

JACKSON TOWNSHIP BOARD OF EDUCATION  
OFFICIAL BOARD MEETING  
COMMITTEE OF THE WHOLE / BUSINESS / BOARD GOAL SETTING  
AUGUST 16, 2016  
DISTRICT ADMINISTRATION BUILDING

An Official Meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by Board President, Sharon Dey, at 5:00 p.m. on August 16, 2016 in the Conference Room of Jackson Memorial High School.

Present: Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey

Absent: Mr. Hanlon

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli; Assistant Superintendent; Ms. M. Richardson, Business Administrator/Board Secretary; Mr. N. Montenegro, Board Attorney.

On a motion by Mrs. Fiero, seconded by Mr. Burnetsky, the Board of Education adjourned to Executive Session to discuss potential litigation, personnel and negotiations, no action to be taken by acclamation. The Board would reconvene at approximately 6:30 p.m. in the Fine Arts Auditorium of Jackson Memorial High School for Public Session at which time action would be taken.

The Official Meeting of the Jackson Township Board of Education reconvened in the Fine Arts Auditorium of Jackson Memorial High School in compliance with the Open Public Meeting Law and was called to order by Board President, Sharon Dey, at 6:30 p.m.

Present: Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey

Absent: Mr. Hanlon

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli, Assistant Superintendent; Ms. M. Richardson, Business Administrator/Board Secretary; Mrs. S. Patterson, Assistant Business Administrator; Dr. R. Cerco, Director of Special Services; Mr. N. Montenegro, Board Attorney, staff members, township residents and newspaper representatives.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, the Chair made the following statement: "This meeting is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting."

Board President, Mrs. Dey requested everyone stand for a moment of silence on the passing of Robert Stoffel, the district's health insurance broker of Integrity Consulting Group.

On a motion by Mrs. Fiero, seconded by Mr. Sargent, the Board of Education approved the agenda with addendums, as submitted by the Superintendent of Schools.

Roll Call Vote: Yes: Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey

**MOTION CARRIED**

**BOARD OF EDUCATION RECOGNITION**

1. Student/Staff Recognition

None this month.

2. Township Officials Present in Audience

None this month.

**Board President – Refunding Bond Ordinance**

Official Board Meeting  
August 16, 2016  
Jackson Memorial High School Fine Arts Auditorium

Mrs. Dey stated tonight we will begin with conducting the process of a public hearing on the 2<sup>nd</sup> reading and final adoption of the refunding of the bond ordinance. Mrs. Dey introduced Mr. Anthony Solimine, Bond Counsel for McManimon Scotland & Baumann, LLC., to present the refunding bond ordinance. The Board will have the opportunity to voice their questions following the public hearing and then a public forum will follow on the bond ordinance only. Mrs. Dey stated once we close that public forum, the Board will move to vote on Finance motion resolutions #4 and #5 separately.

#### **PUBLIC HEARING ON REFUNDING BOND ORDINANCE**

Mr. Solimine addressed the Board and presented facts and procedures on moving forward with the refunding bond ordinance; he explained the municipal bond laws and advised the district is in a very good position to refund those bonds to refinance debt; this will result in substantial savings for the district in the proximity of \$366,000 a year.

Dr. Genco asked the Board if they have any questions or comments for Mr. Solimine.

#### **Board Member Inquiries/Comments on Refunding Bond Ordinance**

Mr. Sargent asked is there a time frame or freeze on the escrow.

Mr. Solimine responded Jackson's situation is unique; we're talking about bonds that are being called now that are maturing in 2024, 2025, 2026 and 2027. In order to not backload all the savings, we're going to structure the debt where we call some of the bonds that are not callable over the next couple of years so this way you receive some savings over the next couple of years as well. The escrow account is going to be outstanding for the next couple of years but the majority of that money will be paid out in 60 days.

Mr. Sargent asked are there rate variables on that in two years.

Mr. Solimine explained the rates are actually set; when the bonds are sold, they size that escrow to determine how much money is actually needed; that escrow is actually going to stay out until 2023 because that will be the principle and interest on the bonds that were not called. As soon as we receive the proceeds from the refunding bonds, we're going to buy state and local government securities at a set interest rate so that the investment you have will mature on the date we need to pay out the principle and interest on the money so your risk is taken out of play. As soon as the bonds are sold that day, those securities are bought and the money immediately transfers right into the escrow account.

Mr. Sargent thanked Mr. Solimine.

Mrs. Dey asked the Board if they have any further questions.

There were no further questions presented.

Mrs. Dey stated we will open public forum on the refunding bond ordinance only.

#### **PUBLIC FORUM ON REFUNDING BOND ORDINANCE ONLY**

On a motion by Mrs. Fiero, seconded by Mr. Colucci, the public forum on the refunding bond ordinance only was opened by acclamation.

There being no response; on a motion by Mrs. Fiero, seconded by Mr. Burnetsky, the public forum on the refunding bond ordinance only was closed by acclamation.

Mrs. Dey stated at this time the Board will vote separately on Finance Motion #4 and Finance Motion #5 only.

#### **FINANCE**

#### **SEPARATE BOARD MOTION & VOTE ON FINANCE MOTION #4 ONLY REFUNDING BOND ORDINANCE RESOLUTION**

On a motion by Mr. Colucci, seconded by Mr. Sargent, the Board of Education approved the following 2<sup>nd</sup> Reading and Final Adoption of the Refunding of School Bonds Resolution:

- 4.** The Jackson Board of Education approved the following 2nd Reading and Final Adoption of the Refunding of School Bonds Resolution:  
**REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING REFUNDING SCHOOL BONDS OF THE SCHOOL DISTRICT,**

**DATED APRIL 13, 2006, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$87,650,000, APPROPRIATING NOT TO EXCEED \$33,750,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$33,750,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING.**

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Jackson in the County of Ocean, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding refunding school bonds of the School District issued in the original principal amount of \$87,650,000 and dated April 13, 2006 (the "2006 Bonds"). The first call date for 2nd Reading and Final Adoption of the Refunding of School Bonds Resolution the 2006 Bonds maturing on or after June 15, 2024 was June 15, 2016. All or a portion of the outstanding callable 2006 Bonds now may be redeemed at the option of the School District in whole or in part on any date (the "Redemption Date") at a redemption price equal to the par amount of the 2006 Bonds to be redeemed plus accrued interest, if any, to the Redemption Date. The School District may refund the callable 2006 Bonds and certain amounts of the noncallable 2006 Bonds (the "Refunded Bonds") to provide an efficient savings program.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$33,750,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$300,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed Refunded Bonds.

Section 6. No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2006 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption.

Roll Call Vote: Yes: Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey

**MOTION CARRIED**

**5. SEPARATE BOARD MOTION & VOTE ON FINANCE MOTION #5 ONLY  
REFUNDING SCHOOL BONDS – FORM AND SALE RESOLUTION**

On a motion by Mrs. Fiero, seconded by Mr. Sargent, the Board of Education approved the following Form and Sale Resolution:

The Jackson Board of Education approves the following Form and Sale Resolution:

**RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT TO EXCEED \$33,750,000 PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE**

**COUNTY OF OCEAN, NEW JERSEY AND PROVIDING FOR THE SALE AND  
THE DELIVERY OF SUCH BONDS**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Jackson in the County of Ocean, New Jersey (referred herein as the "Board of Education" or "Board") hereby authorizes the sale, in one or more series, of an amount not to exceed \$33,750,000 Refunding School Bonds (the "Bonds") by virtue of its final adoption by a two-thirds majority of its full membership on August 16, 2016 of a bond ordinance entitled, "Refunding Bond Ordinance of The Board of Education of the Township of Jackson in the County of Ocean, New Jersey, Providing for the Refunding of All or a Portion of the Outstanding Callable Refunding School Bonds of the School District, Dated April 13, 2006, Issued in the Original Principal Amount of \$87,650,000, Appropriating Not to Exceed \$33,750,000 Therefore and Authorizing the Issuance of Not to Exceed \$33,750,000 Refunding Bonds to Provide for Such Refunding" (the "Bond Ordinance").

Section 2. The Bonds are hereby authorized to be sold to RBC Capital Markets, LLC (the "Underwriter") in accordance with the purchase contract to be entered into by and between the Underwriter and the Board (the "Purchase Contract") pursuant to this resolution. The purchase price for the Bonds shall be as set forth in the Purchase Contract, plus unpaid accrued interest, if any, from the dated date of the Bonds to, but not including, the delivery date of the Bonds. The Board President, Superintendent and/or Business Administrator/Board Secretary is hereby authorized to enter into the Purchase Contract on behalf of the Board with the Underwriter in a form satisfactory to McManimon, Scotland & Baumann, LLC, Bond Counsel for the Board ("Bond Counsel") for the sale of the Bonds to the Underwriter in accordance with the provisions of this resolution. The signature of the Board President, Superintendent or Business Administrator/Board Secretary on the Purchase Contract shall be conclusively presumed to evidence any necessary approvals.

Section 3. The Bonds are being issued to incur interest cost savings by redeeming all or a portion of the callable outstanding refunding school bonds of the Board originally issued in the principal amount of \$87,650,000 dated April 13, 2006, which bonds maturing on or after June 15, 2024 are redeemable at the option of the Board in whole or in part on any date (the "Redemption Date") at a redemption price (the "Redemption Price") equal to the par amount of the 2006 Bonds to be redeemed, plus accrued interest, if any, to the Redemption Date. The School District may refund the callable 2006 Bonds and certain amounts of the noncallable 2006 Bonds (the "Refunded Bonds") to provide an efficient savings program.

Section 4. The Bonds shall be issued in accordance with the terms and the conditions set forth in the Purchase Contract within the parameters set forth herein:

(A) The Bonds shall be issued in a par amount determined to be necessary to pay costs of issuance and to provide for payment of the Redemption Price of the Refunded Bonds on the Redemption Date, and the interest due on the Refunded Bonds through the Redemption Date;

(B) The Bonds shall be dated such date as established in the Purchase Contract;

(C) The Bonds shall mature in the principal amounts on or about June 15 of each year, commencing on or about June 15, 2017 and thereafter or as otherwise set forth in the Purchase Contract and shall bear interest at interest rates per annum on the unpaid principal balance on each June 15 and December 15 until maturity or earlier redemption, commencing on or about June 15, 2017 or as otherwise set forth in the Purchase Contract;

(D) The Bonds shall be issued in the form of one bond for each maturity except if all or any portion of the Bonds are issued as term bonds;

(E) The Bonds shall be numbered consecutively from R-1 upward and shall mature in such principal amounts with such mandatory call features and with such mandatory sinking fund payments as set forth below and as determined in the Purchase Contract;

(F) The Bonds may be subject to optional redemption or not as set forth in the Purchase Contract;

(G) Depending on market conditions at the time of the sale, the Bonds may be issued in one or more series as determined by the Business Administrator/Board Secretary, in

consultation with Bond Counsel and with Phoenix Advisors, LLC, financial advisors for the Board (the "Financial Advisor").

Section 5. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Board to conform the Bonds to the requirements of the Purchase Contract:

**SAMPLE BOND FORM FOR INFORMATION**

**ONLY – DO NOT COMPLETE**

REGISTERED  
REGISTERED

NUMBER R- \_\_\_\_  
\$ \_\_\_\_\_

UNITED STATES OF AMERICA

STATE OF NEW JERSEY

THE BOARD OF EDUCATION

OF THE TOWNSHIP OF JACKSON

IN THE COUNTY OF OCEAN

REFUNDING SCHOOL BOND

DATED DATE:	MATURITY DATE	RATE OF INTEREST PER ANNUM	CUSIP
__/__/2016	06/15/20__	_____%	_____, ____

THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, New Jersey (the "Board of Education") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the Maturity Date specified above, the principal sum of \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_) and to pay interest on such sum from the Dated Date set forth above at the Rate of Interest Per Annum specified above semiannually on the fifteenth days of June and December in each year until maturity [or earlier redemption] commencing on June 15, 2017. Interest on this bond will be paid to the Securities Depository by the Board of Education and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the June 1 and December 1 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Board of Education, will be paid to the Securities Depository by the Board of Education and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

[The bonds of this issue maturing prior to June 15, 20\_\_ are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after June 15, 20\_\_ are redeemable at the option of the Board of Education in whole or in part on any date on or after June 15, 20\_\_ upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board of Education or a duly appointed Bond Registrar. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board of Education determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board of Education. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.]

This bond is one of an authorized issue of bonds and is issued pursuant to Title 18A, Education, Chapter 24, of the New Jersey Statutes and the refunding bond ordinance finally adopted by the Board of Education on August 16, 2016, in all respects duly approved. Payment of this obligation is secured under the provisions of the New Jersey School Bond Reserve Act, P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c.118, approved July 1, 2003, in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund) of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year, is held within the State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

The full faith and credit of the Board of Education are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Board of Education, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY has caused this bond to be executed in its name by the manual or facsimile signature of its President, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Secretary, and this bond to be dated the Dated Date as specified above.

THE BOARD OF EDUCATION OF THE TOWNSHIP OF  
JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY

[SEAL]

ATTEST:  
Facsimile) \_\_\_\_\_

By:

President

By: \_\_\_\_\_

Secretary

**[END OF SAMPLE BOND FORM]**

Section 6. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by Bond Counsel, complete except for omission of its date. The Business Administrator/Board Secretary is hereby authorized and directed to file a signed duplicate of such written opinion in the Business Administrator/Board

Secretary's office. Alternatively, each Bond may be accompanied by the signed legal opinion or copy thereof.

Section 7. Bond Counsel is authorized to arrange for the printing of the Bonds. The proper officials of the Board are hereby authorized and directed to execute the Bonds and to deliver them to the Purchaser in exchange for payment, including accrued interest from their date to the date of delivery, if any.

Section 8. The Business Administrator/Board Secretary is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Board of Education and if no successor Securities Depository is appointed, the Bonds which were previously issued in book-entry form shall be converted to Registered Bonds (the "Registered Bonds") in denominations of \$5,000, or any integral multiple thereof, except that an amount maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000, or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of such Registered Bonds. The Board shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

Section 10. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986 (the "Code") in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds, and that it will refrain from taking any action that would adversely affect the tax exemption of the Bonds under the Code. The Board authorizes the Business Administrator/Board Secretary to act and determine on behalf of the Board whether the Bonds will be designated as "bank qualified" within the meaning of Section 265 of the Code.

Section 11. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Board of Education shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to February 1 of each year, beginning February 1, 2017, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the SEC to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Board of Education consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Board of Education and certain financial information and operating data consisting of (1) Board of Education indebtedness; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;

(b) if any of the following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;

- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

Notice of failure of the Board of Education to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

The Business Administrator/Board Secretary shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Board of Education prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

In the event that the Board of Education fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Board of Education shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefore.

Section 12. The Board hereby approves the preparation and the distribution of the Preliminary Official Statement in the form to be approved by the Business Administrator/Board Secretary. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Board by the Business Administrator/Board Secretary. The Preliminary Official Statement shall be prepared in final form in connection with the

issuance of the Bonds, and the Business Administrator/Board Secretary is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Final Official Statements shall be delivered to the Purchaser within the earliest of seven business days following the sale of the Bonds or to accompany the Purchaser's confirmations that request payment for the Bonds. Bond Counsel, the Board's auditor, Suplee, Clooney & Co., and/or the Financial Advisor are further authorized to arrange on behalf of the Board of Education for a rating for the Bonds from Standard & Poor's and/or Moody's Investors Service, and all such actions taken to date are hereby ratified.

Section 13. The Business Administrator/Board Secretary, with the advice of the Financial Advisor, is authorized to arrange for bond insurance if advantageous based on the advice of the Underwriter to be provided at a premium not to exceed 75 basis points of the amount of principal and interest payable in order to obtain the best possible rates and the most cost effective financing and is authorized to take all steps on behalf of the Board necessary to do so.

Section 14. The Business Administrator/Board Secretary, with the advice of Bond Counsel, shall arrange for paying agent services or redemption agent services with a banking institution if any portion of the Bonds are term bonds requiring a sinking fund.

Section 15. The Business Administrator/Board Secretary is also authorized and directed to pay the costs of issuance in connection with the sale of the Bonds pursuant to a certificate of the Business Administrator/Board Secretary to be executed upon delivery of the Bonds in an aggregate amount not to exceed the amount outlined in the Bond Ordinance.

Section 16. The Business Administrator/Board Secretary shall take all steps necessary to call the Refunded Bonds on the Redemption Date, at par, plus any unpaid accrued interest thereon and to take all steps necessary for the investment of the proceeds of the Refunded Bonds necessary to arrange for such redemption. The Financial Advisor and/or the Underwriter, on behalf of the Board of Education, are authorized to reserve and purchase open market treasury securities and/or United State Treasury—State and Local Government Series (SLGs) for deposit with the escrow agent if required. All of the principal amount and interest earnings on the open market treasury securities and/or SLGs, as well as cash, if necessary, will be used to pay the interest due on the Refunded Bonds through the Redemption Date and pay the Redemption Price on the Refunded Bonds on the Redemption Date. The Board hereby authorizes the Business Administrator/Board Secretary to select a bank to serve as escrow agent based upon the recommendation of the Financial Advisor and authorizes the Business Administrator/Board Secretary and/or Board President to enter into an Escrow Deposit Agreement with such escrow agent in order to provide instructions regarding the deposit of the open market treasury securities and/or SLGs and cash, if any.

Section 17. The Board hereby authorizes the Business Administrator/Board Secretary to select a firm to serve as verification agent, if necessary, to confirm the accuracy of the arithmetical and mathematical computations supporting (i) the accuracy of the interest cost savings and the sufficiency of the amount in the escrow account to pay the interest due on the Refunded Bonds through the Redemption Date and pay the Redemption Prices on the Redemption Date; and (ii) the calculations of yield supporting the conclusion of Bond Counsel that the Bonds are not "arbitrage bonds" as such meaning is set forth in the Code.

Section 18. The Board President, Superintendent, Business Administrator/Board Secretary and other appropriate representatives of the Board are hereby authorized to take all steps necessary to provide for the issuance of the Bonds and the redemption of the Refunded Bonds, including preparing and executing such agreements and documents on behalf of the Board and taking all steps necessary or desirable to implement the requirements of this resolution, such agreements, and documents as may be necessary and appropriate and the transactions contemplated thereby.

Section 19. This resolution shall take effect immediately.

Roll Call Vote: Yes: Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey

**MOTION CARRIED**

The Board thanked Mr. Solimine.

Mrs. Dey asked Ms. Richardson whether this is the largest savings we have ever had on refunding bonds.

Ms. Richardson responded no, a larger savings was done back in 2004-2005.

Mrs. Dey responded she recalls that now from the last meeting and thanked Ms. Richardson for her efforts citing this is very big and positive for the district.

Mrs. Dey turned the meeting over to Dr. Genco.

### **SUPERINTENDENT'S REPORT/INFORMATION ITEMS**

Dr. Genco stated when we talk about our Board Goals and Finance, of which the bonds are a piece of that, we need to recognize that when we talk about debt service, you don't talk about that when you're going out for budget but this is tied to the budget so if you're taking money off of debt service, even in savings going out for a 2% cap, the taxpayer is seeing a 1% increase or less because they're seeing it in debt service so it balances itself out. It is a big win for the district and thanked Ms. Richardson. Dr. Genco explained everything we looked at was not showing savings immediately when we talked about it and we needed to see savings.

*Dr. Genco announced the order of presentations tonight will differ slightly from the order of the agenda.*

Dr. Genco introduced Mr. Immordino to present the food services department review.

### **Presentations**

- a. Food Services Department Review – Director Joe Immordino

Mr. Immordino addressed the Board and presented a power-point presentation of the financial accomplishments and challenges of the food services departments' performance for the 2015-2016 school year. Mr. Immordino presented his recommendations for the upcoming school year.

### **Board Member Inquiries/Comments on the Food Services Department Review**

Mr. Colucci asked how much time do students get for breakfast.

Mr. Immordino responded 10 minutes in the high schools; 15 minutes in the middle schools; 15-20 minutes in the elementary schools and the Switlik early morning child care program; they're served earlier than the bus students.

Mr. Colucci asked is the district permitted to sell the drink Red Bull.

Mr. Immordino responded the honest answer is we are allowed to sell it; Mountain Dew is also another one we're allowed to serve even though they are both high in caffeine, but what the FDA goes by is the amount of sugar content they have which is less in those drinks but he chooses not to sell them.

Mr. Colucci asked with the breakfast program slowing, are you referring to kids that have to pay or don't have to pay.

Mr. Immordino responded it involves both categories. The overall percentage of numbers you see on the presentation are accurate numbers for the paying students and the free and reduced program as well.

Mr. Colucci asked can any student coming into school buy breakfast.

Mr. Immordino responded yes 100%.

Mr. Colucci commented so they just don't have much time to eat it.

Mr. Immordino responded that too is correct.

Mr. Colucci stated they would have to come in earlier to increase participation.

Mr. Immordino agreed. He explained he uses the high schools as the largest barometer per capita per building. They don't allow the students off the buses until 7:00 a.m. and then they're hustling to go to lockers, get breakfast and get to homeroom within 15 minutes. The difference between both high schools is we serve breakfast in only one cafeteria at Liberty; in Memorial, we serve it in both cafeterias noting we're serving approximately 45 meals per cafeteria. We've tried placing a kiosk at Memorial right in front of the bus ramp to help with time but it was unsuccessful; we didn't capture the participation he thought we would and we had provided the same exact menus the cafeterias offer.

Mr. Colucci stated you would hope the majority of kids eat breakfast before they go to school.

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Mr. Burnetsky jokingly commented his three daughters' participation eating breakfast at home would be zero.

Mrs. Dey commented the early morning hours certainly plays a role in kids not eating.

Mrs. Dey stated when we talk about changing these menus per the government, they're not making anything healthier, it's how they want specific items to be listed in order because we're still serving the same things.

Mr. Immordino responded yes and no; the no is the processors have to be engaged with the items as well; he used the chicken nugget as an example citing this product is way different now than it was three years ago and absolutely had to make changes; it is based on what the USDA is allotting and what we're allowed to purchase to stay within guidelines and remain profitable. We need to look at certain ideas and certain menu options that are going to help us fulfill everything that we need to in our main meals that we serve and that all our child nutrition labels are sanctioned and approved by the USDA as they have a formulation much different than it had three years ago. Every chicken nugget we serve has a CN label that means it is approved and authorized by the USDA and meets their regulations.

Mrs. Dey asked do we make grilled cheese or peanut butter and jelly sandwiches.

Mr. Immordino responded we serve uncrustable peanut butter and jelly already prepackaged. At the high schools, we have the Panini grills and make grilled cheese sandwiches for the kids.

Mr. Sargent asked how did you reduce paper costs noting didn't you mention you were going to increase that by 5% for next year.

Mr. Immordino responded that's correct and one of the things we've done to mitigate that 3-5% increase is our paper supplies goes out to bid this year and believes they are going out next week.

Mr. Sargent asked so the 3-5% increase is a projection.

Mr. Immordino responded he will not truly know until the results of the bids come back.

Mr. Sargent asked do you track produce waste, what do you do with it and how do you track whether it's being cost effective.

Mr. Immordino responded it's cost effective because he is not purchasing it from a vendor.

Mr. Sargent asked but how much waste do you have and do you separate that waste from the rest of the food waste from the cost of a vendor.

Mr. Immordino responded he does not track the amount of food that is wasted. He explained he primarily looks at a 33% expense in food cost and feels he is purchasing effectively. He and his assistant are always in the schools and observing things operationally; we look at things leftover and use recyclables. We try to minimize waste just by monitoring kitchens, how they function and how they're handling the food and on the spot training. There isn't a metric on how much waste is done.

Mr. Sargent asked do all schools offer salads.

Mr. Immordino responded every school has salad offerings; the difference is the K-8 schools are packaged. At the high schools they're packaged but every week we have one specific item as a menu selection where they can select the salad items they want. If they go to the deli counter, the deli person will make them a salad to order and have prepackaged salads as well. One of the things we will be introducing this year at both middle schools is a made to order deli station once a week and its' going to be offset with a make order salad bar at both the high schools.

Mr. Sargent asked how an elementary student will know they can get a salad especially if they're shy.

Mr. Immordino explained we already have salads premade for them on the salad lines. They'll come in as always in the hot food line and then will see the cold section follows where they will see peanut butter and jelly sandwiches, deli sandwiches and salads, they're all right there.

Mr. Sargent asked about the equipment repair expenses in last years' budget; did this go over and beyond what was budgeted.

Mr. Immordino responded our total repairs for this past year was \$9,000.00 and explained the repairs that were needed.

Mr. Sargent asked Mr. Immordino to explain where he allocated \$30,000.00 but it's a \$30,000.00 savings noting he missed something on that.

Mr. Immordino explained the USDA gives us a dollar allocation; this coming year it's \$113,000.00 that the government is saying we can spend in value. That means its \$113,000.00 that we can spend

**JACKSON SCHOOL DISTRICT  
FOOD SERVICE DEPARTMENT**

**BOARD OF EDUCATION PRESENTATION  
AUGUST 16, 2016**

*Joseph Immordino, Food Service Director*

**AGENDA**

- ☛ Review list of accomplishments
- ☛ Financial performance 2015-2016
- ☛ Statistics
- ☛ Challenges
- ☛ Moving forward

**ACCOMPLISHMENTS**

- ☛ Increased overall lunch participation district-wide. First year of full day Kindergarten was instrumental in increasing meal participation as well as a la carte sales
- ☛ Conducted contests and give-a-way promotions
- ☛ Successfully participated in Department of Defense (DOD) produce program saving the Department \$25,000. (A program that is part of the USDA commodity allocation)
- ☛ Significant reduction in benefit costs

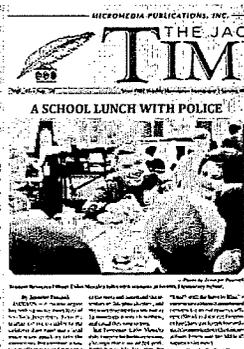
**ACCOMPLISHMENTS**

- ☛ Upgraded both lunch and breakfast menus to include fresh healthy options to comply (and exceed) USDA guidelines
- ☛ Increased overall a la carte sales district-wide specifically at elementary and middle schools
- ☛ Increased state reimbursement income due to Severe Needs Rate for Breakfast Program
- ☛ Participated in monthly Safety and Wellness Committee meetings

**ACCOMPLISHMENTS**

- ☛ Successfully implemented student cafeteria balances to Parent Portal
- ☛ Improved communication to collect on charged meal through our POS system and Parent Portal
- ☛ Reduced paper cost by 8.66% over previous year
- ☛ Successfully coordinated "Lunch with our Boys (Girls) in Blue" outreach program for the elementary schools.

**ACCOMPLISHMENTS**



Successfully coordinated "Lunch with our Boys (Girls) in Blue" outreach program for the elementary schools.

**FINANCIAL PERFORMANCE**  
**2015-2016 Statistics**

- Total Revenue = \$2,706,861 (Unaudited)
- Profit = \$350,978 (Unaudited)
- Food Cost = 33.67% (industry standard 40%)
- Labor Cost (salaries, taxes, benefits) = 48.49 %
  - Benefits reduction from prior year -\$219,181 (-39.86%)
- Other Costs = 4.90%
  - Uniforms, repairs, office supplies, cleaning supplies, small wares, POS equipment

**PARTICIPATION**

District Totals	2016	2015	% Difference
Total Served	555,660	552,224	-62%
Avg Daily Participation	3,093	3,176	-2.61%
*Participation percentage	40.13%	40.70%	-1.40%
Enrollment	8,705	8,800	-1.08%
(* Total number of meals served divided by number of serving days)			
<b>Elementary Schools</b>			
Total Served	244,905	234,122	4.63%
Avg Daily Participation	1,361	1,308	4.05%
Participation percentage	39.55%	37.27%	6.12%
Enrollment	3660	3725	-1.74%
<b>Middle School</b>			
Total Served	122,418	127,176	-3.74%
Avg Daily Participation	680	710	-4.23%
Participation percentage	46.16%	47.89%	-3.61%
Enrollment	2109	2103	0.29%
<b>High School</b>			
Total Served	188,277	190,926	-1.39%
Avg Daily Participation	1052	1,157	-9.08%
Participation percentage	37.65%	41.23%	-8.68%
Enrollment	2936	2972	-1.21%

**A LA CARTE SALES**

District Totals	2016	2015	% Difference
Total Sales	\$ 677,466	\$648,951	4.39%
<b>Elementary Schools</b>			
Total Sales	\$ 225,683	\$191,894	17.61%
<b>Middle School</b>			
Total Sales	\$ 180,356	\$166,998	8.00%
<b>High School</b>			
Total Sales	\$ 271,427	\$290,059	-6.42%

**BREAKFAST PARTICIPATION**  
**Average Daily Breakfast**

	2016	2015	% DIFF
CRAWFORD-RODRIGUEZ	51	54	-5.56 %
ROSENAUER	22	23	-4.35%
HOLMAN	44	46	-4.35%
SWITLIK	42	45	-6.67%
McAULIFFE MS	23	23	0%
LIBERTY HS	84	93	-9.68%
MEMORIAL HS	57	63	-9.52 %

\*Note: School breakfast Program is required by the State guidelines for schools that have 20% or greater of free and reduced students.

- CHALLENGES**
- Rising Costs
    - Food Cost
      - Commodity Inflation Increase From Year to Year
      - Rising cost of milk (from 31¢ to 34¢ per carton)
      - Manufacturer/Processor Production issues
    - Paper supplies have increased 3-5%
  - Contractual Obligations
  - Higher than anticipated Equipment Repair expense
  - Reduced enrollment (-94) -1.07%
  - Increase breakfast participation
  - Adjustments to Smart Snack and Beverage Guidelines

- CHALLENGES**
- Managing the New USDA Guidelines
    - Sodium restrictions
    - Additional fruits and vegetables and portion sizes
    - Grain requirements (Whole grain being the first ingredient)
    - Protein requirements (reduced portion sizes)
    - Calorie limitations
    - \*Note: Revised USDA Smart Snack Guidelines will take effect 9/27/16 (not yet addressed)
  - Staffing issues due to unexpected long term illnesses and FMLA concerns.

**MOVING FORWARD**

- To Improve Upon Healthier Menu Options as well as Smart Snack options To All School Levels
- To work with vendors to provide food options that meet the USDA and Smart Snack guidelines and are cost effective
- Develop promotions that will encourage breakfast and lunch participation
- Once again participate in the Department of Defense (DOD) Produce Program. Anticipated savings of \$30,000

**MOVING FORWARD**

- To Increase participation in State Mandated Breakfast Program
- Introduce premium meals at High Schools (at a slightly higher premium price)
- Continued Financial Success
- Continued operational improvements:
  - Upgrade service line at McAuliffe MS (November 2016)
  - New equipment purchases (various schools)
- Continue with student/police lunch series

**MOVING FORWARD**

- Conduct student meetings to discuss Nutrition and Wellness policies, and Food Services related issues
- Attend PTN meetings to discuss Nutrition and Wellness, as well as other Food Service related issues

**RECOMMENDATION**

- Proposed Lunch Prices = **No price increase**  
LUNCH:        Elem \$2.85    MS \$3.10    HS \$3.35
- Proposed Breakfast Prices = **No price increase**  
BREAKFAST:    Elem \$1.65    MS \$1.90    HS \$2.10

*Last Price Increase Was in July 2014*

**Questions  
or  
Comments?**

on USDA commodities such as canned fruits and vegetables, things along those lines; they are not dollars we're receiving. With the \$30,000.00, the USDA says the Department of Defense is going to be taking that for produce from the \$113,000.00 that's out there so we're now getting \$83,000.00. He further explained he takes the \$30,000.00 and contacts the produce company that the Department of Defense is telling us we have to use and then we get the \$30,000.00 allotted from them. The savings there is he no longer has to call the produce company and buy that proportionate amount of food so he is basically getting \$30,000.00 of free food and that's where the savings is; he no longer has to buy it from the vendor.

Mr. Sargent jokingly asked is there any chance of getting deep fried oreos.

Mr. Immordino responded no noting he can but would be chastised by the USDA.

Mrs. Dey asked do we have a report on the icees.

Mr. Immordino responded we do, we serve slushies at the secondary schools that are 100% juice. and can serve that as a fruit or vegetable.

Mrs. Dey asked what about the elementary schools.

Mr. Immordino responded the elementary schools are within the USDA standard. We have a snack calculator that we have to put information in and it tells us whether the snack is compliant or not. Part of the compliance would be calories, sugar, sodium and trans-fat. Snacks that are 100 fruit based, we're allowed to serve that.

Dr. Genco asked the Board if they have any further questions.

There were no further questions presented.

Dr. Genco announced Mrs. Pormilli will give her presentation:

- b. District Professional Development Plan and District Mentoring Plan  
Assistant Superintendent Nicole Pormilli

Mrs. Pormilli addressed the Board and presented a narrative on the power-point presentation of the goals and initiatives for the upcoming 2016-2017 school years district professional development and district mentoring plans.

Mrs. Pormilli introduced Directors Mrs. Licitra and Mr. Rotante to present their segment of the five year curriculum cycle review.

- c. Curriculum Cycle Review – Director Theresa Licitra

Mrs. Licitra greeted the Board wishing them a happy summer stating we are ready to get started with the new school year. Mrs. Licitra presented the districts' curriculum cycle review citing this year's new curriculum showcases music and art K-12. Coupled with this is we're going to be introducing an exciting new academy for the arts where a committee will be formed and a new name for it will be announced at a later date. Mr. Rotante will talk about the science end of it and the music and art review.

Mr. Rotante addressed the Board and began his segment of the curriculum cycle review with the elementary school K-5 math adoption citing it is a very traditional math series; the 6-12 science standards next generation and the engineering and design concepts. The biggest changes for next year are the elementary math books and the high school science books.

Ms. Grasso asked what made us go traditional.

Mr. Rotante responded we've always been traditional.

Mrs. Pormilli continued with the series of the curriculum cycle review stating Administrations focus and collaboration are targeted on Board Goals, District Goals, Professional Development and all areas Mrs. Licitra and Mr. Rotante spoke of so everyone is focused and moving in the same direction.

Ms. Grasso asked how many people we had in training.

Mr. Baginski responded approximately 40-45.

Ms. Grasso asked how many of them were administrators.

Mr. Baginski responded it was a mix of staff members.

Mr. Burnetsky asked what does a Google certification get us.

Mrs. Pormilli responded that we are more competent in implementing it; it helps with the collaboration of documents and different types of Google work and improves ones skills. She shared she is now certified as is Mr. Baginski as well noting it was a rigorous test. During the training we all had our laptops out and centered on how to work Google docs between each individual; moving the document amongst each other with comments on the same document as we worked. Some of us would research something and pull that back into the document. The benefit of our administrators engaging in this is to model this collaboration for their teachers. She stated she set up a Google classroom for all the administrators that allow great modeling practices and we've also created a checklist of Google skills where teachers will be able to self assess and develop their skill sets on Google work at the basic level; tech trainers will be able to offer it at the intermediate level.

Mr. Burnetsky asked does self assessing actually work; do people actually do that saying they're deficient in this.

Mrs. Pormilli responded she would say for the majority of people it does work, that they're going to attend the training to help them improve.

Mrs. Pormilli spoke about special education and the child study teams.

Ms. Grasso stated this all looks great and asked are there special education teachers that teach specific disciplines that are going to be brought into the cross curricular trained in interdisciplinary professional development.

Mrs. Pormilli responded absolutely; anything our general education teachers are attending, so do special education teachers although sometimes there are specific workshops just for special education teachers as well. If we're talking curriculum and instruction, we of course include special education teachers.

Ms. Grasso stated her concern is that there is a good healthy balance there with all this new curriculum and that they're included in the programs at In-Service.

Mrs. Dey asked do we have any training for regular education teachers dealing with special education students.

Mrs. Pormilli responded yes always.

Mrs. Dey asked what about class elective teachers that don't have class support teachers.

Mr. Rotante responded we're going to have training on in-service day for teachers on special needs students.

Mrs. Dey stated this is the area where she is going to be critical.

Mrs. Licitra stated we have someone coming in specifically for sensory techniques for students. We also have certified consultants coming in that will talk about and demonstrate variations of techniques in handling different special students according to their needs and personalities. All of our special education teachers K-12 will attend the sensory technique session citing this individual is well renowned on a national level and is excited to see what she has to offer; a plan is in place.

Dr. Genco stated Jackson is one of 6 to 8 districts in the entire state that has received the second year of an achievement coach grant. The achievement coaches are our own very strong teachers that teach our teachers and not just hearing from administrators and that means so much.

Ms. Grasso commented that's the best way to have teachers showing teachers. She asked Mr. Baginski what he thought the most useful data is to drive instruction and improve student achievement.

Mr. Baginski responded we were actually charged essentially by the state for the coaches to redesign their data driven instruction module; that's what they chose for us because it's about establishing and sharing protocols because the data is different at all levels. It's looking at data, engaging in discussions, drawing conclusions, asking questions and developing an action plan; it's really more focused on the process of it. He spoke about the types of data used years ago for different grade levels and when you have that historical data, it gives you a DNA to see how students progress.

Ms. Grasso stated that helps and thanked Mr. Baginski.

Mr. Colucci asked about envision 2.0, what would make you move to that type of program.

Mr. Rotante responded the biggest reason is the programming we're using is pre Common Core Standards and New Jersey Learning Standards; we were making sure each student was getting what they need on each grade level and this will meet all the standards on each grade level. The committee that we selected really liked the format of it. One of the things our students do struggle

with is problem solving and critical thinking and this program helped bring this to the forefront of how to be successful.

Mrs. Licitra added in looking at data, she also has her music, art and world language teachers looking at data, they need to see how that embraces the child because they're not used to doing it and she wants them to look at the whole picture.

Dr. Genco commented one of the messages we as an administrative group try to put it out there, the term data is used very loosely but when you are looking at the data, you're almost looking at the DNA of the child; do not lose sight of the fact we have to teach a child as a whole individual.

Mrs. Pormilli began the Mentoring Plan portion of the presentation.

Ms. Grasso asked do the Principals of each building select the mentors.

Mrs. Pormilli responded yes they do; there is an application to complete to be a mentor and certain criteria is required. They have to be highly effective teachers in their training skills. They apply through the Applitrack system and we review them. We then discuss them with the Principal to get their recommendation on whether they would be a great mentor. Once it is determined they are, we contact them to advise them they are on the list to be a mentor. Where we can match them is our first priority.

Mr. Sargent asked is there a mentor fee paid by the mentee.

Mrs. Pormilli responded the mentee pays the mentor.

Dr. Genco commented honestly many of the mentors do not take payment from the mentees.

Ms. Grasso asked what is the fee.

Dr. Genco responded its right around \$800.00.

Mrs. Fiero commented think about the amount of hours they average.

JEA President, Carol Mould, commented there was a time when every district took the money but now the mentees pay the mentors directly.

Mrs. Pormilli stated what the mentoring committee also spoke about was honoring the mentors; it's not in the plan right now but they want to extend a thank you to them and the Assistant Superintendents. It recognizes and shows they are really putting themselves out there.

Dr. Genco asked the Board if they have any further questions.

There were no further questions presented.

Dr. Genco thanked Mrs. Pormilli

d. 2016-2017 School Nursing Plan – Assistant Superintendent Dan Baginski

Mr. Baginski addressed the Board and advised he is going to share where the district was last year and where we are now on the 2016-2017 school nursing plan and began the power-point presentation.

Mr. Baginski asked the Board if they have any questions.

Mr. Colucci asked what if the Nurses need help, is there outside assistance.

Mr. Baginski responded we do have some contracted nursing services for special education students but that's separate from our Nurses; our Nurses do fulfill their responsibilities on a daily basis.

Mrs. Dey asked do the letters for medical reasons and/or religious reasons also have to be in by October 1<sup>st</sup>.

Mr. Baginski yes.

Mrs. Dey asked where do bus drivers call when faced with an emergency say like a food allergy that requires an EpiPen. Do bus drivers have that training.

Mr. Baginski responded we are having an EpiPen training orientation for all the bus drivers; Pam Barth is the one we pulled to do the training; there will be one on one training. Also if there is a child having a severe food allergy, a school nurse goes on that bus.

Mrs. Dey stated the EpiPen would not be on the school bus itself, it would be carried with the child in their backpack.

Mr. Baginski responded correct.

Mr. Sargent asked how many substitute nurses do we have in the pool.

Mr. Baginski responded 6 nurses.

Mr. Sargent stated we have 15 nurses on staff; are there nurses that also travel school to school and is there cross training.

Mr. Baginski explained Pam Barth is generally the person we pull to do that while she is comfortable at the high school. He explained he wants the role of the elementary school nurses extended to middle school nurses if needed and vice versa, we triage that out so we have 2 nurses at each of our middle schools.

Mr. Sargent asked is the schedule going to change or is it going to be the same as last years' when they come in and when they go home.

Mr. Baginski responded it will be the same with the exception of Elms, they have an early start with pre-school this year so one nurse will come in earlier so we have coverage. Also nearby at the Goetz school, the nurse is also in at that time.

Mr. Sargent stated he realizes it's the parents responsibility but where do parents come in as far as notification of timeline for getting the immunization shot.

Mr. Baginski responded we start that in the Spring; 6<sup>th</sup> graders have to be immunized. At orientation night in the Spring, the Nurse talks about that and they send information home with students at the end of the school year.

Ms. Grasso stated her e-mail message didn't say they were due by October 1<sup>st</sup>, her e-mail stated the immunizations had to be done by September 26<sup>th</sup>.

Mr. Baginski responded correct and then the communication becomes personal with a follow-up call message by the nurse and when it gets closer to the opening of school, then an official letter will go out informing the parent their child will be withheld out of school according to law if they are not compliant.

Mr. Sargent recapped, you send out the notice, it comes home with the child, then there is an e-mail blast and a phone call follows up and they have until October 1<sup>st</sup>. Say school starts September 10<sup>th</sup> and there's an issue so we're kept out until October 1<sup>st</sup>; is that law or is that our own law.

Mr. Baginski responded that's our law noting it used to be January 1<sup>st</sup>. Last year we made it November 1<sup>st</sup> and increasingly moved the time. We've been moving it up closer to the start of the school year but it will never be the first day of school though technically by law we can do it.

Mr. Burnetsky asked how many kids do we have that are not immunized.

Mr. Baginski responded about 10% noting you're talking about a generation of kids who were born at a time when immunizations were deemed not to be good.

Ms. Grasso commented right they had a bad reputation then.

Mr. Burnetsky asked how do we track them.

Mr. Baginski responded they are very few and far between; we problem solve and he deals with how to ensure we're compliant with state law; at that point it's state law. We deal with food allergies to the extent it requires, we all share children's safety.

Mr. Sargent asked say if "little Joey" were to be sent home and the parent didn't enjoy the approach of the nurse and the parent calls the Principal; do they automatically defer the call to you (Mr. Baginski).

Mr. Baginski responded no, the Principal will handle it.

Mr. Sargent stated so then you wouldn't know if there was actually an issue. What if there was a nurse who consistently was having an issue with parents and Principals were consistently handling it, then would you become aware of that.

Mr. Baginski explained if the Principal wasn't able to see it through with those issues, they would bring it to him.

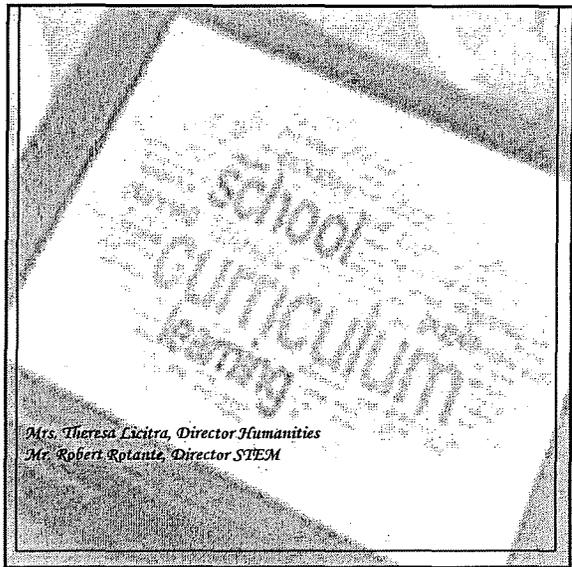
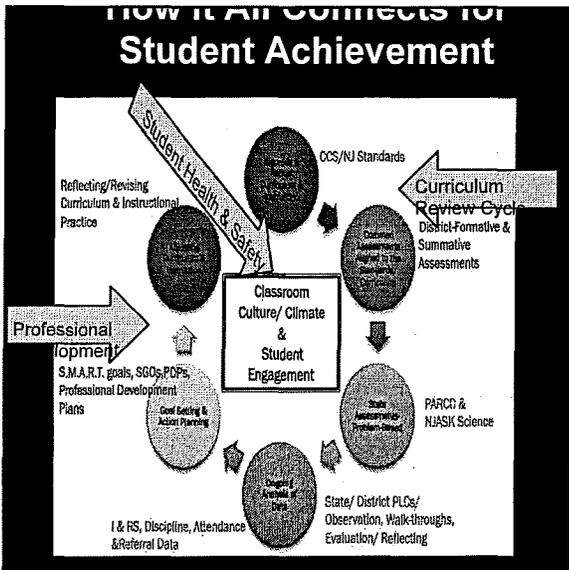
Ms. Grasso stated she had difficulty finding the medical form on the website; she asked once it is complete, it just stays in the nurses office correct.



August 16, 2016  
Curriculum, Resources,  
Professional Development,  
Mentoring and Nursing Plans

# How do we get there?

Through a shared vision  
Of  
Scholarship  
Character  
Initiative

Jackson School District K-12 Five-Year Curriculum Plan				
Committee Review				
2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
Science/ Social Studies K-5	Math 6-12	English Language Arts 6-12	English Language Arts K-5	Math K-5
Music K-12	21st Century Life & Careers K-12	Social Studies 6-12	World Language 3-12	Science 6-12
Art K-12	Business & Technology 9-12	Family & Consumer Science 6-12	Health & Physical Education K-12	Media and Technology K-8
District Implementation and Assessment				
2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
Math K-5	Science/ Social Studies K-5	Math 6-12	English Language Arts 6-12	English Language Arts K-5
		21st Century		World

# DISTRICT TEXTBOOK LIST K-12 2016

## Effective Teachers Never Cease to Learn

Professional Development Plan

Mentoring Plan



## "Begin with the End in Mind"

### Alignment of Goals



## District Professional Development Plan

1. Build capacity of all K-5 teachers to utilize the new math Envision series for the purpose of increasing level of student achievement. *(aligned to Strategic Plan Goals 1 & 4)*
2. In order to increase student achievement, student engagement and teacher effectiveness teachers will enhance their classroom strategies by: *(aligned to Strategic Plan Goals 3 & 4)*
  - participating in peer observations
  - attending department meetings focused on student centered strategies facilitated by supervisors and achievement coaches
  - attending differentiated training in the infusion of student use of technology
  - including higher levels of cognitive thinking

## District Professional Development Plan

3. In order to promote meaningful collaboration among Jackson educators, administrators and teachers will engage in collaborative groups focused on: *(aligned to Strategic Plan Goals 1 & 4)*
  - understanding what data is useful in driving instruction to improve student achievement.
  - identifying trends from data to make informed educational decisions.
  - creating next steps and goals that are data-driven, actionable, and measurable.
  - consistently reflecting and revising as part of the cycle of teaching and learning.
4. Strengthen the effectiveness of case management for special education students.

## Mentoring: The Vision

The Jackson Township School District pledges to implement a novice teacher program that is designed to provide professional and emotional support for new teachers through mentoring and other complementary programs. The goals of our mentoring program will include improving the instructional strategies of our new teachers, sharing best practices, enhancing teacher morale, and creating a positive school culture.

Jackson Township Mentoring Plan

## Highlights of the Mentoring Plan

- Mentoring Training
- New Teacher Orientation
- Shared with DEAC & ScIP
- Building Level Meetings (minimum of 3)
- Survey for feedback and growth

Resources - [Mentoring Handbook for Mentors and Novice Teachers](#)



# Jackson School District Nursing Program

Presented By **Dan Baginski**  
Assistant Superintendent  
August 2016



## Nursing Duties

- Obtain and review health and medical information to fulfill state requirements
- Mandatory reports on immunization and communicable diseases
- Implement individualized health plans for students with complex health problems, *i.e. diabetes, asthma, and life-threatening food allergies*
- Maintain certification in CPR and the use of defibrillators
- Manage building level Emergency Cardiac Response Teams
- Coordinate health outreach and referrals for students and their families

### SIZE OF SCHOOLS and Frequency of Nursing Visits

School	School Population (as of May 31, 2016)	Number of Visits to Nurse for 2014-2015	Number of Visits to Nurse for 2015-2016
Crawford-Rodriguez Elementary School	738	3,416	4,295
Elms Elementary School	676	4,467	6,125
Holman Elementary School	619	7,967	7,773
Johnson Elementary School	466	3,716	4,847
Rosenauer Elementary School	325	6,181	5,476
Switlik Elementary School	836	7,086	7,782
Goetz Middle School	1,199	8,051	6,774
McAuliffe Middle School	910	9,604	9,642



## Acuity Level Definition

- Nursing Dependent – Level I
  - Private duty, one-on-one care, e.g. ventilator dependent, feeding tube
  - Diabetic with or without insulin pump
- Major Nursing Involvement – Level II
  - Nurse must interact daily with student
  - In most cases, involves skilled nursing procedure
    - Seizure disorder
    - Nebulizer/rescue inhaler or oxygen therapy
  - Daily medications



## Acuity Level Definition

- Moderate Nursing Involvement Level III
  - Close monitoring of student, without necessarily having to intervene on a daily basis
    - Significant allergies
    - Cancer survivors
    - Mental or behavioral component in student



## Acuity Level Definition

- Minor Nursing Involvement – Level IV
  - Uncomplicated or predictable concerns
    - Headaches
    - Dietary restrictions
    - Eating disorders
    - Orthopedic conditions requiring accommodation

\*\* This category includes the majority of the school population at a given time.

Level of Acuity – Number of Students				
School	I	II	III	IV
Crawford-Rodriguez	5	65	102	566
Elms	1	6	69	560
Holman	0	3	81	535
Johnson	0	40	70	356
Rosenauer	1	7	23	333
Switlik	3	31	38	764
Goetz	4	83	316	796
McAuliffe	8	31	22	849
JMHS	14	90	423	1,055
JLHS	6	139	605	611
<b>TOTALS</b>	<b>42</b>	<b>495</b>	<b>1,749</b>	<b>6,425</b>

## Nursing Responsibilities

- Compliance with State & Federal Requirements
- Committee involvement
- Obtaining entry physicals, and immunization records for every student entering the Jackson School system
- Daily communication with the parent of most diabetic students
- Sports Physicals for Middle and High School
- Compliance with local and state health department mandates and audits

## Nursing Responsibilities

- Immunization Records "A 45"
- Mandatory flu vaccine to every pre-schooler
- Sixth Grade revised requirements for Tdap, Menactra (meningitis vaccine) at the age of 11
- On-going evaluation of immunization status
- State Mandated Health Screenings:
  - Vision
  - Hearing
  - Blood pressure
  - Scoliosis screening

## Proposed Nursing Staff Levels

School	Nurse Staffing for 2016-2017
Crawford-Rodriguez Elementary School	*Pam Barth Terri Samuel
Elms Elementary School	Margaret Ewin Non-Certified Nurse's Aide (3 days/week)
Holman Elementary School	Brittany Hurden
Johnson Elementary School	Sandra Sedar
Rosenauer Elementary School	Patricia Wilkinson
Switlik Elementary School	Patti Kossmann Non-Certified Nurse's Aide (2 days/week)
Goetz Middle School	Kathy McCabe Cynthia McLaughlin
McAuliffe Middle School	TBD

## Recommendations and Initiatives for 2016-2017

- Maintain an adequate substitute school nurse pool.
- Ensure total compliance with all state mandated immunization requirements.
- Foster greater communication and collaboration among the health services staff through monthly articulation meetings led by the School Nurse Coordinator.
- Provide continued support and mentorship to newly hired health services staff members through professional learning that is relevant to school health care providers.
- Revise and refine the Standing Medical Orders.
- Revise and implement all mandatory health trainings, which include diabetes management, food allergy awareness and management, delegation of Epi-pen Usage, blood borne pathogen transmission, and implementation of Janet's Law

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Mr. Baginski responded yes and also the pediatrician's office. The medical forms are located under health services.

Dr. Genco stated it just takes getting used to the new website.

Dr. Genco asked the Board if they have any further questions.

There were no further questions presented.

Dr. Genco thanked Mr. Baginski.

### **Superintendent Comments**

Dr. Genco stated he understands getting certified in Google was not that easy. Not only did Mr. Baginski and Mrs. Pormilli do that workshop, they had to take a 3 hour test.

Dr. Genco congratulated both Assistant Superintendents on a job well done.

Dr. Genco stated he had the opportunity to tour the district today and saw the many capital improvements that are set up and happening noting you are sitting in a building now that had a tremendous amount of work done. The district is in a good place and there is still a lot more going on before the end of the summer. Dr. Genco thanked Mr. Ostroff.

Dr. Genco concluded the Superintendent's report.

### **Discussion – August 16, 2016 Agenda**

Mrs. Dey asked the Board if they have any briefings to share on standing committee reports.

### **Standing Committee Reports**

- **State and County School Boards Representative – Barbara Fiero**  
*None to report.*
- **Parent Group Liaison – Barbara Fiero**  
*None to report.*
- **Special Education – Sharon Dey**  
*None to report.*
- **Scholarship – Mike Hanlon**  
*Mr. Hanlon provided a detailed report at the last meeting.*
- **Buildings & Grounds – Mrs. Fiero, Mr. Dey & Mr. Colucci**  
*Mr. Ostroff provided a very thorough update.*
- **Budget/Finance – Mr. Hanlon, Mr. Colucci & Ms. Grasso**  
*None to report.*
- **Transportation – Mr. Colucci, Ms. Grasso & Mr. Sargent**  
*None to report.*

On a motion by Mrs. Fiero, seconded by Mr. Burnetsky, the Board of Education approved policy second reading:

#### **Policies/Regulations:**

Policy 1110	ADMINISTRATION	Organizational Chart (revised)
Policy 1140	ADMINISTRATION	Affirmative Action Program (M) (revised)
Policy 1523	ADMINISTRATION	Comprehensive Equity Plan (M) (revised)
Policy 1530	ADMINISTRATION	Equal Employment Opportunities (M) (revised)
Policy 1550	ADMINISTRATION	Affirmative Action Program for Employment and Contract Practices (M) (revised)
Policy 2200	PROGRAM	Curriculum Content (M) (revised)
Policy 2260	PROGRAM	Affirmative Action Program for School and Classroom Practices (M) (revised)
Policy 2411	PROGRAM	Guidance Counseling (M) (revised)
Policy 2423	PROGRAM	Bilingual and ESL Education (M) (revised)
Policy 2610	PROGRAM	Educational Program Evaluation (M) (revised)
Policy 2622	PROGRAM	Student Assessment(M) (new)
Policy 5533	STUDENTS	Pupil Smoking (M) (revised)
Policy 5750	STUDENTS	Equal Educational Opportunity (M) (revised)
Policy 5755	STUDENTS	Equity in Educational Programs and Services (M) (revised)

Roll Call Vote: Yes: Mr. Burnetsky

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Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey

**MOTION CARRIED**

**Information Items**

1. Enrollment Report - None
2. Fire Drill Report - None
3. Suspension Report - None
4. Source 4 Teachers Long Term and Daily Substitute Assignments - None
5. Notes for Policy/Regulation
6. Board Attorney Billing Summary Report for July, 2016
  - o Montenegro Thompson Montenegro & Genz
  - o Schenck Price Smith & King LLP

**APPROVAL OF MINUTES**

On a motion by Mr. Sargent, seconded by Mrs. Fiero, the Board of Education approved the following Board Meeting minutes:

Official Board Meeting – June 29, 2016 Special Closed Session Meeting  
Official Board Meeting – July 5, 2016 Special Closed Session Meeting  
Official Board Meeting – July 19, 2016 Closed Session Meeting  
Official Board Meeting – July 19, 2016 Official Committee of the Whole/Business Meeting

Roll Call Vote: Yes: Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey

**MOTION CARRIED**

**FINANCIAL REPORT**

On a motion by Mrs. Fiero, seconded by Mr. Colucci, the Board of Education approved Bills and Claims for August 1 – 16, 2016 and June 2016 Final:

Total Computer Checks, August 1 – 16, 2016	\$ 1,533,749.60
Total Computer Checks, June 30, 2016	\$ 3,957,620.19
Total Computer Checks, June 30, 2016 Second Run	\$1,430,713.83
Total Computer Checks, June 30, 2016 Final Run	\$ 21,188.15
Total Hand Checks, June 30, 2016	\$ 196,105.34
Total Payroll, June 30, 2016	\$ 7,709,123.68
Total EFT (FICA), June 30, 2016	\$ 359,239.72
Total Special Account Board Share, June 30, 2016	\$ 204,117.25
Pension & Health Benefits Pmt, June 30, 2016	\$ 3,525.20
Total DCRP Board Share	\$ 3,233.53
J.P. Morgan Chase – Interest:	\$ 1,652,018.75
Principal:	\$ 4,490,000.00
Void Checks	\$ (5,097.39)
Total Budgetary Payment June 30, 2016:	\$20,021,788.25
FOOD SERVICE	
BOARD BILLS AND CLAIMS	\$ 7,687.02

JUNE 2016

Roll Call Vote: Yes: Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero (Abstained on All Star Pro Trophies)  
Mrs. Dey (Present Not Voting on Any & All Media Publications)

**MOTION CARRIED**

On a motion by Mrs. Fiero, seconded by Mr. Sargent, the Board of Education approved the Treasurer's & Board Secretary's reports for the month of June 2016.

Roll Call Vote: Yes: Mr. Burnetsky

Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey

**MOTION CARRIED**

Mrs. Dey moved to open public forum on agenda items only.

**PUBLIC FORUM ON AGENDA ITEMS ONLY**

On a motion by Mr. Burnetsky, seconded by Mrs. Fiero, the public forum was opened for agenda items only by acclamation.

There being no response; on a motion by Mrs. Fiero, seconded by Mr. Burnetsky, the public forum on agenda items only was closed by acclamation.

**Board Secretary's Certification:**

Pursuant to N.J.A.C. 6:20-2.12(d), I certify that as of June 30<sup>th</sup>, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Jackson Township Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.



Michelle D. Richardson

**RESOLUTIONS FOR ACTION**

**FINANCE**

On a motion by Mrs. Fiero, seconded by Mr. Sargent, the Board of Education approved the following motions in block formation:

1. The Board of Education, based on the recommendation of the Board Secretary, approves the line-item transfers for the month of June, 2016.

**Document A.**

2. The Board of Education, based on the recommendation of the Board Secretary, approves the adjustments to the Federal and State Fund 20 Projects for the 2015-2016 school year for June, 2016.

**Document B.**

3. Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

**Document C.**

4. **SEE SEPARATE BOARD MOTION & VOTE ABOVE FOLLOWING PUBLIC HEARING ON THE REFUNDING BOND ORDINANCE**

5. **SEE SEPARATE BOARD MOTION & VOTE ABOVE FOLLOWING PUBLIC HEARING ON THE REFUNDING BOND ORDINANCE**

6. The Board of Education, based on the recommendation of the Board Secretary, approved the school lunch and breakfast prices for the 2016-2017 school year as follows with no increase from the 2015-2016 school year:

	<u>2016-2017 Pricing</u>
Elementary School Lunches	\$2.85
Elementary Breakfast	\$1.65
<i>(Crawford-Rodriguez, Holman, Rosenauer, &amp; Switlik only)</i>	
Middle School Lunches	\$3.10

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Middle School Breakfast ( <i>McAuliffe only</i> )	\$1.90
High School Lunches	\$3.35
High School Breakfast ( <i>JLHS &amp; JMHS</i> )	\$2.10
Milk	.60¢
Adult Lunches	\$4.35

7. The Board of Education approved the following jointure:

Host: Jackson Township Board of Education  
 Joiner: Plumsted Township Board of Education  
 School: Saint Aloysius School, Jackson, NJ  
 Route: #4619  
 Cost: \$884.00  
 Term of Contract: September 1, 2016 through June 30, 2017

8. The Board of Education approved the following parent transportation contract agreement:

School: Jackson Memorial High School  
 Parent: LC  
 Route: #1745  
 Cost: \$10,200.00  
 Term of Contract: July 1, 2016 through June 30, 2017

9. The Board of Education approved an Addendum to the settlement agreement for G.Y., contents of the addendum represent continuation of terms of the original agreement for educational services for the 2016-2017 school year and authorizes the Board President and Business Administrator to execute the Addendum.

10. The Board of Education declared items as surplus, as filed with the Business Office, some items retain value and others have no monetary value.

**Document D.**

11. The Board of Education, based on the recommendation of the Board Secretary and Settembrino Architects, Architects for the District-wide Building Security System Upgrades and Door Access Controls project, approved a change order as follows:

**Millennium Communications Group, Inc.**

Original Contract:	\$773,023.00
Change by Previously Approved Change Orders	\$154,604.00
Change Order #2	(\$294.54)
<b><i>Deduct:</i></b>	
Remaining credit from additional cameras, replacement cameras and swipe cards	
New Contract Amount:	\$927,332.46

Roll Call Vote: Yes: Mr. Burnetsky  
 Ms. Grasso  
 Mr. Sargent  
 Mr. Colucci  
 Mrs. Fiero  
 Mrs. Dey

**MOTIONS CARRIED**

**Board Member Inquiries/Comments on Facilities**

Mrs. Dey asked when was the last time this building was updated.

Ms. Richardson responded she has been here 18 years and has not seen a prior update.

Mrs. Fiero commented the black trim is a nice touch.

Mrs. Dey stated it was much needed.

**FACILITIES**

On a motion by Mr. Burnetsky, seconded by Mr. Colucci, the Board of Education approved the following motion:

1. The Board of Education approved the use of facilities for groups as filed.

**Document E.**

2. The Board of Education approved Temporary Facilities and Alternate Method of Compliance for the 2016-2017 school year as follows:

**Alternate Method of Compliance**

**2016-2017 School Year**

**Switlik Elementary School**

<b><u>Room #</u></b>
23
24

**Alternate Method of Compliance**

**2016-2017 School Year**

**Rosenauer Elementary School**

<b><u>Room #</u></b>
9
10

**Alternate Method of Compliance**

**2016-2017 School Year**

**Elms Elementary School**

<b><u>Room #</u></b>
303
119
116
102

Roll Call Vote: Yes: Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey

**MOTION CARRIED**

**Board Member Inquiries/Comments on Programs**

Board Vice President, Mrs. Fiero thanked Assistant Superintendents, Mr. Baginski and Mrs. Pormilli; Directors, Mrs. Licitra and Mr. Rotante for tonight's presentations and with professional development understands the amount of work that goes into planning them.

**PROGRAMS:**

On a motion by Mrs. Fiero, seconded by Mr. Colucci, the Board of Education approved the following motions in block formation:

- The Board of Education approved the following College/University students for internships, observation time, student teaching, clinical practice, as filed with the Assistant Superintendent:

**Student Teacher Requests 2016/2017 school year:**

REQUESTS	COLLEGE/ UNIVERSITY	STUDENT	DATES	COOPERATING TEACHER	SCHOOL
Student Teaching	Monmouth University	Christine Connery	9/2/2016-5/15/2017	Melissa Stevens	JLHS
Observation/ Clinical Practice	Georgian Court	Jessica Rinaldi	9/2/2016-1/2/2017	Nancy Knigge	Switlik

- The Board of Education approved the District Professional Development Plan and District Mentoring Plan for the 2016-2017 school year.

**Document F.**

- The Board of Education approved the School Nursing Plan for the 2016-2017 school year as presented.

**Document G.**

- The Board of Education approved the 5-Year Curriculum Plan, Curriculum and Textbooks for the 2016-2017 school year.

**Document H.**

- The Jackson School District approved the following curriculum revisions in the areas of:
  - ELA K-5 aligned to the New Jersey Learning Standards.
  - District World Language aligned to the NJ Learning Standards for World Language.
  - Comprehensive PE and Health K-12 aligned to the NJ Learning Standards.

The Board of Education also approved all curriculum that has been aligned and uploaded into Atlas Rubicon data system as noted below:

- ELA 6-12 aligned to the New Jersey Learning Standards.
- Math K-12 aligned to the New Jersey Learning Standards.
- Social Studies K-12 aligned to the NJ Core Curriculum Content Standards.
- Science K-12 aligned to the NJ Core Curriculum Content Standards.
- 21st Century Life and Careers aligned to the NJ Core Curriculum Content Standards.
- Technology aligned to the NJ Core Curriculum Content Standards.
- Music aligned to the NJ Core Curriculum Content Standards for Visual and Performing Arts Standards.
- Art aligned to the NJ Core Curriculum Content Standards for Visual and Performing Arts Standards.

- The Board of Education approved a contract for the 2016-2017 school year with Campbell & Pruchnik, LLC to provide a legal update to district child study team members & related service personnel for the September 1, 2016 in-service day (2 hours at \$145.00 per hour), total cost not to exceed \$290.00 (11-000-219-500-09-210000).
- The Board of Education approved consultants from Teachers College, Columbia University to present ten (10) workshops to be paid by Holman Elementary School Professional Development (11-100-580-04-240000) in the amount of \$21,600.00 (\$2,160.00 per day), not to exceed \$21,600.00 in total.
- The Board of Education approved one consultant from Kiker Learning Instructional Technology & Design to present a one day workshop, Google Educator Level 2-Certification Boot Camp, on November 16, 2016, for staff at the Jackson Township School District to be paid out of NJACT Team grant funds (20-296-200-320-09), at a contracted rate of \$2,750.00.
- The Board of Education approved training from Pearson that will provide training for each grade level (K-5) on the implementation of the EnVision 2.0 Math Series on the September 1, 2016 In-Service Day at Switlik School, as part of the Elementary Math Adoption, to be paid from district account (11-190-100-640-09-220000), not to exceed \$37,800.00.

10. The Board of Education approved two-one hour trainings from SumDog at a fee of \$100.00 per session for training of middle school Math teachers on the District In-Service Day, September 1, 2016, fee to be paid through funds (11-000-221-320-09-220000), not to exceed \$400.00 in total.
11. The Board of Education approved a fee for presenter Stephanie Lauren from Plyoga Fitness to provide a workshop on September 1, 2016, District In-Service day, at a cost of \$800.00 to be paid from District Funds (11-000-221-320-09-220000), not to exceed \$800.00 in total.
12. The Board of Education approved the Fall 2016 Community School brochure and programs.

**Document I.**

13. The Board of Education approved professional day requests and the travel related expense resolution from school board and staff members as filed with the appropriate supervisor.

**Document J.**

14. The Board of Education approved submission of the Anti-Bullying Bill of Rights Act (ABR) 2015-2016 School Self Assessments for Determining Grades to the NJDOE as presented with the 2016 District Violence and Vandalism/HIB Report at the July 19, 2016 Board of Education meeting.
15. The Board of Education approved training from Joanne Checket, Contracted Teacher of the Deaf to provide In Service Training on September 1, 2016 for Teachers of the Deaf, two (2) sessions, four (4) hours total, at a cost of \$145.00 per hour, not to exceed \$580.00 (11-000-219-500-09-210000).

Roll Call Vote: Yes: Mr. Burnetsky  
 Ms. Grasso  
 Mr. Sargent  
 Mr. Colucci  
 Mrs. Fiero  
 Mrs. Dey

**MOTIONS CARRIED**

**STUDENTS**

On a motion by Mrs. Fiero, seconded by Mr. Sargent, the Board of Education approved the following motions:

1. The Board of Education approved the following out of district special education placements for the 2016-2017 school year (accounts 20-250-100-566-09/11-000-100-566-09, unless otherwise noted):

a.	Six (6) Students	Placement:	Alpha School
		Tuition:	\$55,500.00 per student
b.	Five (5) Students	Placement:	Alpha School with Aide
		Tuition:	\$84,510.00 per student
c.	One (1) Student	Placement:	Alpha School with Interpreter
		Tuition:	\$105,500.00
d.	One (1) Student	Placement:	Bancroft/Lindens with Aide
		Tuition:	\$89,000.00
e.	One (1) Student	Placement:	Brookfield School
		Tuition:	N/A (State Placed)
f.	One (1) Student	Placement:	The Center School
		Tuition:	\$60,400.00
g.	Six (6) Students	Placement:	The Children's Center of MC

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		Tuition:	\$53,000.00 per student
h.	One (1) Student	Placement:	The Children's Center of MC
		Tuition:	No cost to District (Home District Pays Tuition)
i.	One (1) Student	Placement:	The Children's Center of MC with Aide
		Tuition:	\$81,800.00
j.	One (1) Student	Placement:	Coastal Learning Center with Aide
		Tuition:	\$75,690.00
k.	Four (4) Students	Placement:	Collier School – JET Program
		Tuition:	\$56,520.00 per student
l.	One (1) Student	Placement:	CPC High Point
		Tuition:	No cost to District (Home District Pays Tuition)
m.	One (1) Student	Placement:	DCF – Cherry Hill Campus
		Tuition:	Paid through State Facilities Education Act (FFEA) (11-000-100-568-09)
n.	One (1) Student	Placement:	East Mountain School
		Tuition:	\$63,230.00
o.	One (1) Student	Placement:	Eden Autism Services
		Tuition:	\$76,610.00
p.	One (1) Student	Placement:	Eden Autism Services with aide
		Tuition:	\$103,425.00

q.	Five (5) Students	Placement:	Hawkswood School
		Tuition:	\$64,545.00 per student
r.	Two (2) Students	Placement:	Hawkswood School with Aide
		Tuition:	\$96,045.00 per student
s.	Two (2) Students	Placement:	LADACIN Network – Lehman School
		Tuition:	\$60,000.00 per student
t.	Two (2) Students	Placement:	Network – Lehman School w/Full-time Aide
		Tuition:	\$95,000.00 per student
u.	Two (2) Student	Placement:	LADACIN Network – Schroth School
		Tuition:	\$52,725.00 per student
v.	One (1) Student	Placement:	Mercer High School with Aide
		Tuition:	\$99,800.00
w.	Three (3) Students	Placement:	M.O.E.S.C.– BEST Academy North
		Tuition:	\$43,000.00 per student
x.	Two (2) Students	Placement:	Neptune Elementary School

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		Tuition:	\$53,501.00 per student (11-000-100-562-09)
y.	One (1) Student	Placement:	New Road School
		Tuition:	\$51,480.00
z.	Two (2) Students	Placement:	New Road School with Aide
		Tuition:	\$66,800.00 per student
aa.	One (1) Student	Placement:	New Road School with Aide
		Tuition:	No cost to District (Home District Pays Tuition)
bb.	Two (2) Students	Placement:	Oakwood School
		Tuition:	\$52,595.00 per student
cc.	Two (2) Students	Placement:	Ocean Mental Health Serv. - Ocean Academy
		Tuition:	\$48,000.00 per student
dd.	Six (6) Students	Placement:	Regional Day School at Jackson
		Tuition:	\$66,500.00 per student (20-250-100-565-09)
ee.	One (1) Student	Placement:	Regional Day School at Jackson with Full-Time Aide
		Tuition:	\$104,500.00 (20-250-100-565-09)
ff.	Two (2) Students	Placement:	Regional Day School at Jackson with Part-Time Aide
		Tuition:	\$85,500.00 per student (20-250-100-565-09)
gg.	One (1) Student	Placement:	Robbinsville Elementary School
		Tuition:	\$23,480.00 (11-000-100-562-09)
hh.	Two (2) Students	Placement:	Rugby School
		Tuition:	\$67,650.00 per student
ii.	Two (2) Student	Placement:	Search Day Program with Aide
		Tuition:	\$87,825.00 per student
jj.	Two (2) Students	Placement:	The Shore Center for Autism with Aide (includes OT, PT, & Speech Services)
		Tuition:	\$101,585.00
kk.	One (1) Student	Placement:	Y.A.L.E with Aide
		Tuition:	\$77,623.00

2. The Board of Education approved a contract for the 2016-2017 school year with Eden Autism Services to provide independent Functional Behavior Assessment (FBA) evaluation to one (1) Jackson student on an as needed basis at a cost of \$2,000 per evaluation, total cost not to exceed \$2,000.00 (11-000-213-300-09-210000).
3. The Board of Education approved a contract for the 2016-2017 school year with Total Learning Center to provide an independent educational evaluation for two (2) Jackson students, total cost not to exceed \$1,000.00 (11-000-213-300-09-210000).
4. The Board of Education approved a contract for the 2016-2017 school year with Oxford Consulting Services, Inc. to provide an independent physical therapy evaluation for one (1) Jackson student, total cost not to exceed \$500.00 (11-000-213-300-09-210000).

5. The Board of Education approved a contract for the 2016-2017 school year with KDH Enterprises, LLC to provide a Board Certified Behavior Analyst (BCBA) for classroom consultation, report writing, attendance at meetings, student observations, observation/review of out-of-district programs, and court appearances for a maximum of thirty (30) hours, at a cost of \$250.00 per hour, total cost not to exceed \$7,500.00 (11-000-219-320-09-210000).
6. The Board of Education approved a contract for the 2016-2017 school year with Psycho-Educational Center, Inc. to provide classroom consultation, report writing, attendance at meetings, student observations, observation/review of out-of-district programs, and court appearances for a maximum of thirty (30) hours at a cost of \$120.00 per hour, total cost not to exceed \$3,600.00 (11-000-219-320-09-210000).
7. The Board of Education approved a contract for the 2016-2017 school year with Preferred Home Health Care and Nursing Services Inc. to provide a Licensed Practical Nurse for one (1) Jackson student at a rate of \$43.00 per hour, total cost not to exceed \$60,000.00 (11-000-213-320-09-210000).
8. The Board of Education approved a contract for the 2015-2016 school year with court appointed Dr. Howard Margolis to provide evaluation services to one (1) student at cost of \$15,928.00.
9. The Board of Education approved a trip for the Jackson Liberty High School Cheerleaders to attend the CheerSport Nationals in Atlanta, Georgia, February 17-20, 2017, cost to the Board being district transportation to and from the airport.
10. The Board of Education approved the Fall 2016 Athletic Schedules for Jackson Liberty High School, Jackson Memorial High School, Goetz Middle School and McAuliffe Middle School.

**Document K.**

11. The Board of Education approved educational field trips as filed with the Transportation Administrator.

**Document L.**

Roll Call Vote: Yes: Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey

**MOTIONS CARRIED**

**PERSONNEL**

On a motion by Mrs. Fiero, seconded by Mr. Colucci, the Board of Education approved the following motions:

1. The Board of Education approved the employment of the following substitutes for the 2016-2017 school year, effective August 17, 2016, unless otherwise noted:
  - a. Thomas Condren, Driver/Transportation, \$16.50 per hour.
  - b. Anthony D'Ambrassio, Driver/Transportation, \$16.50 per hour.
  - c. Ingrid Coll, Secretary & Reception, \$8.38 per hour
  - d. Erica Webb, Secretary & Reception, \$8.38 per hour
2. The Board of Education approved the employment of the following staff members as co-curricular advisors, coaches, student teachers, for the 2016-2017 school year, effective August 17, 2016, unless otherwise noted:
  - a. Kim Riley, Student Teacher
  - b. Charles Diskin, Volunteer Voach-JLHS Football
  - c. Andrew Nelson, Volunteer Coach-JMHS Football
  - d. Gerard O'Donnell, Volunteer Coach-JLHS Football
  - e. Jennifer Simler, Volunteer Coach - JLHS Cheerleading
  - f. Steven Ricci, Student Teacher
  - g. Meghan Steinberg, Coach – JLHS Assistant Tennis
3. The Board of Education rescinded the following contract:

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- a. Megan Fleming, Technology Teacher/JMHS; replacing Sebastiano Stia
4. The Board of Education, upon the recommendation of the Superintendent, accepted with best wishes, the resignation of the following employees, due to retirement:
  - a. Ailene Forest, Food Service Worker/JMHS, effective October 1, 2016.
  - b. Richard Hoffman, Physical Education Teacher/JMHS, effective September 1, 2016.
  - c. Gail Molloy, Special Education Teacher/JLHS, effective October 1, 2016.
5. The Board of Education accepted the resignation of the following employees:
  - a. Rolande Farrell, Lunchroom Aide/Rosenauer, effective July 21, 2016.
  - b. Vincent Mistretta, Paraprofessional/JMHS, effective July 21, 2016.
  - c. Erica Webb, Receptionist-AM/Holman, effective August 17, 2016.
  - d. Kerry Lisa, Receptionist-AM/Rosenauer, effective July 28, 2016.
  - e. Melissa Osofsky, School Nurse/McAuliffe, effective September 19, 2016 or sooner.
  - f. Denise DeSena, Secretary-JEA, assigned to Assistant Principal/JLHS, effective September 3, 2016.
  - g. Jaclyn Netis, English Teacher/McAuliffe, effective September 30, 2016 or sooner.
  - h. Paul Howe, Paraprofessional/McAuliffe, effective September 1, 2016.
  - i. Stephanie Van Etten, Special Education Teacher/Johnson, effective October 10, 2016 or sooner.
6. The Board of Education approved a leave of absence for the following personnel:
  - a. Thomas Kidd, Head Custodian/Holman, paid medical leave of absence, effective July 26, 2016 through September 30, 2016, retiring October 1, 2016.
  - b. Ailene Forest, Food Service Worker/District assigned to McAuliffe; extend paid medical leave of absence effective September 1, 2016; through September 2, 2016; unpaid Federal Family Medical Leave of Absence effective September 6, 2016, through September 23, 2016; unpaid medical leave of absence effective September 26, 2016, through September 30, 2016; retiring October 1, 2016.
  - c. Margaret Niemiec, Paraprofessional-Classroom/McAuliffe, paid Medical Leave of Absence, effective September 1, 2016 through September 29, 2016, returning September 30, 2016.
  - d. Michelle Shepard, Secretary-JEA, assigned to Guidance/McAuliffe, unpaid intermittent Federal and NJ Family Medical Leave of Absence, effective June 21, 2016 through June 20, 2017, not to exceed 60 days.
  - e. Lisa Stallone, Art Teacher/JMHS, paid medical leave of absence, effective September 19, 2016 through November 4, 2016; unpaid Federal and NJ Family Medical Leave of Absence, effective November 14, 2016 through December 23, 2016, return January 3, 2017.
  - f. Joyce Pacelli, Teacher-Social Studies/Goetz, paid Family Medical Leave of Absence, effective September 1, 2016 through September 20, 2016; unpaid Federal Family Medical Leave of Absence, effective September 21, 2016 through December 15, 2016 (52 days), unpaid medical leave of absence, effective December 16, 2016 through February 3, 2017, returning February 6, 2017.
  - g. Karen Schultz, Teacher-Special Education/McAuliffe, paid medical leave of absence, effective September 1, 2016 through September 14, 2016; unpaid Federal and NJ Family Medical Leave of Absence, effective September 15, 2016 through December 2, 2016, returning December 5, 2016.
  - h. Jessica Beltran, Teacher-Special Education/Elms, extend unpaid Federal Family Medical Leave of Absence, effective September 1, 2016 through October 7, 2016 (24 days); unpaid NJ Family Medical Leave of Absence, effective September 1, 2016 through October 14, 2016 (28 days), returning October 17, 2016.
  - i. April Brucculeri, Teacher-Grade 2/Elms, paid medical leave of absence, effective November 28, 2016 through January 10, 2017; unpaid Federal and NJ Family Medical Leave of Absence, effective January 11, 2017 through March 24, 2017, returning March 27, 2017.
  - j. Margaret Matusz, Food Service Worker/McAuliffe, paid medical leave of absence, effective September 1, 2016 through October 17, 2016; unpaid medical leave of absence, effective October 18, 2016 through November 23, 2016; returning November 28, 2016.
  - k. Debra Kraft, Teacher-Math/Goetz, paid medical leave of absence, effective September 1, 2016 through January 31, 2017; unpaid Federal Family Medical Leave of Absence, effective February 1, 2017 through February 28, 2017 (19 days), returning March 1, 2017.
  - l. Kristy Beline, Special Education Teacher/Johnson, paid medical leave of absence, effective November 14, 2016 through January 3, 2017; unpaid Federal and NJ Family Medical Leave of Absence, effective January 4, 2017 through March 3, 2017 (41 days), returning March 6, 2017.
  - m. Maria Leotsakos, Van Aide/Transportation, paid medical leave of absence, effective September 1, 2016 through September 15, 2016.

7. The Board of Education approved the following contract adjustments:
  - a. Kate Bush, Special Education Teacher/JMHS, increase salary from \$85,802.00 to \$87,602.00 to reflect increase from MA Step 15 to MA+30 Step 15, effective September 1, 2016 through June 30, 2017, in accordance with the 2016-2017 JEA contract
  - b. Aaron Gottesman, Physical Education Teacher/JMHS, increase salary from \$82,332.00 to \$84,132.00 to reflect increase from MA Step 14.5 to MA+30 Step 14.5, effective September 1, 2016 through June 30, 2017, in accordance with the 2016-2017 JEA contract.
  - c. Amy Riello, Special Education Teacher/Crawford-Rodriguez, increase salary from \$54,932.00 to \$56,232.00 to reflect increase from BA Step 7 to BA+30 Step 7, effective September 1, 2016, through June 30, 2017, in accordance with the 2016-2017 JEA contract.
8. The Board of Education approved the rehire and corrected salaries for Teamsters personnel for the 2016-2017 school year.

**Document M.**

9. The Board of Education approved transfers for the following personnel:
  - a. Thomas Pienkowski, transfer from Custodian-PT/JMHS, Monday to Thursday, 4:00 PM to 10:00 PM to Custodian-PT/Holman, Monday to Thursday, 4:00 PM to 10:00 PM (11-000-262-100-04-250202), replacing Nicholas Buonvicino (resigned) (PC #1656), effective August 17, 2016 through June 30, 2017, no change in salary.
  - b. Erin Velez, transfer from Custodian/JMHS, Monday to Friday, 3:00 PM to 11:00 PM, to Custodian/Holman, Monday to Friday, 2:30 PM to 10:30 PM (11-000-262-100-04-250202) replacing Emily Palumbo (retired) (PC #125)8, effective August 17, 2016 through June 30, 2017, no change in salary.
  - c. Edward Reilly, transfer from Paraprofessional-Shared/JMHS to Paraprofessional-Personal/JMHS (11-000-217-106-09-210000), replacing Vincent Mistretta (resigned) (PC #1614), effective September 1, 2016 through June 30, 2017, no change in salary.
  - d. Theresa Gosse, transfer from Paraprofessional-Shared/Crawford-Rodriguez to Paraprofessional-Shared/Elms, transfer position (PC #1611) (11-213-100-106-09), effective September 1, 2016 through June 30, 2017, no change in salary.
  - e. Claudia Johnson, transfer from Secretary-JCOSA/Administration, assigned to Health Benefits & HR Database to Secretary-JEA/Holman, assigned to Front Office (11-000-240-105-09), replacing Agnes Jennings (transferred) (PC #256), effective date TBD through June 30, 2017, salary \$46,683.00 pro-rated, in accordance with Step 14 of the 2016-2017 JEA contract.
  - f. Douglas Withstandley, transfer from Physical Education Teacher/JLHS to Physical Education Teacher/JMHS, replacing Richard Hoffman (retired) (PC #1193), effective September 1, 2016 through June 30, 2017, no change in salary.
  - g. Paula Mika, transfer from Kindergarten Teacher/Crawford-Rodriguez to Teacher/Crawford-Rodriguez, assigned to Grade 3 (11-120-100-101-10), replacing Brittany Arnold (PC #236), effective September 1, 2016 through June 30, 2017, no change in salary.
10. The Board of Education approved the employment of the following personnel:
  - a. Paul Bailey, Custodian-PT/JMHS, Monday to Thursday, 4:00 PM to 10:00 PM (11-000-262-100-01-250202), replacing Thomas Pienkowski (transferred) (PC #1649), effective August 17, 2016 through June 30, 2017, salary \$19,356.48 pro-rated, (\$15.51 hourly), in accordance with Step 3 of the 2016-2017 Teamster contract.
  - b. Ryan Skolkin, Custodian/McAuliffe, Monday/Tuesday/Wednesday, 3:00 PM to 11:00 PM and Saturday/Sunday, 7:00 AM to 3:00 PM (11-000-262-100-07-250202), replacing Steven DiMaggio (transferred) (PC #276), effective August 17, 2016 through June 30, 2017, salary \$32,260.80 pro-rated, (\$15.51 hourly), in accordance with Step 3 of the 2016-2017 Teamster contract.
  - c. Matthew Spader, Paraprofessional-Personal/JLHS (11-000-217-106-09-210000), replacing Kaitlin Zarilli (transferred) (PC #1172), effective September 1, 2016 through June 30, 2017, salary \$29,369.00; (\$28,869.00 plus \$500.00 Educational Stipend), in accordance with Step 1 of the 2016-2017 JEA contract.
  - d. Brandon Vega, Paraprofessional-Shared/JMHS (11-213-100-106-09), replacing Edward Reilly (transferred) (PC #54), effective September 1, 2016 through June 30, 2017, salary \$29,369.00 (\$28,869.00 plus \$500.00 Educational Stipend), in accordance with Step 1 of the 2016-2017 JEA contract.
  - e. Tara D'Astoli, Paraprofessional-Classroom/Elms (11-216-100-106-09), replacing Ovetta Nicholas (retired) (PC #1171), effective September 1, 2016 through June

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- 30, 2017, salary \$29,369.00 (\$28,869.00 plus \$500.00 Educational Stipend), in accordance with Step 1 of the 2016-2017 JEA contract.
- f. Jamie Domenick, Paraprofessional-Classroom/Elms (11-216-100-106-09), replacing Jean Tramontano (retired) (PC #987), effective pending fingerprint approval through June 30, 2017, salary \$29,369.00 (\$28,869.00 plus \$500.00 Educational Stipend), in accordance with Step 1 of the 2016-2017 JEA contract.
  - g. John Burdi, Paraprofessional-Personal/Johnson (11-000-217-106-09-210000), replacing Gail Fiorella (retired) (PC #978), effective September 1, 2016 through June 30, 2017, salary \$29,369.00 (\$28,869.00 plus \$500.00 Educational Stipend), in accordance with Step 1 of the 2016-2017 JEA contract.
  - h. Amanda Nolan, Paraprofessional-Classroom/Rosenauer (11-215-100-106-09), replacing Catherine Martorana (transferred) (PC #1169), effective September 1, 2016 through June 30, 2017, salary \$29,369.00 (\$28,869.00 plus \$500.00 Educational Stipend) in accordance with Step 1 of the 2016-2017 JEA contract.
  - i. Sarah Poppe, Reading Specialist/McAuliffe (11-130-100-101-07), rehire (PC #159), effective September 1, 2016, pending receipt of fingerprint approval through June 30, 2017, salary \$60,232.00, in accordance with MA+30 Step 8 of the 2016-2017 JEA contract.
  - j. Corey Rutenberg, Paraprofessional-Personal/McAuliffe (11-000-217-106-09-210000), replacing Paul Howe (resigned) (PC #215), effective pending fingerprint approval through June 30, 2017, salary \$29,369.00 pro-rated (\$28,869.00 plus \$500.00 educational stipend), as per Step 1 of the 2016-2017 JEA contract.
  - k. Jill Nix, Speech Language Specialist/Rosenauer (11-000-216-100-11-210000), replacing Chaya Langsam (resigned) (PC #810), effective pending release by current district through June 30, 2017, salary \$56,732.00 pro-rated, in accordance with MA Step 6 of the 2016-2017 JEA contract.
11. The Board of Education approved the following athletic coaches (11-402-100-100-09) for the 2016-2017 school year:
- a. Gerard O'Donnell, Assistant Football Coach/JLHS, replacing Keith Farr (resigned), effective September 1, 2016 through June 30, 2017, stipend \$5,802.00, in accordance with Step A6 of the 2016-2017 JEA contract.
  - b. Jennifer O'Connor, Girls Assistant Soccer Coach/JLHS, replacing Lacey Smicklo (resigned), effective September 1, 2016 through June 30, 2017, stipend \$3,662.00, in accordance with Step B1 of the 2016-2017 JEA contract.
  - c. Meghan Steinberg, Girls Assistant Tennis Coach-Fall/JMHS, replacing Jennifer Kasyan (resigned), effective September 1, 2016 through June 30, 2017, stipend \$3,529.00, in accordance with Step C1 of the 2016-2017 JEA contract.
12. The Board of Education approved the following volunteer coaches for the 2016-2017 school year:
- a. Charles Diskin, Volunteer Assistant Football Coach/JLHS, assisting Head Coach James Sharples.
  - b. Andrew Nelson, Volunteer Assistant Football Coach/JMHS, assisting Head Coach Walter Krystopik.
  - c. Brandon Totten, Volunteer Assistant Boys Soccer Coach/McAuliffe, assisting Head Coach Patrick Novak.
  - d. Jennifer Simler, Volunteer Assistant Cheerleading Coach/JLHS, assisting Head Coach Tara Rachele.
13. The Board of Education approved the New Teacher Orientation to be held on August 29 & 30, 2016 at McAuliffe Middle School for seven (7) hours per day, at a rate of \$80.00 per day.
14. The Board of Education approved all transportation routes for the 2016-2017 school year and all driver and aide salaries, as on file at the Transportation Department.
15. The Board of Education approved the following staff members for summer curriculum planning for Art teachers to work an additional hour to be paid at the contracted JEA summer rate of \$43.22 per hour, to be paid out of District funds (11-000-221-110-09-220000), not to exceed \$3,111.84 in total:
- a. Megan Bender/JLHS, one (1) hour, \$43.22 per hour.
  - b. Ashley Forsyth/JLHS, one (1) hour, \$43.22 per hour.
  - c. Katherine Gibson/JLHS, one (1) hour, \$43.22 per hour.
  - d. Lisa Stallone/JMHS, one (1) hour, \$43.22 per hour.
16. The Board of Education approved the following staff member for summer curriculum writing for the Academy of Business for one (1) day, five (5) hours, not to exceed five (5)

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- hours, to be paid at the contracted JEA summer rate of \$43.22 per hour, to be paid out of District funds (11-000-221-110-09-220000), not to exceed \$216.10 in total:
- a. Ellen Fuge/JLHS, replacing Laurie Shupin, one (1) day, \$43.22 per hour x five (5) hours a day, \$216.10.
17. The Board of Education approved the following personnel to provide ESL after school student support for the 2016-2017 school year, to be paid through Title III grant funds (20-241-200-110-09), not to exceed \$1,132.00, pending NJDOE Grant approval:
- a. Tripti Desai, Paraprofessional/JLHS
18. The Board of Education approved five (5) staff members to attend the WIDA Conference in Philadelphia, Pennsylvania, to be paid through Title III Grant funds (20-241-200-590-09, not to exceed \$2,975.00 and 20-241-200-580-09, not to exceed \$200.00), pending NJDOE grant approval:
- a. Melissa Kosakowski, ESL Teacher/Crawford-Rodriguez, October 13 & 14, 2016
  - b. Dawn Coughlan, ESL Teacher/Holman, October 13 & 14, 2016
  - c. Brittney Penson, ESL Teacher/Rosenauer, October 13 & 14, 2016
  - d. Lucy Salazar, ESL Teacher/McAuliffe & JLHS, October 13 & 14, 2016
  - e. Lisa Koch, Title III Coordinator/District, October 13 & 14, 2016
19. The Board of Education approved the following personnel for the Elementary Reach for Success and Soar to Success Program for the 2016-2017 school year, to be paid through District funds (13-413-100-101-09), not to exceed \$172,358:
- a. Brigitte Bowden, Teacher/Crawford-Rodriguez, \$2,572.50
  - b. Lori Daniels, Teacher/Crawford-Rodriguez, \$2,572.50
  - c. Michelle Glucksnis, Teacher/Crawford-Rodriguez, \$2,572.50
  - d. Maria Gonzalez, Teacher/Crawford-Rodriguez, \$2,572.50
  - e. Jessica Hanson, Teacher/Crawford-Rodriguez, \$2,572.50
  - f. Laura Hayes, Teacher/Crawford-Rodriguez, \$2,572.50
  - g. Laura Hughes, Teacher/Crawford-Rodriguez, \$2,572.50
  - h. Gina Karatzia, Teacher/Crawford-Rodriguez, \$2,572.50
  - i. Melissa Kosakowski, ELL Teacher/Crawford-Rodriguez, \$2,572.50
  - j. Michelle Oxx, Teacher/Crawford-Rodriguez, \$2,572.50
  - k. Joan Risicato, Teacher/Crawford-Rodriguez, \$2,572.50
  - l. Marcus Villecco, Co-Teacher/Crawford-Rodriguez, \$2,572.50
  - m. Alyssa Agoston, Teacher/Elms, \$2,572.50
  - n. Melissa Barnfield, Teacher/Elms, \$2,572.50
  - o. Cindy Cooney, Teacher/Elms, \$2,572.50
  - p. Whitney DiBenedictis, Teacher/Elms, \$2,572.50
  - q. Dawn Doherty, Teacher/Elms, \$2,572.50
  - r. Erica Galatola, Teacher/Elms, \$2,572.50
  - s. Joanne Heininger, Teacher/Elms, \$2,572.50
  - t. Danielle Parella, Teacher/Elms, \$2,572.50
  - u. Meredith Shields, Teacher/Elms, \$2,572.50
  - v. Jill Villecco, Co-Teacher/Elms, \$2,572.50
  - w. Jere Albertino, Teacher/Holman, \$2,572.50
  - x. Doreen Brennan, Teacher/Holman, \$2,572.50
  - y. Melissa Gallagher, Co-Teacher/Holman, \$2,572.50
  - z. Michele Lardieri, Teacher/Holman, \$2,572.50
  - aa. Joanne Lykes, Teacher/Holman, \$2,572.50
  - bb. Stephanie Macaluso, Teacher/Holman, \$2,572.50
  - cc. Jamie Netis, Teacher/Holman, \$2,572.50
  - dd. Megan Polhemus, Teacher/Holman, \$2,572.50
  - ee. Melissa Quartarone, Teacher/Holman, \$2,572.50
  - ff. Lisa Raney, Teacher/Holman, \$2,572.50
  - gg. Carol Shilan, Teacher/Holman, \$2,572.50
  - hh. Jen Taibbi, Teacher/Holman, \$2,572.50
  - ii. Alan Winters, Teacher/Holman, \$2,572.50
  - jj. Kim Carretta, Co-Teacher/Johnson, \$2,572.50
  - kk. Lisa Cirigliano, Teacher/Johnson, \$2,572.50
  - ll. Melissa Clendennen, Teacher/Johnson, \$2,572.50
  - mm. Marissa DiStasi, Teacher/Johnson, \$2,572.50
  - nn. Heather Donnelly, Teacher/Johnson, \$2,572.50
  - oo. Joan Erickson, Teacher/Johnson, \$2,572.50
  - pp. Kathy Frasier, Teacher/Johnson, \$2,572.50
  - qq. Lorianne Glushko, Teacher/Johnson, \$2,572.50
  - rr. Carrie Hogan, Teacher/Johnson, \$2,572.50
  - ss. Debra Ivory, Teacher/Johnson, \$2,572.50
  - tt. Cynthia Amey, Teacher/Rosenauer, \$2,572.50
  - uu. June Britton, Teacher/Rosenauer, \$2,572.50
  - vv. Roseanne Carello, Co-Teacher/Rosenauer, \$2,572.50

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- ww. Jen Goodall, Teacher/Rosenauer, \$2,572.50
- xx. Nicole Koopman, Teacher/Rosenauer, \$2,572.50
- yy. Patricia Levine, Teacher/Rosenauer, \$2,572.50
- zz. Barbara McGill, Teacher/Rosenauer, \$2,572.50
- aaa. Brittney Penson, ELL Teacher/Rosenauer, \$2,572.50
- bbb. Laura Rice, Teacher/Rosenauer, \$2,572.50
- ccc. Cassandra Vetrano, Teacher/Rosenauer, \$2,572.50
- ddd. Tracey Auletta, Teacher/Switlik, \$2,572.50
- eee. Karen Bonino, Teacher/Switlik, \$2,572.50
- fff. Taylor Brown, Teacher/Switlik, \$2,572.50
- ggg. Dominick Casais, Teacher/Switlik, \$2,572.50
- hhh. Kristen Hoermann, Teacher/Switlik, \$2,572.50
- iii. Tracey Kahn, Co-Teacher/Switlik, \$2,572.50
- jjj. Susan Magee, Teacher/Switlik, \$2,572.50
- kkk. Donna Scattergood, Teacher/Switlik, \$2,572.50
- lll. Christine Temple, Teacher/Switlik, \$2,572.50
- mmm. Marie Wardell, Teacher/Switlik, \$2,572.50
- nnn. Christine Wood, Teacher/Switlik, \$2,572.50
- ooo. Faye Zaninelli, Teacher/Switlik, \$2,572.50

**Substitute Teachers, \$49.00 per hour:**

- ppp. TBA, Substitute Teacher/Crawford-Rodriguez
- qqq. Crystal Barlow, Substitute Teacher/Elms
- rrr. Judy Guedes, Substitute Teacher/Elms
- sss. Lori Ann Rudenjak, Substitute Teacher/Elms
- ttt. Melissa Zecca, Substitute Teacher/Elms
- uuu. Marcie Castillo, Substitute Teacher/Holman
- vvv. Maryann Garbooshian, Substitute Teacher/Holman
- www. Kelly McHugh, Substitute Teacher/Holman
- xxx. Angelica Ortiz, Substitute Teacher/Holman
- yyy. Amy Cook, Substitute Teacher/Johnson
- zzz. Travis Crozier, Substitute Teacher/Johnson
- aaaa. Danielle Desmarais, Substitute Teacher/Johnson
- bbbb. Lisa Libes, Substitute Teacher/Johnson
- cccc. Freida Stec, Substitute Teacher/Johnson
- dddd. Dana Tressito, Substitute Teacher/Johnson
- eeee. Shaina Chagrin, Substitute Teacher/Rosenauer
- ffff. Dawn Loser, Substitute Teacher/Rosenauer
- gggg. Lynn Warmenhoven, Substitute Teacher/Rosenauer
- hhhh. Beth Hughes, Substitute Teacher/Switlik
- iiii. Anthony Luell, Substitute Teacher/Switlik
- jjjj. Cathy McQuade, Substitute Teacher/Switlik

20. The Board of Education approved the following personnel and salaries for the Community School Fall 2016 Programs:

	<u>Program</u>	<u>Position</u>	<u>Name</u>	<u>Salary</u>	<u>Location</u>
a.	Adult Drawing  Drawing for Kids  Kids Painting	District Teacher	Bobbie Allaire	\$30.00 per hour	JMHS
b.	Aerob-ate Program  Karate and Self Defense  Karate For Kids	Instructor	Paul Goncalves	\$27.00 per person	Pineland Karate School
c.	Angelspeake Workshop,    Quantum Transformation	Instructor	Connie A. Jimenez CHSC, CEFT	\$40.00 per person    \$80.00 per person	JMHS
d.	Baton Twirling	Instructor	Faith Reese	\$25.00 per hour	Elms
e.	Beginner Sewing	Instructor	Sibyl Walczak	\$19.00 pr hour	Goetz
f.	Belly Dance to Fitness	Instructor	Rachel D'Zurella	\$70.00 per person	Holman

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	Mat and More				
g.	Computer Keyboarding Word Intro Excel Intro PowerPoint Intro	Instructor	Diane DiGiovanni	\$23.00 per hour	JMHS
h.	CPR for Healthcare Providers First Aid Heartsaver CPR/AED Course Defensive Driving	Instructor	Lifeforce USA, Inc.	\$60.00 per person \$45.00 per person \$60.00 per person \$75.00 per person	JMHS
i.	Crochet Crochet 3 Week Workshop	Instructor	Carol Ann Marks	\$18.00 per hour	JMHS
j.	Fun Science	Instructor	Jim McCarthy	\$20.00 per hour	McAuliffe
k.	Garden State Getaways-Trips	Instructor	Garden State Getaways, Faith Reese	Community School receives \$5.00 per student	Bus pick up at JMHS Parking Lot
l.	Getting Paid to Talk	Instructor	Voice Coaches	\$35.00 per hour	JMHS
m.	Hatha Yoga,	Instructor	Agatha Alvarado, RN, BA	\$65.00 per person	Crawford-Rodriguez
n.	Jazzercise Jr Jazzercise	Instructor	Lisa Hogan	\$80.00 per person \$47.00 per person	2206 U.S. Highway 9 South
o.	Kids Gymnastics	Adult Aide	Marisa Asta	\$14.00 per hour	Crawford-Rodriguez
			Nicole Gaire		
			Bailey Gladysz		
			Amy Hickman		
			Ali Hill		
			Kristina Marrone		
			Lisa Rosenthal		
	<u>Program</u>	<u>Position</u>	<u>Name</u>	<u>Salary</u>	<u>Location</u>
	Kids Gymnastics - continued	Instructor	Kim Weisel	\$28.00 per hour	Crawford-Rodriguez
		Substitute Instructors	Marisa Asta	\$25.00 per hour	
			Ali Hill		
			Kristina Marrone		
			Lisa Rosenthal		
		Aide	Chris Conti	\$9.00 per hour	

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			Carly Frascino		
			Ana Kwiatek		
		Student Aide	Alexa Asta	\$9.00 per hour	
			Ludvinna Bazile		
			Julianne Flynn		
			Alexis Francis		
			Kimberly Kerr		
			Patricia Kwiatek		
			Kourtney Piper		
p.	Ocean County College Courses		Instructor		
q.	Personal Organization Seminar	Instructor	Sandy Lupex	\$25.00 per person	JMHS
r.	Piano for Children	Instructor	Gerald Racioppi	\$30.00 per hour	McAuliffe
s.	Princess Ballerina, Funky Pop	Instructor	Mobile Dance Academy	\$40.00 per person	McAuliffe
t.	PSAT/SAT & ACT PREPARATION COURSE	Instructor	Educational Services Center Instructors	Community School receives \$30.00 per student	JMHS
u.	Quilting	Instructor	Suzanne Rogalsky	\$21.00 per hour	Goetz
v.	Retirement Planning Today	Instructor	Chad White, CIMA®, AIF®	Community School receives \$49.00 per student	JLHS
w.	Rock Climbing	Instructor	Jay Kipp	\$13.00 per person	JMHS
x.	Volleyball (Competitive)	Instructor	Leslie Bartolf	\$24.00 per hour	JMHS
y.	Volleyball (Competitive)	Instructor	Casey Carey	\$20.00 per hour	JMHS
z.	Weight Training	Instructor	Eugene Shepard	\$60.00 per student	JLHS
aa.	Zumba® Fitness, Pilates	Instructor	Rachel Domenech-Cannella	\$40/pp	JLHS

21. The Board of Education approved the following JTV Digital Media Academy co-curricular substitutes to be paid an honorarium amount of \$25.00 per event for the 2016-2017 school year (#62-998-320-100-09):
- a. William Bates
  - b. Meg Durham
  - c. Kim Gadzek
  - d. Jillian LaManna

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- e. Rachael Martingano
- f. Victoria Nelli
- g. Drew Seich
- h. Frank Yee

22. The Board of Education approved the personnel and salaries for the Child Care Academy 2016-2017 school year (62-990-320-100-09):

	First Name	Last Name	Teacher/ Substitute Teacher \$30.00 per hour	Paraprofessional/ Substitute Paraprofessional \$17.50 per hour	Receptionist/ Substitute Receptionist \$11.00 per hour
a.	Alessandra	Alvear		X	X
b.	Cynthia	Amey	X	X	X
c.	Esther	Aroneo		X	X
d.	Fran	Baker		X	X
e.	Diane	Barletta		X	X
f.	Stacy	Beaulieu		X	X
g.	Beverly	Belaus-Boyer		X	X
h.	Dana	Bellino	X	X	X
i.	Karen	Blenner	X	X	X
j.	Anna Maria	Bodall		X	X
k.	Ramona	Brown		X	X
l.	Eileen	Burgard		X	X
m.	Veronica	Burnett	X	X	X
n.	Jackie	Burnside		X	X
o.	Sharron	Bussanich		X	X
p.	Eileen	Camara		X	X
q.	Donna	Carleton	X	X	X
r.	Dominick	Casais	X	X	X
s.	Danieli	Celidonio		X	X
t.	Cathy	Cocco		X	X
u.	Kerry	Competello		X	X
v.	Kelly	Consalvo		X	X
w.	Claire	Crehan		X	X
x.	Barbara	Croke		X	X
y.	Travis	Crozier	X	X	X
z.	Lucia	Cwalinski		X	X
aa.	Tara	D'Astoli		X	X
bb.	Beth	Decker		X	X

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cc.	Katherine	Deibel		X	X
	First Name	Last Name	Teacher/ Substitute Teacher \$30.00 per hour	Paraprofessional/ Substitute Paraprofessional \$17.50 per hour	Receptionist/ Substitute Receptionist \$11.00 per hour
dd.	Esther	DeLisa		X	X
ee.	Tripti	Desai		X	X
ff.	Donna	Devito			X
gg.	Darcy	Dilworth		X	X
hh.	Lindsay	Don	X	X	X
ii.	Cindy	Engel	X	X	X
jj.	Cecelia	Eppinger		X	X
kk.	Susan	Ferro		X	X
ll.	Cindy	Fette		X	X
mm.	Suzanne	Fisher		X	X
nn.	Karen	Frankowski		X	X
oo.	Lynn	Gaertner		X	X
pp.	Maria	Gagliardi	X	X	X
qq.	Deborah	Giordano-Abalos		X	X
rr.	Bailey	Gladysz		X	X
ss.	Jane	Goelz		X	X
tt.	Ellen	Goldberg		X	X
uu.	Jennifer	Graham	X	X	X
vv.	Trish	Guimaraes		X	X
ww.	Margaret	Harris	X	X	X
xx.	Laura	Hayes	X	X	X
yy.	Joanne	Heininger	X	X	X
zz.	Kim	Hough		X	X
aaa.	Kathleen	Hudak		X	X
bbb.	Barbara	Indiero		X	X
ccc.	Martine	Jean-Louis	X	X	X
ddd.	Nicole	Johnston	X	X	X
eee.	Debbie	Jones		X	X
fff.	Dena	Kaiser		X	X
ggg.	Elaine	Kelly		X	X
hhh.	Barbara	Keshecki		X	X

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iii.	Robert	Keshecki		X	X
jjj.	Jaclyn	Knolmajer	X	X	X
kkk.	Nicole	Koopman	X	X	X
lll.	Deborah	Kowalewski	X	X	X
mmm.	Stephanie	Kravitz	X	X	X
nnn.	Mary	Kroll		X	X
ooo.	Madeleine	Krukowski		X	X
ppp.	Michelle	Lardieri	X	X	X
qqq.	Joseph	Lemke		X	X
rrr.	Kaitlin	Levine	X	X	X
sss.	Patricia	Levine	X	X	X
ttt.	Marie	Liquori		X	X
uuu.	Emily	MacDonald	X	X	X
vvv.	Jen	Malcom	X	X	X
	First Name	Last Name	Teacher/ Substitute Teacher \$30.00 per hour	Paraprofessional/ Substitute Paraprofessional \$17.50 per hour	Receptionist/ Substitute Receptionist \$11.00 per hour
www.	Maria	Martinez	X	X	X
xxx.	Elizabeth	Marvin	X	X	X
yyy.	Kim	McDonald		X	X
zzz.	Ellen	McPolin	X	X	X
aaaa.	Brenda	Mersinger		X	X
bbbb.	Laura	Mickendrow		X	X
cccc.	Kathie	Mitchell		X	X
dddd.	Sheri	Mucia		X	X
eeee.	Elaine	Netis	X	X	X
ffff.	Jaclyn	Netis	X	X	X
gggg.	Margaret	Niemiec		X	X
hhhh.	Mercedes	Nola		X	X
iiii.	Laurie	Nowak	X	X	X
jjjj.	Liz	Olszuk	X	X	X
kkkk.	Lisa	Pallante		X	X
llll.	Phyllis	Pisciotti		X	X
mmmm.	Alycia	Pflugger	X	X	X
nnnn.	Debbie	Polidoro		X	X

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oooo.	Sarah	Poppe	X	X	X
pppp.	Sharon	Potenza		X	X
qqqq.	Kim	Prendergast		X	X
rrrr.	Sharon	Reed		X	X
ssss.	Regina	Replinger		X	X
tttt.	Cindy	Rosinski		X	X
uuuu.	Ann	Russin	X	X	X
vvvv.	Deena	Scannepico		X	X
wwwv.	Denise	Scannepico		X	X
xxxx.	Jane	Schadl	X	X	X
yyyy.	Kathy	Schastny		X	X
zzzz.	Jaimy	Schlossberg	X	X	X
aaaaa.	Carole	Servidio		X	X
bbbbb.	Paula	Sheehan		X	X
cccc.	Michelle	Sheeran		X	X
dddd.	Theresa	Sherman		X	X
eeee.	Carol	Shilan	X	X	X
ffff.	Debbie	Shwiner		X	X
ggggg.	Jennifer	Steider	X	X	X
hhhhh.	Jill	Sweet		X	X
iiii.	Debra	Teicher		X	X
jjjj.	Christine	Temple	X	X	X
kkkkk.	Lia	Thomas	X	X	X
llll.	Donna	Tressito	X	X	X
mmmm.	Dawn	Tymesko		X	X
nnnn.	Annette	Vetrano	X	X	X
ooooo.	Cassandra	Vetrano	X	X	X
ppppp.	Jill	Villecco	X	X	X
qqqqq.	Maria	Vlahos	X	X	X
rrrrr.	Lynn	Warmenhoven	X	X	X
sssss.	Patti	Watson		X	X
ttttt.	Bernadette	Waugh			X
uuuuu.	Darlene	Wessels		X	X
vvvvv.	Dottie	Wester		X	X
wwwww.	Kathy	Williams	X	X	X

xxxxx.	Susan	Williams	X	X	X
yyyyy.	Linda	Wnorowski		X	X
zzzzz.	Linda	Yglesias		X	X
aaaaa.	Susan	Young	X	X	X

23. The Board of Education approved the following revision to personnel for summer work completing IEPs and student testing, effective July 1, 2016 through August 31, 2016 (11-000-219-104-09-210002), total cost not to exceed \$76,000.00:

- a. Joan Erickson, General Education Teacher, 2 additional hours (for a total of 7 hours)
- b. Laura Hayes, General Education Teacher, 2 hours (newly assigned hours)
- c. Kevin McQuade, General Education Teacher, 2 additional hours (for a total of 7 hours)
- d. Lori Dioguardi, LDTC, 25 additional hours (for a total of 125 hours)
- e. Susan Goodwin, LDTC/District, 10 additional hours (for a total of 30 hours)
- f. Lauren Kirson, Occupational Therapist, 1 additional hour (for a total of 46 hours)
- g. Nicole DiGeronimo, Psychologist, 20 additional hours (for a total of 100 hours)
- h. Andrea Pier, Social Worker, 20 additional hours (for a total of 90 hours)
- i. Melissa Gallagher, Special Education Teacher/General Education Teacher/District, 3 additional hours (for a total of 13 hours)
- j. Nicole Johnston, Special Education Teacher, 8 additional hours (for a total of 12 hours)
- k. Sue Magee, Special Education Teacher/District, 4 additional hours (for a total of 8 hours)
- l. Jen Zengel, Special Education Teacher/General Education Teacher, 4 additional hours (for a total of 14 hours)
- m. Viba Desai-Weimer, Speech Therapist, 1.5 hours (newly assigned hours)

24. The Board of Education approved the following contracted Physical Therapists for the 2016-2017 school year to provide district PT services at a rate of \$80.00 per hour, effective September 1, 2016 through June 30, 2017 (11-000-217-300-09-210003):

- a. Diane Ronaldson, 3 days per week.

25. The Board of Education approved the apportionment of salary for the following teacher paid by IDEA Pre-School Grant funds for the 2016-2017 school year:

	<u>Teacher</u>	<u>Full Salary</u>	<u>Amount Paid by Grant</u>	<u>FICA/TPAF</u>
a.	Kerry Rotundo, Teacher/Elms	\$70,532.00	\$52,298 (20-253-100-101-09 \$18,234 (11-120-100-101-11)	\$13,597.00 (20-253-100-101-09)

26. The Board of Education approved the following additional contracted Physical Therapists for the 2016-2017 Extended School Year (ESY) Program to provide PT services at a rate of \$80.00 per hour, effective July 5, 2016 through August 11, 2016 (11-000-217-300-09-422422):

- a. Lisa Reszkowski, 4 days per week, not to exceed 4.5 hours per day.

27. The Board of Education approved the reimbursement of tuition, per JEA contract, to teachers for approved courses taken from July 1, 2015 through June 30, 2016, as on file with the Human Resources Department.

Document 1a.

28. The Board of Education approved the following Reduction in Force Resolution:

RESOLUTION

Resolved, that the Board hereby rescinds the reappointment of Raquel D'Antonio, Interpreter for the Deaf for the 2016-2017 school year due to a reduction in force; and  
 Be it further resolved, that the employee shall be provided with appropriate notice of this action; and  
 Be it finally resolved, that the employee shall remain on the District's recall list per the terms of the JEA contract.

Roll Call Vote: Yes: Mr. Burnetsky (Abstained on All Transportation Supervisors)

Official Board Meeting  
August 16, 2016  
Jackson Memorial High School Fine Arts Auditorium

Ms. Grasso  
Mr. Sargent  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey (Abstained on Motions #2d & #11a)

**MOTIONS CARRIED**

**PUBLIC FORUM**

On a motion by Mrs. Fiero, seconded by Mr. Colucci, the public forum was opened by acclamation.

JEA President, Carol Mould stated we split our summer meetings between her Vice President and herself. She was glad to be able to be at tonight's meeting to see the reports and presentations.

Mrs. Mould stated in the spirit of collaboration that the Jackson School District has enjoyed, we've certainly had the benefit to both students and her membership but she would like the Board and Administration to keep in mind the initiatives when you're talking about a nurse's report, how diabetic children are and teachers too that consume a good part of their day and there are only so many hours in a school day. With all these initiatives, she is just cautiously optimistic it will only be confined to a school day and her members, in addition to being educated, will be able to enjoy some personal and family time and thanked everyone.

Dr. Genco and the Board thanked Mrs. Mould.

There being no further response, on a motion by Mrs. Fiero, seconded by Mr. Burnetsky, the public forum was closed by acclamation.

**Board Comments**

Ms. Grasso commented she is cautiously optimistic about our teachers noting she has three children in the school system who have had a lot of teachers and she never encountered a bad experience with any of them and has nothing but positive things to say. She is cautious as a parent and as a teacher and knows how difficult it can be to juggle all of that. These initiatives we talked about are proactive and on the cutting edge; they are only as good as they are effective and is hard to wrap your head around all you have to do. Ms. Grasso stated administration has done an excellent job and as a parent, an educator and a taxpayer, she feels good about the direction that we're heading in and appreciates everything administration has done, hats off to them.

Mr. Sargent commented that he does enjoy asking questions for the purpose of him catching up to speed where he thinks he needs to be as a Board member. He asked that when he presents questions that no one misinterprets it as an attack on them. For himself he wants to understand things in their entirety and that he is perceiving them the right way so he asks that in the future when he asks questions, to please understand why he does. Mr. Sargent thanked everyone and wished them a good night.

Mr. Burnetsky commented anyone who says teachers work 10 months a year should come to these meetings and see what they do, it is very impressive; he shares Ms. Grasso's sentiments and really appreciates all they do and wished everyone a good night.

Mr. Colucci commented they finally renovated this building; they did a wonderful job. The presentations tonight were great and thanked everyone.

Mrs. Fiero commented everything has been said and would like to once again thank everyone.

Mrs. Dey commented she echos everyone's sentiments and thanked everyone for the presentations. Referring to Mr. Sargent's comments, she stated that a lot of her questions come from Facebook, noting that's where everybody is putting things out there and people are responding about Board meetings, etc. Mrs. Dey stated she is going to publicly address what is out there to be reflected in the minutes. When she asks questions, a lot of them may be coming from the community but one of those questions had to do with summer homework and how children should be children and unfortunately in this day and age, that is not what this is about; this is about us educating our students and not having our students fall behind over the summer and would she not like to have to have her children do their reading and math work over the summer, absolutely, but the reality is it is beneficial and helpful; they do a little bit of work each day; it isn't catastrophic and she supports it; those are some of the issues that came to the Board's attention. Mrs. Dey thanked everyone for coming out.

Dr. Genco announced the Board will adjourn for a brief executive session.

On a motion by Mr. Sargent, seconded by Mrs. Fiero, the Board adjourned to executive session at 7:58 p.m. to discuss personnel, negotiations and potential litigation, no action to be taken by acclamation. The Board would reconvene at approximately 8:10 in the Public Meeting Room of the District Administration Building for public session.

A meeting was held with the Board of Education, the Superintendent, the Assistant Superintendents, the Business Administrator, the Directors, the Communications Specialist and the Superintendent's Secretary on **August 16, 2016** to develop district and board goals for the 2016-2017 school year.

**BOARD GOAL SETTING**

Jackson Board of Education  
 GOAL-SETTING WORKSHOP  
 August 16, 2016

Tonight:

- District Goals
- BOE Goals

This Year's In-Service Theme:

"Honoring Tradition and Embracing the Future"



**SET GOALS**

- 1.
- 2.
- 3.

**District Mission Statement**

The Jackson School District is a partnership of dedicated staff, learners and community members committed to developing the unique abilities of each student through compelling learning experiences in a safe and nurturing environment.

Our comprehensive, engaging and technology-enriched programs inspire, educate and motivate students to become independent, creative and critical thinkers who will thrive in a diverse, evolving global society.

We are resolved that through commitment to scholarship, character and initiative, our students will succeed beyond the expectations of New Jersey and Common Core Standards as they excel in their lifelong pursuit of knowledge.

**Statement of Values & Beliefs**

**We Believe That:**

- All students can learn.
- Students learn best in an atmosphere of acceptance, tolerance and mutual respect.
- All staff will set high expectations for themselves and for their students.
- Education is most successful when individual learning styles, needs, and talents are respected and utilized.
- It is our responsibility to provide an environment that fosters creativity, develops critical thinking and promotes academic and personal growth.

**Statement of Values & Beliefs**

**We Believe That:**

- Attendance is essential to motivate students to learn.
- Current and relevant technology is an integral part of enhancing instruction.
- Offering diverse instructional opportunities in core subjects and in the fine and performing arts is essential to providing an effective and well-rounded education.
- Athletics and extra-curricular activities are valuable to a student's collective educational experience and to creating a culture of leadership, sportsmanship and initiative.
- Collaboration among highly qualified educational staff, students, families and the community will maximize the potential of all students.

**District Goals**

**A Review of DISTRICT 2015-2016 GOALS**

- Strategic Planning: Build on success of Strategic Planning Committee to develop Goals and Objectives for future
- Facilities: Continue making significant facilities improvements to meet our educational goals
- Finance: Identify and implement revenue-generating endeavors for the district
- Curriculum: Continue full implementation of PARCC, align curriculum, analyze Academy of Business, secondary grading changes and full-day kindergarten
- Communication: Continue efforts toward transparency and openness with public and parents

**2016-2017 Overall Vision**

Governing Principle:  
 Every area impacts ACADEMIC achievement

- Prepare for the next round of curriculum alignment
- Create a Visual & Performing Arts Academy
- Improve and enhance facilities to create best environment for safe learning
- Identify and implement revenue-generating endeavors for the district
- Continue efforts toward transparency and openness with public and parents

**2016-2017 GOALS: CURRICULUM & STUDENT ACHIEVEMENT**

- Implement Next Generation Standards
- Improve collaboration among staff members
- Implement STEM Internships
- Review K-12 Music, Art, Social Studies and Science curriculum
- Training and transitioning to elementary standards-based report cards
- Audit of school climate/character education programs
- Evaluate implementation of full-day kindergarten and survey parents and 1<sup>st</sup> Grade teachers

**2016-2017 GOALS: VISUAL & PERFORMING ARTS ACADEMY**

- Establish a committee of varied stakeholders to assist in design and implementation
- Begin formulating program outline
- Visit other high school academies
- Create Program of Studies
- Communicate with middle school level parents and students about opportunities

**2016-2017 GOALS: FACILITIES**

- Update Long-Range Facilities Plan (DOE)
- Continue to prioritize and plan new projects from Architect of Record
- Continue to enhance security measures in the district; install safety vestibules
- Complete asbestos abatement, building-wide flooring replacement and other building improvements of admin (built in 1979 with asbestos flooring).
- Plan for the district's next large capital project – roof replacements

**2016-2017 GOALS: FINANCE**

- Complete implementation of solar PPA to save on energy costs
- Pursue bond refunding to lower the district's debt requirement
- Pursue energy savings through behavioral modification (Energy Manager)
- Pursue alternate revenue sources

**2016-2017 GOALS: HOME-SCHOOL CONNECTION**

- Maximize use of new website features and continue to train staff
- Launch Blackboard Mobile Communication App
- Enhance principals' emails with new blackboard website/Parentlink integration features
- Broaden connections with outside communities through use of new web and communication tools.
- Continue awareness campaign on issues important to parents and staff

**Board of Education Goals**

**BOARD GOAL: Implement and Support the Strategic Planning Initiative for the District**

Major Activities	Indicators of Success
1. Develop General Goals with Strategic Plan Committee	Board Members Sharon Day and Barbara Fero members of SPC met on October 6, 2015 to review previously completed Mission Statement and Values & Beliefs and began work on Goals SPC met on December 1, 2015 to develop and complete Goals
2. Develop more specific objectives with Strategic Plan Committee	SPC began work on Objectives at December 1, 2015 SPC meeting SPC reviewed/Completed Objectives at the January 6, 2016 SPC meeting
3. Turn back to schools for action plans to accomplish Goals & Objectives	Board Approval of Goals & Objectives at January 19, 2016 BOE Business meeting SPC recognized at February 16, 2016 BOE Business meeting

**BOARD GOAL: Long-Range Facility Plan Projects**

Major Activities	Indicators of Success
1. Updated Long Range Facility Plan and review Architect of Record Report	-District evaluation of facility needs and list of projects to be updated to DOE software when available. -Architect review of evaluation of facility needs given at December 15, 2015 Board meeting.
2. Analyze & prioritize projects from within budget	-Monthly Facilities Reports received each month with status of projects. -JMHS Air/PA/Generator Project 95% complete. -District-wide concrete repairs/replacements 100% complete.

**BOARD GOAL: Plan to review action plans for both District and Board Goals**

Major Activities	Indicators of Success
1. Review Status of five (5) District Goals • Strategic Plan • Curriculum & Student Achievement • Finance • Facilities • Home-School Connection	-Presentation by Superintendent at 12/15/15 Board meeting with additional presentation by Architect of Record Joseph DiCaro on status of district projects. -Presentation to be given at June 21, 2016 Board meeting on final District Goals and Objectives
2. Review Status of Board Goals • Support Strategic Planning • Update District Long-Range Facility Plan • Plan to Review Action Plans for District and Board Goals	-Reviewed at presentation by Superintendent at 12/15/15 Board meeting with additional presentation by Architect of Record Joseph DiCaro on status of district projects -To be reviewed with presentation to be given at June 21, 2016 Board meeting on final District Goals and Objectives to include status of Board Goals

**2016-2017 BOARD GOALS**

**1. Implement and Support the creation of a Visual & Performing Arts Academy**

- Major Activities:
- Establish committee of varied stakeholders, formulate program outline, visit other high school academies
  - Create Program of Studies
  - Communicate with Middle School level parents and students
  - Periodic report on progress of academy

**2016-2017 BOARD GOALS**

**2. Long-Range Facilities Plan Projects**

- Major Activities:
- Update LRRP and review Architect of Record report
  - Analyze and prioritize projects from within budget
  - Installation of Security Vestibules

**2016-2017 BOARD GOALS**

**3. Review Status of District and BOE Goals During the Year**

- Major Activities:
- Review status of District Goals mid-year and year-end
  - Review status of Board Goals mid-year and year-end

- District Goals – Superintendent and Staff

Dr. Genco along with Ms. Richardson, Ms. Pormilli, Mr. Baginski, Mrs. Licitra, Mr. Rotante and Ms. Erwin, presented the District Goals to the Board.

The Superintendent began the goal setting session talking about excerpts of the District Mission Statement and the District Values and Beliefs newly implemented last year and how it plays an integral role in our educational values and leadership here in the Jackson School District.

### **DISTRICT MISSION STATEMENT**

The Jackson School District is a partnership of dedicated staff, learners and community members committed to developing the unique abilities of each student through compelling learning experiences in a safe and nurturing environment.

Our comprehensive, engaging and technology-enriched programs inspire, educate and motivate students to become independent, creative and critical thinkers who will thrive in a diverse, evolving global society.

We are resolved that through commitment to scholarship, character and initiative, our students will succeed beyond the expectations of New Jersey and Common Core Standards as they excel in their life-long pursuit of knowledge.

### **DISTRICT STATEMENT OF VALUES & BELIEFS**

#### **We believe that:**

1. All students can learn.
2. Students learn best in an atmosphere of acceptance, tolerance and mutual respect.
3. All staff will set high expectations for themselves and for their students.
4. Education is most successful when individual learning styles, needs, and talents are respected and utilized.
5. It is our responsibility to provide an environment that fosters creativity, develops critical thinking and promotes academic and personal growth.
6. Attendance is essential to motivate students to learn.
7. Current and relevant technology is an integral part of enhancing instruction.
8. Offering diverse instructional opportunities in core subjects and in the fine and performing arts is essential to providing an effective and well-rounded education.
9. Athletics and extra-curricular activities are valuable to a student's collective educational experience and to creating a culture of leadership, sportsmanship and initiative.
10. Collaboration among highly qualified educational staff, students, families and the community will maximize the potential of all students.

The Superintendent, with his administrators, gave a power point presentation to review the 2015-2016 district goals, to discuss the needs of the district for the 2016-2017 school year and to suggest initiatives for the upcoming year.

### **2015-2016 Jackson Township District Goals**

#### **STRATEGIC PLANNING**

Goal: Build on success of Strategic Planning Committee to develop Goals and Objectives for future

*Two Year Goal*

#### **FINANCE**

Goal: Revenue

- *Rein in more athletic, bus and website advertising*
- *March 2015 – Possibility of bond refund issuance*

#### **FACILITIES**

Goal: Architect of Record – Recommendations

- *Additional asphalt work*
- *Secure vestibules at Crawford, Holman, Johnson and Rosenauer*
- *Architect of Record ideas*

#### **COMMUNICATION**

- Continue to expand the use and effectiveness of parent communications tools and to improve communication to non-parent members of the Jackson community

#### **OVERALL VISION**

- Continue Strategic Planning initiatives (Goals and Objectives)

- Improve and enhance Facilities to create best environment for safe learning
- Continue implementation of assessments
- Move forward with district curriculum updates
- Evaluate implementation of full-day kindergarten
- Continue efforts toward transparency and openness with public and parents

Initiatives for the upcoming year include:

### **STRATEGIC PLAN**

- Build on work done in 2014-2015 by Strategic Planning Committee that created new Mission Statement and Values & Beliefs
- Collaborate with Strategic Planning Committee and Board of Education to Define our Goals and Objectives

### **FACILITIES**

- Update Long-Range Facilities Plan  
*The Department of Education has the Jackson School District on hold while they migrate to a new computer system*
- Evaluate report of Architect of Record to prioritize and plan new projects
- Air conditioning at JMHS (2<sup>nd</sup> year of project)
- PA system and generators at JMHS (2<sup>nd</sup> year)

### **FINANCE**

- Full implementation of solar PPA to save on energy costs
- Pursue solar initiatives with township and MUA
- Cenergistics
- Initiate a district-wide employee safety committee to cut down on worker's compensation cases and reduce insurance costs
- Pursue alternate revenue sources

### **CURRICULUM AND STUDENT ACHIEVEMENT**

- Full implementation of PARCC testing schedule
  - Alignment of science curriculum to Next Generation Standards
  - Analyze launch of Business Academy and prepare for next phase
  - Completion of World Language audit and full World Language adoption
  - Phase 2 of Rubicon Atlas curriculum mapping
  - Evaluate grading changes at secondary level
  - Training and transition to elementary standards-based report cards
  - Audit of school climate/character education programs
  - Evaluate implementation of full-day kindergarten
- Curriculum
  - Schedule
  - Staffing and Class Size
  - Student Experience

### **HOME SCHOOL CONNECTION**

- Transition to digital Back-to-School Student Updates via Genesis Portal
- Mid-year launch of new website (Schoolwires)
  - Modern navigation and responsive design to optimize mobile displays
  - Integration with Blackboard app
  - Student Dashboard for customized viewing by parents
  - Passkey center for single sign on to district tools for staff and parents (e.g. Portal, Pearson SuccessNet, Rubicon Atlas)
- Staff Training on site design and class pages
  - Develop series of "how to" videos for parental use
  - Coordinate and promote ease-of-access to Portal and Parentlink
- Enhance weekly and targeted use of parent emails utilizing new Blackboard interface
- Continue awareness campaigns on issues important to parents and staff (NJ Forest Fire Service)

### **2016-2017 Jackson Township District Goals**

GOAL/OBJECTIVE: VISUAL & PERFORMING ARTS ACADEMY

Objective - To create a Visual & Performing Arts Academy.

- Establish a Committee of Stakeholders.
- Begin formulating program outline.
- Visit other High School Academies.  
Create Program of Studies.
- Communicate with Middle School Level Parents and Students.

GOAL/OBJECTIVE: FACILITIES

Objective - Improve and enhance facilities to create best environment for safe learning.

- Update Long-Range Facilities Plan when available from the DOE. District has prepared facility needs and list of projects to be updated when available.
- Continue to prioritize and plan new projects from Architect of Record report.
- Continue to enhance security measures in the district. Install Safety Vestibules.
- Complete asbestos abatement, building-wide flooring replacement and other building improvements of Administration Building built in 1979 with asbestos flooring.
- Plan for the District's next large capital project – roof replacements
- Collection of Enrollment, Facility and Transportation Data for possible Future Directions Committee

GOAL/OBJECTIVE: FINANCE

Objective - Identify and implement cost-reducing and revenue-generating endeavors for the district.

- Complete implementation of solar PPA to save on energy costs.
- Pursue bond refunding to lower the district's debt requirement
- Pursue energy savings through behavioral modification (Energy Manager position).
- Pursue alternate revenue sources.

GOAL/OBJECTIVE: CURRICULUM & STUDENT ACHIEVEMENT

Objective - Prepare for next round of curriculum alignment: K-5 Math, K-12 Science, Next Generation Standards, middle school grading changes, standards-based report cards, revised I & RS and evaluate full-day kindergarten.

- Implement Next Generation Standards.
- Improve collaboration and articulation among staff members.
- Implement STEM Internships.
- Review K-12 Music, Art, K-5 Social Studies and Science curriculum.
- Training and transition to elementary standards-based report cards.
- Audit of school climate/character education programs.
- Evaluate implementation of full-day kindergarten and survey parents and 1<sup>st</sup> grade teachers.

GOAL/OBJECTIVE: HOME-SCHOOL CONNECTION

Objective - Continue efforts toward transparency and openness with public and parents.

- Maximize use of new website features and continue to train staff.
- Launch Blackboard Mobile Communication App.
- Enhance principal's e-mails with new Blackboard website/Parentlink integration features.

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- Broaden connections with outside communities through use of new web and communication tools.
- Continue awareness campaign on issues important to parents and staff.

Discussion began on the Board of Education Goals for 2016-2017 by reviewing the previous year's goals.

### **2015-2016 Jackson Township Board of Education Goals**

#### **STRATEGIC PLANNING (YEAR 2)**

**Goal 1:** Implement and support the Second Year Strategic Plan initiative for the district:

Major Activities:

- *Develop general goals*
- *Develop more specific objectives*
- *Return to school level and establish school plans*

#### **FACILITIES**

**Goal 2:** Update the district Long-Range Facility Plan

- *Analyze architect of record recommendations/report*
- *Prioritize projects from a budgeting perspective*

**Goal 3:** Review status of district and Board of Education goals during the year

Major Activities

- *Develop schedule of updates on progress of district goals*
- *Provide Board of Education updates*

Next steps . . .

District and board goals should be formally approved and the action plans should be formally accepted at a future board of education meeting (Sept / Oct.). Dates for periodic updates on progress toward achievement of these goals will need to be established, along with completing the Evaluation Process Calendar. The final step will be evaluating the superintendent (in March / April 2017) on progress toward achievement of the district goals.

### **2016-2017 Jackson Township Board of Education Goals**

**GOAL 1:** Implement and support the creation of a Visual & Performing Arts Academy for the district:

Major Activities:

- *Establish a Committee, formulate program outline and visit other high school Academies*
- *Creation of Program of Studies.*
- *Communicate with Middle School Level Parents and Students.*
- *Periodic Report on Progress of Academy*

**GOAL 2:** Long-Range Facility Plan Projects/Enrollment Trends/Future Directions

- *Updated Long Range Facility Plan and review Architect of Record Report*
- *Analyze & prioritize projects from within budget*
- *Installation of Security Vestibules*
- *Collection of Enrollment, Facility and Transportation Data for possible Future Directions Committee.*

**GOAL 3:** Review Status of District and Board of Education Goals during the year

Review Status of five (5) District Goals:

Major Activities:

- *Strategic Plan*
- *Curriculum & Student Achievement*
- *Finance*

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- *Facilities*
- *Home-School Connection*

Review Status of Board Goals:

Major Activities:

- *Support Creation of Visual & Performing Arts Academy*
- *Update District Long-Range Facility Plan*
- *Plan to Review Action Plans for District and Board Goals*

There being no further discussion, on a motion by Mr. Burnetsky, seconded by Mr. Colucci, the meeting was adjourned by acclamation at 9:03 p.m.

Respectfully Submitted,



Michelle Richardson  
Business Administrator/  
Board Secretary