Welcome Full Remote Learners!

Overview of Jackson School District
Full Remote Learning Program
August 26, 2020

Dear Full Remote Learner Families,

We are looking forward to welcoming everyone back to learning on our first day of school – Tuesday, September 8, 2020.

We hope your families are in good health and that you have been able to enjoy some summer activities.

- This year is unique with your children learning from home.
- We have been working hard to create remote learning schedules that provide students with the opportunity to learn in an asynchronous environment via the internet facilitated by Jackson's certified teachers.

The information on the next slides are provided to help families better understand the structure and process of remote learning.

Remote Learning Goal

Our goal is to provide instruction, maintain academic rigor and provide social emotional learning and support for students.

- Our goal is to maintain learning for our students through a 100 % remote environment which provides daily virtual face-to-face time for every class through class Google Meet conferencing.

- This instructional approach will allow for students to connect with their teachers and their classmates and will encourage an experience as close as possible to a regular school day.

- **It is vital that students attend each full day's school session, engage in the platforms presented, and complete the tasks and assignments given daily.**

Full Remote Administrator Points of Contact

Renee Pagano-Hein - Elementary
RPaganohein@jacksonsd.org
732-833-4797

John Lamela- Middle School
jlamela@jacksonsd.org
732-833-4726

Mark Lax - High School
MLax@jacksonsd.org
732-415-7004

Although the teacher is always the first point of contact for questions and concerns, the district has also arranged for three administrators to be the direct contact for our Full Remote learning families.

Should you have any questions or concerns about the remote learning program these administrators can assist.

District-Wide Problem Solving Chain of Command

Remote Learning Program
1. Teacher
2. Subject Area Supervisor
3. Full Remote Academy Administrator
4. Director of Curriculum & Instruction
5. Asst. Superintendent of Curriculum & Instruction

We Want You to Stay Connected!

The home-school connection is a very powerful factor in a student's success.

You have chosen for your child to learn in a Full Remote environment, but we want you to STAY CONNECTED to your home school!

- You will still receive emails from your home school principal. Some may not apply to you as Full Remote learners, but we want to keep you informed of what is happening in our schools.

- Please check your home school's websites for any virtual events or activities in which you can participate.

- Stay connected to your school's parent-teacher organization for any outreach or activities you can join.

As Noted In the Framework Plan Shared in July:

- Full Remote teachers will be Jackson School District teachers, but will NOT be the same teachers as those providing daily in-person instruction. They may not be teachers from your own home school (e.g. they may be from another district school).

- Students will be part of a Remote Learning Community and other students of the same age/course who are also on Full Remote will be their "classmates.''

- In grades 6-12, this instruction may also include utilizing online learning platforms such as **Apex**

Important Dates

- **Detailed schedules will be available on the Parent Portal**
  - Monday, August 31st - Elementary
  - Tuesday, September 1st - Grades 6-12
- **Orientations:**
  - Pre-K and Kindergarten- Monday, August 31- 11:00
  - Full Remote students entering 6th and 9th Grades are welcome and encouraged to view the virtual New Student Orientations posted on the middle school and high school websites.
    - The HS orientations are posted now
    - The MS orientations will be posted Aug. 27

- **Textbook Pickup** will be the Week of September 14th - Details to follow
- **Back to School Night for Full Remote Students:** TBA

Attendance Procedures

- Teachers will review expectation and procedures for remote learning with students on September 8th, the first day of classes.

- Attendance will be taken in Genesis by the teacher each day during the first period Google Meet class for grades 6-12 and by the elementary teacher first thing in the morning.

- Parents will be notified if a student is marked absent for the day.

- Attendance will also be taken in each day's Google Meet for all classes in grades 6-12.

Learning Procedures

- A handbook for Remote Learners will be shared the first week of school.

- Remote learners will be expected to log into each periods' daily Google Meet for instruction by their teacher.

- Lessons will be followed by practice, projects and assigned work to support the learning.

- All assignments will be submitted through the teacher's Google Classroom.

Daily Instruction

- Each day, Google Meets may consists of direct teaching, review of material viewed independently by students, small group instruction and opportunities for students to connect with their teacher and each other.

- Each afternoon there will be an opportunity for students to receive small group instruction or support, based on need.

- Middle School and High School students who have Apex courses will have an opportunity to connect with a facilitating teacher for support and questions.

- Grading will be based on the same procedures as in-person learners and previous year's grading systems.

- Arrangements will be made for student textbooks to be picked up the week of September 14th.

Students are Expected to:

- Be on time for each class session

- Be ready and prepared to learn

- Have their video and voice enabled for the duration of the class and be expected to be called upon, just as they would be in the classroom

- Be attentive during lessons

- Communicate with their teacher if they are struggling with any material or expectations of the class.

- Complete assigned classwork, assessments, and participation expectations for each of their assigned classes

- Practice digital citizenship skills when interacting online

Getting Started

- Next week a list of Jackson School District Remote Teachers will be posted on the District Website under a Remote Learning Plans page. (www.jacksonsd.org/rlp)
  - When you get your schedules on the Parent Portal, you can go to our Remote Learning page to see a list of links for those teachers.
  - On those teacher pages, you will find information on how to connect with those teachers on your child's schedule

Getting Started

- Teachers will invite students and parents to their Google Classroom prior to September 8.

- On the first day of school September 8, students will log onto their teacher's Google Classroom to obtain the Google Meet link for their homeroom teacher or first period teacher.

- Teachers will provide a remote learning orientation with their students on the first day of school.

**Please know that we will be working closely with your children
during the first days of school to make sure
they understand the expectations and procedures.**

Elementary – School Day Hours 9:05 – 3:10

Elementary Remote Learning Instructional Times	
Teacher-Led Instruction	
Homeroom: Morning Meeting/SEL	20 mins.
Literacy	60 mins.
Writing	40 mins.
Lunch	30 mins.
Math	60 mins.
Social Studies / Science	40 mins.
Remote Support/WIN (What I Need)	30 mins.
Unified Arts (Bi-weekly)	40 mins.

NOTE: Each student will receive their individual daily schedule from their teachers with specific instructional times for each content area.

Middle School

Middle School Virtual Teaching/Learning Schedule	
Teacher-Led Instruction	
Homeroom/Advisory Period	8:05 – 8:14
Period 1 – 2A	8:16 – 9:05
Period 2B – 3	9:07 – 9:56
Period 4 – 5A	9:58 – 10:47
Lunch/ Break	10:47 – 11:06
Period 6 – 7A	11:06 – 11:55
Period 7B – 8	11:57 – 12:46
Additional Support/ Extra Help	12:46 – 3:00

High School

High School Virtual Teaching/Learning Schedule	
Teacher-Led Instruction	
Homeroom	N/A
Period 1	7:20 – 8:20
Period 2	8:28 – 9:28
Period 3	9:36 – 10:36
Period 4	10:44 – 11:44
Lunch	11:50 – 12:20
Period 5 & 6	12:20 – 1:40 Connect with APEX teacher and or assigned small group instructional support

Setting Up Learning Spaces

Learning from home can be challenging. Here are a few tips to help students with setting up a learning space at home:

1. Make a **Special School Space**
2. Locate a Space That is **Free From Distractions**
3. Make your Space **Comfortable**
4. Make Your Space **Fun and Inviting**
5. Create a Place for **Supplies**
6. Leave Time for **Breaks**
7. Keep the Space **Organized**

Routine
And
Consistency
are Important
in Remote Learning

Google Tools – How to Use Them

The success of our Remote Learning hinges on students and parents understanding the tools we are using to connect with each other.

The link below has some really great tutorials for parents and students to understand how to use things like Google Meet and Google Classroom.

[LINK TO GOOGLE TOOLS TUTORIALS](#)

We STRONGLY ENCOURAGE
all of our parents AND students
to visit this tutorials link
BEFORE SCHOOL OPENS
to learn
(or to refresh your memory on)
how to utilize
Google Classroom and Google Meet.

CHROME	CHROMEBOOK	DRIVE	SLIDES	SHEETS	DOC	DRAWING	CLASSROOM	JAMBOARD	MEET
Copyright and Fair Use	Learning to Use a Chromebook	Create Folders	Add a Timer	Collaborator Icon	Add a Comment	Access Google Drawing	Access Google Meet through Google Classroom	How to Add Background	Access Google Meet through Google Classroom
How to add a Bookmark	Trackpad & Hotkeys	Different Drive Bookmarks	Add a Video	Combinations	Add a PopUp Message	Add Drop Shadow	Accessing Google Classroom	How to Add Drive Files	Expectations
Pin a Tab	Split Screen	How to login to Google Drive	Add Google Slide to Doc	Concat & Concatenate	Add a Table	Add Shapes	Creating a Google Doc, Slide, Sheet or Drawing in Google Classroom	How to Draw Angles	Google Meet for Students Intro
Transparent Image Search		Move Files into a Folder	Add Prefix/Suffix to Numbered List	Different Doc, Sheet, Slides Bookmarks	Add Google Slide to Doc	Align Text	How to join a Class	Overview of Jamboard	How to Join a Google Meet for Students
		Move From Shared with Me	Adding Audio	Dropdown	Add More Fonts	Change Background Color	How to login to Google Classroom		
		Switching Drive by Owner	Align, Distribute & Center	Filter Formula	Add Prefix/Suffix to Numbered List	Crop an Image	Parent Guide - Communication		
		Upload to Drive	Auto Play and Loop	Make/Force a Copy	Auto Complete	Custom Gradients	Parent Guide - Editing Assignments		
			Change Background Color	Mean, Median, Mode	Bookmarks for Links	Fill in the Blank	Parent Guide - Intro to Google Classroom		
		iPAD TUTORIAL	Change Page Size	Paint Format	Change Default Font	Full Screen Preview	Parent Guide - Navigation		
		Login to Drive	Choose Your Own Adventure	Show All Comments	Change Page Color	Grouping	Parent Guide - Parent Settings		
			Tab Level Editing		Check Revision		Parent Guide - Student		

We Want to be PARTNERS in Learning

When educators and families work together to facilitate the best possible learning experience for students and foster a love of learning – everyone succeeds.

To support this environment, communication and collaboration is key.

We look forward to working with our families to make this a successful and enjoyable experience for our students.