

JACKSON TOWNSHIP BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
FEBRUARY 14, 2017
DISTRICT ADMINISTRATION BUILDING

A Committee of the Whole workshop meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by the President of the Board, Barbara Fiero, at 5:30 p.m. on February 14, 2017 in the Conference Room of the Administration Building.

Present: Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Hanlon
Mr. Sargent
Mrs. Fiero

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli, Assistant Superintendent, Ms. M. Richardson, Business Administrator; Mrs. S. Patterson, Assistant Business Administrator; Dr. R. Cerco, Director of Special Services; Mr. N. Montenegro, Board Attorney, staff members, township residents and newspaper representatives.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, the Chair made the following statement: "This meeting is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting."

On a motion by Mr. Hanlon, seconded by Mr. Walsh, the Board of Education approved the agenda as submitted by the Superintendent of Schools.

Roll Call Vote: Yes: Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Hanlon
Mr. Sargent
Mrs. Fiero

MOTION CARRIED

Superintendent – Brief Executive Session

Dr. Genco requested the Board move to a brief executive session to meet with the photographer for the yearbook photo.

On a motion by Mr. Sargent, seconded by Mr. Colucci, the Board adjourned to executive session at 5:34 p.m. for the purpose of the Board's annual yearbook photo; no action to be taken by acclamation. The Board would reconvene at approximately 5:38 p.m. in the Public Meeting Room of the District Administration Building for public session.

On a motion by Mr. Colucci, seconded by Mr. Sargent, the Official Meeting of the Jackson Township Board of Education reconvened in the Public Meeting Room of the District Administration Building in compliance with the Open Public Meeting Law and was called to order by the President of the Board, Barbara Fiero, at 5:38 p.m.

SUPERINTENDENT'S REPORT/INFORMATION ITEMS

a. Enernoc Energy: Demand Response Program – Facilities Director Ed Ostroff

Mr. Ostroff wished everyone a Happy Valentine's Day and presented the Board with a brief overview and power-point of the Demand Response Program as proposed by Enernoc Energy. The program was created to reduce power at peak periods and gives the utility companies the ability to manage the power demand.

Board Member Inquiries/Comments on the Demand Response Program

Mr. Sargent asked on a building with the highest draw, is there a surcharge.

Mr. Ostroff responded if you're talking about the electric company, everybody is set up the same way; you're actually billed at the highest peak that you reach.

Mr. Sargent asked are we trying to make sure that the stairwells remain lit while there are people in the buildings.

Mr. Ostroff responded yes we have to maintain the lighting; we're only shutting down non-essential lighting when people are not in the buildings; we're not going to start darkening the hallways and risk someone being injured.

Committee of the Whole Meeting
February 14, 2017
District Administration Building

Mrs. Fiero advised one of the things we talked about was the refrigeration systems and the servers would remain on.

Mr. Walsh commented in this program we are the ones cutting back, it's not like the old program where they used to cut only 20%; we are selecting what we're cutting back.

Mr. Ostroff responded that's correct.

Ms. Grasso asked when will we be evaluating Holman, Johnson and Rosenauer.

Mr. Ostroff responded that would be a year from the contract date.

Ms. Richardson stated that would be by February 21 of next year.

Mrs. Fiero commented yes this is on next week's agenda.

Mr. Walsh asked does this have anything to do with the green program they have running.

Mr. Ostroff responded no this is something completely different. You also have to be cautious of other programs because sometimes one will affect the outcome of the other, just like having solar.

Ms. Grasso asked what time of year did an event occur at the school.

Mr. Ostroff responded it was in July.

Mrs. Fiero explained almost all the events that happen are in July and August usually between the hours of 1:00 and 4:00 pm or 2:00 and 4:00 pm noting there was a very specific window they fell into.

Mr. Ostroff explained they did say that a catastrophic event can happen say for instance if one of the generators goes down in Jersey City for some reason, they could call an event but he did not see that happen when they showed us their spreadsheet. He shared we actually had a play going on at Memorial where we could not just shut down the HVAC system and we had to try to pick it up in other buildings in order to meet the target but we would have to evaluate it if an event was called.

Mrs. Fiero commented there were also other states on there. Even though they prefer we meet their target, if we can't meet it, we can't meet it.

Ms. Grasso commented that's what's good about having all these schools on the program.

Mrs. Fiero asked the Board if they have any other questions for on the Demand Response Program.

There were no further questions presented on the Demand Response Program.

Buildings & Grounds Report

Dr. Genco asked Mr. Ostroff to address the Board with any questions they have on the buildings and grounds report provided to them.

Mr. Walsh asked about the status of the lead testing program.

Mr. Ostroff explained at the current time, the testing provider completed the mapping, the surveying and labeling at all our locations. We're currently putting together a sampling schedule noting it's tentative at this point; the provider has not set definite dates yet but there will be two days in March that we'll actually be doing the sampling.

Mrs. Fiero asked the Board if they have any further questions on buildings and grounds.

There were no further questions presented on buildings and grounds.

Superintendent's Report

Dr. Genco and the Board wished Mr. Sargent and very happy birthday.

Dr. Genco stated there are two items on security of which he sent a draft of on Friday to the Board; the memorandum of agreement between the Jackson Police Department and the school district citing we've been looking for an agreement for a couple of years for security cameras. Our Board attorney, Mr. Montenegro, reviewed the agreement and made a recommendation of one minor change. We've been looking for an agreement for the reason being in the event of an emergency, we want the police to have access to all of our cameras in any of our schools when necessary. He advised he wanted stipulated in this agreement that these cameras are not going to be on all day long to watch everything that goes on as that's a privacy issue. Our Director of Security, Cliff Menafrá and Lieutenant Convery did a nice job working through this and wants to give the Board the opportunity to ask them any questions because we really want to move this forward. He advised he has absolutely no issue with the police department reviewing the cameras in an emergency situation such as if someone pulls a fire alarm and there's a possibility of a criminal offense; they can certainly look at our cameras with our permission but wants to put assurance out there that these cameras will not be running all day.

Mr. Walsh asked does the Prosecutors office fit into this too.

Dr. Genco responded it does but it's a little different; the software they've purchased are not cameras, it's more of a real time mapping of the schools so everyone is speaking the same language in the event of an emergency; they will be able to identify door A, door B, door C, etc. They will be able to pull this up on their phone and know exactly where to meet and exactly what's happening. With this agreement, access to the cameras becomes that second piece of it; they're not the same but they certainly can be used in coordination in the event of an emergency.

Ms. Grasso asked here it says the Principal or the designee, who else would the Principal designate.

Dr. Genco responded the Vice Principal but that's actually the change in the one recommendation we're making; as he discussed with Mr. Montenegro, the only designee will be the Superintendent and not anyone else.

Mr. Sargent asked who would be the designee in your absence.

Dr. Genco responded the Assistant Superintendent.

Dr. Genco continued the second piece of this is the Prosecutors met with all of the Ocean County schools. Their office invested a decent amount of money in a server and the software. It's the same software that our special forces use; the same one used in the Osama bin laden raid. What will happen is we will pay for the mapping of all our buildings but it will not be done all at once. He is looking to do the big buildings this year and budget the elementary schools for this next year. Ultimately this is more outside than inside for the police on their hand held device with the app that the Prosecutors are providing to all the police departments and the Prosecutors office noting this will make for better communication in the event of an emergency.

Mr. Walsh asked are we going to use our common terminology as far as numbering all our doors.

Dr. Genco responded we're not going to change terminology but that software package will make it much clearer and cleaner. They're probably not going to be using numbers, they'll be using colors and lettering A,B,C, etc. Jackson Memorial is a perfect example; there are 40 to 50 doors so they are going to isolate that building to hallway wings with the whole scope of how to get there; it will provide a much cleaner and quicker response; it's really amazing. Mr. Baginski went to Ocean County College with the Prosecutors and our security force about it noting he also discussed this at the Superintendent's Roundtable meeting. The Prosecutors office is making the large investment in this with the software and the server for all of the buildings in Ocean County; they're just asking the school districts to pick up the cost for mapping.

Mr. Sargent asked any idea what the cost is.

Dr. Genco responded for Liberty, Memorial, Goetz and McAuliffe it is \$8,600.00 and it will be their cost to map each floor, outside and the doors; they're actually doing three sets of maps. With Goetz they'll only need two sets of maps since they are just a one story building so Goetz will run about \$1,500.00 and the others \$2,300.00.

Mr. Walsh asked will that include the outside buildings.

Dr. Genco responded yes, it will be the entire facility at each of the locations noting the cost is very reasonable.

Dr. Genco requested a straw vote of the Board as he would like to move forward with this and do need to get this company in to go forward with it.

Board Attorney, Mr. Montenegro asked the Board if there is anyone opposed to this action.

The Board responded no and all agreed to move forward with the project.

Dr. Genco commented the advances in software is very impressive and is being made available to municipalities and schools so it is very successful.

Dr. Genco concluded his Superintendent's report for the Committee of the Whole meeting and moved to begin budget presentations.

Dr. Genco stated we have a number of people here tonight in case we have questions.

- 2017-2018 Budget Introduction
- Budget Presentations – Assistant Superintendents Nicole Pormilli & Dan Baginski
 - Curriculum & Instruction
 - Technology
 - Guidance

Document A.

Mr. Baginski presented the Board with a power-point presentation and an in-depth overview of the curriculum & instruction; technology and guidance budgets.

a. Curriculum & Instruction Budget

Committee of the Whole Meeting
February 14, 2017
District Administration Building

Board Member Inquiries/Comments on the Curriculum & Instruction budget presentation

Mrs. Fiero asked are all Nurses going to be trained in CPR.

Mr. Baginski responded yes the trainers will be within their buildings.

Mr. Sargent asked about the calibration of defibrillators.

Mr. Baginski responded we actually contract with a company called Life Force. At this point, we're not budgeting for any new defibrillators and this helps with funding the new furniture at the Rosenauer and Johnson health offices as they're in need of it in terms of filing cabinets and medicine cabinets. At Elms Rosenauer and Johnson we will be adding new desktop computers to the health offices as they are older and have reached their usefulness.

Mr. Walsh asked about the possible cost of opioid antidotes.

Mr. Baginski responded two of our high school nurses went to training for Narcan with the Ocean County Prosecutor. As we speak, we're in the process of drafting a protocol and procedure with the school physician, Dr. Sargent and administration. At this point, this isn't going to cost us anything because it's provided by the Prosecutor's office.

Mr. Colucci stated he sees a big difference between what was expended and what was allocated.

Mr. Baginski responded if you looked at this presentation last year, we actually budgeted about \$16,000.00 for this line item. We actually transferred things out to do some of the furniture in the Nurses offices specifically McAuliffe, Goetz and Holman.

Dr. Genco explained one of the reasons we were able to transfer money out is because the epipens were donated to us.

Mr. Baginski added if this was budgeted for next year it would have been \$3,500.00.

Ms. Grasso asked these are desktop computers for the health offices and not iPads correct.

Mr. Baginski responded yes they are desktop computers.

Ms. Grasso asked how many teachers do you think you will have for the sheltered instruction.

Mr. Baginski responded we budgeted for twelve (12).

Mr. Walsh asked is a lot of the increase in cost due to the new academy.

Mr. Baginski responded yes and also for special education staff who work over the summer with programs such as pre-school disabled.

Ms. Grasso asked where is the ESY coming out of.

Mr. Baginski responded this will be explained later in the presentation.

Mr. Walsh stated the purchased services and teaching materials, the two of them are very high, did you adopt something new.

Mr. Baginski explained one of the things we're phasing out is our teachers college; next year we're going to be down to two schools that will be associated with teachers college; for 2015-2016 we were at the maximum.

Mr. Walsh asked is this for elementary math and science.

Mr. Baginski responded yes and we purchased teaching materials instead of textbooks because math books are consumables.

Ms. Grasso asked where is the SOLVE program again.

Mr. Baginski responded it is at the Crawford-Rodriguez school; for the middle school level it is at McAuliffe.

Ms. Grasso asked why there is a big difference in the proposed budget for McAuliffe and the proposed budget for Goetz.

Dr. Genco responded the number of students.

Mr. Walsh commented Goetz is almost as large as Liberty.

Mrs. Fiero commented it shows Goetz has 1,081 and McAuliffe has 879 students.

There were no further inquiries/comments on the curriculum & instruction budget presentation.

Mr. Baginski concluded the Curriculum & Instruction budget presentation.

b. Technology Budget

Dr. Genco advised we have to budget appropriately here but we will receive \$200,000.00 of e-rate money.

Mr. Baginski presented the Board with the proposed Technology budget.

Board Member Inquiries/Comments on the Technology budget presentation

Mr. Colucci asked do we have printers that are out of warranty.

Committee of the Whole Meeting
February 14, 2017
District Administration Building

Mr. Baginski responded yes, when we have printers that go out of warranty, we budget for 16 of them to avoid fees for maintenance agreements noting that line item is going down largely due to the lease purchase agreement.

Mr. Colucci asked is a 10 year plan an option.

Mr. Mahabir responded no; he actually talked to the team production teachers; 3 years ago they have been mandated to start the process of replacing technology equipment because there aren't going to be parts available for replacement. There isn't any printing technology that's 10 years old so this is what they have to do.

Mr. Hanlon asked is there a way we can do this every couple of years.

Mrs. Fiero added like we do with the buses where we do a certain percentage.

Mr. Mahabir responded it should be phased in over a certain period.

Mr. Hanlon commented it's a new program and a great program and it is really taking off.

Mr. Mahabir agreed especially with aging equipment, higher enrollment and expansion.

There were no further inquiries/comments on the technology budget presentation.

Mr. Baginski concluded the technology budget.

c. Guidance Budget

Mr. Baginski presented the Board with the proposed Guidance budget.

Board Member Inquiries/Comments on the Guidance budget presentation

Ms. Grasso asked what kind of training are you talking about for the counselors.

Mr. Holtz responded webinars; they do a nice job with that.

Mr. Sargent asked why the \$3,000.00 increase from 2015-2016.

Mr. Baginski responded the PSAT prep has gone up.

Mr. Holtz explained the PSAT is in this account and each year the PSAT goes up. The cost is \$15.00 per test now vs. \$13.00.

Dr. Genco explained we used to do this with only Sophomores; now we also do it for Juniors and Seniors.

Mr. Hanlon stated of all the budget areas; technology is the one that really gets hit and hopes now going forward that this will be the baseline.

Dr. Genco responded next week, the \$1.8 million dollar lease purchase is on the agenda as this is the only way we can maintain the infrastructure and hands on devices in our budget.

Mr. Hanlon commented this is also how we used to handle curriculum noting last year we started the 4th or 5th year cycle and is one of those things where we say we'll do it next year.

Mr. Walsh asked what is the life cycle of the hand held devices.

Mr. Mahabir responded after 3 years they start to go; they cost approximately \$225.00 each; like you would expect a computer to last 5 years; with the devices you're looking at 3 years and the batteries start to go too.

Mr. Walsh asked with the way we're going to purchase technology or lease it, what happens with that lease.

Mr. Mahabir responded we will own it.

Dr. Genco responded what it really does is supplement the budget in that it gives us a payment we can afford in the budget but we're purchasing more at that point.

Ms. Grasso commented it's not like we're buying iPads, we're purchasing things that have a longer shelf life technologically.

Dr. Genco stated with kids using chrome books that generally get banged around, the life span of them will be even less.

There were no further inquiries/comments on the Guidance budget presentation.

Dr. Genco thanked Mr. Baginski, Mr. Mahabir, Mr. Holtz, Mr. Rotante and Mrs. Licitra.

Dr. Genco announced Mrs. Pormilli will present the Special Education budget.

d. Special Education

Document B.

Mrs. Pormilli presented a power point and overview of the Special Education budget to the Board. She stated this was a collaborated effort by Dr. Robert Cerco, Supervisors Jennifer Carney and Tracy Decker, who are here tonight to address any questions.

Board Member Inquiries/Comments on the Special Education Budget Presentation

Mr. Walsh asked what is the number right now for out of district placement students.

Mrs. Pormilli responded 81.

Dr. Genco stated it's important to note, if you recall, that in 2015-2016 we greatly under-budgeted there and we ended having to go in a lot of different directions and do some things to fund that line.

Mrs. Pormilli added it's also important to get some funding from extraordinary aid for some of these placements to help offset costs.

Mr. Walsh asked do we have parents that transport their children to these schools and is that in our budget.

Dr. Genco responded there are some parents that do and that would come out of the transportation budget.

Ms. Grasso asked out of the 81 students, how many are going to need nursing services.

Dr. Cerco responded there are 6 students with 3 of them on a bus; there's also 1 home health aide.

Ms. Grasso thanked Dr. Cerco.

Mr. Walsh asked are there interpreter of the deaf teacher services.

Mrs. Pormilli responded yes.

Ms. Grasso asked how many students are you anticipating for the ESY program.

Mrs. Pormilli responded 650.

Ms. Grasso asked where we were last year.

Mrs. Pormilli responded 525.

Dr. Genco asked Ms. Richardson, on average, what do we receive back from extraordinary aid.

Ms. Richardson responded we can get back approximately \$1 million dollars for extraordinary aid and you won't see that on this budget for tuition but we do get that money back because of our tuition cost throughout the district; it's a revenue item that doesn't show on expenditures.

Ms. Grasso asked Mrs. Pormilli is most of the out of district placements that we use around the same cost tuition-wise.

Mrs. Pormilli responded they can vary, some are more than others.

Mr. Sargent asked can you clarify for me on purchased professional services noting he doesn't recall what was budgeted for 2015-2016, did we go over that or stay under it.

Dr. Genco responded in 2015-2016 we expended \$1.2 million dollars.

Ms. Richardson responded she will get that information for Mr. Sargent.

Mr. Sargent asked does the translation services fall under Title I at all.

Mrs. Pormilli responded no not necessarily.

Mr. Sargent asked is it because we don't know how much funding we are getting.

Mrs. Pormilli responded for Title I yes noting we contracted a service that we use with our child study team.

Mr. Sargent asked does the money we receive roll right back into the tuition line.

Mrs. Pormilli responded the extraordinary aid offsets the tuition line.

Ms. Richardson explained the extraordinary aid is revenue that helps support our budget for tuition costs.

Ms. Grasso asked but does it go back on that line.

Ms. Richardson responded it does not; it is revenue, what you are looking at here is expenditures.

Dr. Genco explained this is in a different place; we don't have the extraordinary aid expended yet for 2016-2017.

Mrs. Pormilli explained we are doing our due diligence to see what other options we have as far as services go.

There were no further inquiries/comments on the special education budget presentation.

Mrs. Pormilli concluded the special education budget presentation.

Proposed Budget for 2017 - 2018

**District Curriculum and Instruction
School Budgets (Non-Personnel)
Technology
Guidance**

Curriculum & Instruction Budget

District 5-Year Curriculum Plan

Committee Review

2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
Social Studies/Science K - 5	Math 6 - 12	English Language Arts 6 - 12	English Language Arts K-5	Math K-5
Music K - 12	21st Century Life, Careers & Media/ Technology K - 12	Social Studies 6 - 12	World Language 3-12	Science 6-12
Art K - 12	Business & Technology 9 - 12	G & T K-12	Health & Physical Education K-12	Guidance K-12

District Implementation and Assessment

2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
Math K - 5	Social Studies/Science K - 5	Math 6 - 12	English Language Arts 6 - 12	English Language Arts K-5
Science 6 - 12	Music K - 12	21st Century Life, Careers & Media/ Technology K - 12	Social Studies 6 - 12	World Language 3-12
Guidance K-12	Art K - 12	Business & Technology 9 - 12	G & T K-12	Health & Physical Education K-12

District Curriculum and Instruction Budget

Program	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
District Health Supplies 11-000-213-600-09	18,160	7,937	19,660	11,723
Committee Work 11-000-221-110-09	52,156	57,701	78,866	21,165
Test Scoring 11-000-221-500-09	16,907	23,282	18,710	(4,572)
Supplies/Testing 11-000-221-600-09	45,312	24,116	25,500	1,384
Supplies - Alternative Program 11-000-221-600-09	16,498	14,025	17,100	3,075
A.P. Training 11-000-223-580-09	7,450	6,800	13,400	6,600

Proposed Budget for 2017 - 2018

District Curriculum and Instruction
School Budgets (Non-Personnel)
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Guidance

Curriculum & Instruction Budget

District 5-Year Curriculum Plan

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This budget includes:
services for the training of
 Advanced Placement teachers,
 including summer institutes,
 conferences, and online
 professional learning

District Curriculum and Instruction Budget				
Program	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17/17-18
Purchased Services 11-000-221-320-09	292,773	97,672	128,709	31,037
Teaching Materials 11-190-100-610-09	550,929	261,040	134,870	(126,170)
General Supplies- Academies 11-190-100-610-09	116,641	78,883	412,340	333,457
Textbooks 11-190-100-640-09	130,477	711,350	365,400	(345,950)
Equipment 12-000-220-730-09	0	27,325	75,300	47,975
Total	1,247,303	1,310,131	1,289,855	(20,276)

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The Purchased Services, Teaching Materials, Textbooks, and Equipment accounts largely fund new curriculum adoptions.

Every year, these adoptions include a combination of professional development training, supplies, technology, furniture, and textbooks (hardcover and online).

District Curriculum and Instruction Budget				
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Total	1,247,303	1,310,131	1,289,855	(20,276)

The curriculum adoption for 2017-2018 includes the following:

- K-5 classroom library nonfiction social studies and science books
- Science supplies to support K-5 project-based learning
- Supplies for the district-wide art & music instruction, including the new Academy of the Arts:
 - Software for lighting & sound
 - Art Classroom supplies, technology & software
 - Piano keyboards, textbooks, technology & software
 - Theater plays, textbooks, etc
 - Dance studio, Liberty HS

Budget by School				
Program	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Crawford-Rod.	110,419	126,162	121,040	(5,122)
Elms	102,439	117,235	123,059	5,824
Holman	93,922	111,539	110,484	(1,055)
Johnson	72,578	77,546	90,219	12,673
Rosenauer	59,705	60,138	67,511	7,373
Switlik	119,384	137,058	142,658	5,600
Goetz	206,625	200,410	203,858	3,448
McAuliffe	158,836	162,035	163,370	1,335
Liberty	333,035	284,471	259,655	(24,816)
Memorial	336,409	374,773	349,004	(25,769)
TOTAL	1,593,351	1,651,367	1,630,858	(20,509)

Budget by School				
Program	Current Enrollment	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Crawford Rod.	677	126,162	121,040	(5,122)
Elms	641	117,235	123,059	5,824
Holman	617	111,539	110,484	(1,055)
Johnson	465	77,546	90,219	12,673
Rosenauer	335	60,138	67,511	7,373
Switlik	820	137,058	142,658	5,600
Goetz	1,181	200,410	203,858	3,448
McAuliffe	879	162,035	163,370	1,335
Liberty	1,293	284,471	259,655	(24,816)
Memorial	1,594	374,773	349,004	(25,769)
TOTAL	8,502	1,651,367	1,630,858	(20,509)

The school budgets are dictated by student enrollment and they include a variety of supplies and replacement costs for day-to-day operation of the schools

Budget by School				
Program	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Crawford Rod.	110,419	126,162	121,040	(5,122)
Elms	102,439	117,235	123,059	5,824
Holman	93,922	111,539	110,484	(1,055)
Johnson	72,578	77,546	90,219	12,673
Rosenauer	59,705	60,138	67,511	7,373
Switlik	119,384	137,058	142,658	5,600
Goetz	206,625	200,410	203,858	3,448
McAuliffe	158,836	162,035	163,370	1,335
Liberty	333,035	284,471	259,655	(24,816)
Memorial	336,409	374,773	349,004	(25,769)
TOTAL	1,593,351	1,651,367	1,630,858	(20,509)

The school budgets also fund school-based professional development activities, school-based technology initiatives, copy paper, and supplies for special education teachers.

Technology Budget

Technology Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Purchased Prof. Services /Data Processing 11-000-252-330	713,228	688,929	811,689	122,760
Lease Purchase/Savin 11-000-252-440	1,023	1,023	467	(556)
Other Purch. Services /Data Processing 11-000-252-500	90,950	110,406	110,237	(169)
Supplies & Materials 11-000-252-600	233,342	248,389	379,716	131,327

Technology Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Purchased Prof. Services /Data Processing 11-000-252-330	713,228	688,929	811,689	122,760
Lease Purchase/Savin 11-000-252-440			467	(556)
Other Purch. Services /Data Processing 11-000-252-500			110,237	(169)
Supplies & Materials 11-000-252-600			379,716	131,327

This budget includes the **service agreements** to maintain various programs including Edumet, Parentlink, Discovery Education, Schoolwires, School Dude, Genesis, and Network maintenance

Technology Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Purchased Prof. Services /Data Processing 11-000-252-330	713,228	688,929	811,689	122,760
Lease Purchase/Savin 11-000-252-440			467	(556)
Other Purch. Services /Data Processing 11-000-252-500			110,237	(169)
Supplies & Materials 11-000-252-600	233,342	248,389	379,716	131,327

Projected increase due to:
Potential loss of E-Rate program discounts, which provide savings for the district. If we realize these E-Rate discounts, this number will be adjusted.

Technology Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Purchased Prof. Services /Data Processing 11-000-252-330	713,228	688,929	811,689	122,760
Lease Purchase/Savin 11-000-252-440	1,023	1,023	467	(556)
Other Purch. Services /Data Processing 11-000-252-500	90,950	110,406	110,237	(169)
Supplies & Materials 11-000-252-600	233,342	248,389	379,716	131,327

This budget includes the maintenance agreement for the copier in the Technology Department

Technology Budget

ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17/17-18
Purchased Prof. Services /Data Processing 11-000-252-330	713,228			
Lease Purchase/Savin 11-000-252-440	1,000			
Other Purch. Services /Data Processing 11-000-252-500	90,950	110,406	110,237	(169)
Supplies & Materials 11-000-252-600	233,342	248,389	379,716	131,327

Services related to providing cable internet for all district schools

Technology Budget

ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17/17-18
Purchased Prof. Services /Data Processing 11-000-252-330				
Lease Purchase/Savin 11-000-252-440				
Other Purch. Services /Data Processing 11-000-252-500				
Supplies & Materials 11-000-252-600	233,342	248,389	379,716	131,327

This budget includes the replacement of

- Projectors and parts for grades 9 - 12
- Obsolete printers
- Broken, damaged, and out of warranty tablets and laptops for staff members
- Mac computers for JMHS and JLHS, remaining obsolete computers in TV studios and Video Production Labs in both Middle Schools
- Replacement of original 10-year-old broadcast equipment at JLHS

Technology Budget

ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17/17-18
Training 11-000-252-800	2,340	5,580	5,580	-
Maintenance of District Equip. 11-000-262-420	8,595	22,500	22,500	-
Equip. Purchase 12-000-252-730	539,225	209,097	92,100	(116,997)
TOTAL	1,588,703	1,285,924	1,422,289	136,365

Technology Budget

ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17/17-18
Training 11-000-252-800	2,340	5,580	5,580	-
Maintenance of District Equip. 11-000-262-420				
Equip. Purchase 12-000-252-730	539,225			(116,997)
TOTAL	1,588,703	1,285,924	1,422,289	136,365

This budget includes training for technicians and mileage for technicians traveling between buildings

Technology Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Training 11-000-252-800	2,340	5,580	5,580	-
Maintenance of District Equip. 11-000-262-420	8,595	22,500	22,500	-
Equip. Purchase 12-000-252-730	539,730			(5,997)
TOTAL	1,588,703			5,365

This budget includes service and parts for district printers and out of warranty Macs, tablets, and iPads

Technology Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Training 11-000-252-800				
Maintenance of District Equip. 11-000-262-420				
Equip. Purchase 12-000-252-730	539,225	209,097	92,100	(116,997)
TOTAL	1,588,703	1,285,924	1,422,289	136,365

This budget typically includes the replacement of the oldest servers and switches throughout the district and purchase of new Promethean Boards in the elementary and middle schools. For this year, much of this is being accomplished through the lease-purchase.

Guidance Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Summer Guidance Staff 11-000-218-104	21,610	25,826	25,826	-
Purch. Professional Services 11-000-218-320		5,700	5,700	-
Professional Services/Naviance 11-000-218-500	19,766	24,613	24,613	-
Supplies/District Guidance 11-000-218-600	19,207	42,435	22,435	(20,000)
TOTAL	60,582	98,574	78,574	(20,000)

Guidance Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Summer Guidance Staff 11-000-218-104	21,610	25,826	25,826	-
Purch. Professional Services 11-000-218-320		5,700	5,700	-
Professional Services/Naviance 11-000-218-500	19,766	24,613	24,613	-
Supplies/District Guidance 11-000-218-600	19,207	42,435	22,435	(20,000)
TOTAL	60,582	98,574	78,574	(20,000)

Guidance Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Summer Guidance Staff 11-000-218-104	21,610	25,826	25,826	-
Purch. Professional Services 11-000-218-320		5,700	5,700	-
Professional Services/Naviance 11-000-218-500				-
Supplies/District Guidance 11-000-218-600	19,207	42,435	22,435	(20,000)
TOTAL	60,582	98,574	78,574	(20,000)

This budget includes salaries for guidance counselors to work during the summer

Guidance Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Summer Guidance Staff 11-000-218-104	21,610	25,826	25,826	-
Purch. Professional Services 11-000-218-320		5,700	5,700	-
Professional Services/Naviance 11-000-218-500	19,766	24,613	24,613	-
Supplies/District Guidance 11-000-218-600	19,207	42,435	22,435	(20,000)
TOTAL	60,582	98,574	78,574	(20,000)

This budget includes services for the storing of student records

Guidance Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Summer Guidance Staff 11-000-218-104	21,610	25,826	25,826	-
Purch. Professional Services 11-000-218-320		5,700	5,700	-
Professional Services/Naviance 11-000-218-500	19,766	24,613	24,613	-
Supplies/District Guidance 11-000-218-600	19,207	42,435	22,435	(20,000)
TOTAL	60,582	98,574	78,574	(20,000)

This budget includes the cost of Naviance software and training for counselors

Guidance Budget				
ACCOUNT #	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Summer Guidance Staff 11-000-218-104	21,610	25,826	25,826	-
Purch. Professional Services 11-000-218-320		5,700	5,700	-
Professional Services/Naviance 11-000-218-500	19,766	24,613	24,613	-
Supplies/District Guidance 11-000-218-600	19,207	42,435	22,435	(20,000)
TOTAL	60,582	98,574	78,574	(20,000)

This budget includes the cost for administering the PSAT 11 and PSAT 10, and the office supplies for the guidance office in each school

Summary of Curriculum and Instruction Accounts

Department	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Curriculum and Instruction	1,247,303	1,310,131	1,289,855	(20,276)
Schools	1,593,351	1,651,367	1,630,858	(20,509)
Technology	1,588,703	1,385,924	1,522,289	136,365
Guidance	60,582	98,574	78,574	(20,000)
Total	4,489,939	4,445,996	4,521,576	75,580

Proposed Budget for 2017 - 2018



Special Education Department

Nicole Pomillio, Assistant Superintendent
Robert Cerco, Director of Special Education
Tracy Decker, Supervisor
Jen Carney, Supervisor

District Special Education Budget

Line Item	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Tuition	\$5,573,217	\$6,571,536	\$7,071,380	\$499,844
Purchased Professional Services	\$1,272,801	\$1,053,211	\$1,353,490	\$300,279
Supplies	\$237,865	\$282,050	\$241,145	(\$40,905)
Other Line Items	\$28,354	\$44,045	\$38,618	(\$5,427)
ESY/Summer CST Work	\$646,456	\$663,510	\$676,774	\$13,264
Totals	\$7,758,692	\$8,614,352	\$9,381,407	\$767,055

District Special Education Budget

Line Item	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Tuition	\$5,573,217	\$6,571,536	\$7,071,380	\$499,844
Purchased Professional Services		\$1,053,211	\$1,353,490	\$300,279
Supplies				
Other Line Items				
ESY/Summer CST Work				
Totals				

This budget includes:

86 OOD students anticipated for 2017-2018
Average OOD tuition cost per student is \$82,000
(This does NOT include transportation costs)

On average 7 students move in per year as existing out-of-district placements
Accounts for tuition increase

District Special Education Budget

Line Item	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Tuition	\$5,573,217	\$6,571,536	\$7,071,380	\$499,844
Purchased Professional Services	\$1,272,801	\$1,053,211	\$1,353,490	\$300,279

This budget includes:

Individual nursing services, translation services, medical and independent evaluations, Commission of the Blind, medical homebound/bedside instruction, professional consultants.

Increase related to IEP-required nursing and translation services.

District Special Education Budget				
Line Item	This budget includes:			
Tuition	Supplies for child study teams, multi-sensory literacy and math programs, all special education and preschool classrooms, speech therapists, occupational and physical therapists, IEP requirements, administrative office, testing materials			
Purchased Professional Services				
Supplies	\$237,865	\$282,050	\$241,145	(\$40,905)
Other Line Items	\$28,354	\$44,045	\$38,618	(\$5,427)
ESY/Summer CST Work	\$646,456	\$663,510	\$676,744	\$13,264
Totals	\$7,758,692	\$8,614,352	\$9,381,407	\$767,055

District Special Education Budget				
Line Item	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Tuition	This budget includes:			
Purchased Professional Services	Expanding ESY program, same summer hours for CST, initial referrals and evaluations for preschool.			
Supplies				
Other Line Items	\$28,354	\$44,045	\$38,618	(\$5,427)
ESY/Summer CST Work	\$646,456	\$663,510	\$679,774	\$13,264
Totals	\$7,758,692	\$8,614,352	\$9,381,407	\$767,055

District Special Education Budget				
Line Item	15-16 Expended	16-17 Allocated	17-18 Proposed	Difference 16-17 / 17-18
Tuition	\$5,573,217	\$6,571,536	\$7,071,380	\$499,844
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Supplies	\$237,865	\$282,050	\$241,145	(\$40,905)
Other Line Items	\$28,354	\$44,045	\$38,618	(\$5,427)
ESY/Summer CST Work	\$646,456	\$663,510	\$676,774	\$13,264
Totals	\$7,758,692	\$8,614,352	\$9,381,407	\$767,055

Thank you

?

Questions

Committee of the Whole Meeting
February 14, 2017
District Administration Building

Dr. Genco thanked everyone for their presentations.

Dr. Genco stated there are 2 action items to vote on tonight at the Committee of the Whole meeting recommending the district calendar be changed to address the snow day that occurred last week; we changed the graduation date from June 21st to June 22nd and are also looking for the approval of a new Supervisor of Payroll & Benefits, Matthew Boone, to start his clock required to submit his resignation.

Dr. Genco concluded the Superintendent's report and turned the meeting over to Mrs. Fiero.

Mrs. Fiero moved to discussion on the February 21, 2017 agenda noting the Board will deliberate it section by section and present questions within each area.

Discussion

a. February 21, 2017 Agenda

Board Member Inquiries/Comments on Finance

Mrs. Fiero asked the Board if they have any questions on Finance.

Dr. Genco asked Ms. Richardson to elaborate on motions #5 and #6 and where we are at with them.

Ms. Richardson explained motion #5 is for the school vehicles and #6 is for the technology. For both of these motions, the bid opening will take place this week on February 16th at 1:00 pm. The blanks will be filled in before the Board meeting next week. Every year we purchase a few buses so we are not overwhelmed with replacing older buses as they age out. The technology project we do every 5 years just to keep our equipment up to date.

Mrs. Fiero advised as discussed with Dr. Genco, the Board will know these numbers on Friday before the meeting.

Mr. Walsh asked is this the first cycle being done for the technology.

Ms. Richardson responded this is the third one we've done for technology in order to keep up with it.

Mr. Mahabir explained each year we've done it for different things, last year we did this for new computers in the classrooms; each lease purchase is done for a different set of items.

Dr. Genco stated the first lease purchase we did was for the promethean boards at the elementary and middle schools and that's going back a few years.

Mr. Walsh asked does this encompass hard technology like the servers and the hard drives.

Mr. Mahabir responded no, those are in the regular budget.

Mrs. Fiero stated right as are the server switches.

Mrs. Fiero inquired about motion #10.

Ms. Richardson responded she has never heard of this one and is going to find out more about it but her purpose for going with this consortium was because Mr. Ostroff pointed out to her that the company Trane was on here and it is the company that did all the equipment at Memorial and we would be able to get their services at a lower price. This consortium offers other items that we use. Joining gives us more options to get the best pricing. We always look at consortiums when considering purchasing things.

Mr. Walsh inquired about motion #8; one person is in one place and is now moving to another.

Dr. Genco explained the student lives in Jackson and was now placed at that particular location.

Mr. Walsh asked was the placement initiated by us or an agency.

Dr. Genco responded by us.

Mr. Walsh inquired about motion #9, are we going in with Atlantic City on this.

Ms. Richardson explained Atlantic City is entering into a jointure on our route that we already have through a transportation agreement with the Monmouth-Ocean Educational Services Commission.

Mr. Hanlon inquired about motion #16, donating computers to the Jackson Police Department; have other groups ever asked for this like the boy scouts or girl scouts.

Dr. Genco responded the police department asked us about them and doesn't recall receiving any requests from the boy scouts or girl scouts. Police have asked us year in and year out for computers. With these computers that have Read 180 and Systems 44 on them, they are really big programs for students that are struggling with reading; the particular upgrades for these systems they have now, these computers do not have the capability to handle them. They are not bad computers, they just aren't able to accommodate the new software.

Mr. Hanlon commented everything seems to be close knit like the Jackson Women of Today, noting he is sure they can use things; is there a way we can get certain information out to some of the local organizations.

Ms. Richardson explained when we surplus technology equipment, we go out to get a disposal quote and we do get some money back for it noting different things have some technology value like the recycling companies that take some of this from us. She stated in her history with school districts, you're really not permitted to just give things away. The Board surpluses items no longer needed and we follow a procedure to remove items. The township, being a like organization, is safe to share surplus items.

Mr. Hanlon commented seeing that items can be re-used in another municipality or by other groups is why he didn't know how we went about this noting these computers are usable, it's just that we needed the software these computers are not compatible with.

Mr. Sargent asked what you do with the electronic components, how do you dispose of them.

Mr. Mahabir responded we recycle them; the company comes here to pick them up because the township will only take a certain amount for recycling; with the size of this district, there is just too many for them. The company we use does not charge to pick them up; they take the equipment and clean out the hard drives and then they pay us the value of the materials.

Mr. Sargent asked what is the name of the company.

Ms. Richardson responded she will get that information for him.

Mr. Walsh asked are there 2 transportation contracts out there with the same parent.

Ms. Richardson responded yes; they are 2 different locations in 2 different counties.

Mrs. Fiero asked the Board if they have any further questions on Finance.

There were no further questions presented on Finance.

Board Member Inquiries/Comments on Facilities

Mrs. Fiero asked the Board if they have any questions on Facilities.

Mr. Walsh inquired about the Long Range Facility Plan.

Dr. Genco explained with the Long Range Facility plan is being amended to include the roof projects. We have some schools with flat roofs over 20 years old and we have to start putting money away for that.

Mr. Walsh asked is this somewhat of an emergency.

Dr. Genco responded no it isn't an immediate emergency but we definitely have to start putting money away as 1.5, 1.7, 1.8 million are realistic numbers for some of the smaller roofs; the bigger roofs obviously will be more.

Ms. Richardson stated we also just completed a roof study which you will be seeing at the buildings and grounds committee meeting.

Ms. Richardson explained we've begun putting funds into the capital reserve account for that purpose because we know it's going to have to be done at some point. We're working at putting \$15-\$20 million dollars into the capital reserve account to avoid doing a referendum for roofs. The reason this is being put on now is we have to report what we will be doing with that money.

Mrs. Fiero stated this is similar in concept to when we were putting away money for the HVAC project at Memorial. The ROD Grant came up (Regular Operating District) and we had to encumber our portion of it so if something like that comes up again, we will take advantage of it.

Ms. Richardson explained we were able to do the Memorial project 2 years earlier because the ROD Grants opened up and the monies were already earmarked for that and it worked out very well for us.

Ms. Grasso asked are there funds earmarked for the roofs.

Ms. Richardson responded yes in the capital reserve account because it's the only way we're going to get it done and wants to avoid going out for a referendum to do roofs.

Ms. Grasso agreed.

Mrs. Fiero asked the Board if they have any further questions on Facilities.

There were no further inquiries or comments presented on Facilities.

Board Member Inquiries/Comments on Programs

Mrs. Fiero asked the Board if they have any questions on Programs.

Committee of the Whole Meeting
February 14, 2017
District Administration Building

Mr. Hanlon inquired about motion #4, how long have we held these rates.

Ms. Richardson responded we have not changed them since the program started.

Mr. Hanlon stated it's wonderful we can maintain the program and are able to do this without an increase.

Mr. Sargent commented this looks like a revenue source to him.

Mrs. Licitra commented we always look at the competition and this company's rates are very fair.

Mrs. Fiero asked the Board if they have any further questions on Programs.

There were no further inquiries or comments presented on Programs.

Board Member Inquiries/Comments on Students

Mrs. Fiero asked the Board if they have any questions on Students.

Ms. Grasso inquired about motion #1; are those included in the 81 count.

Dr. Cerco responded they are included in the 81.

Mr. Walsh inquired about motion #1a, is it the students last day as a permanent resident of Jackson and doesn't live in Jackson anymore.

Mrs. Fiero and Dr. Genco responded yes.

Mrs. Fiero asked the Board if they have any further questions on Students.

There were no further inquiries or comments presented on Students.

Board Member Inquiries/Comments on Personnel

Mrs. Fiero asked the Board if they have any questions on Personnel.

Mr. Colucci inquired about the Supervisor of Payroll & Benefits position.

Mrs. Fiero responded we are going to vote on that at the Committee of the Whole tonight.

Mr. Sargent inquired about motion #5, does it only go to the letter r.

Dr. Genco responded yes and believe me you don't want to put Mrs. Barbour over the edge with this; she always puts so much time into this as she does with every agenda along with budget presentations and all the other documents.

Mrs. Fiero commented this is not her favorite time of the year.

Ms. Grasso commented this is a long list of leave of absences.

Mr. Sargent asked did we send a notice out to the coaches.

Dr. Genco responded that will be done after this is approved. The new coaches who may or may not be district employees, will be on the regular personnel agenda and the coaches that have been renewed that have had the jobs for years are part of an addendum and both of them would go out.

Mrs. Fiero asked the Board if they have any further questions on Personnel.

There were no further inquiries or comments presented on Personnel.

Standing Committee Reports

- **State and County School Boards Representative – Barbara Fiero**
None to Report.

Parent Group Liaison – Mr. Burnetsky

Mr. Burnetsky stated we basically had a meet and greet meeting for the first meeting of the year noting Dr. Genco and himself were the only gentlemen there. There was discussion of combining calendars to avoid overlapping in scheduling.

Mrs. Fiero stated it's a great group and nice to see them come together.

Mr. Burnetsky responded yes it is and there was talk about a district wide fundraiser event.

Mrs. Fiero stated historically, because she's been around forever, in the past when we first brought market day in with the food stamps and groceries, we would combine schools together that didn't have enough so that everybody would be brought to the next level. She has seen other communities in other states where they've done this not only

for the schools but the communities; for example, if they sold coffee cups in a restaurant or a plate and if you purchased your dessert on that plate, the money was going back to the schools; things like that were set up where it benefited all of them.

Mr. Burnetsky shared he likes the fact they were all getting along so well.

Mrs. Fiero responded yes always and she has also seen where they will promote your event which is awesome.

The next President's Council Meeting is Monday, April 3, 2017.

- **Special Education Liaison – Vicki Grasso**

Ms. Grasso stated the next SEAC Meeting is Monday, March 13, 2017 @ 5:00 PM and she will be there. Every time she goes to a meeting she is very impressed with the amount of parents that attend.

- **Scholarship – Michael Hanlon**

Mr. Hanlon stated thankfully Walt Reed agreed to be the President again. We're working towards our scholarship night the first Thursday in June and is hopeful many Board members will be available. It is an overly long night but a very rewarding night.

Mrs. Fiero commented it doesn't seem to be as long as it used to be anymore for some reason.

Mr. Hanlon stated at the last meeting we put out mailers and flyers. He asked the Board to take out a full page ad for the journal and requested they submit it to Mrs. Barbour by the March Board meeting citing that would be great noting the closing date for this is April 18th, 2017.

Mr. Sargent, Mr. Burnetsky and Mr. Walsh submitted their share of the full page ad to Mrs. Barbour during this meeting for the ad journal.

- **Buildings & Grounds – Thomas Colucci, Michael Hanlon & Michael Walsh
(alt. Mrs. Fiero)**

Mr. Colucci asked about the solar panels that had to be replaced.

Mr. Ostroff responded the company was out there doing the repairs and replaced the damaged panels.

Mr. Colucci asked is there any potential for future solar projects.

Mr. Ostroff responded that's not on my calendar at this point but there are other programs absolutely.

Mrs. Fiero stated but not a PPA (power purchase agreement).

Mr. Colucci inquired about the transportation site remediation.

Mr. Ostroff responded we did get one report back and it didn't contain any surprises in it. We are actually meeting with the representative who did the sampling there and he doesn't think we'll be looking at any surprises. He stated not being a scientist, he cannot say for sure until we get the reports back and he will share them with Ms. Richardson and the Board.

Mr. Colucci stated he doesn't want to be surprised if they discover something we have to remediate.

Mr. Ostroff responded we would have to because we own the property.

Mr. Walsh commented possession is 9/10^{ths} of the law.

Mr. Ostroff stated he prefers not to speculate on what could happen, he can only go by what the professionals point out but they do not anticipate any surprises so that was some good news.

Mr. Walsh asked about the Crawford-Rodriguez issue.

Mr. Ostroff explained we are getting water infiltration through one wall in the courtyard at the base slope and believe it has to be resealed. We have to make sure the proper drainage is there at the pitch to drain the water out of there. With the heavy rains it is holding water in there and that is what the proposal is for.

Dr. Genco explained this is also part of our capital projects and this has been budgeted; we were just waiting on the architectural move.

drainage is there at the pitch to drain the water out of there. With the heavy rains it is holding water in there and that is what the proposal is for.

Dr. Genco explained this is also part of our capital projects and this has been budgeted; we were just waiting on the architectural move.

Mr. Burnetsky asked do we have to wait until we get an architect.

Dr. Genco responded we have a separate architect working this out.

Mr. Sargent asked have the lines been checked out on the catch basins.

Mr. Ostroff responded no we are draining them at this point.

Mr. Burnetsky asked Mr. Ostroff where we stand with the security vestibules.

Mr. Ostroff responded at this point, we're going to interview for an architect of record. We haven't moved any further on this project yet, we still have the money sitting in the capital reserve but we haven't been able to move it forward.

Ms. Richardson stated we have put some money aside for this project but it's not going to cover all the schools but we do have a better idea of what it's going to cost.

- **Budget/Finance – John Burnetsky, Vicki Grasso & Michael Walsh**
(alt. Mr. Hanlon)

None to report.

PUBLIC FORUM

On a motion by Mr. Burnetsky, seconded by Mr. Sargent, the public forum was opened by acclamation.

There being no response, on a motion by Mr. Burnetsky, seconded by Mr. Sargent, the public forum was closed by acclamation.

RESOLUTIONS FOR ACTION

Dr. Genco advised we have 6 weeks of winter left and we may have to revisit this again with the calendar.

Mr. Colucci asked Dr. Genco are there additional days at the end of the year.

Dr. Genco responded we will just keep moving them forward.

PROGRAMS

1. On a motion by Mr. Hanlon, seconded by Mr. Sargent, the Board of Education approved the **REVISED** 2016-2017 District Calendar that extends the school year to June 22, 2017 and preserves the February 20, 2017 holiday.

Document C.

Roll Call Vote: Yes: Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Hanlon
Mr. Sargent
Mrs. Fiero

MOTION CARRIED

Board Member Inquiries/Comments on Personnel

Mr. Hanlon inquired to Ms. Richardson for some background on Mr. Boone.

Ms. Richardson responded Mr. Boone is coming to us from the Monroe Township Board of Education where he is currently performing this job for that district which is a little smaller than Jackson but they have the same functions we have here and he has 13 years of experience there. After interviewing him, he seems to be a good fit for us.

Mrs. Fiero asked has he been there for 13 years or has been doing this job for 13 years.

Ms. Richardson responded he first started in the bookkeeping department and then he moved to this position.

Mr. Sargent asked at what point did you decide this person would be the right one.

Ms. Richardson asked Mrs. Patterson, Assistant Business Administrator, how many did we interview.

Mrs. Patterson responded over 30 people applied and we interviewed 6 of them.

Ms. Richardson explained because the individual we had left abruptly so she began accepting applications immediately; a lot of them did not have New Jersey experience in doing this job. We interviewed candidates on 3 different dates and only interviewed people who actually had the experience. Mr. Boone was actually one of the last ones we interviewed.

Mr. Sargent asked was this just yesterday.

Ms. Richardson responded no it was 3 weeks ago.

Mr. Sargent requested background information on positions like this to be sent to the Board.

Ms. Richardson responded normally we don't do that with certain jobs.

Mr. Sargent responded this position is important.

Ms. Richardson responded she will forward that information to the Board.

PERSONNEL

1. On a motion by Ms. Grasso, seconded by Mr. Colucci, the Board of Education approved the employment of the following personnel:
 - a. Matthew Boone, Supervisor of Payroll & Benefits/Administration (11-000-251-110-09-230102), replacing Ashlee Caldwell (resigned) (PC #773), effective March 20, 2017 or sooner, pending fingerprint approval through June 30, 2017, salary \$73,434.00 pro-rated, in accordance with Step B11 of the 2016-2017 JANS contract.

Roll Call Vote: Yes: Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Hanlon
Mr. Sargent
Mrs. Fiero

MOTION CARRIED

New Business

Mr. Walsh asked about the policy readings, namely the opioids and the nurses distributing them.

Dr. Genco responded that is tied to the Narcan that the Prosecutors trained the nurses on. That's a policy that has to be in place but it's also a standing order to our doctor and we're in the process of doing all those things.

Mr. Walsh asked so this has not been firmed up yet.

Dr. Genco responded correct but it will be a mandated policy as the state law has changed. We're going to have to have a policy for our high schools to have Narcan and we're going to have to have nurses trained, we're in the process of doing all of the above.

Mr. Walsh asked do we have a firm date this has to be instituted by.

Dr. Genco responded yesterday, the policy and the written standing order are already tied to this, the nurses have been trained and the Narcan is already there. The law was signed but none of this was in place and we scrambled to put it in place.

Mr. Hanlon commented the Narcan training is very simple.

Dr. Genco agreed it is very very simple, similar to an epipen.

There being no further comments, on a motion by Mr. Colucci, seconded by Mr. Sargent, the meeting was adjourned by acclamation at 7:13 p.m.

Respectfully Submitted,



Michelle Richardson
Business Administrator/Board Secretary