Superintendent's Office

MEMO

**TO:** Jackson Township Board of Education

FROM: DR. STEPHEN GENCO, SUPERINTENDENT

**SUBJECT:** April 25, 2017 Agenda Addendum #1

**DATE:** April 21, 2017

# **FINANCE**

# **COMPLETE** Motion #4

The Board of Education approves the finalized 2017-2018 budget resolution as follows:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY ON April 25, 2017 AS FOLLOWS:

- 1. The Board of Education approves the 2017-2018 budget for the submission to the County Superintendent's Office in the amount of \$150,256,747.00 that consists of a Total General Fund of \$138,734,016.00, Federal/State Programs of \$3,008,656.00 and Debt Service of \$8,514,075.00.
- 2. The Board of Education approves the Tax Levy amount raised for General Funds of \$81,522,303.00 for the ensuing 2017-2018 School Year.

### **DELETE** Motion #5

The Board of Education, based on the recommendation of the Board Secretary, awards the bid for the Crawford Rodriguez courtyard renovations to \_\_\_\_\_\_\_, lowest bid per specifications, total bid of \$\_\_\_\_\_\_.

Bid Opening: April 19, 2017, 11:00 AM

# ADD Motion #15

The Board of Education approves the following 2017-2018 budget resolution:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY ON April 25, 2017 AS FOLLOWS:

The Board of Education has used all allowable automatic adjustments; and utilizes the adjustment for an increase in Health Care Costs in the amount of \$663,101.00 in order to continue the educational programs in the Jackson School District at its current level, and due to the higher cost of employee benefits and out-of-district placements, approves the use of banked cap in the amount of \$663,101.00 for use in the 2017-2018 budget. The need for the use of banked cap must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

### ADD Motion #16

The Board of Education, based on the recommendation of the Board Secretary, rejects the bid for the Crawford-Rodriguez courtyard renovations due to all bids being unqualified and authorizes the Board Secretary to rebid the project.

Bid Opening: April 19, 2017, 11:00 AM

# **FINANCE** (continued):

# ADD Motion #17

The Board of Education approves the following Resolution ratifying emergent contracts:

### RESOLUTION

WHEREAS, on March 17, 2017, the Director of Buildings and Grounds for the Jackson Township Board of Education ("Board") notified the Board's Business Administrator of a Drainage Pipe leak and Roadway Collapse, Repair and Reconstruction at the Goetz Middle School in the parking lot at the Goetz Middle School; and

**WHEREAS**, in light of the potential safety risks to staff and students caused by the damage, the Business Administrator immediately closed the affected area; and

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-7, and the regulations enacted pursuant thereto at N.J.A.C. 5:34-6.1, the Business Administrator entered into the following contracts and incurred the following costs on an emergency basis to remediate the damage to the parking lot:

Vendor	Description	Amount
Diamond Construction	Emergent Repair Drainage Pipe and Roadway Collapse;	\$44,000.00
	Repair and Reconstruction at the Goetz Middle School	
	Total Cost	\$44,000.00

WHEREAS, the Board has notified its insurance carrier of the damage and submitted a claim for the purposes of seeking reimbursement of the costs incurred by the Board in connection with the remediation of the damage to the parking lot and has since been denied due to an act of nature; and

**WHEREAS**, the Chief School Administrator has notified the County Superintendent of Schools of the nature of the emergency and the goods and services needed to remediate same.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby ratifies the actions of the Business Administrator in connection with the Drainage Pipe and Roadway Collapse; Repair and Reconstruction at the Goetz Middle School; and

**BE IT FURTHER RESOLVED**, that the Board hereby ratifies the emergency contracts and expenditures awarded by the Business Administrator as set forth above.

# **PROGRAMS**

### **ADD** Motion #11

The Board of Education approves a Comprehensive Suicide Prevention Training for the Jackson School District at a cost of \$6,892.48, to be paid from District Purchased Professional Ed Services, not to exceed \$6,892.48 in total.

### PERSONNEL

Motion #1 - Substitutes

### ADD

- i. Lisa Sagiroglu, Van Aide-Transportation
- j. Catherine Smith, Secretary, Receptionist & Lunch Room Aide

# Motion #3 - Resignations

## ADD

b. Rosemary Della Sala, Head Bookkeeper-AP/Administration; effective June 5, 2017.

### Motion #4 – Leave of Absences

#### **DELETE**

h. Erica DeMaio, Special Education Teacher/McAuliffe, unpaid Federal and NJ Family Medical Leave of Absence, effective May 19, 2017 through June 30, 2017, returning September 1, 2017.

# PERSONNEL (continued):

## Motion #4 – Leave of Absences – continued:

### ADD

- n. Sheila Avilla, Driver-Transportation/District, paid medical leave of absence, effective April 6, 2017 through May 1, 2017, returning May 2, 2017.
- o. Robert Harris, Paraprofessional-Personal/McAuliffe, unpaid personal leave, effective April 3, 2017 through April 6, 2017; unpaid Federal Family Medical Leave of Absence, effective April 7, 2017 through April 21, 2017, returning April 24, 2017.
- p. Agnes Jennings, Secretary-JCOSA/JLHS, paid medical leave of absence, effective April 25, 2017 through ½ day May 1, 2017; unpaid Federal Family Medical Leave of Absence, effective ½ day May 1, 2017 through May 15, 2017, returning May 16, 2017.
- q. Jennifer Phillips, Italian Teacher/JLHS, paid medical leave of absence, effective September 1, 2017 through October 6, 2017; unpaid Federal Family Medical Leave of Absence, effective October 9, 2017 through November 30, 2017, returning December 1, 2017.

# Motion #5 - Contract Adjustments

### ADD

- d. Kayla Dumond, Aide-Transportation/District, from 6 hours 45 minutes per day to 6 hours 55 minutes per day, effective March 22, 2017 through June 30, 2017, changed route.
- e. Margaret Ely, Driver-Transportation/District, from 5 hours 40 minutes per day to 5 hours 55 minutes per day, effective September 6, 2016 through June 30, 2017, hours correction.
- f. Donna O'Connell, Aide-Transportation/District, from 5 hours 40 minutes per day to 5 hours 55 minutes per day, effective September 6, 2016 through June 30, 2017, hours correction.
- g. Ronald Rapp, Driver-Transportation/District, from 5 hours 45 minutes per day to 5 hours 40 minutes per day, effective April 19, 2017 through June 30, 2017, route change.

# Motion #7 - Employments

# ADD

- e. Jeffier Friday, Driver-Transportation/District, 5 hours 45 minutes per day, replacing Ashley Dillon, effective April 26, 2017 through June 30, 2017.
- f. Michael Rizzo, Mechanic/Transportation, effective pending fingerprint approval through June 30, 2017 and effective July 1, 2017 through June 30, 2018.

### ADD Motion #20

The Board of Education approves the employment of the following staff members as co-curricular advisors, coaches, student teachers, for the 2016-2017 school year, effective April 25, 2017, unless otherwise noted:

- a. Connor Brown, Athletic Coach, -JLHS Lacrosse
- b. Ryan Totin, Athletic Coach, -JLHS Lacrosse, pending transcripts

### ADD Motion #21

The Board of Education approves the following volunteer coaches for the 2016-2017 school year:

a. Connor Brown, Volunteer Boys Lacrosse Coach/JLHS, assisting Head Coach Anthony Dzienkiewicz.

MEMO

Superintendent's Office

**TO:** Jackson Township Board of Education

FROM: DR. STEPHEN GENCO, SUPERINTENDENT

**SUBJECT:** April 25, 2017 Agenda Addendum #2

**DATE:** April 25, 2017

# **FINANCE**

# ADD Motion #18

The Board of Education approves the Settlement Agreement and Release resolving Contract issues between the District and Solar City Corporation on terms as discussed in Closed Session and to be finalized/memorialized by way of Settlement Agreement and Release by General Counsel and Business Administrator; and authorizes the Board President and Board Secretary to execute the finalized Agreement.

# **STUDENTS**

### ADD Motion #13

The Board of Education approves the following Settlement Agreement and Release:

Resolved, that the Board of Education hereby approves the Settlement Agreement and Release in the matter captioned *Jackson Tp. Bd. of Ed. v. S.G. and K.G. o/b/o A.G.*, Agency Ref. #2015-22122; OAK Dkt. No. EDS 0034-15 and authorizes the Board President and Board Secretary to execute the Settlement Agreement and Release.

# **PERSONNEL**

Motion #2 – Retirements

# ADD

- e. Dorothy Putz, Paraprofessional/Crawford-Rodriguez, effective July 1, 2017.
- f. Michelle Shepard, Secretay-Guidance (JEA)/McAuliffe, effective September 1, 2017

# Motion #8 – Title I Summer Learning Program Staff

#### DELETE

ii. Ellen Tymczak, Receptionist

# Motion #21 – Volunteer Coaches

# <u>ADD</u>

b. Matthew Spader, Volunteer Assistant Weight Room Advisor/JLHS, assisting Head Coach James Sharples