

JACKSON TOWNSHIP BOARD OF EDUCATION  
COMMITTEE OF THE WHOLE MEETING  
FEBRUARY 13, 2018  
DISTRICT ADMINISTRATION BUILDING

A Committee of the Whole workshop meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by the President of the Board, Scott Sargent, at 5:30 p.m. on February 13, 2018 in the Conference Room of the Administration Building.

Present: Mrs. Rivera  
Mrs. Dey  
Mr. Walsh  
Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent

Absent: Mr. Colucci

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli, Assistant Superintendent, Ms. M. Richardson, Business Administrator; Mrs. S. Patterson, Assistant Business Administrator; Dr. R. Cerco, Director of Special Services; Mr. N. Montenegro, Board Attorney, staff members, township residents and newspaper representatives.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, the Chair made the following statement: "This meeting is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting."

On a motion by Mrs. Dey, seconded by Mr. Walsh, the Board of Education approved the agenda as submitted by the Superintendent of Schools.

Roll Call Vote: Yes: Mrs. Rivera  
Mrs. Dey  
Mr. Walsh  
Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent

**MOTION CARRIED**

**SUPERINTENDENT'S REPORT/INFORMATION ITEMS**

Dr. Genco stated tonight is our annual budget address and introduction and we're going to do most of our presentations this evening, however, before we do, I am going to request that the Board go off script of the agenda for the reason that Karen Blenner is here tonight and she is on the agenda for action at the end of the meeting but would like to take action now on motion #2g before we start the budget presentations as they may take 2 hours.

Dr. Genco stated under Personnel #2g, I would like to congratulate Mrs. Blenner on her retirement and ask the Board, if they agree, to take a separate vote on this if possible.

Board Attorney, Mr. Montenegro, advised the Board may first present a motion to amend the agenda.

**BOARD MOTION & VOTE TO AMEND THE AGENDA**

On a motion by Mrs. Dey, seconded by Mr. Walsh, the Board of Education agreed to amend the agenda to present Personnel Motion #2g only for official vote by the Board before the start of the annual budget introduction.

Roll Call Vote: Yes: Mrs. Rivera  
Mrs. Dey  
Mr. Walsh  
Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent

**MOTION CARRIED**

**Board Member Comments/Inquiries on Personnel Motion 2g only.**

Mrs. Dey stated Mrs. Blenner I have known you many years; my children had you as a teacher; I wish you all the best; this is a loss to the district; you are a joy to have. Enjoy your very well deserved retirement for all your service to the children here in Jackson.

Mr. Sargent thanked Mrs. Dey and thanked Mrs. Blenner.

Ms. Grasso thanked Mrs. Blenner for her service to the district.

**SEPARATE BOARD MOTION & VOTE ON PERSONNEL MOTION #2g ONLY**

The Board of Education, upon the recommendation of the Superintendent, accepted with best wishes, the resignation of the following teacher, due to retirement:

#2g. Karen Blenner, Art Teacher/Johnson, effective July 1, 2018.

Roll Call Vote: Yes: Mrs. Rivera  
Mrs. Dey  
Mr. Walsh  
Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent

**MOTION CARRIED**

Dr. Genco congratulated Mrs. Blenner on her retirement.

Mrs. Blenner thanked Dr. Genco and the Board of Education.

**SUPERINTENDENT REPORT/INFORMATION ITEMS**

a. 2018-2019 Budget Introduction

Dr. Genco stated now we will turn our attention to the budget presentations. This is actually something we have done in the past because of weather and we chose tonight. The only items we have for action tonight are some resignations and retirements that we'll do at the end. The meeting tonight is really about building a budget noting this is the first step. We have not received our state numbers yet. We do not anticipate receiving our state numbers until probably the beginning of March explaining our new Governor has asked for an extension in looking at the finances of the state for the first time after being sworn in back in January. This is something that transpired 8 years ago when Governor Christie took office as well and we received our numbers late. We will push back our timelines a little bit noting he feels it is going to be extended when we approve a tentative budget and fully believe it's going to affect our final budget date so our calendar will probably be adjusted. Tonight we will begin by looking at overall budget requests noting he advises all his administrators to put everything they need in the budget and after the state numbers come in, we'll try and make it work. There will be things that will not be substantial and there are things that we're going to take a very close look at. For example when we look at facilities and capital projects, we asked Mr. Ostroff and Ms. Richardson to put together Tier I projects that we try and let the Board know we're looking at; that doesn't mean we'll be able to do all of those things but wants the Board to see all the things we are looking at. Tonight we're going to be doing investments in Curriculum through our curriculum cycle that Mr. Baginski's going to be presenting. In technology, you will also see some increases noting we have not seen our E-Rate funds yet. You are seeing things backwards before we see our E-Rate money for things of that nature. We also have our lease purchase that we put out bids for and we do move money in and out of that lease purchase at this point. Athletics, special education, facilities and transportation; you're basically seeing 95% of dollars we have more control of. You're not seeing the Personnel piece that are salaries and health benefits which are fluctuating and we're probably not close to having our numbers for a couple of months from the health benefits standpoint so we don't present that as we're always in negotiations with some group and there's a number of reasons why we don't; we do that with the budget sub-committee and then obviously the full Board later in presenting a tentative and then a real budget.

Dr. Genco announced Mr. Baginski will present the Curriculum budget to the Board.

Mr. Baginski thanked the staff involved for their time and efforts in constructing the curriculum budget; the school budgets, guidance and technology noting Mr. Mahabir is not able to be here tonight for the technology presentation; Mr. Holtz for the guidance budget and Theresa Licitra for the curriculum budget. Our Principals have worked for several months designing the school budgets which you will see as the budgets unfold.

b. Budget Presentations – Assistant Superintendents Nicole Pormilli & Dan Baginski and Business Administrator Michelle Richardson

- **Curriculum & Instruction Budget Presentation**  
Assistant Superintendent Dan Baginski

**Document A.**

Mr. Baginski presented a power-point overview of the curriculum budget to the Board.

**Board Member Inquiries/Comments on the Curriculum Budget**

Ms. Grasso asked what do you attribute the approximate number 49 to; is it enough training.

Mr. Baginski responded all the training is done through OCC and Rutgers. Anytime there is a new curriculum to write for AP courses, we absolutely send people noting every summer we send teachers from the district.

Ms. Grasso asked is the alternative program at Liberty the SOLVE program.

Dr. Genco responded no; it is credit recovery for students that do not do well in the structure; they're at least a year and half behind credit-wise. They are going to classes and they're also doing credit recovery at the same time.

Ms. Grasso asked so it's academics; are the supplies also academics.

Dr. Genco responded yes.

Mr. Baginski explained most of the supplies are apex licenses for the students to go at their own pace.

Dr. Genco added it is for their own recovery.

Ms. Grasso asked if the school houses one or more of those programs and is there more money for them.

Dr. Genco responded they are allocated for, yes. I do want to point out that what you're seeing allocated is what we cut from every school by 5-10% last year so you're seeing less students per say but numbers are a little bit greater if you're wondering why. What is allocated was after cuts at the end of the process and we're not at that point yet.

Mr. Baginski explained that number on this presentation last year was number 15.

Mrs. Dey asked are we seeing an increase in certain populations.

Dr. Genco responded yes absolutely; we're seeing a large increase in ELL (English language learners).

Mrs. Dey asked how long we had ELL in all those schools.

Mr. Baginski explained Crawford is the magnet school for the program; then Rosenauer, and now the Holman school has it but Crawford is the magnet for the rest of the elementary schools. McAuliffe Middle School is also an ELL school.

- **Technology Budget Presentation**  
Assistant Superintendent Dan Baginski

#### **Document B.**

Mr. Baginski presented a power-point overview of the technology budget to the Board.

#### **Board Member Inquiries/Comments on the Technology Budget**

Mr. Sargent asked Mr. Rotante there are certain minor courses in high school where you are required to have a sandisk 32 gigabyte item; is there anything in the budget for that or is it something that is continually required for the students to purchase.

Mr. Rotante responded we don't usually budget for that, it is a specific item that is required by the teachers.

Mrs. Dey asked what the lifespan is of a promethean board.

Mr. Baginski responded we are replacing all promethean boards nearing the 6 year mark. We do replace the bulbs on them during their 5+ years in use.

Mr. Walsh asked what kind of warranty do we have on them.

Mr. Baginski responded he cannot say what it is on the old promethean boards but on the new ones, they're actually active panels and equivalent to an LCD TV. The computer part of an LCD TV is a 15 year warranty. This is the part, the size of a small box, you would replace after 6 years. The new product that we're replacing them with has a really great warranty.

- **Guidance Budget Presentation**  
Assistant Superintendent Dan Baginski

#### **Document C.**

Mr. Baginski presented a power point overview of the guidance budget to the Board.

#### **Board Member Inquiries/Comments on the Guidance Budget**

# BUDGET

Jackson School District  
 "Building a Budget" Presentations  
 Feb. 13, 2018

These sessions help us explore the annual needs of the district and how we can make the best investments for our students, staff and facilities.

All presentations, as well as budget documents we create while developing the budget, will be posted online and can be discussed in the months prior to the public hearing in April.

# BUDGET

## "Building a Budget" Presentations Overview of Budget Requests

### Investments in Curriculum

- Math 6-12
- 21st Century Life and Careers K-12
- Media
- Technology
- Business
- Summer Curriculum Writing
- Responsive Classroom
- Guidance

### Special Education

- Board Certified Behavior Analyst
- Need for Increased Nursing Services
- Creative Curriculum in Pre-K

### Facilities

- Capital projects prioritized by need

### Technology

- Maintenance and Investments in Technology Infrastructure

### Transportation

- Maintaining buses through careful schedule of replacement, repair

### Support for Athletics & Co-Curricular

- Staffing, rotating investments in equipment, supplies

## 2018-2019 Budget Presentation

District Curriculum and Instruction  
 School Budgets (Non-Personnel)  
 Guidance  
 Technology

Presented Feb. 13, 2018  
 Dan Baginski  
 Assistant Superintendent

## District 5-Year Curriculum Plan

COMMITTEE REVIEW				
2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
English Language Arts 6-12	English Language Arts K-5	Math K-5	Science/Social Studies K-5	Math 6-12
Social Studies 6-12	World Language K-12	Science 6-12	Music K-12	21st Century Life & Careers K-12 Media/Technology
Guidance K-12	Health & Phys. Ed. K-12	Gifted & Talented K-12	Art K-12	Business & Tech. 9-12
DISTRICT IMPLEMENTATION & ASSESSMENT				
2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Math 6-12	English Language Arts 6-12	English Language Arts K-5	Math K-5	Social Studies/Science K-5
21st Cent. Life & Careers K-12/ Media/Technology	Social Studies 6-12	World Language K-12	Science 6-12	Music K-12
Business & Tech. 9-12	Guidance K-12	Health & Phys. Ed. K-12	Gifted & Talented K-12	Art K-12

## District Curriculum and Instruction Budget

Program	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
District Health Supplies 11-000-213-600-09	28,160	14,103	19,660	5,557
Summer Salaries 11-000-221-110-09	70,079	68,866	80,519	11,653
Test Scoring 11-000-221-500-09	13,402	18,710	12,510	(6,200)
Supplies/Testing 11-000-221-600-09	22,287	21,547	24,500	2,953
Supplies - Alternative Program 11-000-221-600-09	13,792	17,100	17,100	0
A.P. Training 11-000-223-580-09	7,560	13,400	8,500	(4,900)

## District Curriculum and Instruction Budget

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District Health Supplies 11-000-213-600-09				5,557
Summer Salaries 11-000-221-110-09				11,653
Test Scoring 11-000-221-500-09				(6,200)
Supplies/Testing 11-000-221-600-09				2,953
Supplies - Alternative Program 11-000-221-600-09				0
A.P. Training 11-000-223-580-09				(4,900)

Annotations:

- Summer Curriculum Writing (New Adoptions)
- ESL Training
- A.P. Study Sessions
- Responsive Classroom Training - Middle Schools
- Elimination of the 6th Grade Inview Testing
- Less of a Need for AP Summer Training

District Curriculum and Instruction Budget				
Program	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Purchased Services 11-000-221-320-09	101,102	109,013	136,609	27,596
Teaching Materials 11-190-100-610-09	261,818	452,932	548,197	95,265
General Supplies-Academies 11-190-100-610-09	66,077	388,181	82,000	(306,181)
Textbooks 11-190-100-640-09	711,498	5,255	305,146	299,891
Equipment 12-000-220-730-09	27,311	75,300	19,048	(56,252)
<b>Total</b>	<b>1,323,084</b>	<b>1,184,407</b>	<b>1,253,789</b>	<b>69,382</b>

District Curriculum and Instruction Budget				
<p>The curriculum adoption for 2018-2019 includes the following:</p> <ul style="list-style-type: none"> <li>New Math textbooks and teaching materials for 6 - 12</li> <li>New Business textbooks and teaching materials for grades 9 - 12</li> <li>New Media and Technology teaching materials and equipment for grades K - 12</li> <li>36 sets of Chromebook carts for Math teachers in grades 6 - 12, Technology Labs K - 12</li> </ul>				
Teaching Materials 11-190-100-610-09	261,818	452,932	548,197	95,265
General Supplies-Academies 11-190-100-610-09	66,077	388,181	82,000	(306,181)
Textbooks 11-190-100-640-09	711,498	5,255	305,146	299,891
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Budget by School				
School	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Crawford Rod.	107,406	110,386	126,163	15,778
Elms	108,272	108,615	122,534	13,919
Holman	107,822	99,436	101,901	2,465
Johnson	79,877	83,223	93,669	10,446
Rosenauer	64,933	59,252	65,430	6,178
Switlik	129,724	128,386	136,871	8,485
Goetz	174,255	183,473	195,416	11,943
McAuliffe	147,536	146,033	155,635	9,602
Liberty	275,100	233,675	250,935	17,260
Memorial	338,852	312,767	353,612	40,846
<b>TOTAL</b>	<b>1,533,778</b>	<b>1,465,245</b>	<b>1,602,166</b>	<b>136,921</b>

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<b>TOTAL</b>	<b>1,533,778</b>	<b>1,465,245</b>	<b>1,602,166</b>	<b>136,921</b>

The School Budgets are dictated by two factors:

- The enrollment numbers within the school
- The population of students served within the school

Locations of District Programs

- ELL (ESL)
  - Crawford-Rodriguez, Holman, Rosenauer, McAuliffe, Liberty
- Multiply Disabled
  - Johnson, McAuliffe, Goetz, Liberty
- Behaviorally Disabled
  - Crawford-Rodriguez, McAuliffe, Liberty
- Pre-School Disabled
  - Elms, Rosenauer, Crawford-Rodriguez
- Mild Learning Language Disabled
  - Elms

Technology Budget				
ACCOUNT #	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Purchased Prof. Services /Data Processing 11-000-252-330	746,906	801,583	1,125,037	323,454
Lease Purchase/Savin 11-000-252-440	452	467	483	16
Other Purch. Services /Data Processing 11-000-252-500	112,605	122,959	118,958	(4,001)
Supplies & Materials 11-000-252-600	173,934	195,561	254,591	59,030
Training 11-000-252-800	0	5,580	5,580	0
Maintenance of District Equip. 11-000-262-420	17,581	22,500	22,500	0
Equip. Purchase 12-000-252-730	321,621	102,100	400,000	297,900
<b>TOTAL</b>	<b>1,373,099</b>	<b>1,250,750</b>	<b>1,927,149</b>	<b>676,399</b>

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Supplies & Materials 11-000-252-600	173,934	195,561	254,591	59,030
Training 11-000-252-800	0	5,580	5,580	0
Maintenance of District Equip. 11-000-262-420	17,581	22,500	22,500	0
Equip. Purchase 12-000-252-730	321,621	102,100	400,000	297,900
<b>TOTAL</b>	<b>1,373,099</b>	<b>1,250,750</b>	<b>1,927,149</b>	<b>676,399</b>

The proposed 2017-2018 allocation for this account was \$1,027,284. This proposed allocation was reduced by over \$225,000 through the use of E-rate funds

The proposed 2017-2018 allocation for this account was \$505,916. This proposed allocation was reduced by over \$200,000 through the use of E-rate funds

Guidance Budget				
ACCOUNT #	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
<b>Summer Guidance Staff</b> 11-000-218-104	20,378	25,826	21,000	(4,826)
<b>Purch. Professional Services</b> 11-000-218-320	0	4,687	5,700	1,013
<b>Professional Services/Naviance</b> 11-000-218-500	24,516	23,743	27,418	3,675
<b>Supplies/District Guidance</b> 11-000-218-600	61,780	23,933	22,435	(1,498)
<b>TOTAL</b>	<b>106,674</b>	<b>78,189</b>	<b>76,553</b>	<b>(1,636)</b>

Guidance Budget				
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<b>Purch. Professional Services</b> 11-000-218-320				1,013
The increase in this account reflects projected vendor price increases for services utilized specifically the Naviance software				
<b>Professional Services/Naviance</b> 11-000-218-500	24,516	23,743	27,418	3,675
<b>Supplies/District Guidance</b> 11-000-218-600	61,780	23,933	22,435	(1,498)
<b>TOTAL</b>	<b>106,674</b>	<b>78,189</b>	<b>76,553</b>	<b>(1,636)</b>

Ms. Grasso asked approximately how many summer Guidance Counselors are working.

Mrs. Pormilli responded it varies; some work 4 hours a day and some work 10 hours day; sometimes they split up those hours depending on need.

Ms. Grasso asked is there a Counselor in every building during the summer.

Mrs. Pormilli responded yes it is the norm to have at least one in every building.

Mr. Sargent asked so is it hours versus amount of students or hours versus building.

Mrs. Pormilli responded hours in the building so they can get their summer work completed; any Issues that may come in over the summer; parent concerns, etc.

- **Special Education Budget Presentation**  
**Assistant Superintendent, Nicole Pormilli**

#### **Document D.**

Mrs. Pormilli stated she would like to first begin by thanking Dr. Cerco, Tracy Decker and Jen Carney for their collaborative efforts in putting this budget together noting it is an intensive budget to prepare and proceeded to present the Board with a power-point overview of the special education budget.

#### **Board Member Inquiries/Comments on the Special Education Budget**

Ms. Grasso asked we have just one BCBA consultant, where does she spend most of her time and where is her home base.

Mrs. Pormilli responded it varies, she doesn't really spend time in one specific building.

Mrs. Dey asked so we still have a BCBA as one consultant but you're requesting a second BCBA, correct and are you considering assigning one BCBA to possibly pre-school because our pre-school population is large – and then elementary and secondary.

Mrs. Pormilli responded in preliminary conversations, one of the ideas suggested is to have them on one Side of town and another on the other side of town with travel but we really need to take a look at what our needs are; we employ our staff based on needs. If the need is in one specific area, we would house them there.

Mrs. Dey commented she knows we're still going to have consultants because there is no way we could not.

Mrs. Pormilli stated we will always have Board approved consultants noting if we cannot meet the need with staff that we have, we would then go out to a consultant firm; similar to what we've done this year.

Ms. Grasso asked if we were to factor in another BCBA, how much of an effect you think it would have on that line item.

Mrs. Pormilli, confirming with Dr. Cerco, responded approximately between \$60,000.00-\$80,000.00.

Ms. Grasso asked why are you asking for one and not two.

Dr. Genco explained absorbing that all at once would be difficult with a 2% cap is one reason; the second piece of that is, we still like to use our consultant services too as it's good to see things with outside eyes.

Ms. Grasso stated it just doesn't sound like a manageable task for two people with the size of our pre-school population.

Mrs. Pormilli explained she feels that along with our inclusion facilitators and guidance supervisors, it is a really good step in that we would be ok if we have more kids coming to us. We try to make our decisions based on the data and we know we had an increase this year.

Dr. Genco commented we do get more for the money if they're ours.

Dr. Genco stated he wants to mention that our extended school year programs will be housed at Memorial this summer; Liberty has not had a summer off in over 10 years and it's time for us to go into that building and really do justice to it.

Mrs. Dey stated Memorial couldn't be used through the years because we didn't have air conditioning there but now we do so there's no excuse.

Dr. Genco responded you are right Mrs. Dey and summer recreation will also be at Memorial this summer.

## Proposed Budget for 2018 - 2019

Presented  
Feb. 13, 2018

Nicole Pormilli  
Asst. Superintendent

Robert Cerco  
Director of Special Education

Tracy Decker, Supervisor

Jan Carney, Supervisor

District Special Education Budget				
Line Item	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Tuition	\$5,906,176	\$6,630,524	\$7,335,878	\$705,354
Purchased Professional Services	\$1,166,167	\$1,278,490	\$1,489,650	\$211,160
Supplies	\$191,999	\$241,145	\$305,122	\$63,977
Other Line Items	\$21,087	\$38,578	\$45,496	\$6,918
ESY/Summer CST Work	\$651,949	\$729,572	\$722,155	-\$7,417
<b>Totals</b>	<b>\$7,937,378</b>	<b>\$8,918,308</b>	<b>\$9,898,301</b>	<b>\$979,993</b>

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**This budget includes:**

- 83 OOD students anticipated for 2018-2019
- Average OOD tuition cost per student is \$88,384 (This does NOT include transportation costs)
- On average 7 students move in per year as existing out-of-district placements
- Accounts for tuition increase

District Special Education Budget				
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**This budget includes:**

- Additional Behavior Support/ BCBA Consultant, Individual nursing services, translation services, medical and independent evaluations, Commission for the Blind, medical homebound/bedside instruction, professional consultants.
- Increase related to IEP-required nursing, behavioral supports bedside instruction, and translation services.

District Special Education Budget				
Line Item	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Tuition	\$5,906,176	\$6,630,524	\$7,335,878	\$705,354
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Other Line Items	\$21,087	\$38,578	\$45,496	\$6,918
ESY/Summer CST Work	\$651,949	\$729,572	\$722,155	-\$7,417
<b>Totals</b>	<b>\$7,937,378</b>	<b>\$8,918,308</b>	<b>\$9,898,301</b>	<b>\$979,993</b>

**This budget includes:**

- Supplies for Child study teams, multi-sensory literacy and math programs, all special education and preschool classrooms, speech therapists, occupational and physical therapists, IEP requirements, administrative office, testing materials. This will include updated Creative Curriculum Kits for all preschool teachers.

District Special Education Budget				
Line Item	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Tuition	\$5,906,176	\$6,630,524	\$7,335,878	\$705,354
Purchased Professional Services	\$1,166,167	\$1,278,490	\$1,489,650	\$211,160
Supplies	\$191,999	\$241,145	\$305,122	\$63,977
Other Line Items	\$21,087	\$38,578	\$45,496	\$6,918
ESY/Summer CST Work	\$651,949	\$729,572	\$722,155	-\$7,417
<b>Totals</b>	<b>\$7,937,378</b>	<b>\$8,918,308</b>	<b>\$9,898,301</b>	<b>\$979,993</b>

**This budget includes:**

- Maintaining the ESY programs' level of services and addressing additional CST initial referrals and evaluations for students pre-K-12 based on growth of classified student population.

District Special Education Budget				
Line Item	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Tuition	\$5,906,176	\$6,630,524	\$7,335,878	\$705,354
Purchased Professional Services	\$1,166,167	\$1,278,490	\$1,489,650	\$211,160
Supplies	\$191,999	\$241,145	\$305,122	\$63,977
Other Line Items	\$21,087	\$38,578	\$45,496	\$6,918
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<b>Totals</b>	<b>\$7,937,378</b>	<b>\$8,918,308</b>	<b>\$9,898,301</b>	<b>\$979,993</b>

Thank You

Questions

Committee of the Whole Meeting  
February 13, 2018  
District Administration Building

Mr. Sargent reminded the Board, if you have any questions, don't apologize for asking them as this is the time to ask the questions. I would ask that you do not let this opportunity go by and then start sending e-mails and making phone calls; so right now ask the questions.

Ms. Grasso asked what is the average number of students that get classified a year.

Dr. Cerco responded he can provide that number to her from his office.

Ms. Grasso asked is the number astronomical.

Dr. Genco explained when you look at our percentage, we're actually a little lower than the state average that has edged up to around 17% and we're at 15%. I will compare to the Brick School District as I've had this conversation with Dennis Fillipone because they are crafting their budget at the same time. Brick is a very light district to Jackson and they're at 21% so that encompasses a good portion of their budget.

Mrs. Dey commented she believes the numbers are a bit skewed depending on the type of program that you have within your school district and because we are a larger school district. You want to be in a district with a good special education program and we see a lot of people come here for that reason.

Dr. Genco responded we do see that but I believe they do reach out and try to come up with accommodations before it gets to that point and for that borderline student as well.

Mrs. Dey asked since it falls in that category, do you see an increase in mental health for middle school age Noting that seems to be a very large number.

Mrs. Pormilli responded we have seen an increase and have our concerns in district as a whole particularly in the middle school and high school level; sometimes they are not classified but may become classified once they've gone through puberty and things that happen.

Mrs. Dey stated she remembers recommendations going out of district in that needs category and it seems to be on the rise.

Mrs. Pormilli responded and also across the nation.

- **Athletics Budget Presentation**  
**Assistant Superintendent Nicole Pormilli**

#### Document E.

Mrs. Pormilli presented a power-point overview of the athletics budget to the Board.

#### Board Member Inquiries/Comments on the Athletics Budget

Mrs. Dey asked do students have to sign up to use the weight room.

Mr. Paneque responded yes they have to sign up for each season to use the weight room; they go through the same process as they do participating in sports.

Mr. Sargent stated so they require a physical for that as well.

Mrs. Dey commented there is always somebody present in there.

Dr. Genco advised one thing we haven't done in this budget was budget for the summer yet which this Board would have to consider.

Mrs. Dey asked budget for what in particular.

Dr. Genco stated we have stipends per season but we do not have a weight room person during the summer. This had come up last year and it could come up again but it isn't in the budget at this point but if the Board was so inclined, this would be the time to ask.

Ms. Grasso stated that would depend on how much it would get used in the summer.

Mr. Paneque responded there may be a lag between the close of school and the 4<sup>th</sup> of July but after that the teams would begin their practices and would use the weight room.

Mr. Sargent asked do you have someone in the weight room when the football team goes in there.

Mr. Paneque responded when they're our teams, yes, a coach would be there.

Dr. Genco stated and anyone can go in there when a coach is there.

Mr Sargent asked if there is a lapse between the 4<sup>th</sup> of July and when the stipend starts for the fall season, can we look at the possibility of pro-rating it.

## Proposed Budget for 2018 - 2019

### Athletics & Co-Curricular Programs




Robert Paneque, Supervisor of Athletics  
Nicole Pormilli, Asst. Superintendent  
February 13, 2018

### Participation

- We currently offer 28 sports played at each high school (Varsity, Junior Varsity, Freshman)
- 2016-2017
  - Jackson Liberty = 911 participants
  - Jackson Memorial = 1190 participants
- We are on pace to have the same percentage of students participating in Athletics this year.
- Weight Room participants (not related to team training)
  - Jackson Liberty = 105 participants
  - Jackson Memorial = 189 participants

Liberty Athletic Budget				
Line Item	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Lease Purchase	\$452	\$467	\$483	\$16
Purchased Professional Services	\$36,202	\$49,943	\$53,444	\$3,501
Workshops/Travel	\$1,332	\$3,000	\$3,000	\$0
Supplies	\$90,250	\$72,734	\$84,484	\$11,750
Athletic Dues	\$4,123	\$3,250	\$3,250	\$0
Game Official / Tournament Fees	\$82,000	\$74,630	\$82,000	\$7,370
Capital Improvements	\$11,233	\$22,570	\$0	(\$22,570)
<b>TOTAL</b>	<b>\$225,592</b>	<b>\$226,594</b>	<b>\$226,661</b>	<b>\$67</b>

Liberty Athletic Budget				
Line Item	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Lease Purchase	\$452	\$467	\$483	\$16
Purchased Professional Services	\$36,202	\$49,943	\$53,444	\$3,501
Workshops/Travel	\$1,332	\$3,000	\$3,000	\$0
Supplies	\$90,250	\$72,734	\$84,484	\$11,750
Athletic Dues	\$4,123	\$3,250	\$3,250	\$0
Game Official / Tournament Fees	\$82,000	\$74,630	\$82,000	\$7,370
Capital Improvements	\$11,233	\$22,570	\$0	(\$22,570)
<b>TOTAL</b>	<b>\$225,592</b>	<b>\$226,594</b>	<b>\$226,661</b>	<b>\$67</b>

*These budget lines include:  
copier costs and printing, rentals (pool, ice hockey, bowling, golf), police, scheduling software, coaches workshops and video filming software*

Liberty Athletic Budget				
Line Item	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Lease Purchase	\$452	\$467	\$483	\$16
Purchased Professional Services	\$36,202	\$49,943	\$53,444	\$3,501
Workshops/Travel	\$1,332	\$3,000	\$3,000	\$0
Supplies	\$90,250	\$72,734	\$84,484	\$11,750
Athletic Dues	\$4,123	\$3,250	\$3,250	\$0
Game Official / Tournament Fees	\$82,000	\$74,630	\$82,000	\$7,370
Capital Improvements	\$11,233	\$22,570	\$0	(\$22,570)
<b>TOTAL</b>	<b>\$225,592</b>	<b>\$226,594</b>	<b>\$226,661</b>	<b>\$67</b>

*This budget includes:  
sports specific equipment, field maintenance materials, student recognition awards, uniforms, safety equipment, weight room equipment*

Liberty Athletic Budget				
Line Item	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Lease Purchase	\$452	\$467	\$483	\$16
Purchased Professional Services	\$36,202	\$49,943	\$53,444	\$3,501
Workshops/Travel	\$1,332	\$3,000	\$3,000	\$0
Supplies	\$90,250	\$72,734	\$84,484	\$11,750
Athletic Dues	\$4,123	\$3,250	\$3,250	\$0
Game Official / Tournament Fees	\$82,000	\$74,630	\$82,000	\$7,370
Capital Improvements	\$11,233	\$22,570	\$0	(\$22,570)
<b>TOTAL</b>	<b>\$225,592</b>	<b>\$226,594</b>	<b>\$226,661</b>	<b>\$67</b>

*This budget includes:  
NJSIAA and Shore Conference Membership fees, Officials and Tournament Fees, Capital Purchases*

Memorial Athletic Budget				
Line Item	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
Lease Purchase	\$452	\$467	\$483	\$16
Purchased Professional Services	\$38,526	\$58,784	\$58,769	(\$15)
Workshops/Travel	\$1,344	\$4,000	\$4,000	\$0
Supplies	\$128,696	\$101,746	\$103,894	\$2,148
Athletic Dues	\$3,150	\$3,250	\$3,250	\$0
Game Official / Tournament Fees	\$92,500	\$92,500	\$92,500	\$0
Capital Improvements	\$0	\$2,835	\$0	(\$2,835)
<b>TOTAL</b>	<b>\$264,668</b>	<b>\$263,683</b>	<b>\$262,696</b>	<b>(\$687)</b>

Total Athletics Budget	
2017 - 2018 Allocated	\$490,177
2018 - 2019 Proposed	\$489,557
<b>Difference</b>	<b>(\$620)</b>

Participation Fees	
<b>Athletic Teams:</b> \$50 per season Family yearly maximum of \$250	<i>*Family yearly maximum includes Athletics and Co-Curricular combined</i>
<b>Co-Curricular Clubs:</b> \$25 per co-curricular activity Family yearly maximum of \$250	
<b>2016-2017 Participation Fee Totals</b>	
Athletics	\$79,647
Co-Curricular	\$29,708
<b>Total</b>	<b>\$109,355</b>

Co-Curricular Activities				
Program	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
11-401-100-100 Elementary Safety Patrol	\$5,934	\$6,054	\$8,334	\$2,280
11-401 Middle School Co-Curricular	\$59,838	\$59,838	\$66,459	\$6,621
11-401 High School Co-Curricular	\$285,976	\$295,573	\$322,287	\$26,714
13-410-100-101 Middle School Holding Center	\$22,883	\$27,591	\$27,591	-
13-411-100-101 Middle School After School Detention	\$9,335	\$13,109	\$13,109	-
<b>TOTALS:</b>	<b>\$381,816*</b>	<b>\$402,165</b>	<b>\$437,780</b>	<b>\$35,615</b>

Co-Curricular Activities				
Program	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
11-401-100-100 Elementary Safety Patrol	\$5,934	\$6,054	\$8,334	\$2,280
11-401 Middle School Co-Curricular	\$57,689	\$59,838	\$66,459	\$6,621
11-401-100-100 High School Co-Curricular	\$285,976	\$295,573	\$322,287	\$26,714
13-410-100-101 Middle School Holding Center	\$22,883	\$27,591	\$27,591	-
13-411-100-101 Middle School After School Detention	\$9,335	\$13,109	\$13,109	-
<b>TOTALS:</b>	<b>\$381,816*</b>	<b>\$402,165</b>	<b>\$437,780</b>	<b>\$35,615</b>

*Includes stipends for middle & high school co-curricular, such as Science League, Math League, Percussion Advisor, Class Advisors, Color Guard, School Music Director, Woodwind Choir, World Language Club, Yearbook Advisor, Asst. advisor, Student Council, Drama Club, Band, Jazz Ensemble, Set Designer, Set Builder, FBLA, Builder's Club*

Currently 85 volunteer clubs. An increase of 10 new clubs this year

Co-Curricular Activities				
Program	16-17 Expended	17-18 Allocated	18-19 Proposed	Difference 17-18 / 18-19
11-401-100-100 Elementary Safety Patrol	\$5,934	\$6,054	\$8,334	\$2,280
11-401 Middle School Co-Curricular	\$59,838	\$59,838	\$66,459	\$6,621
11-401-100-100 High School Co-Curricular	\$285,976	\$295,573	\$322,287	\$26,714
13-410-100-101 Middle School Holding Center	\$22,883	\$27,591	\$27,591	-
13-411-100-101 Middle School After School Detention	\$9,335	\$13,109	\$13,109	-
<b>TOTALS:</b>	<b>\$381,816*</b>	<b>\$402,165</b>	<b>\$437,780</b>	<b>\$35,615</b>

*This includes stipends for Middle School Holding Center (4 days a week)*

*After School Detention (4 days a week)*

*Total 8 stipends*

Committee of the Whole Meeting  
February 13, 2018  
District Administration Building

Mr. Paneque responded absolutely.

Mr. Walsh asked during the year when they take advantage of the weight room, they pay a participation fee to use it, correct.

Mr. Paneque responded correct.

Mr. Walsh asked would they have to pay a fee to use it during the summer.

Dr. Genco responded that's not something we've done in the past but we've never had a club in the summertime.

Mr. Sargent asked outside of team sports, would there be an interest there.

Mrs. Dey stated she has had a lot of parental inquiries about this in the past where parents wanted their kids training over the summer for specific sports noting a few years back this was huge with the parents.

Dr. Genco stated we have this debate every year.

Mr. Sargent commented even if we get to impact one child for a six week period; how do we deny that.

Mr. Sargent stated going back to Liberty and Memorial, I believe I missed a piece on capital improvements and I'm not certain about this but my understanding is the pitching machine doesn't have electricity or lights and don't know if they've been installed yet and also what about the lighting around the concession area.

Dr. Genco responded that is a facilities piece and would fall more towards Mr. Ostroff but we did help with the scoreboards and there was a tremendous amount of donations that will make those scoreboards come to fruition; we will be recognizing those donations in the future.

- **Co-Curricular Budget Presentation**  
**Assistant Superintendent, Nicole Pormilli**

#### Document F.

Mrs. Pormilli presented the Board with a power-point overview of the co-curricular budget.

#### Board Member Inquiries/Comments on the Co-Curricular Budget Presentation

Mrs. Dey asked where we are at with middle school sports.

Dr. Genco explained this doesn't pay for all of it but it certainly helps. I would say when you talk about McAuliffe and Goetz, which is 2 schools, my pretty good guess would be about \$180,000 to run both middle schools so this substantially helps.

Mr. Walsh asked does that include salaries.

Dr. Genco responded yes, that's a big piece of it with the middle schools.

Ms. Grasso asked how we determine a paid club versus a volunteer club.

Mrs. Pormilli explained the paid clubs are within the contract. If there is a proposal presented for a paid club, then the process has to be done where we look at the participation rate and see whether there is a strong interest over the years.

Dr. Genco explained this would become part of the negotiation process.

Ms. Grasso asked who initiates the drive behind the paid clubs.

Dr. Genco responded it is a combination of the school administration and the JEA.

Ms. Grasso commented on the fishing club that her son belongs to with about 30 kids noting it has really taken off.

Mr. Sargent stated he asks this every year, with the wrestling mats, are we in good shape with them, are we rotating them in the high schools and the middle schools or are we buying them as we need them for that particular school.

Mr. Paneque responded we have purchased them for Liberty and McAuliffe since he started here two years ago and yes we are rotating them.

Dr. Genco added they do get worn out over time and they are not cheap.

Mr. Sargent asked so you're saying we are in good shape with the mats.

Mr. Paneque responded yes we are.

Dr. Genco thanked Mrs. Pormilli for her budget presentations.

Dr. Genco announced Mr. Ostroff will present the facilities/capital projects budget.

Committee of the Whole Meeting  
February 13, 2018  
District Administration Building

- **Facilities/Capital Projects Budget Presentation**  
**Director of Buildings & Grounds, Ed Ostroff**

**Document G.**

Mr. Ostroff presented the Board with a power-point overview of the facilities/capital projects budget prepared by Ms. Richardson and himself.

**Board Member Inquiries/Comments on the Facilities/Capital Projects Budget Presentation**

Mr. Walsh asked are the floor machines larger or smaller than the old ones.

Mr. Ostroff responded we actually had a trial run about a month ago because one of the issues we had was getting the machines from the Fine Arts side to the Clayton side and the new machines are able to make the turn on that ramp. In transporting them outside on the concrete to the Clayton side, the new machines have a tighter turning radius where we can better navigate it.

Mr. Sargent asked can we go back to Jackson Liberty about installing vestibules where everybody stands outside and goes to the window.

Mr. Ostroff explained it will be sectioned there at the main entrance.

Dr. Genco added half of it would be accessed and would be sectioned off on the inside now.

Mr. Sargent asked why we don't just keep them outside.

Dr. Genco responded they would be stuck in between two doors; they wouldn't be in the building yet.

Mr. Sargent asked why would we want them in the building, why not keep them outside.

Dr. Genco explained because it would create a man trap; if something were to happen, you would have the ability to lock them in both inside and outside.

Mrs. Dey stated let me understand this, we go up to the window, which is outside, do you want to put a vestibule around that.

Dr. Genco responded no.

Mr. Ostroff explained as you walk into Liberty, there's two sets of entrance doors, you're going to divide that in half and create a vestibule there where you can buzz the people into that vestibule and then you can determine whether you are going to let them into the building.

Mrs. Dey asked are you eliminating the window on the outside.

Mr. Ostroff responded it will not be eliminated noting Liberty is somewhat of a unique situation in that we need to have further discussions on how much farther we want to implement the program once we install the vestibule, it's really the only location that is set up that way and that's a discussion to have with Dr. Genco and Security.

Dr. Genco stated typically the vestibule would have people in between 2 doors and then you make a decision at that point whether to let them in through the second door into the building and lock them in.

Ms. Grasso asked is having the ability to lock them in something we're going to do.

Mr. Ostroff clarified we will not be able to have the ability to lock them in.

Ms. Grasso stated with the exception of Liberty, every vestibule that's installed are going to be done the same way for every building.

Mr. Ostroff responded correct.

Dr. Genco stated you are going to see pictures of some of them that are done.

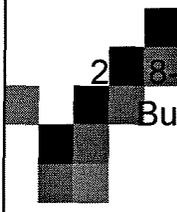
Mrs. Dey asked is there anything you can do to stop the roadway cut through at Liberty noting it's a problem for me because they speed through there.

Mr. Burnetsky suggested at least speed bumps.

Mrs. Dey responded that's not a bad idea.

Mr. Sargent stated while we are on this subject, it seems like every school we go through, there are cones set up noting his understanding is the police officers forced design these cones to divert traffic where they want it to go. Can we come up with a better system if it's going to be a permanent situation; do other school districts have cones all over their parking lots.

Mr. Ostroff responded for the most part we can't do anything different than anybody else does.



**2019 Proposed Budget**  
**Buildings and Grounds**  
**Department**

Edward J. Ostroff, C.E.F.M.  
 Dir. of Buildings & Grounds

February 13, 2018

For	16-17 Actual	17-18 Budgeted	18-19 Proposed	+/-
CLEANING, REPAIRS MAINTEN. SERVICES	\$517,992	\$574,539	\$545,653	(\$28,886)
GENERAL SUPPLIES	\$643,777	\$677,738	\$658,037	(\$19,701)
MISCELLANEOUS EXPENDITURES	\$5,584	\$5,802	\$8,935	\$3,133
NON-INSTRUCT. EQUIPMENT	\$132,077	\$149,684	\$151,216	\$1,532
PURCH. PROFESS. & TECH. SERV	\$30,926	\$58,754	\$58,754	\$0
ENERGY	\$2,805,210	\$2,719,751	\$2,460,751	(\$259,000)
SEWAGE & WATER	\$211,745	\$304,310	\$304,310	\$0
STATE REQUIRED SDA/EDA/SCC BONDS	\$296,467	\$296,467	\$296,467	\$0
CAPITAL IMPROVEMENTS	\$621,938	\$450,800	\$1,216,200	\$765,400
<b>TOTAL</b>	<b>\$5,265,716</b>	<b>\$5,237,844</b>	<b>\$5,700,323</b>	<b>\$462,479</b>

*Annotations:*  
 Custodial Supply Cost Reduction Due to Reduced Purchasing of Floor Stripper (Square Scrub)  
 Reduced Training Costs Offset by ACCASBO JIF Incentive Awards

For	16-17 Actual	17-18 Budgeted	18-19 Proposed	+/-
CLEANING, REPAIRS MAINTEN. SERVICES	\$517,992	\$574,539	\$545,653	(\$28,886)
GENERAL SUPPLIES	\$643,777	\$677,738	\$658,037	(\$19,701)
MISCELLANEOUS EXPENDITURES	\$5,584	\$5,802	\$8,935	\$3,133
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ENERGY	\$2,805,210	\$2,719,751	\$2,460,751	(\$259,000)
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SEWAGE & WATER	\$211,745	\$304,310	\$304,310	\$0
STATE REQUIRED SDA/EDA/SCC BONDS	\$296,467	\$296,467	\$296,467	\$0
CAPITAL IMPROVEMENTS	\$621,938	\$450,800	\$1,216,200	\$765,400
<b>TOTAL</b>	<b>\$5,265,716</b>	<b>\$5,237,844</b>	<b>\$5,700,323</b>	<b>\$462,479</b>

*Annotation:*  
 Training Costs for C.E.F.M. & Energy Management Systems

For	16-17 Actual	17-18 Budgeted	18-19 Proposed	+/-
CLEANING, REPAIRS MAINTEN. SERVICES	\$517,992	\$574,539	\$545,653	(\$28,886)
GENERAL SUPPLIES	\$643,777	\$677,738	\$658,037	(\$19,701)
MISCELLANEOUS EXPENDITURES	\$5,584	\$5,802	\$8,935	\$3,133
NON-INSTRUCT. EQUIPMENT	\$132,077	\$149,684	\$151,216	\$1,532
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STATE REQUIRED SDA/EDA/SCC BONDS	\$296,467	\$296,467	\$296,467	\$0
CAPITAL IMPROVEMENTS	\$621,938	\$450,800	\$1,216,200	\$765,400
<b>TOTAL</b>	<b>\$5,265,716</b>	<b>\$5,237,844</b>	<b>\$5,700,323</b>	<b>\$462,479</b>

*Annotations:*  
 Lower Cost for Renewal of Annual Trane Contract  
 Budget Includes the Purchase of HVAC Training Software

For	16-17 Actual	17-18 Budgeted	18-19 Proposed	+/-
CLEANING, REPAIRS MAINTEN. SERVICES	\$517,992	\$574,539	\$545,653	(\$28,886)
GENERAL SUPPLIES	\$643,777	\$677,738	\$658,037	(\$19,701)
MISCELLANEOUS EXPENDITURES	\$5,584	\$5,802	\$8,935	\$3,133
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SEWAGE & WATER	\$211,745	\$304,310	\$304,310	\$0
STATE REQUIRED SDA/EDA/SCC BONDS	\$296,467	\$296,467	\$296,467	\$0
CAPITAL IMPROVEMENTS	\$621,938	\$450,800	\$1,216,200	\$765,400
<b>TOTAL</b>	<b>\$5,265,716</b>	<b>\$5,237,844</b>	<b>\$5,700,323</b>	<b>\$462,479</b>

*Annotation:*  
 Replacement of a 1993 Loader & the Purchase of Two (2) Ride On Floor Scrubbers W/GPS

For	16-17 Actual	17-18 Budgeted	18-19 Proposed	+/-
CLEANING, REPAIRS MAINTEN. SERVICES	\$517,992	\$574,539	\$545,653	(\$28,886)
GENERAL SUPPLIES	\$643,777	\$677,738	\$658,037	(\$19,701)
MISCELLANEOUS EXPENDITURES	\$5,584	\$5,802	\$8,935	\$3,133
NON-INSTRUCT. EQUIPMENT	\$132,077	\$149,684	\$151,216	\$1,532
PURCH. PROFESS. & TECH. SERV	\$30,926	\$58,754	\$58,754	\$0
ENERGY	\$2,805,210	\$2,719,751	\$2,460,751	(\$259,000)
SEWAGE & WATER	\$211,745	\$296,467	\$296,467	\$0
STATE REQUIRED SDA/EDA/SCC BONDS	\$296,467	\$296,467	\$296,467	\$0
CAPITAL IMPROVEMENTS	\$621,938	\$450,800	\$1,216,200	\$765,400
<b>TOTAL</b>	<b>\$5,265,716</b>	<b>\$5,237,844</b>	<b>\$5,700,323</b>	<b>\$462,479</b>

J01 For	16-17 Actual	17-18 Budgeted	18-19 Proposed	+/-
CLEANING, REPAIRS MAINTEN. SERVICES	\$517,992	\$574,539	\$545,653	(\$28,886)
GENERAL SUPPLIES	\$643,777	\$677,738	\$658,037	(\$19,701)
MISCELLANEOUS EXPENDITURES	\$5,584	\$5,802	\$8,935	\$3,133
NON-INSTRUCT. EQUIPMENT	\$132,077	\$149,684	\$151,216	\$1,532
PURCH. PROFESS. & TECH. SERV	\$30,926	\$58,754	\$58,754	\$0
ENERGY	\$2,805,210	\$2,719,751	\$2,460,751	(\$259,000)
SEWAGE & WATER	\$211,745	\$304,310	\$304,310	\$0
STATE REQUIRED SDA/EDA/SCC BONDS	\$296,467	\$296,467	\$296,467	\$0
CAPITAL IMPROVEMENTS	\$621,938	\$450,800	\$1,216,200	\$765,400
<b>TOTAL</b>	<b>\$5,265,716</b>	<b>\$5,237,844</b>	<b>\$5,700,323</b>	<b>\$462,479</b>

### District Energy Initiatives

- Review and implementation of our district-wide energy plan on an annual basis
- In order to lower operating costs, we close 5 schools for the summer and the remainder of the district is closed on Fridays.
- Participation in a Demand Response Program generating \$52,000 in revenue this year.
- November 2017 Reverse Energy Auction to secure the lowest cost for our electricity and natural gas. This results in over \$190,000 in savings per year based on current consumption.
- Completion of a Local Government Energy Audit that will qualify us for additional energy savings opportunities including participation in an ESIP Program.

For	16-17 Actual	17-18 Budgeted	18-19 Proposed	+/-
CLEANING, REPAIRS MAINTEN. SERVICES	\$517,992	\$574,539	\$545,653	(\$28,886)
GENERAL SUPPLIES	\$643,777	\$677,738	\$658,037	(\$19,701)
MISCELLANEOUS EXPENDITURES	\$5,584	\$5,802	\$8,935	\$3,133
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STATE REQUIRED SDA/EDA/SCC BONDS	\$296,467	\$296,467	\$296,467	\$0
CAPITAL IMPROVEMENTS	\$621,938	\$450,800	\$1,216,200	\$765,400
<b>TOTAL</b>	<b>\$5,265,716</b>	<b>\$5,237,844</b>	<b>\$5,700,323</b>	<b>\$462,479</b>

### District Energy Initiatives

- Solar PPA is generating at 2 schools.
- A substantial reduction of our energy budget for 2018-2019 of \$289,000 resulting in a two-year savings of more than \$700,000.
- Energy Specialist position has reduced energy usage through progressive monitoring, education and strategic planning.
- All 10 schools are Bronze Certified through the Sustainable Jersey for Schools Program. We have already received three grants as a result of our participation in this program.

### 2018 -2019 **Proposed** Capital Improvements

	16-17 Actual	17-18 Budgeted	18-19 Proposed	+/-
<b>Tier I Capital Improvements</b>	<b>\$621,938</b>	<b>\$450,800</b>	<b>\$1,216,200</b>	<b>\$765,400</b>

**Tier I: Health & Safety/Code Compliance/Regulatory Compliance/ ADA Compliance and or Required for Educational Programming.**

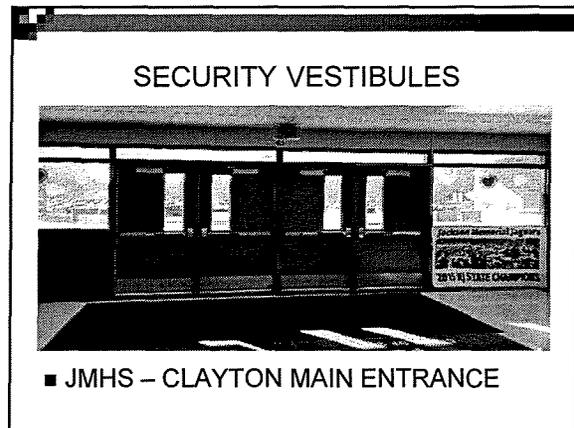
Tier I Projects			
Tier	School	Description of Project	Est. Cost
I	Trans.	Concrete Pad at Maintenance Bldg.	\$25,000
I	JMHS	Install Security Vestibules (3)	\$45,000
I	JMHS	Asphalt Paving of Student Access Rd	\$105,000
I	JMHS	Prep & Paint Memorial Gymnasium	\$22,000
I	JMHS	R & R Flooring, Main Office and CST	\$25,000
I	JMHS	5 New Electrical Circuits (Rm. 13)	\$5,000
I	JMHS	3 New Electrical Circuits (Rm. 510)	\$3,000

Tier I Projects			
Tier	School	Description of Project	Est. Cost
I	Holman	Install Security Vestibule	\$20,000
I	Holman	Library Furnishings W/Circ. Desk	\$50,000
I	Holman	Vinyl Side One Modular	\$6,000
I	Elms	Repair Termite Damage in the Gym	\$9,000
I	Elms	Install Security Vestibule	\$6,000
I	Crawford	Install Security Vestibules (2)	\$12,000
I	Crawford	Stripe Lots & Roadways	\$9,000

Tier I Projects			
Tier	School	Description of Project	Est. Cost
I	JMHS	Resurfacing of Tennis Courts	\$200,000
I	JMHS	Clayton, Elec. Upgrade at Switchgear	\$225,000
I	JLHS	Install Security Vestibule	\$6,000
I	JLHS	Install Guardrail at Solar Field	\$20,000
I	JLHS	Replace Gymnasium Lighting	\$20,000
I	JLHS	Stripe Lots & Roadways (F.D. Violation)	\$16,000
I	JLHS	Resurfacing of Tennis Courts	\$200,000

Tier I Projects			
Tier	School	Description of Project	Est. Cost
I	Switlik	Library Furnishings W/Shelving	\$50,000
I	Switlik	Library Interior Work for Upgrade	\$20,000
I	Switlik	Vinyl Side Two Modulares	\$12,000
I	Switlik	Replace Main Entrance Doors	\$30,000
I	Rosenauer	Remove & Reseal Windows in APR	\$5,000
Total Tier I Projects:			\$1,216,200

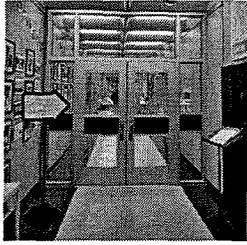
Tier I Projects			
Tier	School	Description of Project	Est. Cost
I	Goetz	Vinyl side One Modular	\$6,000
I	McAuliffe	Install Security Vestibule	\$6,000
I	McAuliffe	Replace Entrance Mats (Inlayed)	\$3,000
I	McAuliffe	Vinyl Side One Modular	\$6,000
I	Johnson	Install Security Vestibule	\$20,000
I	Johnson	Replace Six Ext. Tables	\$3,200
I	Johnson	Vinyl Side One Modular	\$6,000



**SECURITY VESTIBULES**

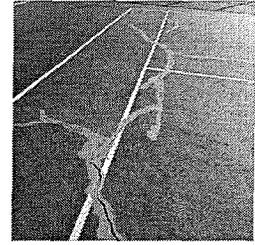


Switlik Main Entrance Vestibule



Goetz Main Entrance Vestibule

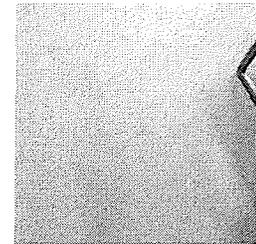
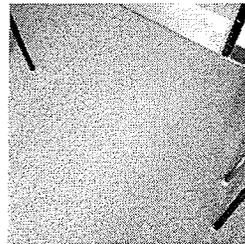
**ASPHALT RESURFACING  
JLHS TENNIS COURTS**



**ASPHALT PAVING – JMHS  
STUDENT ENTRANCE**



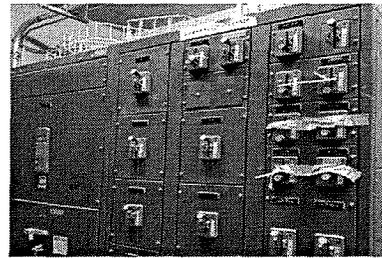
**FLOORING REPLACEMENT  
JMHS MAIN OFFICE & CST**



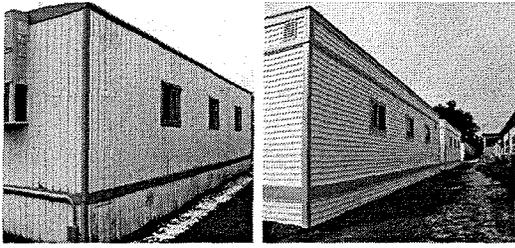
**ASPHALT RESURFACING  
JMHS TENNIS COURTS**



**JMHS – CLAYTON  
SWITCHGEAR**



**MODULAR SIDING**



**Looking Ahead:**

Other projects not included  
in Tier 1 list that will  
require our attention  
in the future

**JLHS SOLAR ARRAY  
GUARDRAIL**



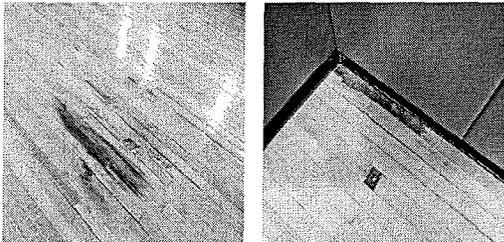
**PROPOSED ADDITIONAL  
EXPENDITURES  
BUILDINGS & GROUNDS EQUIPMENT**



1991 International 32 Yd.  
Refuse & Recycling Truck



**GYM FLOOR REPAIRS  
McAULIFFE & ELMS**



**\*PROPOSED ADDITIONAL  
EXPENDITURES  
BUILDINGS & GROUNDS EQUIPMENT**

**ESTIMATED COST  
\$260,000.00**

**ESCNJ 16/17-16  
Class 8 Trucks**

**Campbell Freightliner  
Gabriellii Kenworth**

\*Funding - TBD



2006 Mack MB 32 Yd.

## Other Future Projects Under Consideration Outside of Tier I

Tier II  
**\$728,975**

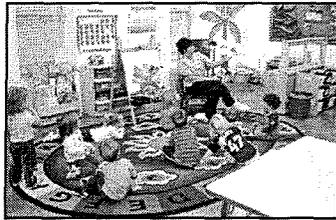
Building Integrity/Program Upgrades/Energy Initiatives  
and or Staff and Student Comfort

Tier III  
**\$27,873,000**

Major Capital Projects/ Roof Projects/  
LRFP/ Building Upgrades and or  
Misc. Construction or Building Additions

## OUR GOALS

- Invest in infrastructure improvements to maintain building integrity
- Maximize dollars by incorporating energy savings
- To keep the physical plant and grounds safe, accessible, and comfortable for students, staff and visitors



Questions?

Committee of the Whole Meeting  
February 13, 2018  
District Administration Building

Dr. Genco agreed.

Mr. Ostroff explained the cones are moved depending on the time of day for vehicular traffic not to mingle with the buses. If there is a particular area you're concerned with, we can certainly take a look.

Ms. Grasso stated it helps keep the parents from coming through the busing area at Holman noting I've seen people actually drive through the cones.

Mr. Walsh asked are we going to fix the gym floor at McAuliffe noting he doesn't see it in the tier projects.

Dr. Genco responded yes it is on the slide to the left.

Mr. Ostroff explained unfortunately the last time the floor was done, it wasn't done properly, they just basically cut a square out of that floor and you can't do that, the square has actually shifted.

Mr. Sargent, referring to roof repair/replacement cost, asked does that number include all the roofs.

Mrs. Dey also asked and does that include all 10 schools.

Mr. Ostroff responded yes but remember at this point they are not all due noting the numbers were higher when I was in North Plainfield.

Dr. Genco commented he had twice that amount while he was in South Plainfield with just 8 schools.

Ms. Grasso stated that is major and asked that does include all 10 schools.

Mr. Ostroff responded yes and explained I've also included building additions in here; the asphalt for the parking lots and roadways. A lot of the money here is for Goetz for a boiler system and a new roof.

Mr. Sargent commented he hasn't seen anything on the bus garage.

Dr. Genco explained that would not be in this presentation; that's a different animal where we would be talking about utilizing capital reserve.

Mr. Sargent stated so there is going to be a separate discussion about capital reserve versus capital projects.

Dr. Genco responded yes.

Mr. Sargent asked are we discussing that tonight.

Dr. Genco responded no.

Ms. Richardson responded she will be reaching out to the Board because we are still in the process and will have that meeting soon but first we have to decide what we really want to do. We have to decide on changes and then we will have that meeting.

Mr. Sargent responded excellent.

Mr. Ostroff stated getting back to Mr. Sargent's questions about the field lighting, we have to do the trench cuts to do all that electrical work over there. The electricity to the batting cages is something new, it wasn't on our list but we're already prepared to do that at the same time. We're probably going to get back to that in the next week or so. That's already included in this year's budget.

Mr. Walsh stated he was there on Saturday night and the parking lot seems really dark.

Mr. Ostroff explained we have issues with some of the lighting circuits over there noting they've been hit with lightning strikes and with that kind of cable and lightning strikes, they don't mesh well.

Mr. Sargent stated this was part of the conversation during football games at night; you go out in that parking lot it is pretty dark and it is a security issue.

Mr. Ostroff responded this is something we're going to be addressing and we're going to be adding lights noting the concession stand is right there. If anyone has been over there, you would notice I've relocated the ticket booth and made an opening in the fence and sits similar to the one I've done over here and that's also going to have lights on it and we'll bring power to that and the panels so there is also heating.

Ms. Grasso asked what roof is in need of immediate repair.

Mr. Ostroff explained we're actually 2 years out from what we would do and that would be sectional; it's not a particular school; for example there is a section of Clayton that needs to be done; there are 2 sections at Goetz that needs to be done and there may be a small section at Rosenauer.

Ms. Grasso asked so you're not talking about taking an entire roof and replacing it; they're going to be done in sections, correct.

Committee of the Whole Meeting  
February 13, 2018  
District Administration Building

Mr. Ostroff responded we've always done sectional replacements so that's the schedule we would follow. There is a couple of roofs in the next 2 years or so that are due and then some of them will follow after that.  
Dr. Genco and the Board thanked Mr. Ostroff for his budget presentation.

Dr. Genco announced Susan Spence will present the transportation budget to the Board.

- **Transportation**  
**Transportation Director, Susan Spence**

**Document H.**

Ms. Spence presented the Board with a power-point overview of the transportation budget.

**Board Member Inquiries/Comments on the Transportation Budget Presentation**

Mrs. Dey stated she knows what aid in lieu is about but let's say a parent has 5 children that go to the same school, do they receive aid in lieu for each one of those students.

Dr. Genco responded yes.

Mrs. Dey asked has that ever been challenged before because she feels that is ridiculous.

Dr. Genco responded that is more of a question for the Board Attorney; that's the law.

Mrs. Dey stated if you are physically driving 3, 4 or 5 kids to one location and being picked up from that same location, they're not using more fuel to transport each of them.

Dr. Genco stated aid in lieu is per child.

Mrs. Dey stated we seem to be forever changing education but we're not changing certain things like this and feels it needs to be reviewed and as a Board of Education this is something we need to address.

Ms. Grasso responded she agrees because our numbers are going up exponentially.

Mrs. Dey stated this is a question that has been brought to her by some of the residents; is this for every student even though they're attending the same schools.

Dr. Genco stated yes it is per child.

Ms. Grasso clarified if a parent is driving 5 children to school every day, then they're getting close to \$5,000.00.

Mrs. Dey stated but they're only driving one vehicle.

Ms. Grasso stated I agree.

Ms. Spence stated what aid in lieu is if we're not able to transport the student and they reside within the guidelines; we do not arbitrarily say oh we don't bus there so here's a \$1,000.00; what I do is I go back to find a way to bus 50 of those kids on our bus and if it is more cost effective and I have \$50,000.00 to spend, so what we do is we go out to bid because I like to be able to transport as many of them as I can; I'd rather not have to go out to another agency and have them making money off the district.

Ms. Grasso requested to go back and see a specific slide presentation.

Dr. Genco explained that is this years' number.

Mrs. Dey stated that says \$1,000.00; this was originally \$884.00 when the budget was crafted, presented and voted on in April and then it was increased afterwards so we were on the clock for that additional amount of money by state definition.

Ms. Grasso asked is 610 the number of kids that we were not able to accommodate and get on a bus.

Ms. Spence responded yes.

Ms. Grasso asked so you expect that number to increase significantly.

Ms. Spence responded no.

Ms. Grasso asked are we going to look at those numbers in the neighborhood of 900 next year.

Dr. Genco responded no.

Ms. Spence explained the population is changing so we need to be aware of that to evaluate.

**Jackson Township Public Schools Transportation**  
**Susan Spence**  
 Director of Transportation




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BOARD OF EDUCATION PRESENTATION  
 FEBRUARY 13, 2018

### On the Road...

	2016-2017	2017-2018
54-Passenger	119	115
Vans	48	42
Cars	2	1

	2015-2016 Actual	2016-2017 Actual
Mileage	1,228,255 Miles	1,327,561 Miles
Fuel Used	290,939 Gallons	265,561 Gallons 283,078 (17-18 Anticipated)

### TRANSPORTATION BY THE NUMBERS...

**Staff**

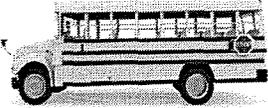
- Director of Transportation
- Assistant Director of Transportation
- Assistant Transportation Coordinator
- Bus Coordinator
- Transportation Secretary
- Supervisor of Fleet Maintenance
  - 1 Head Mechanic
  - 4 Mechanics
  - 3 Mechanics Helpers
  - 2 Utility/Fuelers
  - 2<sup>nd</sup> Shift Fleet Maintenance Supervisor
    - 1 Head Mechanic
    - 3 Mechanics (2 Open)



### Student Transportation

	2016-2017	2017-2018
Public In-District Transported	9,102	8,901
Non-Public Transported	796	858
Aid-In-Lieu (Non-Public)	390	610

### STAFF CONTINUED...

<b>Bus Drivers</b>		
▪ Contracted	106	
▪ Substitute	14	
<b>Bus Aides</b>		
▪ Contracted	30	
▪ Substitute	6	

### What is "Aid in Lieu"?

The law (NJ 18A :39-1.8) requires Jackson to offer either transportation or what is known as "aid in lieu of transportation" to students who wish to attend a non-profit school within 2 to 20 miles from their Jackson home.

We accomplish this in a number of ways, including:

- Utilizing district buses and drivers to accomplish these bus routes;
- Contracting out the routes to a private contractor or educational services commission, or
- Entering into a jointure with another district to have its resident students join another bus run being managed by another district.

If the options above cannot be accomplished within the specific cost established each year by the Department of Education (\$1,000 per student), then the district must offer the students "Aid in Lieu" of transportation (AIL).

- Maximum amount is \$1,000 per student.
- Parents receive AIL only if students are eligible for transportation and the district is unable to provide it another way for the state-designated amount.
- AIL is simply an alternate way of providing the transportation itself. Therefore, if students are not eligible for one, they are not eligible for the other.

For More Information: <http://www.nj.gov/njted/finance/transportation/tran.html>

### AID-IN-LIEU COMPARISON

	2016-2017	2017-2018	2018-2019
Expended/Allocated	\$344,924	\$610,100	\$669,000
Students Served	390	610	669
Increase in Students from Previous Year	180	220	59
% Increase from Previous Year	86%	56%	10%

AIL increased to \$1,000/student 17-18 which was not anticipated.

### Transportation Accounts Summary

Line Item	For	2016-2017 Expended	2017-2018 Allocated	2018-2019 Proposed	+ / -
11-000-270-390	Other Purch. Prof. Services	\$26,482	\$71,100	\$72,255	\$1,155
11-000-270-420	Cleaning, Repair, Maintenance	\$257,623	\$280,000	\$296,142	\$16,142
11-000-270-443	Lease Purchase	\$943,533	\$945,264	\$947,787	\$2,523
11-000-270-503	Aid in Lieu of Transportation	\$344,924		\$661,000	\$50,900
11-000-270-511 thru 518 & 11-000-270-350	Contracted Services & ESC Fees	\$1,342,950	\$1,417,387	\$1,443,059	\$25,672
11-000-270-600	Supplies/ Materials	\$12,183	\$8,550	\$8,850	\$300

Anticipated CPI of 3.1%

### Transportation Accounts Summary

Line Item	For	2016-2017 Expended	2017-2018 Allocated	2018-2019 Proposed	+ / -
11-000-270-390	Other Purch. Prof. Services	\$26,482	\$71,100	\$72,255	\$1,155
11-000-270-420	Cleaning, Repair, Maintenance	\$257,623	\$280,000	\$296,142	\$16,142
11-000-270-443	Lease Purchase	\$943,533	\$945,264	\$947,787	\$2,523
11-000-270-503	Aid in Lieu of Transportation	\$344,924	\$610,100	\$661,000	\$50,900
11-000-270-511 thru 518 & 11-000-270-350	Contracted Services & ESC Fees	\$1,342,950	\$1,417,387	\$1,443,059	\$25,672
11-000-270-600	Supplies/ Materials	\$12,183	\$8,550	\$8,850	\$300

Consistent replacement of buses.

### Transportation Accounts Summary

Line Item	For	2016-2017 Expended	2017-2018 Allocated	2018-2019 Proposed	+ / -
11-000-270-615	Vehicle Supplies/ Materials	\$792,590	\$934,000	\$938,000	\$2,247
11-000-270-615	Diesel Fuel for Vehicles	\$569,705	\$631,569	\$628,433	-\$3,136
11-000-270-593 & 11-000-270-890	Misc. Expend. & Insurance	\$136,560	\$123,362	\$128,614	5,252
<b>TOTAL</b>		<b>\$4,426,552</b>	<b>\$5,022,157</b>	<b>\$5,123,212</b>	<b>\$101,055</b>

Based on usage 7/1 - 12/31

### Transportation Accounts Summary

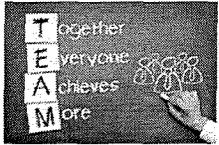
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11-000-270-503	Aid in Lieu of Transportation	\$344,924	\$610,100	\$661,000	\$50,900
11-000-270-511 thru 518 & 11-000-270-350	Contracted Services & ESC Fees	\$1,342,950	\$1,417,387	\$1,443,059	\$25,672
11-000-270-600	Supplies/ Materials	\$12,183	\$8,550	\$8,850	\$300

Based on current enrollment.

## CUSTOMER SERVICE and TEAM WORK

**We Strive to Establish and Maintain Positive Relationships with:**

- Transportation Drivers/Aides and Administration
- Transportation Garage Staff and Administration
- Departments throughout district.
- Jackson Township Police Department
- Jackson Township Municipality



Our Goals  
Moving Forward



**The safety of our students and staff is always our #1 priority.**

We want to:

- Continuously improve on customer service.
- Continue to monitor efficiency of runs; make necessary changes.
- Monitor condition of buses:
- Thorough Preventative Maintenance.
- Determine life expectancy of individual buses and evaluate needs to replace.

Committee of the Whole Meeting  
February 13, 2018  
District Administration Building

Ms. Grasso asked are a lot of these kids going to the same place or are they legitimately going to different areas that we cannot accommodate.

Ms. Spence responded we have them going all over the place.

Mrs. Dey stated so we are paying to transport kids to 98 schools that fall within a 20 mile radius.

Mr. Sargent stated what I believe Mrs. Dey is saying is we have to take a different approach to this.

Mrs. Dey responded yes, an action has to occur, that is what I am saying, they cannot continue to increase this after budgets are finalized or it is going to become a big problem.

Ms. Grasso stated she doesn't understand why we have to pay to transport students 20 miles away.

Mrs. Dey stated there is an answer to this and a discussion has to occur.

Mr. Sargent stated we will reach out to Counsel to do some research on this and go forward to take action that way.

Mrs. Dey responded yes.

Ms. Grasso commented it is state law, how can we do this.

Dr. Genco responded we need to first complete the budget presentations before we go in different directions here.

Mr. Sargent responded perhaps the Superintendent can plan a discussion about this.

Mr. Sargent commented in being around town, I do not see buses sitting and idling anymore and is very happy about that noting a few years ago that was going on a lot with buses lined up in parking lots outside the district and it's good to see that isn't happening anymore.

Mr. Sargent stated this may or may not be a budget question, but what time do we take the last call at transportation in the event a bus is late or a student issue happens.

Ms. Spence responded we do not leave the office until the last bus comes back and ensure there are no issues; sometimes that can be 4:30, sometimes 5:00 p.m.

Mr. Sargent asked when the last bus comes in then everyone leaves.

Ms. Spence explained when the last bus comes in we make sure all students are accounted for and that can sometimes go to 5:15 p.m.

Mr. Sargent asked when the last bus comes back say 4:45, how do you determine all the students have been delivered.

Ms. Spence responded the drivers radio us when their last student is dropped off.

Ms. Spence explained the calls are relayed to the garage after hours, a supervisor and mechanic are always there.

Dr. Genco and the Board thanked Ms. Spence for her budget presentation.

Dr. Genco concluded the Superintendent's report and thanked everyone for their budget presentations, great job; the Board certainly appreciates it.

Dr. Genco turned the meeting over to Mr. Sargent.

### **PUBLIC FORUM**

On a motion by Mrs. Dey, seconded by Mr. Walsh, the public forum was opened by acclamation.

There being no response, on a motion by Mrs. Dey, seconded by Mr. Burnetsky, the public forum was closed by acclamation.

### **RESOLUTIONS FOR ACTION**

#### **Board Member Inquiries/Comments on Personnel**

Mrs. Dey commented we have a pretty big list here.

Dr. Genco stated yes, retirees.

Mrs. Dey stated we have some big voids here and congratulations to everybody with best wishes for a happy retirement.

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Mr. Walsh inquired about motion #3d noting that is a surprise in the middle of the year for a first grade school teacher.

Dr. Genco responded yes she is resigning the 27<sup>th</sup> of February noting the long term substitute has been there since September 1<sup>st</sup>. This teacher has not been at Switlik this year. I did the final interviews and the long term sub has done a great job this year and I will be recommending her on Tuesday to become a contracted employee now.

### **PERSONNEL**

1. On a motion by Mrs. Dey, seconded by Mr. Walsh, the Board of Education approved the employment of the following substitutes for the 2017-2018 school year, effective February 14, 2018, unless otherwise noted:
  - a. Yvonne Barrett, Van Aide/Transportation, \$16.50 per hour, effective February 5, 2018.
2. The Board of Education, upon the recommendation of the Superintendent, accepted with best wishes, the resignation of the following employees, due to retirement:
  - a. Donna Murawski, Head Custodian/JLHS, effective October 1, 2018.
  - b. Jessie Hart, Lead Groundsperson/District, effective October 1, 2018.
  - c. Mark Campbell, Maintenance Worker/District, effective July 1, 2018.
  - d. Steven Prezwodek, Mechanic-AM/Transportation, effective May 1, 2018.
  - e. Maureen Butler, Principal/JLHS, effective July 1, 2018
  - f. Jamie Boccia, SAC/McAuliffe, effective April 1, 2018.
  - g. Karen Blenner, Art Teacher/Johnson, effective July 1, 2018.
  - h. Gail Levy, Teacher-Grade 1/Switlik, effective July 1, 2018.
  - i. Catherine McQuade, Reading Teacher/Switlik, effective July 1, 2018.
3. The Board of Education accepted the following resignations:
  - a. Yvonne Barrett, Driver/Transportation, effective February 5, 2018.
  - b. Cherice Nicholson, Driver/Transportation, effective January 4, 2018.
  - c. Melissa Weyandt, Special Education Teacher/McAuliffe, effective March 29, 2018 or sooner.
  - d. Bryanne O'Connor, Teacher-Grade 1/Switlik, effective February 27, 2018.

Roll Call Vote: Yes: Mrs. Rivera  
Mrs. Dey  
Mr. Walsh  
Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent

### **MOTION CARRIED**

There being no further comments, on a motion by Mrs. Dey, seconded by Mr. Burnetsky, the meeting was adjourned by acclamation at 7:11 p.m.

Respectfully Submitted,



Michelle Richardson  
Business Administrator/Board Secretary