An Official Meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by Board President, Michael Walsh, at 5:30 p.m. on April 29, 2020.

Present: Mr. Sargent  
Mr. Acevedo  
Mr. Burnetsky  
Mrs. Dey  
Mrs. Rivera  
Mr. Colucci  
Mr. Walsh  

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli; Assistant Superintendent; Ms. M. Richardson, Business Administrator/Board Secretary; Mr. M. Zitomer, Board Attorney.

On a motion by Mrs. Rivera, seconded by Mrs. Dey, the Board of Education adjourned to Executive Session to discuss contracts; employment of personnel-terms and conditions of employment; pending litigation; investigations and matters falling within the attorney-client privilege with respect to these subjects. This meeting is not open to the public. The Board would reconvene at approximately 6:30 p.m. at which time action would be taken.

The Official Meeting of the Jackson Township Board of Education reconvened in compliance with the Open Public Meeting Law and was called to order by Board President, Michael Walsh, at 6:30 p.m.

Present: Mr. Sargent  
Mr. Acevedo  
Mr. Burnetsky  
Mrs. Dey  
Mrs. Rivera  
Mr. Colucci  
Mr. Walsh  

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli; Assistant Superintendent; Ms. M. Richardson, Business Administrator/Board Secretary; Mr. M. Zitomer, Board Attorney, Mr. J. Roselle, Board Attorney, arrived at 7:20 p.m.), staff members, township residents and newspaper representatives.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, the Chair made the following statement: “This meeting is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting.”

Mr Walsh stated I would like to have a Moment of Silence for the people of Jackson Township that were affected by the pandemic.

On a motion by Mrs. Dey, seconded by Mr. Burnetsky, the Board of Education approved the agenda with addendums as submitted by the Superintendent of Schools.

Roll Call Vote: Yes: Mr. Sargent  
Mr. Burnetsky  
Mrs. Dey  
Mrs. Rivera  
Mr. Colucci  
Mr. Walsh  

Unresponsive: Mr. Acevedo (Tech Issue)

MOTION CARRIED

Dr. Genco stated Mr. Walsh I would like to include the addendum in the approval of the agenda.

On a motion by Mrs. Dey, seconded by Mr. Sargent, the Board of Education approved adding the addendum to the agenda.

Roll Call Vote: Yes: Mr. Sargent  
Mr. Burnetsky  
Mrs. Dey  
Mrs. Rivera
Official Board Meeting  
April 29, 2020  
Video Conference On-Line Format Meeting

Mr. Colucci  
Mr. Walsh  

Unresponsive: Mr. Acevedo (Tech Issue)  

MOTION CARRIED  
Mr. Walsh stated at this time we do not have any Board Recognition and will turn the meeting over to Dr. Genco.  

BOARD OF EDUCATION RECOGNITION  
1. Student/Staff Recognition  
   • None  
2. Township Officials Present in Audience  
   • None  

SUPERINTENDENTS REPORT  
• Superintendent’s Report/Information Items  
• Student Board Member Report: None-State Mandatory School Closures  
  Mason Silvan – Liberty  
  Antonio Farias – Memorial  

Presentations  

Superintendent Remarks  
Dr. Genco welcomed everyone to the April 29th Board of Education meeting and thanked members of the public for joining us. We usually meet at 151 Don Connor Blvd but because of COVID-19, we’ve adjusted to having our meeting in this on-line video conference format. Our goal is for us to give the public opportunities to participate in the meeting as it is their right under the open public meetings act. This is a temporary method we can use while we adjust to the COVID-19 state of emergency. Requirements are in place for our staff for social distancing so if you would like an agenda for tonight’s meeting, please go to the districts website, there is an announcement on the right of the home page; you will find an agenda and directions on how to participate in the meeting. During this meeting, there are 2 public forums. If any member of the public has any questions, please follow the directions on the banner below to ask your question. The directions are also available on our website at www.jacksonsd.org/April 29th meeting. When it comes time for public forums, there will be more information on how you can participate. Please bear with us as this is the first time we are utilizing this method in conducting a Board of Education meeting and there might be some bumps along the road. There are some things I’m going to discuss before I get into the proposed budget conversation.  

Dr. Genco continued right now everybody wants to know when we’re coming back; I’m going to say what we said about a month ago, the Governor has closed schools at this juncture, it is no longer a local decision. The Governor has said before May 15th, he is going to give us a status and the status is going to be based on data and science so in looking at what is going on state-wide, it would be difficult for me to predict whether we’re going to be coming back this school year; that may be a hard thing to say, I do believe over the next week to 10 days, we will have some answers to that so just bear with us. Some of the other questions we’re hearing a lot about is the junior proms; that was an easy decision to move them to next fall so the juniors will have a fall formal and a senior prom next year. They’re not really going to lose their junior prom, it will just be in the structure of a fall formal. There’s a number of honor society inductions, award ceremonies and scholarship night; we are already planning to do them virtually; I would be remiss if we weren’t planning that with the distancing guidelines, it’s going to be difficult to do with many people in a small setting. When you talk about induction ceremonies and things like that, the advisors are working on that. It’s important to note that the advisors’ along with the Principals in their buildings and the students involved in those different clubs, activities and induction ceremonies, I’ve imparted a decision to do this so we’re moving forward with that. We have a little time with senior proms, however, you’re talking about the first week in June. I really don’t see us being allowed to have a function that consists of 400-500 students not maintaining social distancing at this point and believe it would be way to soon. I am not going to render a decision at this point but we are certainly investigating options because even if the senior prom doesn’t happen, we still want the seniors to have something. We’re thinking of other ways to give them some type of closure with proms and graduations. When we talk about graduations, promotions, moving-up ceremonies; again, we’re waiting on the Governor to announce what is going on; the rest of the school year for one; If we’re not back, we will have some type of recognition and we’re already talking about what those possibilities are. I am also talking with other Superintendents in the county to find out what they’re thinking because we are all in the same boat. We don’t have to do things exactly the
same but we will certainly be looking at this as a group; we are currently working with our advisors as well and the student body especially at the high schools; the students are an integral part and it has been great hearing what their thoughts are. The other piece I want to mention is although the Governor and the Commissioner waived the standard testing this year; they didn't waive the fact that there are standards that still have to be assessed. When we hear people, we actually hear the whole garment; people are happy with what's going on here and there's people that feel like it's too much with how students are feeling. We're trying to be cognizant of that with those who feel that way. They certainly should be reaching out to the teacher first and secondly the building Principal or Supervisors. The chain of command is on the district website; there are people here that try and help you through it. We are all trying to be connected and we're trying to be cognizant of what's going on. Please reach out to those avenues with your concerns and together we will work through this.

- Spring 2019 New Jersey Student Learning Assessment-Science Results, Document I.

Dr. Genco continued the other item I want to discuss before I get to the budget proposal is the Board received in their Board packet, the 2018-2019 school performance reports and the 2019 spring science assessment report. We are not going to be doing presentations on that but they need to review them and if they have any questions to please ask them at the next meeting and we will be posting them with the minutes of this meeting. We are posting those posts but we are just not doing the presentations like we normally do at a board meeting. These are some of the things I wanted to talk about before we begin the budget presentation. We will now begin the budget presentation and after that is done, we will open up one of the public forums for budget inquiries only. If you have questions on budget items only, please see instructions on the website meeting page or the graphic you can see on the screen, you can e-mail or text your question or call us and we will read it or if you want to ask the question yourself, you can do that as well. If you will be e-mailing or texting your question, please do not wait until the public forum is announced. You can send your questions in now; we want to ensure we respond to every question.

- 2020-2021 Budget Public Hearing

Dr. Genco stated we will begin the power-point budget presentation for everyone to see. Being transparent, the budget process is always public and public participation is always encouraged; we provide plenty of opportunity for public participation starting with the January 22nd meeting when we laid out the overview schedule. We had a full meeting on building the budget on February 19th and then on March 19th, we had the approval of the tentative budget and obviously tonight is the public hearing on the budget. With the tentative budget, we had a lengthy discussion on some of the impact it has been having on the district for multiple years and is becoming something very very difficult to overcome. This year we are looking at a $3.5 million dollar cut. If S2 legislation doesn't change, the next 2 years will be insurmountable. There are things that we had to do that certainly wasn't our choice. We've made some headway and will discuss further during the presentation. We've had discussions with our Senators and they understand this too. One of the things that has helped us is the Jackson Township Mayor and Town Council helped us preserve some programs and services that were initially slated to be part of the $3.5 million dollar cut; we had to do the entire cut without any assistance, it would have been worse than what we talk about tonight. We as a Board and Central Administration reached out to the township for help and they came through for us. They certainly recognize the importance of the school system as it pertains to the whole community. The position of the district would have been dire if it weren't for the town council. Last night they voted to appropriate $1 million dollars of excess surplus funds to the district so the revenue becomes ours. It would help us to control class sizes although they are going up tremendously at the elementary level. We would have lost most of our interventionists. We would have lost our in-school and after-school enrichment programs and we would have had to eliminate freshman sports. Because that money came through, we were able to preserve all of those things. Publicly! I want to thank the Mayor and Town Council and secondly, I need to point out that those things have been saved in this years' budget and does buy us another year.

Dr. Genco gave a detailed power-point presentation on the 2020-2021 budget for acceptance by the Board as a finalized budget.

Dr. Genco turned the budget presentation over to Ms. Richardson.

Ms. Richardson reviewed the budget numbers explaining the reasons for them during the budget presentation.

Dr. Genco thanked Ms. Richardson and requested any questions from the Board.

There were no questions presented.

Dr. Genco advised the user-friendly budget will be posted on the district website by May 2nd, 2020.
Jackson School District
2020-2021
Proposed Budget
Board of Education Budget Hearing
April 29, 2020

Look on our
Budget Information Page
to view:

• Budget presentations
• The full, detailed budget document (with
four-year line item history)
• "User-Friendly Budget" will be posted by
May 2

www.JacksonSD.org

The Future of School Funding (B2)
The Impact to the Jackson School District

<table>
<thead>
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<th>Amount</th>
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<tr>
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Almost $19 million will be lost in state aid over 7 years

Assistance from Jackson Township Mayor and Council
Helped Us Preserve Some Programs & Services
The district's position would have been even more dire if the Township Council had not voted to utilize $1 million in surplus funds to help preserve certain elements of the district's programs and services.

Prior to that vote, the district's Tentative Budget included the following losses:
• Class sizes that would explode in every school;
• Greatly diminished staffing for interventionists, who serve educationally at-risk students;
• Ending all before- and after-school enrichment programs; and
• Eliminating all freshmen sports.

The Future of School Funding (B2)
The Impact to the Jackson School District

Remaining Impact of Funding Losses
The tentative budget maintains current investments in curriculum and technology, but does not allow the district to make needed capital improvements or significant curricular advancements.

Even with this township support, the district's Tentative Budget will still require:
• Reductions in positions, including in the area of administration
• Across-the-board reductions in all budget areas, and
• The elimination of most capital improvement projects other than those included in an Energy Savings Improvement Program (ESIP) that will provide energy savings.

The Budget Process
Public Input is Always Encouraged!
There have been various opportunities for public input:
• Budget Overview & Meeting Schedule: Jan. 22
• "Building a Budget" Presentations: Feb. 19
• Tentative Budget Introduced at BOE Meeting: March 18
• Continued Discussion/Refinement of Budget Prior to Tonight's Public Hearing

5/13/2020
Additional Impact of Lost Aid to This Proposed Budget:

- Loss of 41 positions through attrition/retirements and reductions in force
- Curriculum adoption will be reduced to the bare minimum of updates needed to maintain programs
- Loss of vast majority of our Tier 1 Capital Projects
- Reduction in summer curriculum writing
- Significantly reduced professional development
- Reduction in school supply budgets
- Increase of participation fee amounts to be paid for sports and activities

"Building a Budget" Presentations Overview of Budget Requests

**Investments in Curriculum & Programs**
- English Language Arts K-12
- Professional Development for Language Arts and English Language Learners
- Based Learning (BFL)
- Social Emotional Learning (SEL)
- Data Warehouse and Assessment Tools
- Higher Education

**Technology**
- Maintenance and Investments in Technology Infrastructure

**Support for Athletics & Co-Curricular**
- Staffing, Purchasing Investments in Equipment, Supplies

Special Education
- Translation Services
- Need for Increased Nursing Services
- Resources for Students
- Extracurricular School Year

Facilities
- Minimal Capital Projects

Transportation
- Maintaining Buses Through Social Media Schedule of Replacement, Repair

Tax Levy Information

The "tax levy" is the amount to be raised by taxation. It takes two forms:

- "General Fund" tax levy (i.e. operating budget)
- "Debt Service" tax levy (i.e. previously approved construction projects, referenda)

This year's proposed budget contains a general fund tax levy increase of 2%
What does this mean for homeowners?

- TOTAL Proposed Budget is down a total of 0.76%
- 0.0171-cent increase to School Tax Rate
- 2020 Proposed School Tax Rate = $1.390 per $100 of assessed home value
- Average home in Jackson is assessed at $328,520
- $56 increase per year for the average homeowner

We Will Continue to Fight for Fair Funding

We will continue to battle for changes to this school funding formula, which is categorically unfair to Jackson given the district's level of efficiency and responsible spending.

We are part of the SOS or Save our Schools coalition and are involved in a lawsuit to try to force a change in this law. Among the district's arguments are:

- The district spends below the state average and is efficient and responsible with the monies entrusted to us by the taxpayers of Jackson. It is not "overfunded."
- The district wants the state to freeze the implementation of this school funding law so that the true impact to districts like Jackson can be understood and corrected.
- The district wants a task force to address the flaws of the school funding formula, so it can be applied fairly to all.
Dr. Genco continued we are still in a lawsuit with the state over the S2 legislation. The state still has not shared with us how they came up with the nuts and bolts in formulating school state aid; we brought the suit against them with multiple districts, many of which are in Ocean County; Toms River and Brick are 2 of them; Freehold Regional is one; Manalapan is another so it seems that districts that are in this fight are in this area. I do believe we’ve made headway with private meetings with our legislators but also Senator Sweeney, who was part of putting together the fair funding formula that is S2 and we’re tied to that. We’re also tied to Save Our Schools which is a coalition of districts that are also doing an OPRA lawsuit and that is close to 89 or 90 districts and the reason we run this is every year more and more districts are on the losing end. Every year they’re going to get to the point where some districts continue to lose money and some districts are gaining more money. I have to believe they do not want to see suburbia destroyed so ultimately there are many many flaws in the funding formula. We have been pointing them out and we will continue to point them out; it’s a matter of getting people to listen. We cannot continue to cut our way through this stuff and that has been made abundantly clear to all our legislators. I don’t know how they’re going to address this; even the county that represents the Department of Education understands our plight; we’ve put everything in writing. I do believe the county arm of the DOE does agree with many of our points. That is what we are doing at this point. This concludes our budget hearing. This is the time when you can ask questions about the budget. We will hold another public forum during this meeting for other questions. This public forum will be for questions on the budget only. Directions on how to ask questions are on the screen and on the April 29th meeting webpage.

Dr. Genco turned the meeting over to Mr. Walsh.

PUBLIC FORUM ON THE 2020-2021 BUDGET ONLY

On a motion by Mrs. Dey, seconded by Mr. Burnetsky, the public forum was opened for the 2020-2021 budget only by acclamation.

Allison Erwin, Communications Specialist, connected the first call-in with a question on the budget.

Councilman, Andrew Kem, inquired about the school tuition cost outside the school district; it has gone up 54% since 2016-2017 and it went up 3% last year. I want to know if there are more students or are the schools charging higher tuition.

Dr. Genco responded that’s actually a very good question Councilman, we have no control over cost and the state has not monitored them to the degree that we have been asking them to. Although at times there are more students, the tuition rates have gone up exponentially.

Councilman Kern thanked Dr. Genco noting that was my main question.

Dr. Genco stated I have already said it but I want to thank you as a Councilman for supporting the district.

Mr. Walsh asked Allison Erwin if we have any more calls with questions on the budget.

Ms. Erwin responded no she does not have any other remaining calls with questions on the budget.

There being no further response, on a motion by Mrs. Dey, seconded by Mr. Sargent, the public forum on the 2020-2021 budget only was closed by acclamation.

Roll Call Vote: Yes: Mr. Sargent
                Mr. Burnetsky
                Mrs. Dey
                Mrs. Rivera
                Mr. Colucci
                Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

MOTION CARRIED

Mr. Walsh continued we will move to the standard committee reports

Discussion Items

Information Items

1. Enrollment Report for March, 2020
3. Suspension Report for March, 2020
4. ESS Long Term and Daily Substitute Assignments for March, 2020
5. Policy Notes
   o Schenck Price Smith & King, LLC
Standing Committee Report:

- State and County School Boards Representative – Mrs. Rivera, Mr. Acevedo & Mr. Walsh
  Mrs. Rivera stated last Tuesday, April 21st, we had our first Ocean County virtual meeting and the next meeting will be in September.

- Parent Group Liaison – Mr. Burnetsky – Next Presidents' Council Meeting – October, 2020
  Mr. Burnetsky stated apparently there are no meetings this year. Our next meeting will be in October 2020.

- Special Education – Mrs. Rivera & Mrs. Dey – Next SEAC Meeting - TBD
  Mrs. Dey stated there was no meeting held in March, it was tentative and due to the current situation it was cancelled. Our next meeting is still to be determined in the next school year.

- Scholarship – Mr. Walsh & Mr. Burnetsky
  Mr. Walsh stated there will be scholarships this year. We're in the process now of going back to our sponsors; I'm sure they can still sponsor; there are scholarships and after we have that all set up, we will pick students for those scholarships; we'll have to do that virtually and will work it out. Then there will be the presentation of scholarship night and we will have our virtual scholarship night and we will have our virtual ad book. If anyone would like to contribute to our ad book, just e-mail me or go on-line and there are some contact numbers you can get to put an ad into our virtual ad book. Those ads basically support the scholarships that we give out to students.

- Buildings & Grounds – Mr. Colucci, Mr. Sargent & Mr. Walsh, (alt. Mrs. Rivera)
  Mr. Colucci stated at Liberty High School, the field renovations will be complete in the next 2-3 weeks. They stepped up the disinfecting and sanitizing since the COVID-19 outbreak using hydrogen-peroxide based disinfectants.

  Mr. Colucci stated with the energy initiatives, the lighting and roof restoration projects are ongoing.

- Budget/Finance – Mr. Walsh, Mr. Acevedo, & Mr. Colucci, (alt. Mr. Burnetsky)
  Mr. Walsh stated as far as budget/finance, you have just seen the budget presentation given by the Superintendent tonight and that is pretty much where we stand.

- Transportation – Mr. Colucci, Mr. Walsh & Mr. Sargent, (alt. Mrs. Dey)
  Mr. Colucci stated the satellite transportation complex is almost complete and the fuel depot permit has been issued.

- Negotiations-JEA – Mr. Burnetsky, Mr. Colucci & Mrs. Dey (alt. Mr. Sargent)
  Mr. Burnetsky stated JEA negotiations are on hold.

- Negotiations-Teamsters – Mr. Sargent, Mr. Walsh & Mrs. Rivera (alt. Mrs. Dey)
  Mr. Walsh stated as far as Teamsters negotiations are concerned, we have some things going on.

POLICY/REGULATIONS

On a motion by Mrs. Dey, seconded by Mr. Colucci, the Board of Education approved Policy 1st Reading:

Policy – 1st Reading
- P1000 ADMINISTRATION
- P1581 ADMINISTRATION
- P2422 PROGRAM
- P3000 TEACHING STAFF MEMBERS
- P3421.13 TEACHING STAFF MEMBERS
- P4000 SUPPORT STAFF MEMBERS
- P4421.13 SUPPORT STAFF MEMBERS
- P5330 STUDENTS
- P7243 PROPERTY
- P8210 OPERATIONS
- P8220 OPERATIONS
- P8462 OPERATIONS

Table of Contents (revised)
Table of Contents (revised)
Domestic Violence (M) (revised)
Health and Physical Education (M) (revised)
Table of Contents (revised)
Postnatal Accommodations (new)
Table of Contents (revised)
Postnatal Accommodations (new)
Administration of Medication (M) (revised)
Supervision of Construction (M) (revised)
School Year (revised)
School Day (M) (revised)
Reporting Potentially Missing or Abused Children (M) (revised)

Roll Call Vote: Yes: Mr. Sargent
Mr. Burnetsky
Mrs. Dey
Official Board Meeting
April 29, 2020
Video Conference On-Line Format Meeting

Mrs. Rivera
Mr. Colucci
Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

MOTION CARRIED

On a motion by Mr. Burnetsky, seconded by Mrs. Rivera, the Board of Education approved regulations-adoptions:

R1000 ADMINISTRATION Table of Contents (revised)
R1581 ADMINISTRATION Domestic Violence (M) (new)
R5330 STUDENTS Administration of Medication (M) (revised)
R8220 OPERATIONS School Closings (new)

Roll Call Vote: Yes: Mr. Sargent
Mr. Burnetsky
Mrs. Dey
Mrs. Rivera
Mr. Colucci
Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

MOTION CARRIED

APPROVAL OF MINUTES

On a motion by Mrs. Rivera, seconded by Mr. Colucci, the Board of Education approved the following Board Meeting minutes:

Official Board Meeting – March 18, 2020 Closed Session Meeting
Official Board Meeting – March 18, 2020 Committee of the Whole/Business Meeting

Roll Call Vote: Yes: Mr. Sargent
Mr. Burnetsky
Mrs. Dey
Mrs. Rivera
Mr. Colucci
Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

MOTION CARRIED

FINANCIAL REPORT

On a motion by Mrs. Dey, seconded by Mrs. Rivera, the Board of Education approved Bills and Claims for April 1 – 29, 2020 and March 2020:

Total Computer Checks, April 1 – 29, 2020 $ 2,998,494.79
Total Computer Checks, March 31, 2020 $ 2,592,277.18
Total Hand Checks, March 31, 2020 $ 14,058.00
Total Payroll, March 31, 2020 $ 7,478,518.80
FICA: March 31, 2020 $ 379,858.55
Total Board Share $ 165,571.83
Pension & Ret. Health Benefits Pmt, March 31, 2020 $ 5,839.68
Health Benefits $ 2,160,204.88
PERS Annual Employer Appropriation $ 2,512,753.00
Voids $ (5,500.00)
Total Budgetary Payment March 31, 2020 $15,303,581.92

FOOD SERVICE
BOARD BILLS AND CLAIMS
MARCH 2020

Roll Call Vote: Yes: Mr. Sargent
Mr. Burnetsky
Mrs. Dey

$ 246,841.44
Official Board Meeting
April 29, 2020
Video Conference On-Line Format Meeting

Mrs. Rivera
Mr. Colucci
Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

MOTION CARRIED
On a motion by Mrs. Dey, seconded by Mrs. Rivera, the Board of Education approved the Treasurer’s & Board Secretary’s reports for the month of February 2020.

Roll Call Vote: Yes: Mr. Sargent
Mr. Burnetsky
Mrs. Dey
Mrs. Rivera
Mr. Colucci
Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

MOTION CARRIED
Board Secretary’s Certification:
Pursuant to N.J.A.C. 6:20-2.12(d), I certify that as of February 29, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Jackson Township Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Michelle D. Richardson

PUBLIC FORUM
On a motion by Mrs. Dey, seconded by Mrs. Rivera, the public forum was opened by acclamation.

Allison Erwin presented questions to the Board called in from the public. The first one is from Mr. Eitel, who has 2 children attending schools in Jackson and he would like to thank the teachers, administrators, the staff and the Board for all they have been doing over the past few weeks in the new setting doing their jobs. Mr. Eitel has 5 questions for finance motion #9: a. Specifically what is the return of investment for the project if it is in excess of 10 years and is it financially sound. b. What was the budget for the project. c. What was the issue with the transformers. d. What was the reason for specifying the particular model transformer. e. Did the bid specs include option for an equivalent product by a different manufacturer. f. Did any bidders offer an equivalent product. g. Would it be feasible to award more than one bid based on some bidders submitting different numbers for different buildings.

Ms. Richardson responded those are questions I cannot answer tonight. I do have Mr. Eitel’s e-mail address and can send my responses to him. With the questions he is asking, we are right now in the middle of an ESIP project that we talked about earlier and one of the bids that was put out for the ESIP was for a transformer; it was awarded tonight; there were 5 bidders on that project which you can see on the agenda but these are very technical questions we can answer for him but I do not have them with me tonight. Mr. Ostroff is also here at the meeting, I ask if he concurs.

Mr. Ostroff responded yes that’s correct; we can furnish you with the information tomorrow if you need that.

Ms. Richardson responded yes that’s correct; we can furnish you with the information tomorrow if you need that.

Ms Erwin stated we have another question via text message by Mrs. Uveges, the mother of a senior, asking can the seniors receive their cap, gown, tassel and have pictures in their graduation attire that they have already paid for and be delivered to them by curbside pick-up like many successful businesses are doing. Of course this would be a contingency to an in-person graduation.

Dr. Genco responded the answer would be of course yes but no matter what happens, we’re going to have some type of celebration whether it be virtual or otherwise. Everyone will have the opportunity to pick up caps and gowns, tassels, books, all of the above and we will be working through all of that but like I said before during my budget presentation in my Superintendent’s report, we’re looking at
a number of different options. We certainly want to try and provide the seniors, the 8th graders and the 5th graders, more importantly the seniors, with some type of closure and we're hopeful that it can be something that we'll all be proud of.

Ms. Erwin stated we have another question sent by text; the question is about Kindergarten and rumors whether it may be half-day next year; is this true or will Kindergarten be full day.

Dr. Genco responded as we went through the budget presentation we did not cut full day Kindergarten so yes next year there will be full day Kindergarten.

Ms. Erwin stated we have another question from Councilman Kem; he had questions for both parts of the meeting.

Councilman Kem stated one of the things that we would like to put together working with non-profit organizations in town is a Memorial Day celebration and since it may need to be partially virtual depending on how everything goes, I want to know if JTV can possibly set up something where different students can go and submit videos of flag raisings and doing songs like the Star-Spangled Banner with scouts and bands, that sort of thing. Any type of videos they can do that would really help to put together a presentation and put that on channel 77.

Dr. Genco responded we always like to help out with those things; it's tough to speak to what Mr. Ferone and Mr. Noble are doing right now; they have a lot of things on their plate but you know they are going to try to do whatever they can. I am going to ask you to call my office tomorrow to give us more detail so I can find out and see what they can do.

Councilman Kem thanked Dr. Genco and stated one other thing I would like to bring up is if there are any parents out there that need food assistance, you can reach out to any of the council members and they will put you touch with non-profit help.

Dr. Genco thanked Councilman Kem.

Ms. Erwin stated we have another question that came in by text; a resident by the name of Frank Fleming stating he understands that Lakewood has a therapy pony, is there any chance we can get one here in Jackson.

Dr. Genco responded not that I'm aware of; with something along those lines, I will need to know more detail but I don't believe that is on our radar at this juncture but we certainly investigate ways to enhance what we're doing for example, we have a phenomenal therapy dog named Mighty; he works out of Johnson Elementary and has been a huge success. Mighty was sponsored through a grant with OceanFirst Bank. In looking at our budget presentation, we couldn't possibly fund that to do those things.

Ms. Erwin stated we have Mr. Eitel again following up to get responses to at least 2 of his questions; did the bid specs include an option for an equivalent product by a different manufacturer and also did any bidders offer an alternative product.

Ms. Richardson responded again, I will have to answer those questions tomorrow. I know we had 5 bidders on the project and there might have been 1 or 2 that did offer something different that was not equivalent to what we were asking for. I can give him the answers tomorrow.

Ms. Erwin stated I have another text message from someone following up to Mr. Walsh's scholarship update and the logistics of that and I've already taken care of answering that they are available but that we're not that far along in the process yet.

Ms. Erwin stated there are no further inquiries, we're all clear.

Mr. Walsh thanked Ms. Erwin, great job!

There being no further response; on a motion by Mr. Burnetsky, seconded by Mr. Colucci, the public forum was closed by acclamation.

Roll Call Vote: Yes: Mr. Sargent, Mr. Burnetsky, Mrs. Dey, Mrs. Rivera, Mr. Colucci, Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

MOTION CARRIED
RESOLUTIONS FOR ACTION

FINANCE

On a motion by Mrs. Dey, seconded by Mrs. Rivera, the Board of Education approved the following motions in block formation:

1. The Board of Education, based on the recommendation of the Board Secretary, approved the line-item transfers for the month of February 2020.
   Document A.

   Document B.

3. Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18, et seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.
   Document C.

4. The Board of Education approved the following advertised 2020-2021 budget resolution:
   BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY ON April 29, 2020 AS FOLLOWS:
   1. The Board of Education approves the 2020-2021 budget for the submission to the County Superintendent’s Office in the amount $152,661,707.00 that consists of a Total General Fund of $141,306,913.00, Federal/State Programs of $2,914,731.00 and Debt Service of $8,440,063.00.
   2. The Board of Education approves the Tax Levy amount raised for General Funds of $87,894,569.00 for the ensuing 2020-2021 School Year.
   Document D.

5. The Board of Education approved the following 2020-2021 budget resolution:
   BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY ON April 29, 2020 AS FOLLOWS:
   The Board of Education accepts the generous allocation of $1,000,000.00 under N.J.S.A. 40: 48-17.1 from the Township of Jackson as approved at their March 24, 2020 Township Council meeting, for the purposes of supplementing the Jackson Township Board of Education’s budget for the 2020-2021 school year,
   Furthermore, the Board of Education of the Township of Jackson approves the following update to the approval of the 2020-2021 budget:
   BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY ON April 29, 2020 AS FOLLOWS:
   1. The Board of Education approves the 2020-2021 budget for the submission to the County Superintendent’s Office in the amount of $153,661,707.00 that consists of a Total General Fund of $142,306,913.00, Federal/State Programs of $2,914,731.00 and Debt Service of $8,440,063.00.
   2. The Board of Education approves the Tax Levy amount raised for General Funds of $87,894,569.00 for the ensuing 2020-2021 School Year.
   Document E.

6. The Board of Education authorized the Board Secretary to go out to bid for Food Services paper and cleaning products for the 2020-2021 school year.

7. The Board of Education, based on the recommendation of the Board Secretary, rejected the bid for the ESIP mechanical package due to all bids exceeding our budget and authorizes the Board Secretary to rebid the project.
   Bid Opening: April 8, 2020, 10:00 AM

8. The Board of Education authorized the Board Secretary to go out to bid for the District’s ESIP controls upgrade.

9. The Board of Education based on the recommendation of the Board Secretary, awarded the bid for
the ESIP transformer replacement to Electronic Design & Construction Corp., Shrewsbury, New Jersey, lowest bid per specifications, total bid of $1,595,000.00 with removal of Holman, Johnson and Administration for all of the bidders.

**Bid Opening:** April 8, 2020, 11:00 AM

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Design &amp; Construction Corp., Shrewsbury, NJ</td>
<td>$1,595,000.00</td>
</tr>
<tr>
<td>Sodon's Electric, Atlantic Highlands, NJ</td>
<td>$1,719,000.00</td>
</tr>
<tr>
<td>Belacon, LLC, East Brunswick, NJ</td>
<td>$1,785,500.00</td>
</tr>
<tr>
<td>Altec Building Systems, Corp., Point Pleasant, NJ</td>
<td>$1,954,074.00</td>
</tr>
<tr>
<td>TZ Electrical Contracting, Branchville, NJ</td>
<td>$2,016,550.00</td>
</tr>
</tbody>
</table>

10. The Board of Education approved the following Resolution authorizing participation in The Interlocal Purchasing System (TIPS) Cooperative Pricing Program:

**RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM**

**A RESOLUTION AUTHORIZING**

**THE JACKSON TOWNSHIP BOARD OF EDUCATION TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, The Interlocal Purchasing System, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on April 29, 2020 the governing body of the Jackson Township Board of Education, County of Ocean, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Jackson Township Board of Education.

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**Document F.**

11. The Board of Education, based on the recommendation of the Board Secretary and Spiezle Architecture Group, Inc., architects for the New Transportation Building, approved a change order GC-8 for a no cost extension for Date of Substantial Completion by 21 days due to JCP&L not providing power to the building until March 11, 2020, the new date of Substantial Completion will be April 17, 2020.

12. The Board of Education, based on the recommendation of the Board Secretary and Spiezle Architecture Group, Inc., architects for the New Transportation Building, approved a change order GC-9 to provide material and labor to supply power to connect two (2) exterior building signs in the amount of $1,549.44 which will be deducted from the allowance in the contract and not increase the contract amount.

13. The Board of Education, based on the recommendation of the Board Secretary and Spiezle Architecture Group, Inc., architects for the New Transportation Building, approved a change order GC-10 to provide and install two (2) antenna required for the water meter per MUA request in the amount of $1,228.59 which will be deducted from the allowance in the contract and not increase the contract amount.

14. The Board of Education, based upon the recommendation of the Board Secretary, approved a contract to provide substitute services for the 2020-2021 school year with ESS, Cherry Hill, New Jersey, as per the contract on file with the office of the Board Secretary.

15. The Board of Education approved the following line item transfers for the Title I grant funds:
Official Board Meeting
April 29, 2020
Video Conference On-Line Format Meeting

Transfer Amount  From Account #  To Account #
$1,898.75  Account# 20-234-100-110-09  Account# 20-234-100-610-09
$145.19  Account# 20-234-200-200-09  Account# 20-234-100-610-09
$2,033.50  Account# 20-231-200-110-09  Account# 20-231-100-610-09
$155.57  Account# 20-231-200-200-09  Account# 20-231-100-610-09

16. The Board of Education approved the following line item transfers for the Title II grant funds:

Transfer Amount  From Account #  To Account #
$270.00  Account# 20-270-200-590-09  Account# 20-270-200-610-09
$628.00  Account# 20-271-200-590-09  Account# 20-271-200-610-09

17. The Board of Education approved the following line item transfers for the Title III grant funds:

Transfer Amount  From Account #  To Account #
$588.00  Account# 20-241-100-110-09  Account# 20-241-100-610-09
$44.98  Account# 20-241-200-200-09  Account# 20-241-100-610-09
$2,318.00  Account# 20-241-200-590-09  Account# 20-241-100-610-09

18. The Board of Education approved the following line item transfers for the Title III Immigrant grant funds:

Transfer Amount  From Account #  To Account #
$306.75  Account# 20-242-100-110-09  Account# 20-242-100-610-09
$23.46  Account# 20-242-200-200-09  Account# 20-242-100-610-09

19. The Board of Education approved the following line item transfers for the Title IV grant funds:

Transfer Amount  From Account #  To Account #
$588.00  Account# 20-280-200-110-09  Account# 20-280-100-610-09
$44.98  Account# 20-280-200-200-09  Account# 20-280-100-610-09
$897.59  Account# 20-280-200-610-09  Account# 20-280-100-610-09

Roll Call Vote: Yes: Mr. Sargent  (No to Motion #9)
Mr. Burnetsky
Mrs. Dey
Mrs. Rivera
Mr. Colucci
Mr. Walsh

Unresponsive: Mr. Acevedo  (Tech Issue)

MOTIONS CARRIED

FACILITIES

On a motion by Mrs. Dey, seconded by Mrs. Rivera, the Board of Education approved the following motion:

1. The Board of Education approved the use of facilities for groups as filed.

Document G

Roll Call Vote: Yes: Mr. Sargent
Mr. Burnetsky
Official Board Meeting  
April 29, 2020  
Video Conference On-Line Format Meeting

Mrs. Dey  
Mrs. Rivera  
Mr. Colucci  
Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

**MOTIONS CARRIED**

**PROGRAMS:**

On a motion by Mr. Burnetsky, seconded by Mrs. Rivera, the Board of Education approved the following motions in block formation:


2. The Board of Education approved the application and acceptance, if received, for the NWEA (Northwest Evaluation Association) literacy grant for the 2020-2021 school year in the amount up to $10,000 submitted by Lisa Koch, Supervisor of Grants, Federal Programs & Math.

3. The Board of Education approved the application and acceptance, if received, for the *Ezra Jack Keats Foundation*, "Animal Shelter in Place: A Service-Learning Program to Connect Our Community While We're Apart" mini-grant in the amount of $500.00 submitted by Carrie Hogan & Melissa O'Keeffe of the Johnson Elementary School.

4. The Board of Education approved the application for funds and acceptance, if awarded, from the Reverb Grant Program for an amount up to $5,000.00 for the McAuliffe Middle School Instrumental Music Department, as submitted by Teacher Kylie Weaver, under the direction of Theresa Licitra, Director Curriculum and Instruction – Humanities.

5. The Board of Education approved the application for funds and acceptance, if awarded, from the Instruments in the Cloud Grant Program for the McAuliffe Middle School Instrumental Music Department, as submitted by Teacher Kylie Weaver, under the direction of Theresa Licitra, Director Curriculum and Instruction – Humanities.

6. The Board of Education approved the New Teacher Orientation to be held on August 24 & 25, 2020, 8:00 AM – 3:30 PM at McAuliffe Middle School.

Roll Call Vote: Yes: Mr. Sargent  
Mr. Burnetsky  
Mrs. Dey  
Mrs. Rivera  
Mr. Colucci  
Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

**MOTIONS CARRIED**

**Board Member Inquiries/Comments on Students**

Mr. Colucci inquired about motion #3 on field trips.

Mr. Walsh responded a lot of the field trips have been cancelled but some of these go into the summer so they either need to be approved or disapproved.

**STUDENTS:**

On a motion by Mrs. Dey, seconded by Mrs. Rivera, the Board of Education approved the following motions in block formation:

1. The Board of Education approved licenses and services for the 2019-2020 and 2020-2021 school years (April 2020 through August 2020) with PresenceLearning to provide online platform licenses and training for district Speech Therapists, Learning Consultants, and School Psychologists to conduct speech and psycho-educational tele-assessments that will support initial special education evaluation and eligibility as well as the re-evaluation of students during school closure in an effort to meet IDEA and NJ Administrative Code 6A:14 requirements, total cost not to exceed $50,000.00 (11-000-219-320-09-210000).
2. The Board of Education accepted, in accordance with N.J.S.A. 18A:37-15b(6), the monthly Harassment, Intimidation and Bullying (HIB) Report as presented to the Board of Education during Executive Session.

Document J

3. The Board of Education approved educational field trips as filed with the Transportation Director.

Document K

Roll Call Vote: Yes: Mr. Sargent
Mr. Burnetsky
Mrs. Dey
Mrs. Rivera
Mr. Colucci
Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

MOTIONS CARRIED

PERSONNEL

On a motion by Mrs. Rivera, seconded by Mr. Burnetsky, the Board of Education approved the following motions:

1. The Board of Education approved the employment of the following substitutes for the 2019-2020 school year, effective April 30, 2020, unless otherwise noted:
   a. Christine Garrick, Custodian, $11.00 per hour.

2. The Board of Education, upon the recommendation of the Superintendent, accepted with best wishes, the resignation of the following employees, due to retirement:
   c. Robin Molitores, Reading Specialist/Goetz, effective July 1, 2020.
   d. Carolyn Bialecki, Teacher/Holman, effective July 1, 2020.
   e. Donna Brogan, Teacher-Special Education/Holman, effective July 1, 2020.
   g. Laura McClaughry, Van Aide/Transportation, effective July 1, 2020.

3. The Board of Education accepted the resignation of the following employees:

4. The Board of Education approved a leave of absence for the following personnel:
   a. Chris Holm, Head Custodian/District, assigned to JLHS, paid Medical Leave of Absence, effective March 2, 2020 through TBD.
   f. Nicole Tirpak, Speech Language Specialist/Elms, paid Medical Leave of Absence, effective June 1, 2020 through September 4, 2020, unpaid Federal and NJ Family Leave of Absence, effective September 5, 2020 through December 11, 2020, unpaid Child Care Leave of Absence, effective December 15, 2020 through TBD.
   g. Talia Sanzone, Special Education Teacher/Crawford, revised paid Medical Leave of Absence, effective April 21, 2020 through June 11, 2020, unpaid Family Medical Leave of Absence, effective June 12, 2020 through June 30, 2020, returning TBD.

5. The Board of Education approved the following contract adjustments:
   a. Paul Sult, Maintenance Worker/District, extend leave of absence stipend and salary increase to include $4,000 pro-rated tradesman electrician stipend, salary $61,512.80 pro-rated ($57,012.80 plus $4,000.00 tradesman stipend plus $500.00 longevity), effective September 19, 2019 extended through May 15, 2020, in accordance with the 2019-2020 Teamsters contract.

6. The Board of Education approved the following contract adjustments for longevity for the 2019-2020 school year, in accordance with the current negotiated contracts:

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Title</th>
<th>Bargaining Group</th>
<th>Effective Date</th>
<th>Reason</th>
<th>Current Salary</th>
<th>Adjustment</th>
<th>Adjusted Salary</th>
<th>Pro-rated</th>
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</thead>
<tbody>
<tr>
<td>Lauren</td>
<td>Komanisky</td>
<td>Special Education Teacher</td>
<td>JEA</td>
<td>5/1/2020</td>
<td>17 Years Longevity</td>
<td>$74,942.00</td>
<td>$1,500.00</td>
<td>$76,442.00</td>
<td></td>
</tr>
<tr>
<td>Donna</td>
<td>Schmidt</td>
<td>Special Education Teacher</td>
<td>JEA</td>
<td>5/1/2020</td>
<td>17 Years Longevity</td>
<td>$88,802.00</td>
<td>$1,500.00</td>
<td>$90,302.00</td>
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</tr>
<tr>
<td>Cynthia</td>
<td>Slomin</td>
<td>Teacher</td>
<td>JEA</td>
<td>5/1/2020</td>
<td>23 Years Longevity</td>
<td>$88,202.00</td>
<td>$500.00</td>
<td>$88,702.00</td>
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</tr>
</tbody>
</table>

7. The Board of Education approved the transfer of the following personnel:
   a. Edward Bailey, transfer from Custodian/District assigned to JLHS to Custodian/District assigned to Switlik (11-000-262-100-062-50202) replacing Harley Marino (resigned) (PC #122), Monday through Friday, 3:00 PM to 11:00 PM, effective March 9, 2020 through June 30, 2020, no change in salary.

8. The Board of Education rescinded the employment of the following staff:

9. The Board of Education approved the following Settlement Resolution:
   Resolved, that the Board approves the settlement and release with an Employee (I.D.# 1920-13/106703); and
   Be it further resolved, that the Board accepts the employee's resignation from employment effective June 30, 2020; and
   Be it finally resolved, that the Board President is authorized to execute the agreement on behalf of the Board.

Roll Call Vote: Yes: Mr. Sargent
Mr. Burnetsky
Mrs. Dey
Mrs. Rivera
Mr. Colucci
Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

MOTIONS CARRIED

Roll Call Vote: Yes: Mr. Sargent (No to all of motion #2)
Mr. Burnetsky (Abstained on Transportation & All Supervisors Related to Transportation)
Mrs. Dey
Mrs. Rivera
Mr. Colucci
Mr. Walsh

Unresponsive: Mr. Acevedo (Tech Issue)

MOTIONS CARRIED

Board Comments
Mr. Acevedo asked why isn’t my vote being recorded. (Not able to be heard throughout meeting).

Ms. Richardson responded I asked several times and there was no answer and that is why I started to skip you.

Mr. Walsh asked Mr. Acevedo if he wants to make any comments.

Mr. Acevedo responded no, I’m having difficulty with connection here and doing the best I can.

Mr. Sargent commented I will waive public comment.

Mrs. Dey thanked everybody who tuned into tonight’s meeting; this is a first for us; we did the phone call teleconference last month which was also a first for us. Thank goodness I have teenagers because they’re teaching me to use everything. I want to thank all of our central office administration and all of our administration for helping to build this budget. Each year it is getting more and more difficult; I have been on the Board of Education for over 12 years and unfortunately every year I’m starting to see things that we have worked very hard on to build; we’re starting to see every little stitch being pulled and pulled from our elected officials at the state. I want to thank the township, the Mayor and Town Council for really coming through for the district; building a relationship that we’ve had for the past few years for the betterment of our town, you came and supported us at our time of need; thank you very much. I urge the Governor to go out and about out of his little circle and start supporting all of the towns and all of the school districts because you are dismantling many. It is very frustrating as a parent that this continues to happen; $1.3 million the first year; $2.3 million the second year; $3.5 million this year and we’re looking at an additional $4 million next year; this is impossible to sustain, absolutely impossible while other towns are getting more money, it’s so frustrating. Everybody please be safe. Thank you to all our staff members for everything that they’re doing in this difficult time; it’s a new learning wave of education; it’s been difficult but thank you.

Mr. Burnetsky commented I want to say thank you to Mrs. Dey for saying everything I wanted to say. Everybody stay safe.

Mrs. Rivera thanked everyone for the presentations, participation and their comments. I would like to thank the Jackson School District for doing a phenomenal job during these uncertain times. Everyone have a great and safe evening.

Mr. Colucci commented I also want to echo Mrs. Dey’s sentiments about the financial assistance we received from the township and what a great job Dr. Genco did in obtaining those funds for the school district; that is very much appreciated and during these unprecedented times, everybody stay safe.

Mr. Walsh commented I just want to say thank you to the town council for keeping an open ear seeing us in a little bit of distress and hope they keep their ear open for the future because S2 is not going away. I would like to thank the teachers, the custodians, the maintenance workers, the bus drivers, the people working in the cafeteria for keeping our kids healthy and safe. I would like to thank Ms. Richardson for her presentation as far as the budget is concerned especially with it constantly changing. I would like to thank Dr. Genco for his battle which he continues to fight with our politicians on our behalf. There’s an old saying in education, you have to monitor and adjust and we are adjusting as we go along but we will find a way. Thank you, have a good night and stay safe.

There being no further discussion, on a motion by Mr. Sargent, seconded by Mr. Burnetsky, the meeting was adjourned by acclamation at 7:38 p.m.

Respectfully Submitted,

Michelle Richardson
Business Administrator/
Board Secretary