A Special Meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by the President of the Board, Sharon Dey, at 5:30 p.m. on August 30, 2016 in the Public Meeting Room of the Administration Building.

Present:  Mr. Burnetsky  
Mr. Sargent  
Mr. Colucci  
Mr. Hanlon  
Mrs. Fiero  
Mrs. Dey  

Absent:  Ms. Grasso  

Also present:  Dr. S. Genco, Superintendent of Schools;  Mr. D. Baginski, Assistant Superintendent;  Mrs. N. Pormilli, Assistant Superintendent;  Ms. M. Richardson, Business Administrator, and Mr. N. Montenegro, Board Attorney.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, the Chair made the following statement:  “This meeting is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting.”

On a motion by Mrs. Fiero, seconded by Mr. Hanlon, based on the recommendation of the Superintendent of Schools, the Board of Education adopted the Agenda and addendum as presented.

Roll Call Vote:   Yes: Mr. Burnetsky  
Mr. Sargent  
Mr. Hanlon  
Mr. Colucci  
Mrs. Fiero  
Mrs. Dey  

MOTION CARRIED

Superintendent’s Report

Dr. Genco stated Mrs. Pormilli concluded the teacher orientation today.

Mrs. Dey stated she actually attended the orientation citing Mrs. Pormilli is very tough.

Mrs. Pormilli shared this was an incredible group of teachers, real superstars and they were really engaged in dialogue, there was great energy in the room and commented she is always impressed when everyone shows up early.

Dr. Genco stated we also had Freshman orientation today at both high schools, we were able to stop into both of them; they’re very excited classes.  It’s nice to see sports teams out on the fields. A lot of the teaching staff came back early getting their classrooms ready. He didn’t get a chance to tour all of the facilities but will be going out tomorrow.  Dr. Genco requested the Board members send their availability dates to his office to tour the schools’ 2-3 Board members at a time and to please coordinate that with Mrs. Barbour.

Dr. Genco concluded his report.

PUBLIC FORUM

On a motion by Mr. Burnetsky, seconded by Mrs. Fiero, the public forum was opened by acclamation.

Michael Braun addressed the Board advising them he is not here to attack the school district; he spoke positively about the Jackson School District and the good education his three children are receiving here.  He shared he and his wife are teachers in other school districts and strongly believe in education.  Mr. Braun expressed dissatisfaction sharing details on the overabundance of homework his children and others are required to do over the course of the summer; he stated many parents share this concern and upset along with him.

Board President, Mrs. Dey, Dr. Genco and members of the Board addressed Mr. Braun’s concerns and advised him they have already began to look at this; Mrs. Dey stated she already brought this matter to the attention of Dr. Genco.

Dr. Genco stated this is most certainly something we will be reviewing.

Mr. Braun responded he is happy to hear this and thanked everyone.
Mr. Hanlon asked Dr. Genco about the grading concern issue.

Dr. Genco responded Mr. Rotante is reviewing it advising that issue is more departmentalized, it isn’t one size fits all.

Mr. Rotante explained the variations of grading.

Mrs. Dey shared with Mr. Braun that she too has a high school student and middle school child at home as others sitting up here on the panel do so we are living it just as you are.

Dr. Genco offered Mr. Braun to review the last meeting minutes.

Mrs. Dey offered we always have two public forums at our monthly meetings and we address concerns at our public meetings.

Mr. Colucci asked Mr. Braun how the homework level compares between Holmdel and Jackson.

Mr. Braun explained Holmdel is an affluent town with a large Asian population so there is a large demand there for homework; they feel their kids would benefit from more homework; there are a lot of different factors.

Dr. Genco added they would be doing the homework anyway and shared he was Principal in the Wall Township school district for many years and is familiar with the other districts in Monmouth County.

Mr. Braun thanked the Board and Dr. Genco.

There being no further response, on a motion by Mrs. Fiero, seconded by Mr. Colucci, the public forum was closed by acclamation.

**RESOLUTIONS FOR ACTION**

Based on the recommendation of the Superintendent of Schools, the following resolutions were presented for formal approval by the Board of Education.

**FINANCE**

On a motion by Mrs. Fiero, seconded by Mr. Colucci, the Board of Education approved the following motions in block formation:

1. The Board of Education, based on the recommendation of the Board Secretary, approved a professional services contract with Di Cara Rubino Architects, Wayne, New Jersey, to provide architectural services for the conversion of a computer room into an office at Lucy N. Holman Elementary School at a cost not to exceed $6,400.00.

2. The Board of Education approved the following resolution pertaining to submissions to the New Jersey Department of Education relative to a Capital Project Application:

   **RESOLUTION**

   WHEREAS, the Jackson Township School District Board of Education, in the County of Ocean, New Jersey (the “Board”), desires to proceed with a capital improvement project consisting generally of:

   **LUCY N. HOLMAN ELEMENTARY SCHOOL**

   **COMPUTER ROOM CONVERSION**

   NOW, THEREFORE, BE IT RESOLVED BY THE JACKSON TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

   Section 1. The Board approves and authorizes the Board Secretary to submit application to the New Jersey Department of Education on behalf of the district.

   Section 2. This project is an “other” capital project. The Board is not seeking any State funding.

   Section 3. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval.

   Section 4. The Board hereby authorizes the Board Secretary to make amendment(s) to its Long Range Facility Plan in order to reflect the proposed project.
Section 5. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, and Architect, are hereby authorized to perform such other acts, to execute such other documents, and to do such other things as are necessary to implement the determinations of the Board set forth in the Resolution.

Section 6. The Board approves and authorizes the Board Secretary to submit application to the Jackson Township Zoning Committee to allow for the Computer Room Conversion project.

This Resolution shall take effect immediately.


**Bid Opening:** August 24, 2016, 10:00 AM

<table>
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<th>Bidder</th>
<th>Total Bid Submitted</th>
<th>Total Amount</th>
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<td>US Foods</td>
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<td>$55,835.33</td>
</tr>
<tr>
<td>Maximum Quality Foods</td>
<td>Bid Withdrawn</td>
<td>Bid Withdrawn</td>
</tr>
</tbody>
</table>

Roll Call Vote: Yes: Mr. Burnetsky, Mr. Sargent, Mr. Colucci, Mr. Hanlon, Mrs. Fiero, Mrs. Dey

**MOTION CARRIED**

**Board Member Inquiries on Personnel**

Mr. Sargent asked about motions #5a, #5b & #5c, in the interest of security, are they and all custodians assigned keys.

Dr. Genco responded yes.

Mr. Sargent asked then the lead custodian is not the only one to have a key.

Dr. Genco responded no.

Mr. Sargent asked about motion #8e, with maintenance keys, is there a certification and license that needs to be obtained for this.

Dr. Genco responded yes, the electricians are licensed and certified.

Mr. Hanlon asked about motion #5, why is it being reverted to a 10 month from a 12 month position.

Dr. Genco explained because we have two Leads that are working 11 months now, we didn’t have those Leads then and finds this is more cost efficient.

Mr. Hanlon asked if there are still any vacant positions unfilled.

Dr. Genco responded we had a resignation today, who is a great teacher, but it didn’t make this agenda and will be placed on the September agenda. This teacher accepted a position closer to her home in north Jersey. Another position is open due to a candidate that backed out of the position so we bumped those students to the second half of the year in order to give us time to fill that; we will post those positions.

Mr. Colucci asked is there anyone in-house that can fill them.

Dr. Genco responded no, we still have that teacher for 60 days so we have two months to fill it. We’re not in a bad place; he always likes to be at this meeting and say we’re fully staffed but we do have just a couple of things we have to settle.

**PERSONNEL**

On a motion by Mr. Burnetsky, seconded by Mr. Colucci, the Board of Education approved the following motions in block formation:
1. The Board of Education approved the following substitutes for student teaching, co-curricular advisors and/or athletic coaches for the 2016-2017 school year, effective August 31, 2016, unless otherwise noted:
   a. Christine Connery, Student Teacher

2. The Board of Education, upon the recommendation of the Superintendent, accepted with best wishes, the resignation of the following employees, due to retirement:
   a. Michael Baldwin, District Foreman of Maintenance/District, effective February 1, 2017.

3. The Board of Education accepted the resignation of the following employees:

4. The Board of Education approved the following new budgeted position:
   a. Energy Education Specialist/District, Jackson Association of Non-Certified Supervisors (JANS) position

5. The Board of Education abolished the following positions, effective September 1, 2016:
   a. One (1) School Law Enforcement Officer (SLEO) - 12 Month Position
   b. Two (2) School Law Enforcement Officer (SLEO) – Part-Time Evening Position
   c. One (1) School Law Enforcement Officer (SLEO) – Part-Time Weekend Position

6. The Board of Education approved a leave of absence for the following personnel:
   b. Valerie De Jesus, Food Service Worker 4-Hour/JMHS, paid medical leave of absence, effective September 1, 2016 through September 21, 2016; unpaid medical leave of absence, effective September 22, 2016 through October 12, 2016, returning October 13, 2016.
   d. Jennifer DeLorenzo, Teacher/JLHS, paid medical leave of absence, effective September 1, 2016 through October 11, 2016; unpaid Federal and NJ Family Medical Leave of Absence, effective October 12, 2016 through October 31, 2016, returning November 1, 2016.
   g. Megan Costello, Teacher-Science/McAuliffe, extend unpaid Federal and NJ Family Medical Leave of Absence, effective October 14, 2016 through November 3, 2016, returning November 4, 2016.
   h. Maria Vlahos, Teacher-Grade 4/Switlik, paid medical leave of absence, effective September 1, 2016 through September 7, 2016; revised unpaid Federal and NJ Family Medical Leave of Absence, effective September 8, 2016 through December 14, 2016 (60 days); unpaid Child Care Leave of Absence, effective December 15, 2016 through December 23, 2016, returning January 3, 2017.

7. The Board of Education approved the following contract adjustments:
   a. Kaitlyn Nagle, Social Studies Teacher/JLHS, increase salary from $54,132.00 to $55,432.00 to reflect increase from BA Step 6 to BA+30 Step 6, effective September 1, 2016 through June 30, 2017, in accordance with the 2016-2017 JEA contract.

8. The Board of Education approved transfers for the following personnel:
a. Marlene Dalton, transfer from Lead Food Service Worker/JLHS to Lead Food Service Worker/JMHS (50-910-310-100-01), replacing Stacey Procida (transferred), effective September 1, 2016 through June 30, 2017, no change in salary.

b. Stacey Procida, transfer from Lead Food Service Worker/JMHS (50-910-310-100-12), replacing Marlene Dalton (transferred), effective September 1, 2016 through June 30, 2017, no change in salary.

c. Theresa Casalaspro, transfer from Food Service Worker 4-hours/Crawford-Rodriguez to Food Service Worker 4-hours/Johnson (50-910-310-100-03), replacing Janet Carey (transferred), effective September 1, 2016 through June 30, 2017, no change in salary.

d. Janet Carey, transfer from Food Service Worker 4-hours/Johnson to Food Service Worker 4-hours/Crawford-Rodriguez (50-910-310-100-10), replacing Theresa Casalaspro (transferred), effective September 1, 2016 through June 30, 2017, no change in salary.

e. Paul Sult, from Maintenance Worker/District to Maintenance-Electrician/District, temporary position, replacing Michael Gillick (leave of absence), increase salary from $52,166.40 to $56,166.40 pro-rated ($52,166.40 plus $4,000.00 tradesman’s stipend), effective August 31, 2016 through November 1, 2016, in accordance with the 2016-2017 Teamsters contract.

f. Brian Chesley, transfer from Paraprofessional-Shared/JLHS to Special Education Teacher/JLHS (11-213-100-101-09), replacing Gail Molloy (retired) (PC #1170), effective October 1, 2016 through June 30, 2017, salary $51,282.00 pro-rated; in accordance with BA Step 1 of the 2016-2017 JEA contract.

g. Anthony Dzielenkiewicz, transfer from Paraprofessional-Shared/JLHS to Physical Education Teacher/JLHS (11-213-100-101-09), replacing Douglas Withstandley (transferred) (PC #1094), effective September 1, 2016 through June 30, 2017, salary $51,282.00, in accordance with BA Step 1 of the 2016-2017 JEA contract.

h. Harold Caulfield, transfer from SLEO Evenings P/T/District to SLEO P/T/District, Monday through Thursday; 7:00 AM-12:00 PM and Friday 8:00 AM-12:00 PM, new position (PC #1635) (11-000-266-100-09-250206), effective September 1, 2016 through June 30, 2017, no change in salary.

i. Gerald Ravaiolli, transfer from SLEO-12 Month/Goetz to SLEO-10 Month/Goetz, new position (PC #382) (11-000-266-100-09-250206), effective September 1, 2016 through June 30, 2017, salary $21,614.40 pro-rated ($15.01 hourly), in accordance with Step 5 of the 2016-2017 Teamster contract.

j. Amy Eckett, transfer from Secretary-JCOSA/Goetz, assigned to Community School to Secretary-JEA/JLHS, assigned to Assistant Principal (11-000-240-105-12), replacing Denise DeSena (resigned) (PC #443), effective date TBD through June 30, 2017, salary $21,614.40 pro-rated; in accordance with Step 3 of the 2016-2017 Teamsters contract.

9. The Board of Education approved the employment of the following personnel:

a. Joseph Plunkett, Custodian/JMHS; Monday/Tuesday/Wednesday; 3:00 PM to 11:00 PM and Saturday/Sunday; 7:00 AM to 3:00 PM (11-000-262-100-01-250202), replacing Manuela Moreira (transferred) (PC #1560), effective pending fingerprint approval through June 30, 2017, salary $32,260.80 pro-rated ($15.51 hourly), as per Step 3 of the 2016-2017 Teamster contract.

b. Kevin Webber, Driver-Transportation/District (11-000-270-160-08), 4 hours per day, replacing Vitina Gorman (retired) (PC #123), effective September 1, 2016 through June 30, 2017 (181 days), salary $13,929.76 ($19.24 per hour – 4 hours per day – 181 days), as per Step 3 of the 2016-2017 Teamster contract.

c. Pauline Castellani, Lunchroom Aide/JLHS (11-000-262-107-01-250400), 3.5 hours per day, replacing Diane Schropp (resigned) (PC #1551), effective September 1, 2016 through June 30, 2017, salary $5,279.40 ($8.38 per hour – 3.5 hours per day), as per Step 1.

d. Brandina Mitrosky, Lunchroom Aide/JLHS (11-000-262-107-06-250400), 3.5 hours per day, replacing Samantha Gallacher (resigned) (PC #1549), effective September 1, 2016 through June 30, 2017, salary $5,279.40 ($8.38 per hour – 3.5 hours per day), as per Step 1.

e. Jami Chiappisi, Lunchroom Aide/JMHS (11-000-262-107-06-250400), 3.5 hours per day, replacing Kim Cheesebrough (resigned) (PC #1553), effective September 1, 2016 through June 30, 2017, salary $5,279.40 ($8.38 per hour – 3.5 hours per day), as per Step 1.

f. Wendy Jonas, Lunchroom Aide/JMHS (11-000-262-107-06-250400), 3.5 hours per day, replacing Geraldine Avvento (resigned) (PC #1547), effective pending fingerprint approval through June 30, 2017, salary $5,279.40 ($8.38 per hour – 3.5 hours per day), as per Step 1.

g. Sandra Flannelly, Lunchroom Aide/JMHS (11-000-262-107-01-250400), 3.5 hours per day, replacing Shannon Tash (resigned) (PC #1555), effective September 1, 2016, through June 30, 2017, salary $5,279.40 ($8.38 per hour – 3.5 hours per day); as per Step 1.

h. Louise Loiacono, Lunchroom Aide/Johnson (11-000-262-107-03-250400), 2.25 hours per day, replacing Kerri Crowly (resigned) (PC #1343), effective September 1, 2016 through June 30, 2017 salary $3,393.90 ($8.38 per hour – 2.25 hours per day), as per Step 1.
i. Caroline Castronova, Lunchroom Aide/Rosenauer (11-000-262-107-0250400), 2.25 hours per day, replacing Rolande Farrell (resigned) (PC #735) effective September 1, 2016 through June 30, 2017, salary $3,393.90 ($8.38 per hour – 2.25 hours per day); as per Step 1.

j. Hillary Kayser, Lunchroom Aide/Switlik (11-000-262-107-06-250400), 3 hours per day, replacing Donna Palzer (resigned) (PC #427) effective September 1, 2016 through June 30, 2017, salary $4,525.20 ($8.38 per hour – 3 hours per day), as per Step 1.

k. Michelle Van Cleaf, Lunchroom Aide/Switlik (11-000-262-107-06-250400), 3 hours per day, replacing Stephanie Ruggiero (resigned) (PC #1377) effective September 1, 2016 through June 30, 2017, salary $4,525.20 ($8.38 per hour – 3 hours per day); as per Step 1.

l. David Murawski, School Nurse – Non-Instructional/McAuliffe (11-000-213-100-07-260205), replacing Melissa Ososky (resigned), effective pending receipt of fingerprint approval and certification through June 30, 2017, salary $51,282.00 pro-rated, in accordance with BA Step 1 of the 2016-2017 JEA contract.

m. Ronald Brown, Paraprofessional-Personal/JLHS (11-000-217-106-09-210000), replacing Anthony Dziuenkiewicz (transferred) (PC #1109), effective September 1, 2016 through June 30, 2017, salary $29,369.00 ($28,869.00 plus $500.00 Educational Stipend), as per Step 1 of the 2016-2017 JEA contract.

n. Rachael Miller, Receptionist-AM/JLHS (11-000-262-107-12-250214), 3.5 hours per day, replacing Natasha Gleaton (resigned) (PC #594), effective September 1, 2016 through June 30, 2017, salary $5,279.40 ($8.38 per hour – 3.5 hours per day), as per Step 1.

o. Anita Yoskowitz, Receptionist-AM/JMHS (11-000-262-107-01-250214), 3.5 hours per day, replacing Edith Stinemire (retired) (PC #203), effective pending fingerprint approval through June 30, 2017, salary $5,279.40 ($8.38 per hour – 3.5 hours per day), as per Step 1.

p. Gina Ginelli, Receptionist-AM/Goetz (11-000-262-107-01-250214), 4.25 hours per day, replacing Mary Tallent (resigned) (PC #717), effective pending fingerprint approval through June 30, 2017, salary $6,410.70 ($8.38 per hour – 4.25 hours per day), as per Step 1.

q. Deborah Brooks, Receptionist-PM/Holman (11-000-262-107-04-250214), 3.5 hours per day, replacing Elaine Brenner (resigned) (PC #299), effective September 1, 2016 through June 30, 2017, salary $5,279.40 ($8.38 per hour – 3.5 hours per day), as per Step 1.

r. Amee Francisco, Receptionist-PM/Holman (11-000-262-107-04-250214), 3.5 hours per day, replacing Erica Webb (resigned) (PC #1187), effective pending fingerprint approval through June 30, 2017, salary $5,279.40 ($8.38 per hour – 3.5 hours per day), as per Step 1.

s. Dana Grueiro, Receptionist-AM/Rosenauer (11-000-262-107-05-250214), 3.5 hours per day, replacing Kerry Lisa (resigned) (PC #1048), effective September 1, 2016 through June 30, 2017, salary $5,279.40 ($8.38 per hour – 3.5 hours per day), as per Step 1.

t. Lisa McCoy, Secretary-JCOSA/District (11-000-251-100-09-230102), replacing Claudia Johnson (transferred) (PC #1271), effective pending receipt of fingerprint approval through June 30, 2017, salary $38,577.70 pro-rated, in accordance with Step 7 of the 2016-2017 JCOSA contract.

u. James Kissam, Supervisor-Vehicle Maintenance/Transportation (11-000-270-160-08-250301), replacing Thomas Jamiolkowski (resigned) (PC #191), effective pending receipt of fingerprint approval through June 30, 2017, salary $84,926.00 pro-rated in accordance with Step B16 of the 2016-2017 JANS contract.

v. Samantha Mancuso, Teacher-Literacy/Goetz (11-130-100-101-01-110332), leave of absence position, replacing Tara Kocen (leave of absence), effective September 20, 2016 through February 3, 2017, salary $51,282.00 pro-rated, in accordance with BA Step 1 of the 2016-2017 JEA contract.

w. Amanda Casasnovas, Teacher-Literacy/McAuliffe (11-130-100-101-07), replacing Jacklyn Netis (resigned), effective September 1, 2016 through June 30, 2017, salary $51,932.00 in accordance with BA Step 4 of the 2016-2017 JEA contract.

x. Kathleen Lykes, Special Education Teacher/Switlik (11-212-100-101-09), position created through transfer of Crawford-Rodriguez Kindergarten position (PC #1083), effective September 1, 2016 through June 30, 2017, salary $51,282.00 in accordance with BA Step 3 of the 2016-2017 JEA contract.

y. Diana Morrow, Special Education Teacher/Johnson (11-212-100-101-09), replacing Stephanie Van Etten (resigned) (PC #1594), effective pending release from current district through June 30, 2017, salary $52,582.00 in accordance with BA+30 Step 3 of the 2016-2017 JEA contract.

z. John Blair, Energy Education Specialist/District (11-000-262-100-09-250224), new budgeted position, effective November 1, 2016 or sooner through June 30, 2017, salary $89,675.00 pro-rated, in accordance with Step A12 of the 2016-2017 JANS contract.

10. The Board of Education approved the following athletic coaches (11-402-100-100-09) for the 2016-2017 school year:
Official Meeting  
August 30, 2016  
District Administration Building

a. Resignations:

b. New Hires:
   1. Michael McCarthy, Assistant Football Coach/JMHS, replacing Vincent Mistretta (resigned), effective September 1, 2016 through June 30, 2017, stipend $5,106.00 in accordance with Step B1 of the 2016-2017 JEA contract.

11. The Board of Education approved the following volunteer coaches for the 2016-2017 school year:
   a. Sarah Dessner, Volunteer Assistant Basketball Coach/JMHS, assisting Head Coach Rachel Goodale.
   b. Brandon Vega, Volunteer Assistant Basketball Coach/JMHS, assisting Head Coach Rachel Goodale.
   c. Robert O'Rourke, Volunteer Assistant Boys Cross Country Coach/JMHS, assisting Head Coach Todd Engle.
   d. Nicholas Farrar, Volunteer Assistant Boys Soccer Coach/Goetz, assisting Head Coach Kenneth Sims.

12. The Board of Education approved the following personnel and salaries for the Child Care Academy 2016-2017 school year (62-990-320-100-09):

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Teacher/ Substitute Teacher $30.00 per hour</th>
<th>Paraprofessional/ Substitute Paraprofessional $17.50 per hour</th>
<th>Receptionist/ Substitute Receptionist $11.00 per hour</th>
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<tr>
<td>Rose</td>
<td>Drzaszcz (Drosh)</td>
<td>X</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Samantha</td>
<td>Gallacher</td>
<td></td>
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<td>X</td>
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13. The Board of Education approved additional summer guidance hours for the following staff to work during August, at the summer hourly rate of $43.22, not-to-exceed $216.10:
   a. Kelly Hobbs, Guidance Counselor/Goetz, five (5) additional hours

14. The Board of Education approved the following personnel for the PALS (Peer Assistance Leaders) program to be paid at the contracted rate of $43.22 per hour, not to exceed eight (8) hours per teacher, to be paid out of District Funds (11-000-221-110-09-2200000), not to exceed $2,766.08:
   a. David Zwirz/JlHS, replacing Brian Chesley, 2 days, $43.22 per hour x 4 hours a day, $345.76

Roll Call Vote: Yes: Mr. Burnetsky  
Mr. Sargent  
Mr. Colucci  
Mr. Hanlon  
Mrs. Fiero  
Mrs. Dey

MOTIONS CARRIED

PUBLIC FORUM

On a motion by Mr. Burnetsky, seconded by Mr. Sargent, the public forum was opened by acclamation.

There being no response, on a motion by Mr. Burnetsky, seconded by Mrs. Fiero, the public forum was closed by acclamation.

There being no further comment, on a motion by Mrs. Fiero, seconded by Mr. Hanlon, the meeting was adjourned by acclamation at 5:52 p.m.

Respectfully Submitted,

Michelle Richardson  
Business Administrator/Board Secretary