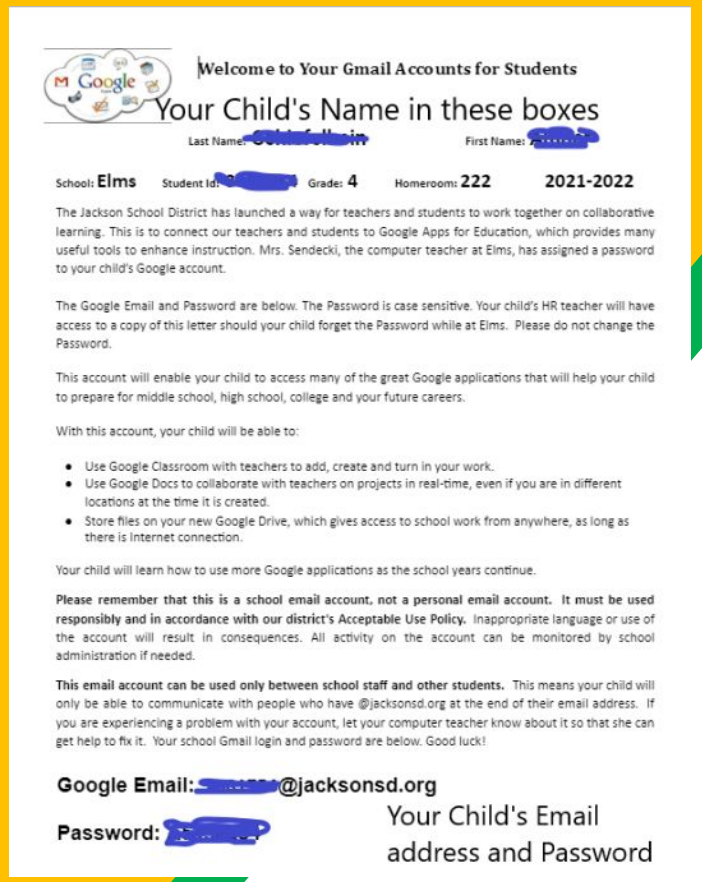
The Parents' Guide to Google Classroom

What is Google Classroom?

Think of Google Classroom (GC)
as your child's digital link to learning.

Teachers use GC to share assignments,
homework, newsletters, and much more
with students AND parents!

Getting Started



Welcome to Your Gmail Accounts for Students

Your Child's Name in these boxes

Last Name: [redacted] First Name: [redacted]

School: Elms Student Id: [redacted] Grade: 4 Homeroom: 222 2021-2022

The Jackson School District has launched a way for teachers and students to work together on collaborative learning. This is to connect our teachers and students to Google Apps for Education, which provides many useful tools to enhance instruction. Mrs. Sendecki, the computer teacher at Elms, has assigned a password to your child's Google account.

The Google Email and Password are below. The Password is case sensitive. Your child's HR teacher will have access to a copy of this letter should your child forget the Password while at Elms. Please do not change the Password.

This account will enable your child to access many of the great Google applications that will help your child to prepare for middle school, high school, college and your future careers.

With this account, your child will be able to:

- Use Google Classroom with teachers to add, create and turn in your work.
- Use Google Docs to collaborate with teachers on projects in real-time, even if you are in different locations at the time it is created.
- Store files on your new Google Drive, which gives access to school work from anywhere, as long as there is Internet connection.

Your child will learn how to use more Google applications as the school years continue.

Please remember that this is a school email account, not a personal email account. It must be used responsibly and in accordance with our district's Acceptable Use Policy. Inappropriate language or use of the account will result in consequences. All activity on the account can be monitored by school administration if needed.

This email account can be used only between school staff and other students. This means your child will only be able to communicate with people who have @jacksonsd.org at the end of their email address. If you are experiencing a problem with your account, let your computer teacher know about it so that she can get help to fix it. Your school Gmail login and password are below. Good luck!

Google Email: [redacted]@jacksonsd.org

Password: [redacted]

Your Child's Email address and Password

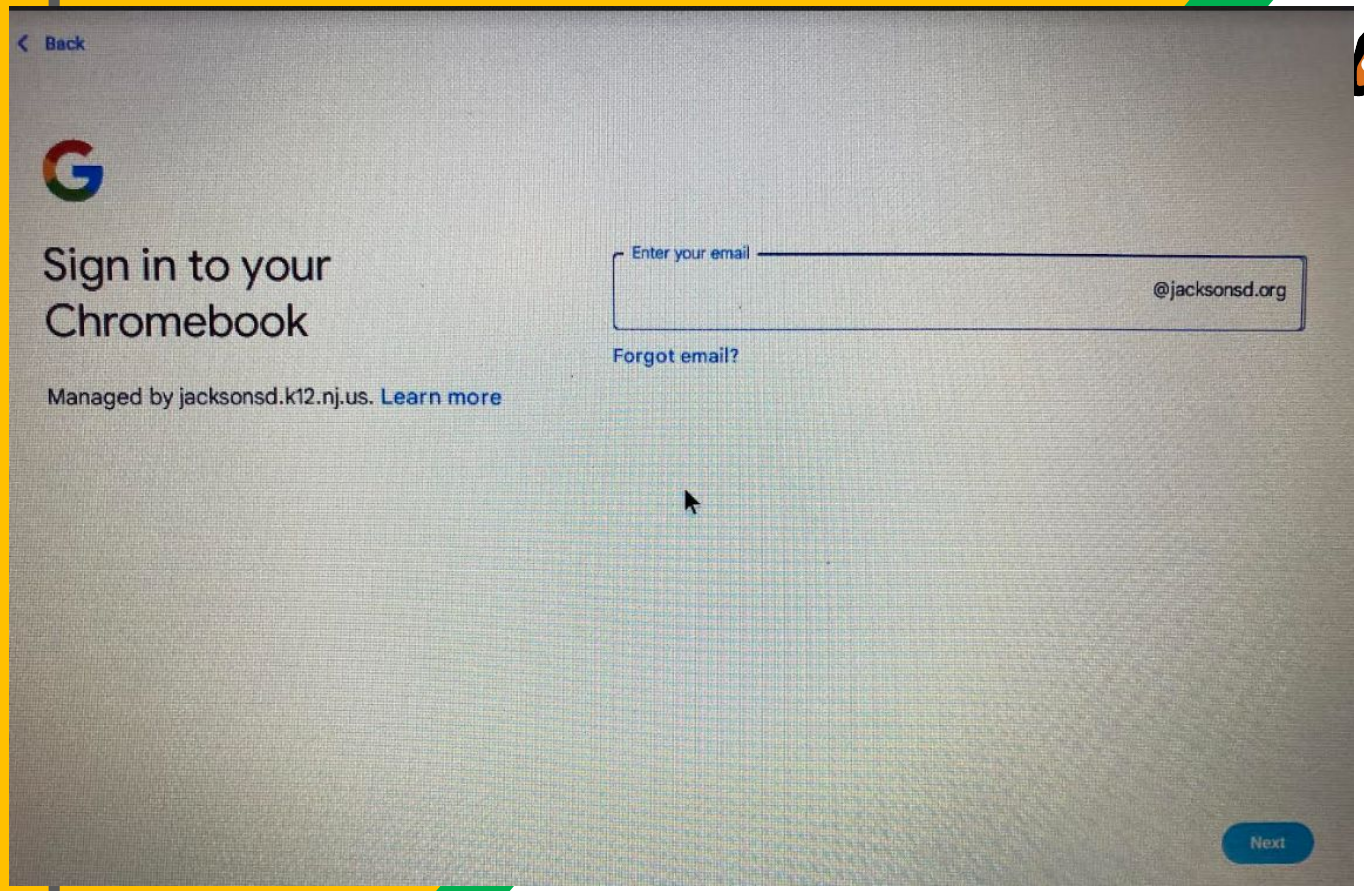
Your child was provided with a secure login and password that is unique to them.

Check with his/her teacher to obtain this private information OR ask them to add you as a parent via email!

Getting Started

1 Open your chromebook

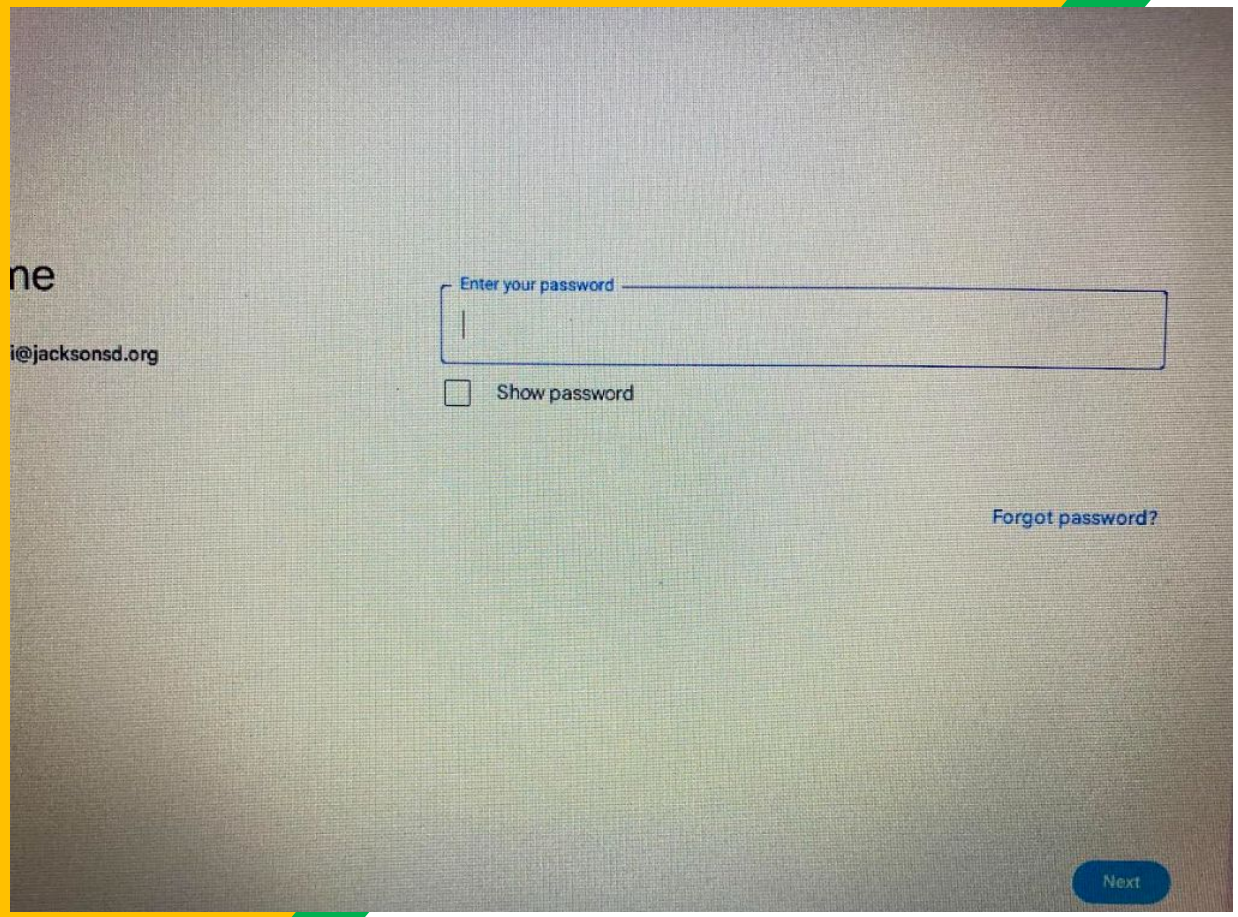
Getting Started



2

-Look at your Google Account Letter
- Press in the box to enter the email box and see the cursor flashing
- Type in the student ID only (*ALL NUMBERS*)
- Press the blue Next button or Enter key on Keyboard

Getting Started



3

-Your cursor should be in the Password box
- Look at your Google Account Letter
- Press to check the Show Password box
- Press in the Enter Email box to enter your Password - this gets your cursor back
- Type the password - *usually* starts with a ***Capital letter***
- Press Next or Enter key

Getting Started

- Google Chrome Rainbow Circle

OR - 4 Tabs - ***HOME*** is the 2nd Tab from the left

4

You may be logged into an *Elms E and Tiger image on a red background* - if you are here:

- Look on the bottom for the Google Chrome Rainbow Circle
- Press it

OR you may be logged into the *Web Browser and see multiple Tabs at the top* - if you are here:

- Press on the 2nd Tab - HOME

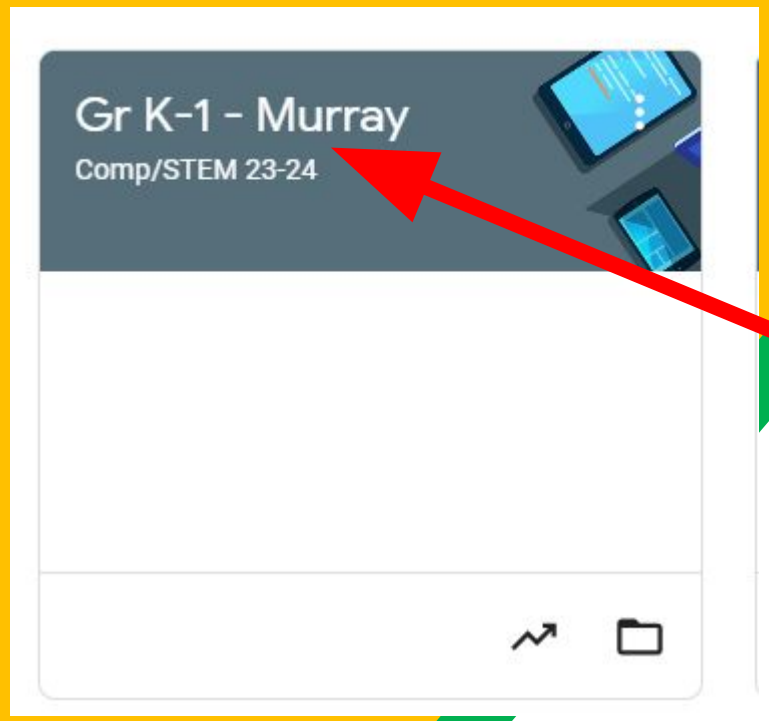
Getting Started

5

Usually, the 2nd Tab at the top says **HOME**

- Press the 2nd tab
- This brings you into the Home of all the classes your child is enrolled

Getting Started



6

- Press on the white WORDS that name the Classroom **to open it**
- You will need to press a blue ***Join*** button on the bottom of a classroom to join it
- If there is no Join, then you are already a part of that classroom - **open it**

Getting Started

7

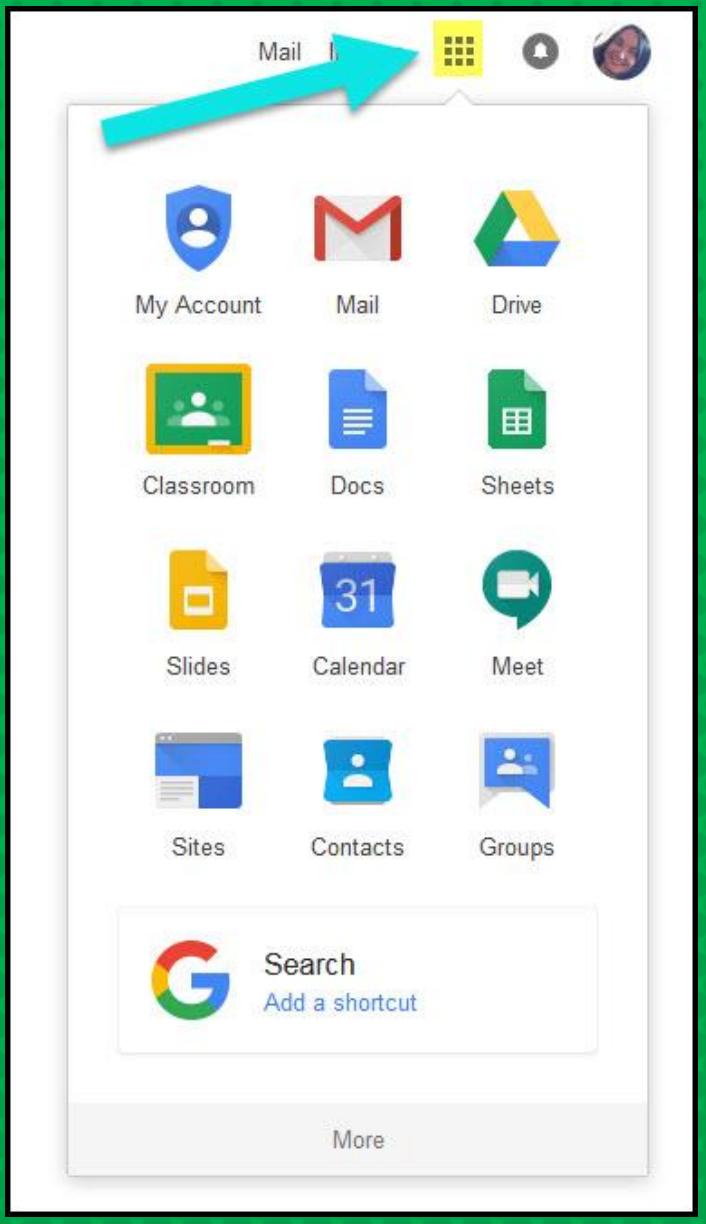
Another way to get to your Google Classrooms:

If you are on a blank Google Chrome Web Browser page:

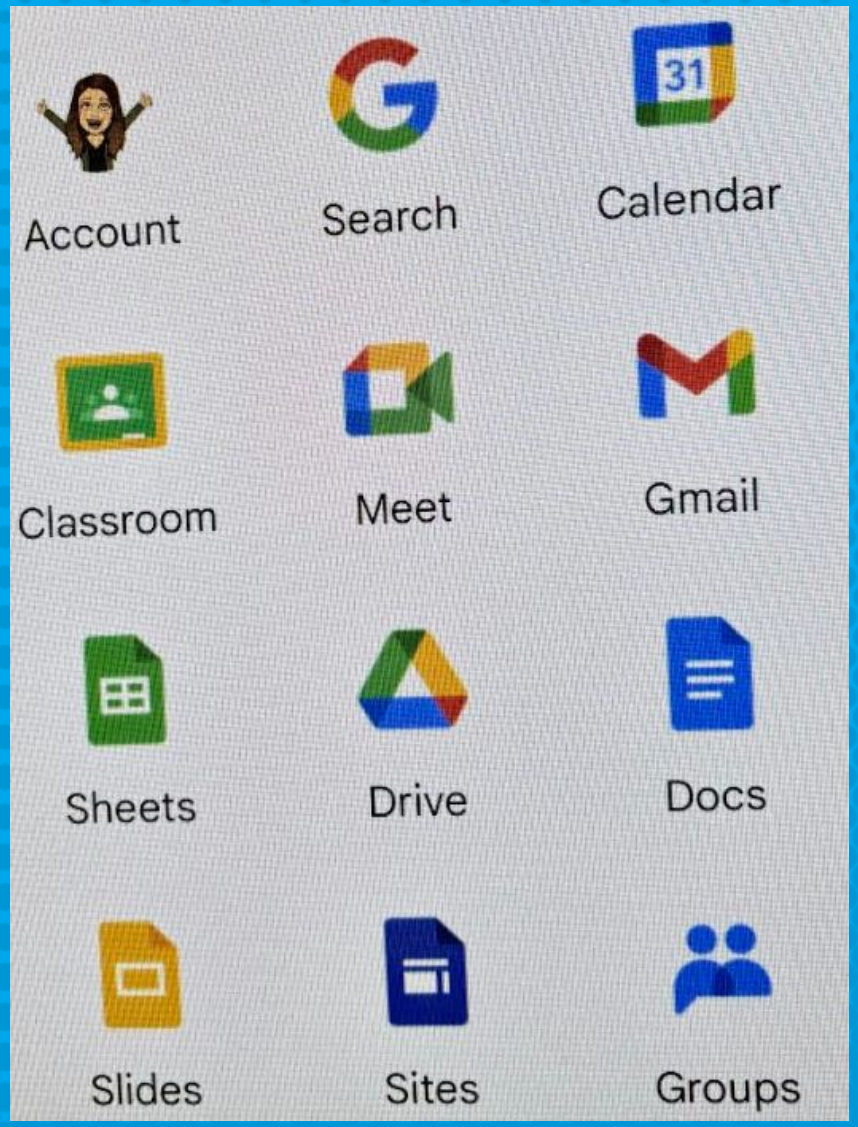
- Look on the right top corner
- See the 9 squares
- Press them
- The next slide will show you more.....

GOOGLE APPS LAUNCHER

The 9 squares/dots
(Waffle/Cube) icon in the
top right hand corner allows you to see
the Google Apps Launcher with the
Google Applications!



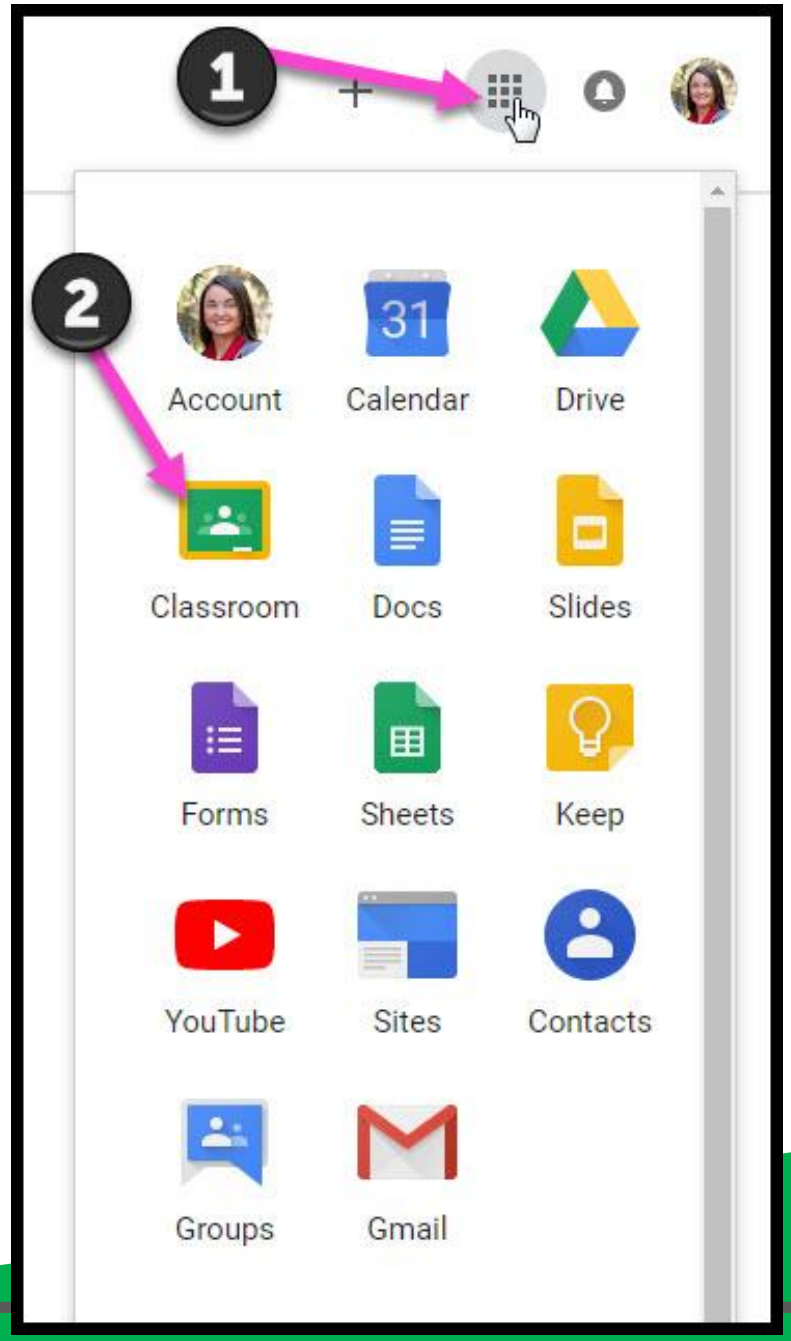
GOOGLE APPS TO RECOGNIZE AND REMEMBER:



Navigating Classroom

1

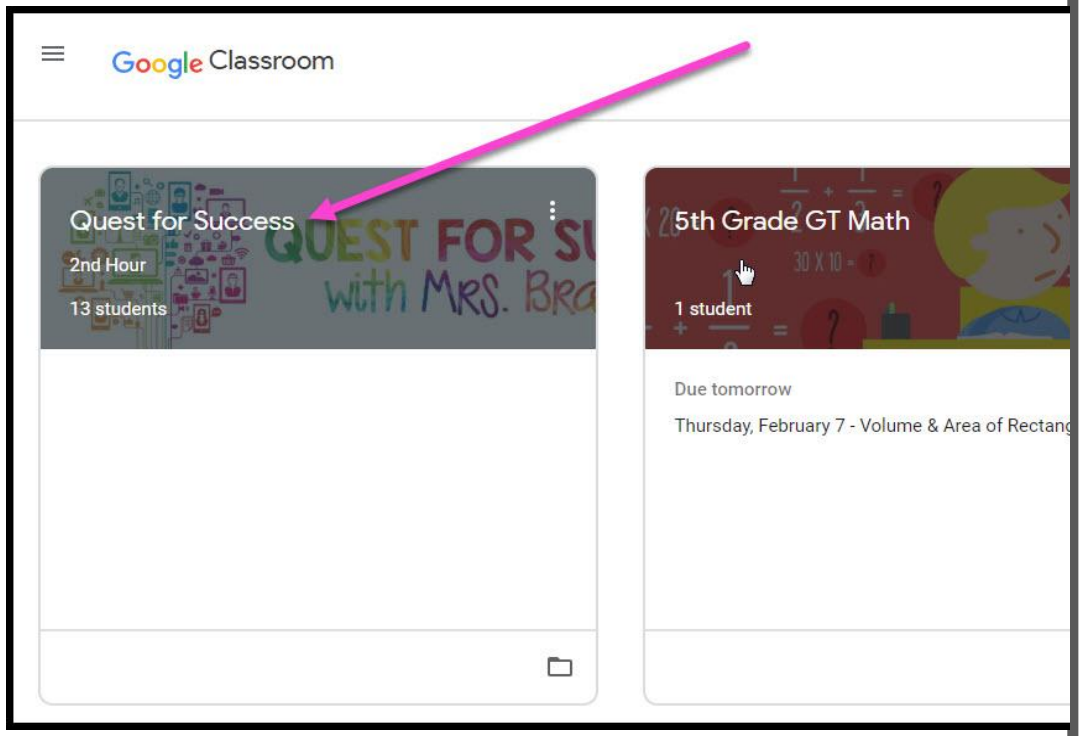
Click on the 9 dots/ waffle square/button and then the Google Classroom (Green and Gold) icon.



Navigating Classroom

2

Click on the class you wish to open.

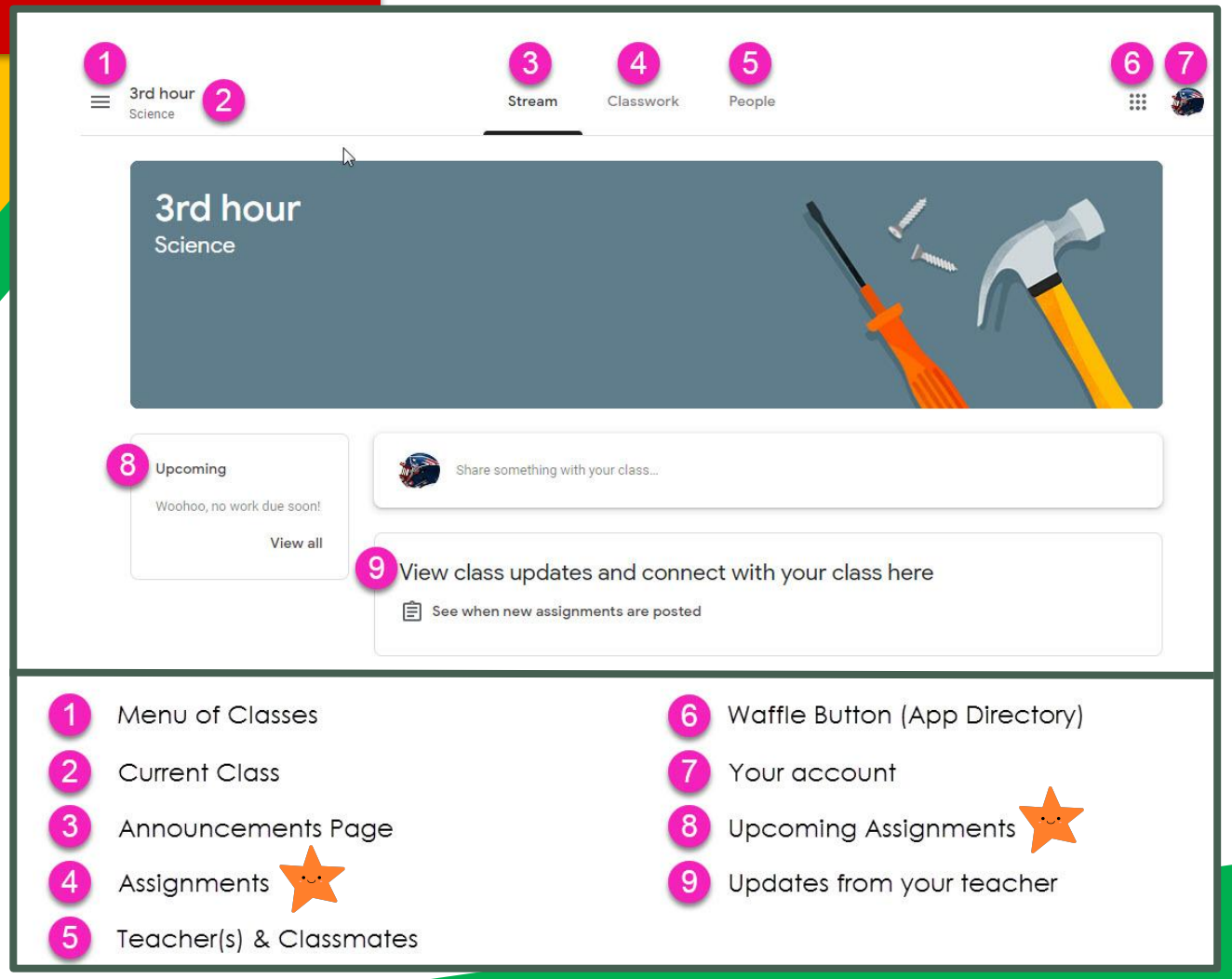


Navigating Classroom

= High Interest for Parents

3

Page tools (Left side)



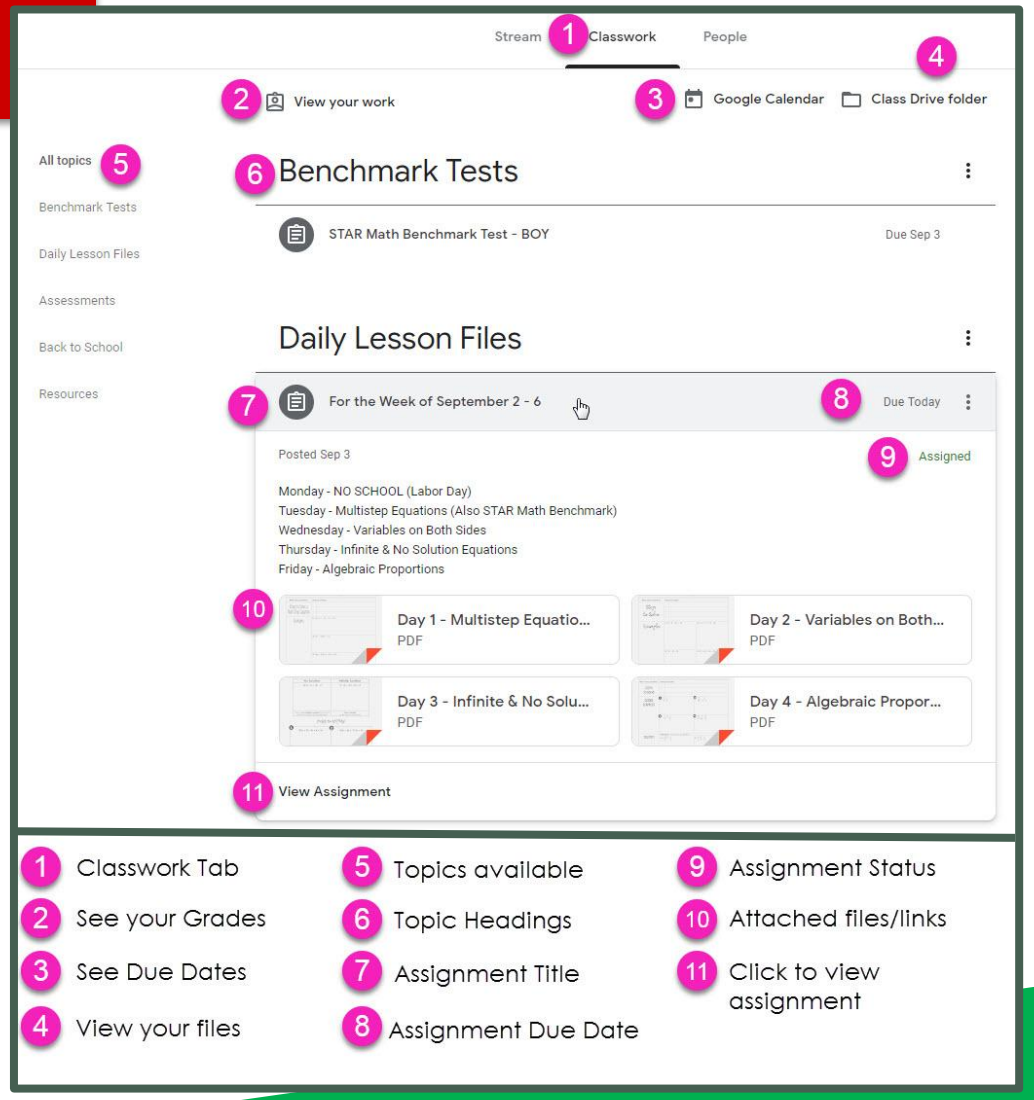
1. Menu of Classes
2. Current Class
3. Announcements Page
4. Assignments
5. Teacher(s) & Classmates
6. Waffle Button (App Directory)
7. Your account
8. Upcoming Assignments
9. Updates from your teacher

Navigating Classroom

Assignment details

If you open an assignment from **Classwork Tab**, you will **always need to press VIEW ASSIGNMENT.**

If you open an assignment from the **Stream Tab**, the **view assignment will automatically open.**



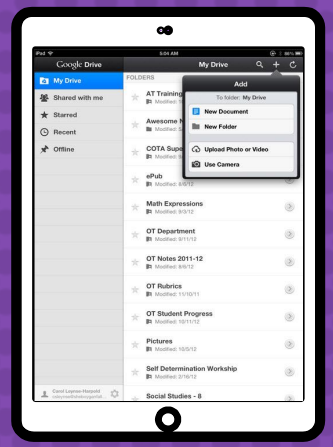
ACCESS ANYWHERE

Parents/Guardians: Get the Google Classroom App for your phone and your child, if they have a Smartphone or a Tablet. It's free

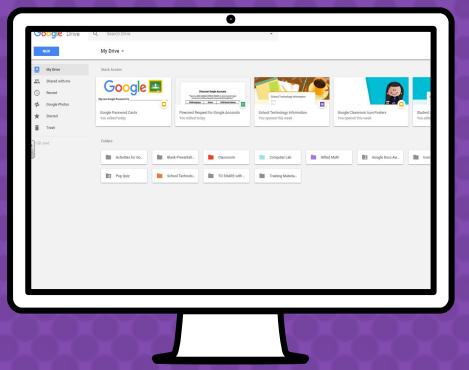
CHROMEBOOK'S TOO!

ANDROID

IPHONE



TABLET



DESKTOP

Google updates their applications all the time and do not announce it.

If your child cannot function with their Chromebook, IE: Press on the assignment a few times and it will not open, Pressing on the Tab and it won't happen.
PLEASE Press on the **TIME on the bottom right corner**.

You will need to shut down and log in from start; Students will not be able to do anything until they reset their computer. **This must be done in class very often.**
Students will have to shut down and log in again. **This happens during the day often.**

That is why students need to know how to log in. It can happen in the middle of their class. No need to interrupt the class - just sign back in (*student account letters are always on their table in computer class).*

K-1 grade students MUST practice logging in and out of their Chromebook each week until they can log in without help - but they have their information to log in on their computers. Or they have to wait for the teacher to assist.

GOOGLE APPS

allow you to edit Google assignments from any device that is connected to the internet!

Download on the App Store

GET IT ON Google Play

QUESTIONS?

Email the Elms Computer/Tech/STEM teacher:

Diane Sendecki - drsendecki@jacksonsd.org

Slide Templates from slidehood.com & SlidesCarnival.
Presentation created by Tanya Bratton, M. Ed.