson Township School District
Chapter 27 Emergency
Virtual or Remote Instruction Plan
2023-2024**



July 19, 2023

2023-2024 Jackson School District Emergency Virtual or Remote Instruction Plan

In April 2020, Governor Murphy issued an executive order that became [P.L.2020, c.27](#). This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9.

Pursuant to N.J.S.A. 18A:7F-9, schools must be in session for 180 days to receive state aid. The statute requires that school facilities be provided for at least 180 days during the school year. Section (b) notes that where a district is required to close the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive and/or recommendation by the appropriate health agency or officer to institute a public health-related closure, days of virtual or remote instruction commensurate with in-person instruction will count towards the district's 180-day requirement.

Full Districtwide Virtual or Remote Closure:

In the event the district needs to move to a complete remote learning environment, essential employees will be identified and shared with the district and the county office. Students will follow a shortened day school schedule. All students will receive a Google Meet link from their teacher(s). School schedules can be found here: [School Hours- Jackson Township Schools](#). The information below details the Jackson School District's Virtual/Remote Learning Plan.

Delivery Method For Instruction

- Students (K-12) have been provided an individual Chromebook through the district's one-to-one initiative. Any student without Internet access has or will be provided with a Kajeet "hotspot" device. In some cases the district has or will provide direct Optimum access through the service provider.
- Preschool teachers will provide a daily email to parents that includes a list and description of activities accompanied by any necessary attachments or links. Teachers will be expected to arrange phone calls to parents to follow up and provide support. If necessary, hard copy packets of activities will be available for pick up or delivery to student's homes.
- Students will follow their shortened day schedule to allow for all normally scheduled classes and intervention such as ESL, Tier II and Tier III interventions.
- Self-contained special education classes will begin the day virtual with their teacher and remain online for lessons as much as it is feasible. Teachers will also provide parents with activities that can be done at home to support their special needs children. Follow-up phone calls by teachers will be made to each family.
- The student can submit questions to the teacher (i.e. via the chatbox) keeping in mind the developmental stage of the learner.
- When the lesson moves to independent work, the student can log off and complete their work independently.

- The student will continue to complete the daily lessons on Google Classroom as posted by the teacher.
- Teachers will continue to update their Google Classroom Page and School Class Page consistent with their lessons and assignments.
- Teachers will continue to pull from their professional development resources that include training that have previously been held for sheltered instruction, differentiation and technology tools.
- Teacher leaders will be available virtually to assist teachers with strategies to support learners who are struggling with virtual learning.

Expectations for Learning

- Students will receive a log in for a Google Meet from their classroom/subject area teacher.
- Elementary Teachers should designate specific times for direct instruction. Students should not be expected to log in for the entire school day, but should receive direct instruction and assignments to complete on their own. Breakout rooms will be used for differentiated instruction.
- Paraprofessionals and inclusion special education teachers will log into the Google Classroom along with the teacher.
- Assignments will be tracked and graded, however, students will not be penalized for late assignments, as long as the assignments are made up within a reasonable time. Teachers will reach out to parents of students who are missing assignments, or not showing up for their virtual class.
- Formative assessments will be used to continue to monitor the progress of students and for lesson planning.
- Daily meetings and the advisory period will continue to be held virtually to address social emotional needs.

Differentiation/IEP/504 Accommodations

- Tiered intervention will continue virtually as identified through I&RS plans, including any credit recovery plans.
- Differentiated instruction and work is expected via breakout groups in the Google Meet.
- Student's IEP or 504s are to be followed to the greatest extent possible, according to the individualized plan.
- All services, to the greatest extent possible, shall continue virtually such as ESL, speech and other related services based on existing plans.

Attendance

- If a student is ill and unable to join or complete the work; they will complete the work they missed as they would if they were absent from school for those days.
- Attendance: Students will be recorded in Genesis as 'present virtual'. On the secondary level, class attendance will be taken during each period and the student marked as present virtual if they log in, or absent if they do not log in.

Case Management and Guidance

- Case managers will continue to hold I.E.P meetings virtually and adhere to all timelines for meetings and evaluations.
- In person evaluations may be scheduled in advance if parents are in agreement. Either Jackson Liberty High School or Jackson Memorial High School may be used as a location for evaluations. All health safety protocols will be followed, including the use of dividers for testing. Cleaning will take place before and after the evaluation.
- Case managers will contact families of students whom they deem the most at risk to be learning virtually to provide support and ensure services are continuing.
- Guidance counselors will be available virtually and counselors will follow up with parents and students in which teachers have identified as in need of counseling and or academic support.
- The district translators will continue to be available via Google Meets and or by phone to assist parents and staff with needed translation services. All communication to parents will also be translated into Spanish. The district website translation feature and Google Translate will also be used to support non or limited English speaking families.
- Counselors and Child Study Team Members will be available to staff including the administration as will the Directors of Guidance and Special Education to assist with strategies for families experiencing trauma. Trainings will be offered in the area of trauma-informed teaching, social-emotional learning and responsive teaching.
- The district's partnership with the YMCA for counseling services will also be available virtually to families.
- Staff will be supported through check-in meetings with content area supervisors, directors, building level administrators and central office administration. Google Meets will be scheduled for information sharing and identifying needs of staff.
- Information on the staff Educator Assistant Program through the staff insurance will continue to be shared.

Meals

In the event school is closed under District mandated Quarantine due to COVID-19 or any other declared state of emergency, our Food Service Department will make food available for pick up for the free and reduced lunch students at each Jackson High School. Meals will be provided in packages that will provide 5 days worth of breakfast and lunch. Time for pick up will be communicated via email and posted on the Jackson School District website. For all families, meals can also be made available upon request for pick up at the two high school locations. For families in great need who do not have access to pick up meals, delivery can be arranged by contacting the Food Services Office at jimmordino@jacksonsd.org or call 732-833-4700 ext 7228.

Transportation

In the event that the District is closed and staff and students are working remotely, the transportation staff will be available to assist with food service deliveries and or any other delivery that is necessary to support the learning of students.

Transportation will continue for any out of district and non-publics students if those student's schools remain open for in-person learning.

Facilities

District facilities will continue to be maintained by the Buildings and Grounds department. All COVID cleaning protocols will remain in place, such as cleaning door knobs, and other high traffic areas. HVAC systems in place meet the standards for COVID and do not need adjusting or change. Custodians and grounds staff will continue to work following safe COVID protocols to ensure the buildings and grounds remain kept and safe for student and staff return.

Extended Day Intervention and Title I Programs, Enrichment and Extracurricular Programs

All extended day intervention, Title I and Enrichment Programs programs will continue during the time of a Districtwide virtual/remote learning. Programs will adapt using virtual instruction through Google Classroom and Google Meets.

Athletics and in-person clubs or extracurricular activities will be canceled. Should the closure remain in place for more than two weeks, a shift to virtual clubs will be implemented as will athletic team meetings and advice for at home physical conditioning.

Community Support

In the event the District is closed for in-person learning the Child Care Program will also be closed. The District will continue to provide information to community resources to families for support on the District Website. If a need arises, Districtwide workshops will be presented virtually to parents on topics to assist with the identified needs.