

JACKSON TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING
JANUARY 5, 2016
DISTRICT ADMINISTRATION BUILDING

The Reorganization Meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by the Board Secretary/Business Administrator, Michelle Richardson at 5:30 P.M. in the Conference Room of the Jackson Board of Education Administration Offices.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, Ms. Richardson made the following statement: "This Special Reorganization meeting was duly authorized and is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting."

Roll Call: Present: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mrs. Dey
Mrs. Fiero
Mr. Hanlon

Also Present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent, Mrs. N. Pormilli, Assistant Superintendent, Ms. M. Richardson, Business Administrator/Board Secretary, Mrs. S. Patterson, Assistant Business Administrator, Dr. R. Cerco, and Board Attorney, Mr. N. Montenegro.

At this time Board Secretary, Ms. Richardson announced the Official Election Results from the Ocean County Clerk's office for the November 3rd, 2015 School Board Election. Scott Sargent, Vicki Grasso, and John Burnetsky were elected to the Board. Scott Sargent received 2,071 votes; Vicki Grasso received 1,981 votes and John Burnetsky received 2,362 votes as certified by the County Board of Elections. Ms. Richardson administered the Oaths of Office and swore in three new elected board members; John Burnetsky, Vicki Grasso, and Scott Sargent as members of the Jackson Board of Education.

ELECTION OF OFFICERS

At this time nominations for the President of the Board were requested by the Board Secretary.

Nominations for President

Mr. Hanlon nominated Mrs. Dey.

Mr. Sargent nominated Mrs. Dey.

There being no further nominations made, the Board Secretary closed the nominations for President.

Roll Call Vote: Mr. Burnetsky voted yes for Mrs. Dey
Ms. Grasso voted yes for Mrs. Dey
Mr. Sargent voted yes for Mrs. Dey
Mr. Colucci voted yes for Mrs. Dey
Mrs. Dey voted yes for Mrs. Dey
Mrs. Fiero voted yes for Mrs. Dey
Mr. Hanlon voted yes for Mrs. Dey

MRS. DEY WAS ELECTED PRESIDENT OF THE BOARD

Mrs. Dey took the chair and requested nominations for Vice President of the Board.

Mr. Hanlon nominated Mrs. Fiero.

Mr. Burnetsky nominated Mrs. Fiero.

There being no further nominations made, Mrs. Dey closed the nominations for Vice President.

Roll Call Vote: Mr. Burnetsky voted yes for Mrs. Fiero
Ms. Grasso voted yes for Mrs. Fiero
Mr. Sargent voted yes for Mrs. Fiero

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Mr. Colucci voted yes for Mrs. Fiero
Mrs. Fiero voted yes for Mrs. Fiero
Mr. Hanlon voted yes for Mrs. Fiero
Mrs. Dey voted yes for Mrs. Fiero

MRS. FIERO WAS ELECTED VICE-PRESIDENT OF THE BOARD

On a motion by Mrs. Fiero, seconded by Mr. Burnetsky, the reorganization agenda was moved for approval.

Roll Call Vote: Yes: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mr. Hanlon
Mrs. Fiero
Mrs. Dey

MOTION CARRIED

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS REVIEW

Board Attorney, Nicholas Montenegro, gave a presentation on the Code of Ethics to the Board.

**SEPARATE BOARD MOTION & VOTE ON MOTION #1F
SCHOOL ETHICS ACT AND CODE OF ETHICS**

On a motion by Mr. Hanlon, seconded by Mr. Colucci, the Board of Education reaffirmed the School Ethics Act and Code of Ethics for School Board Members.

Document A.

Roll Call Vote: Yes: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mrs. Dey
Mrs. Fiero
Mr. Hanlon

MOTION CARRIED

On a motion by Mrs. Fiero, seconded by Mr. Colucci, the Board of Education approved the following motions 1G – 1AA in block formation:

- G. The Board of Education authorized the use of electronic equipment to record all official board meetings for the period of February 1, 2016 through January 30, 2017 for the purpose of preparing the official minutes, such recordings to be maintained for 45-days.
- H. The Board of Education designated the cost of \$15.00 per year for disseminating the annual notice (as provided in the Guidelines, re: Open Public Meeting Law), to any person requesting same, other than those so designated in the law. Designated recipients by law are: township clerk and the newspaper being officially designated by the Board.
- I. The Board of Education designated the Asbury Park Press as official newspaper of the Board of Education.
- J. The Board of Education reaffirmed the Board's rules and regulations, policies, curriculum and employee labor contracts as they now exist.
- K. The Board of Education reaffirmed the Robert's Rules of Order, Newly Revised, as the guide for the conduct of all meetings when specific statutory guidance is lacking.
- L. The Board of Education reaffirmed the Committee of the Whole (COTW) meeting structure.
- M. Designated the following banks as official banks of the Jackson Board of Education for the period of February 1, 2016 through January 31, 2017:
 - Ocean First Bank*
 - Bank of America, Jackson

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New Jersey ARM
NJ Cash Management Fund
TD Bank
U.S. Bank

N. The Board of Education sets the official meeting schedule as follows:

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Type of Meeting</u>
January 5, 2016	5:30 PM	Administration Building	Reorganization
January 12, 2016	5:30 PM	Administration Building	Committee of the Whole (COTW)
January 19, 2016	6:30 PM	JMHS Fine Arts Auditorium	Business
February 9, 2016	5:30 PM	Administration Building	Committee of the Whole (COTW)
February 16, 2016	6:30 PM	JMHS Fine Arts Auditorium	Business
March 8, 2016	5:30 PM	Administration Building	Committee of the Whole (COTW)
March 15, 2016	6:30 PM	JMHS Fine Arts Auditorium	Business/Tentative Budget Adoption
April 19, 2016	5:30 PM	Administration Building	Committee of the Whole (COTW)
April 26, 2016	6:30 PM	JMHS Fine Arts Auditorium	Business/Budget Public Hearing
May 17, 2016	6:30 PM	JMHS Fine Arts Auditorium	Combined Committee of the Whole (COTW)/Business
June 21, 2016**	6:30 PM	JMHS Fine Arts Auditorium	Combined Committee of the Whole (COTW)/Business
July 12, 2016	5:30 PM	Administration Building	Committee of the Whole (COTW)/Goal Setting
July 19, 2016	6:30 PM	Administration Building	Business
August 16, 2016	6:30 PM	Administration Building	Combined Committee of the Whole (COTW)/Business
August 30, 2016	5:30 PM	Administration Building	Business-Personnel only
September 20, 2016	6:30 PM	JMHS Fine Arts Auditorium	Combined Committee of the Whole (COTW)/Business
October 18, 2016	6:30 PM	JMHS Fine Arts Auditorium	Combined Committee of the Whole (COTW)/State of the Schools/Business
November 15, 2016	6:30 PM	JMHS Fine Arts Auditorium	Combined Committee of the Whole (COTW)/Business
December 20, 2016	6:30 PM	Administration Building	Combined Committee of the Whole (COTW)/Business
<u>Wednesday</u> , January 4, 2017	5:30 PM	Administration Building	Reorganization
January 10, 2017	5:30 PM	Administration Building	Committee of the Whole (COTW)
January 17, 2017	6:30 PM	JMHS Fine Arts Auditorium	Business

- O. The Board of Education appointed the firm of Montenegro, Thompson, Montenegro and Genz, as general counsel to the Board of Education for the period of February 1, 2016 - January 31, 2017, in accordance with the terms of the annual retainer agreement.
- P. The Board of Education appointed Schenck, Price, Smith & King, LLP as special counsel for Special Education and Labor on an as needed basis for the period of February 1, 2016 through January 31, 2017, in accordance with the terms of the annual retainer agreement.
- Q. The Board of Education appointed Brielle Orthopedics, P.A., as School Physician for the period February 1, 2016 through January 31, 2017, at an annual fee of \$30,000.00, hourly rate of \$250.00 for additional duties and a fee of \$75.00 for walk-in physical examinations.
- R. The Board of Education appointed Integrity Consulting Group as Broker of Record for Employee Benefits for the period of February 1, 2016 through January 31, 2017 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
- S. The Board of Education appointed Capacity Coverage, Manasquan, New Jersey, as Broker of Record for Property, Casualty and Worker's Compensation Insurance and Student Accident Insurance for the period of February 1, 2016 through January 31, 2017 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
- T. The Board of Education appointed Brian Falkowski as Treasurer of School Funds for the period of February 1, 2016 through January 31, 2017, at a salary of \$8,085.00.

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- U. The Board of Education appointed the firm of Suplee, Clooney and Company as Board Auditor for the period July 1, 2016 through June 30, 2017 to conduct the 2015-2016 audit in the amount of \$32,000.00.
- V. The Board of Education appointed Di Cara Rubino Architect, Wayne, New Jersey as District Architect of Record for the period of February 1, 2016 through January 31, 2017, in accordance with the terms of the professional services contract.
- W. The Board of Education appointed Ms. Michelle Richardson as the Qualified Purchasing Agent for the period of February 1, 2016 through January 31, 2017.
- X. The Board of Education, in compliance with the Department of the Treasury, Affirmative Action Office, designated Patricia Senus, Purchasing Specialist, as Public Agency Compliance Officer for the Jackson School District.
- Y. The Board of Education designated Mr. Ed Ostroff, Director-Buildings & Grounds for the following responsibilities, for the period of February 1, 2016 through January 31, 2017:
 - a. AHERA Representative
 - b. Asbestos Management Officer
 - c. Designated Person
 - d. District Safety Coordinator
 - e. EPA Designated Point of Contact
 - f. Indoor Air Quality Point of Contact
 - g. Integrated Pest Management Coordinator
 - h. Lead Paint Removal and Restoration
- Z. The Board of Education acknowledged receipt of procedures regarding "over expenditure of funds" N.J.A.C. 6A:23A-16.10(c)(4) (formerly N.J.A.C. 6:20-2.12(d)), with forms to be sent directly to the county superintendent of schools, if they suspect an over-expenditure of funds in the district.

Document B.

- AA. The Board of Education authorized the Superintendent of Schools to sign and file all grant applications to the United States government and state government for educational program grants and to represent the District as required in reference to such grant applications.

Roll Call Vote: Yes: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mr. Hanlon
Mrs. Fiero
Mrs. Dey

MOTIONS CARRIED

PUBLIC FORUM

On a motion by Mrs. Fiero, seconded by Mr. Hanlon, the public forum was opened by acclamation

There being no response, on a motion by Mrs. Fiero, seconded by Mr. Hanlon, the public forum was closed by acclamation.

Board President, Mrs. Dey, announced the Board will adjourn the Reorganization meeting to go into Executive Session to discuss personnel and litigation; no action will be taken.

Board Attorney, Mr. Montenegro, advised attendees are welcome to remain; the Board will go into executive session to discuss the items the Board President indicated to you. The Board will reconvene in public session at the conclusion of executive session; no action is anticipated to be taken.

On a motion by Mrs. Dey, seconded by Mrs. Fiero, the Board adjourned to Executive Session at 6:23 p.m. to discuss personnel and litigation by acclamation; no action to be taken.

On a motion by Mr. Sargent, seconded by Mrs. Fiero, the Board of Education reconvened in public session at 6:39 p.m.

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There being no further comment, on a motion by Mrs. Fiero, seconded by Mr. Burnetsky, the meeting was adjourned by acclamation at 6:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michelle Richardson".

Michelle Richardson
BA/BS

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