



# ATTENTION PARENTS!!!!!!!

## Registration 5-Point Checklist

***Please be advised,*** we will have to reschedule your appointment if any of the documentation listed below is missing from your paperwork:

✓		Do you have these with you today:
	1.	Parent/Guardian driver's license or valid photo ID
	2.	Original Birth Certificate with raised seal
	3.	Four (4) proofs of residency *
	4.	Physician's immunization record
	5.	Transfer Card from previous school

\****One*** proof residency should consist of one of the following: (a) original deed; (b) copy of mortgage or mortgage statement; (c) original lease/rental agreement (d) Third Party Residency Form – Parts A and B signed and notarized affidavit of homeowner/landlord attesting to proof of residency. ***Three*** additional documents which may include financial account information, utility bills, credit card statements, cell phone bills, cancelled check, employment documents such as a pay check, benefit statements, automobile or renter's insurance.