

JACKSON TOWNSHIP BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
FEBRUARY 9, 2016
DISTRICT ADMINISTRATION BUILDING

A Committee of the Whole workshop meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by the President of the Board, Sharon Dey, at 5:00 p.m. on February 9, 2016 in the Conference Room of the Administration Building.

Present: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mr. Hanlon
Mrs. Fiero
Mrs. Dey (Left Meeting 6:35 p.m.)

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli, Assistant Superintendent; Ms. M. Richardson, Business Administrator/Board Secretary, Mr. N. Montenegro, Board Attorney.

On a motion by Mrs. Fiero, seconded by Mr. Hanlon, the Board of Education adjourned to Executive Session to discuss potential litigation, personnel and negotiations, no action to be taken by acclamation. The Board would reconvene at approximately 5:30 p.m. in the Public Meeting Room of the District Administration Building at which time action would be taken.

The Official Meeting of the Jackson Township Board of Education reconvened in the Public Meeting Room of the District Administration Building in compliance with the Open Public Meeting Law and was called to order by Board President, Sharon Dey, at 5:30 p.m.

Present: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mr. Hanlon
Mrs. Fiero
Mrs. Dey

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli, Assistant Superintendent, Ms. M. Richardson, Business Administrator; Mrs. S. Patterson, Assistant Business Administrator; Dr. R. Cerco, Director of Special Services; Mr. N. Montenegro, Board Attorney, staff members, township residents and newspaper representatives.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, the Chair made the following statement: "This meeting is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting."

Board President Statement

Mrs. Dey advised she must leave the meeting at 6:30 due to a death in her family; Vice President, Mrs. Fiero will preside over the meeting at that time.

Dr. Genco stated with Mrs. Dey leaving early, he advised reversing the order of tonight's agenda.

Mr. Sargent advised he too may have to leave early due to possible weather conditions that impact his job responsibilities.

On a motion by Mr. Burnetsky, seconded by Mrs. Fiero, the Board of Education approved the agenda as submitted by the Superintendent of Schools.

Roll Call Vote: Yes: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mr. Hanlon
Mrs. Fiero
Mrs. Dey

MOTION CARRIED

Mrs. Dey moved to change the order of the agenda.

On a motion by Mr. Hanlon, seconded by Mr. Burnetsky, the Board of Education amended the order of the agenda.

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Roll Call Vote: Yes: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mr. Hanlon
Mrs. Fiero
Mrs. Dey

MOTION CARRIED

PUBLIC FORUM

On a motion by Mrs. Fiero seconded by Mr. Burnetsky, the public forum on agenda items only was opened by acclamation.

There being no response, on a motion by Mrs. Fiero, seconded by Mr. Burnetsky, the public forum was closed by acclamation.

RESOLUTIONS FOR ACTION

Board Member Inquiries/Comments on Finance Motion #1

Mr. Hanlon asked what we will accomplish with these change orders.

Ms. Richardson responded these are the last two items that we initially could not do at the beginning of the HVAC project. When we received our ROD grants, it was determined at that time we wouldn't be able to do everything, however, because the project went so well and it is way ahead of schedule, this resulted in having more money than was needed meaning we didn't have to use the allowances that we built into the contract and can now add these final two items into the project. It is better to do it now during the process while we have the funding available for it.

Mrs. Fiero commented this means all of it will be done together; it's better to do it now and everyone will be happy.

Mrs. Dey commented when we initially sat down to go over everything, we knew we would have to remove two pieces of the project to stay within the ROD grant.

Ms. Richardson responded correct explaining at that time we didn't know what would happen as the project progresses.

Mr. Hanlon asked what do you attribute to the project doing so well because generally it is the other way around.

Ms. Richardson agreed with Mr. Hanlon noting being here a long time, it usually is the other way around. She explained a lot of it has to do with the contractor and the engineer that we have on the job citing the engineer has been so dedicated to the project. Mr. Ostroff and Mr. Baldwin are consistently overseeing the job. The contractor, Preferred Mechanical, has been wonderful working with us on the timeline and being there during the school day as well. This contractor also did the HVAC project at the McAuliffe School; they did a great job there and they're doing an extremely good job at Memorial noting they're a very good company.

Mr. Colucci commented having the two supervisors there has been phenomenal; constantly doing follow-up work and following the punch list and as a Board Member he was really confident in the job that they did; it all worked out well.

Ms. Richardson agreed stating it is the opposite of what we're used to.

Mrs. Dey commented having Mr. Ostroff in his position has helped tremendously and as Mr. Hanlon says, our change orders are usually where we need more done and then the project tends to lag behind.

Ms. Richardson explained these are all the change orders we've had to date with them. There are four of them that we were holding on to for the allowance and there will still be one more for miscellaneous things noting we built in \$300,000.00 into the contract for change orders.

Mrs. Dey commented this is all good.

Mr. Ostroff commented some of the credit for moving this project along as quickly as it has must go to Kevin DiEugenio and the staff at the high school because they have been extremely cooperative moving classes and groups almost on a daily basis; they have been terrific.

Mrs. Dey thanked Mr. Ostroff for bringing that to the Board's attention.

Mr. Hanlon stated the Board would like to thank Mr. DiEugenio and his staff.

FINANCE:

1. The Board of Education, on a motion by Mrs. Fiero, seconded by Mr. Hanlon, based on the recommendation of the Board Secretary and Concord Engineering, Engineers for the Jackson Memorial HVAC upgrade project, approved a change order as follows:

Preferred Mechanical, Inc.

Original General Construction Allowance:	\$300,000.00
Change Order #1:	(\$4,990.50)
Decrease: Increase size of emergency distribution panel	
Change Order #2:	(\$10,010.03)
Decrease: Panel Replacement	
Change Order #3:	(\$6,080.71)
Decrease: Louver requirements for offices	
Change Order #4:	(\$130,000.00)
Decrease: To replace end of life HVAC equipment	
Balance of Construction Allowance:	\$148,918.76

Roll Call Vote: Yes: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mr. Hanlon
Mrs. Fiero
Mrs. Dey

MOTION CARRIED

Board Member Inquiries/Comments on Facilities

Mrs. Fiero commented on January 29th; several of us had the opportunity to attend the Alumni Association's farewell for Bud McCormick. It was wonderful and a great night!

Mrs. Dey commented they did an excellent job and we were actually informed that we should install many screws into Bud's new sign; it's great they produced three signs for Bud and is hopeful it won't be stolen. It was a very nice evening and shared a lot of former students from 10-15 years ago returned for the event.

FACILITIES:

1. The Board of Education, on a motion by Mr. Hanlon, seconded by Mr. Colucci, in recognition and appreciation of his many years of enthusiasm, dedication and leadership, approved the naming of the Jackson Memorial High School rear access road as "Bud's Way" in honor of retiring Band Director Harold "Bud" McCormick and gratefully accepts a sign bearing his name from the Jackson Band Alumni Group. Under his leadership and during his 32-year career in the Jackson School District, the instrumental music program and the nationally recognized Jaguar Marching Band have been a source of remarkable pride to the district as students performed in presidential inaugural parades, the Rose Bowl Parade in Pasadena, in France for the 50th anniversary of the invasion of Normandy, in the Hula Bowl in Hawaii and at the Philadelphia Thanksgiving Day Parade, among other notable performances.

Roll Call Vote: Yes: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mr. Hanlon
Mrs. Fiero
Mrs. Dey

MOTION CARRIED

Superintendent Comments on Personnel

Dr. Genco congratulated Mr. Perino and Mr. Saulnier for being on the agenda tonight.

Dr. Genco commended Mrs. Byrnes for doing an outstanding job at Goetz as Acting Principal and believes the administrative team is going to be stronger citing every decision he makes in the district, his efforts are to make the district stronger and believes these people on this agenda are certainly going to make it that much stronger.

Mrs. Dey asked the Board if they have any questions or comments on personnel.

Board Member Inquiries/Comments on Personnel

Mr. Hanlon commented we are very fortunate.

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Mr. Sargent stated he is voting yes on motion #1 and trusts Dr Genco made the best decision. He doesn't agree with the process but will support both appointments 100%.

Mr. Sargent addressed Mr. Perino and Mr. Saulnier explaining his statement doesn't mean they are not qualified for that position; he just disagrees with the process and is voting yes on motion #1.

PERSONNEL:

1. The Board of Education, on a motion by Mr. Burnetsky, seconded by Mrs. Fiero, approved transfers for the following personnel:
 - a. Carl Perino, transfer from Assistant Principal/McAuliffe to Principal/Goetz (11-000-240-103-02), replacing Faith Lessig (retired), effective February 16, 2016 through June 30, 2016, salary \$148,441.00 (\$146,941.00 plus \$1,500.00 longevity) pro-rated, in accordance with Principal Step 9 of the 2015-2016 JTAA contract.
 - b. Michael Saulnier, transfer from Teacher-Technology to Assistant Principal/McAuliffe (11-000-240-103-07), replacing Carl Perino (transfer), effective June 20, 2016 or sooner through June 30, 2016, salary \$119,791.00 pro-rated, in accordance with Vice Principal Step 1 of the 2015-2016 JTAA contract.
2. The Board of Education approved the Sidebar Agreement between the Jackson Education Association and the Jackson Board of Education, on the matter of DECA Club Advisors; terms of the agreement shall be for the period of February 17, 2016, through June 30, 2017.

Document C.

Roll Call Vote: Yes: Mr. Burnetsky
Ms. Grasso
Mr. Sargent
Mr. Colucci
Mr. Hanlon
Mrs. Fiero
Mrs. Dey

MOTIONS CARRIED

The Board congratulated Mr. Perino and Mr. Saulnier on being appointed to their new positions.

SUPERINTENDENT'S REPORT

- a. Superintendent Dr. Stephen Genco – Discussion Items

Dr. Genco turned this portion of the Superintendent's report over to Mr. Ostroff to give an overview of the Sustainable Jersey for Schools Program noting the district already does a lot of these things; it's just a matter of doing it within a managed plan.

- *Sustainable Jersey for Schools* Program Overview – Facilities Director Ed Ostroff

Mr. Ostroff gave a power point presentation of the *Sustainable Jersey for Schools* Program to the Board.

There were no questions presented.

Dr. Genco thanked Mr. Ostroff for his presentation.

- 2016-2017 Budget Introduction

Dr. Genco stated we are starting our budget presentations as we do each year. As we are developing the budget, the Governor will give his budget address on February 16th and generally a few days afterwards we will receive our numbers. Dr. Genco explained the procedures the schools take in preparing their budget according to their needs. After we look at our state aid numbers, we look at every school's budget needs and determine what the budgets themselves mean. You will see how things presently are and see what may happen in the future. He explained he advises his administrators to not start with cuts as he wants to determine what we need and where we should be going.

Dr. Genco announced the first presentation is on special education and pre-school; Dr. Cerco and Mrs. Pormilli will present that budget to the Board.

- Special Education/Pre School Budget – Assistant Superintendent Nicole Pormilli/Director Robert Cerco

Document A.

Dr. Cerco addressed the Board and began his segment of the special education/pre-school budget. Dr. Cerco thanked Mrs. Carney and Mrs. Decker for their assistance in developing the budget noting they are here tonight to support us.

Mrs. Pormilli presented her segment of the special education/pre-school budget.

Board Member Inquiries/Comments on the 2016-2017 Special Education/Pre-School Budget Presentation

Mrs. Dey asked is Dr. Cerco's position strictly going to be overlooking all pre-school programs or just the pre-school inclusion program; how many BCBA's (board certified behavior analyst) do we have and are we going to hire one.

Dr. Cerco responded we have one contractor that services seven days a week so there is more than one person and we have that contractor in the budget.

Mrs. Dey asked so this is an outside company correct.

Dr. Cerco responded yes it is a company that employs 1-5 people.

Mrs. Dey asked is there a reason why we're not asking more for the other consultant.

Dr. Cerco responded remember we're working under the constraints of a 2% cap. He explained when you hire an internal person, there is more control plus there are benefits and other factors.

Mrs. Pormilli turned the budget presentation back to Dr. Cerco.

Dr. Cerco continued his segment of the budget presentation.

Board Member Inquiries/Comments on Special Education/Pre-School Budget Presentation

Mrs. Dey asked are there sensory rooms in the middle schools and high schools.

Dr. Cerco responded yes in an area of a classroom, not in a full sized classroom.

Ms. Grasso asked are you looking for sensory equipment for use in all the elementary schools.

Dr. Cerco responded no just one in one additional elementary school noting we have two.

Ms. Grasso commented so you don't have this equipment in the middle schools.

Dr. Cerco responded the equipment is there, just not in a separate room.

Mr. Sargent asked is your intention to have it at each elementary school.

Dr. Cerco responded yes and then at the middle schools and the high schools.

Mr. Sargent asked do you have a timeline for this.

Dr. Cerco responded not this year but in the budget process, we would look at it in 3-5 years; we would implement one per year at a cost of \$40-\$50,000.00.

Mrs. Carney stated we have a sensory room at McAuliffe; it's a separate room that was provided the first year children were being transitioned back into the district.

Ms. Grasso asked for clarification on the speech therapy room and sensory room at McAuliffe – are they fully functional.

Mrs. Carney responded yes, there is a speech therapy room and what we call a sensory corner of the room.

Dr. Cerco added we are also working to build and train our internal staff rather than contracting outside companies.

Dr. Cerco continued his segment of the budget presentation.

Mr. Sargent asked is the ESY program held at McAuliffe.

Dr. Cerco responded no, it is at Crawford-Rodriguez all across the board. The PIC program will be conducted at Liberty.

Ms. Grasso stated it seems they alternate them every year.

Dr. Cerco responded it is based on facilities; with the amount of students we have, only Crawford has the capabilities.

Mr. Burnetsky asked how many students participate in the summer programs.

Dr. Cerco responded there were 460 students last year and then the PIC program has 50 from each school.

Ms. Grasso asked has that number been going up.

Dr. Cerco responded yes, each year it goes up and then you will have the pre-school program that will age up.

Ms. Grasso asked does it decline as students get older for instance at the high school level.

Dr. Cerco responded yes, you will get some students who are no longer interested in the programs. Our youngest students are the largest groups.

Mrs. Dey asked do the parents take full advantage of what we're offering.

Mrs. Carney responded what we do is review the attendance at the end of the summer and prepare charts to compare shows and no shows; there may be ten kids on the no show list meaning they never came. There are approximately ten to twenty-five students that have ten or more absences.

Ms. Grasso asked was there a time when they didn't have the programs on Fridays.

Dr. Cerco responded we did go the five days but at one time we cut it back to four days which increased our attendance.

Mrs. Dey stated we had this discussion years ago at a SEAC meeting. As parents, we felt the kids were being penalized attending five days but then something happened at the state level and we had to go back to five days again.

Mrs. Carney stated our attendance was much better when it was four days a week.

Mrs. Dey added and the kids were more productive too.

Ms. Grasso asked what constitutes an out of district placement.

Dr. Cerco responded medically fragile students, autism, extreme behavioral problems that manifest as they age up.

Mr. Hanlon commented those numbers have been brought down under the 100 mark.

Mrs. Dey stated our numbers were high.

Dr. Cerco stated he is proud he was able to reduce those numbers.

Mrs. Dey stated we offer comprehensive programs at the elementary level.

Dr. Cerco continued and concluded his budget presentation.

Board President, Mrs. Dey left the meeting at 6:35 p.m.; Vice President, Mrs. Fiero presided over the remainder of the meeting.

- Curriculum & Instruction, Technology and Guidance Budgets –
Assistant Superintendent Dan Baginski
Director Theresa Licitra
Director Kurt Holtz
Supervisor Lincoln Mahabir

Document B.

- Assistant Superintendent, Dan Baginski

Mr. Baginski addressed the Board and presented an overview power-point presentation on the 2016-2017 Curriculum & Instruction budget.

Board Member Inquiries/Comments on the 2016-2017 Curriculum & Instruction Budget Presentation

Mr. Colucci commented the alternate program has jumped up quite a bit year to year.

Mr. Baginski responded last year we made a pretty big commitment to work more during the summer rather than use school business days which involved having substitute coverage and the bigger impact this has is on student achievement with not pulling teachers out of their classrooms; we try to minimize that impact. Last year we put more emphasis on curriculum work during the summer.

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Mr. Baginski continued his segment of the budget presentation.

Mrs. Fiero asked approximately how many students are in the alternate program.

Dr. Genco responded around twenty-four.

Mr. Baginski stated we try to stay at that number as a cap.

Dr. Genco stated it's important to know that the APEX program is an on-line credit recovery.

Mr. Baginski continued his segment of the budget presentation.

Mr. Hanlon commented he sees some big swings in the schools.

Dr. Genco explained some of that has to do with programming changes, etc. Pre-school correlation will have a direct impact on what you're looking at.

Mr. Baginski stated the Crawford-Rodriguez school lost the pre-school program; it was moved to Elms.

Mr. Sargent stated he understands the self-contained classes at Liberty and Memorial are not the same.

Mr. Baginski responded each school strives for uniformity; sometimes the math classes differ and personnel differs at both ends of town. Human Resources tries to allocate this according to demand so they wouldn't be exactly the same.

Guidance Director, Mr. Holtz explained there are always variations to those classes depending on programs and needs.

Mr. Baginski concluded his segment of the curriculum & instruction budget and introduced Lincoln Mahabir to present the technology budget to the Board.

- Technology Supervisor, Lincoln Mahabir

Mr. Mahabir addressed the Board and gave an overview power-point presentation of the 2016-2017 technology budget.

Board Member Inquiries/Comments on the 2016-2017 Technology Budget Presentation

Mr. Colucci asked how do we control losses; how is the equipment stored and what security measures are in place for it.

Mr. Mahabir responded we centralize where we store everything and it is kept secure; we've replaced all the locks where you need security card access to gain entry. High value items are kept in a separate locked cage. There is a sign out process of where the equipment is being delivered to when our tech staff moves equipment out of storage; we also have cameras there.

Mr. Colucci asked do you conduct inventories.

Mr. Mahabir responded yes; we have software that captures all incoming inventory each time a shipment comes in.

Mr. Colucci asked do you also do a physical inventory.

Mr. Mahabir responded yes.

Mr. Colucci thanked Mr. Mahabir.

Mr. Mahabir continued his budget presentation.

Mr. Hanlon asked are we missing something because when you add up the three line items, the first one you're looking at is basically \$130,000.00 and then the other slide says \$1 million.

Mr. Mahabir responded what you are seeing is a combination of both slides; the first slide represents replacement of network equipment and iPads.

Mr. Colucci asked what do you do with all the old equipment.

Mr. Mahabir responded we have a recycling company that comes in, evaluates and tickets anything that has value. They pick up the equipment for us at no cost and we've recovered several thousand dollars back to the district for equipment that had some value.

Mr. Sargent asked what is the mileage rate used by technicians and is it contractual.

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Ms. Richardson responded the state of New Jersey allows 31 cents a mile and the IRS rate is around 54 cents per mile.

Mrs. Fiero commented you reach the point where you think do we maybe need more vehicles for them.

Dr. Genco responded that would be cost prohibitive to purchase more vehicles for the technicians that we have.

Mr. Mahabir advised at times we do ride sharing to different places.

Dr. Genco asked the Board if they have any other questions for Mr. Mahabir.

There were no further questions presented.

Dr. Genco introduced Kurt Holtz to present the 2016-2017 guidance budget to the Board.

- Guidance Director, Kurt Holtz

Mr. Holtz gave an overview power-point presentation on the 2016-2017 Guidance Budget.

Board Member Inquiries/Comments on the 2016-2017 Guidance Budget Presentation

Mr. Colucci asked is this for a new SAT course.

Mr. Holtz responded yes.

Mr. Colucci asked but doesn't it start next month.

Mr. Holtz responded yes but we will be giving the same SAT one more time.

Dr. Genco asked the Board if they have any more questions on the guidance budget.

There were no further questions presented.

Superintendent Comments on the 2016-2017 Budget Presentations

Dr. Genco stated we have been looking at a lot of numbers; when you look at the curriculum and instruction, obviously there is an increase but not a significant increase. With technology, last year we did go up almost \$400,000.00 because we are adding a lot of devices on-line. Our buildings for the most part have wireless access. In maintaining and keeping those devices up and running, he doesn't see why that budget doesn't increase. We're trying to balance that from a fiscally responsible standpoint but with more demands on the ever changing world, these students are going to have to be part of acquiring touch technology every day. For guidance, Mr. Holtz is pleading for new computers so that's what you're primarily looking at. Mrs. Licitra is here not only to present the numbers but to remind us of the programs we're supporting.

- Director of Curriculum & Instruction, Theresa Licitra

Mrs. Licitra presented her segment of the curriculum and instruction budget presentation.

Board Member Inquiries/Comments on the 2016-2017 Curriculum and Instruction Budget Presentation.

Ms. Grasso asked did a committee of teachers form to select the adoption of those science textbooks.

Mrs. Licitra responded yes; we also conduct surveys in each building; we narrow them down and then we have representatives from the companies come to explain to the teachers. We always put it back out to the teachers for them to make sure as they make the final decision.

Mrs. Licitra continued the budget presentation.

Ms. Grasso asked is this social studies program going to be at both high schools.

Mrs. Licitra responded yes it is spearheaded by Tina Topoleski and Michelle McCann. They have formed, voluntarily, articulation committees with the social studies department; they work on designing research, simulation tasks and database questions so that thread corresponds throughout the curriculum. The departments meet together to do all of this. Ms. McCann will oversee the program at Memorial and Ms. Topoleski at Liberty. We're going to add this to the middle schools and we've started to introduce it at the elementary level. Our goal is to have all kids be college and career ready. Ms. Topoleski is the Chair for the state department; what she did was invite colleges out to our schools noting it was hosted at Liberty in October of this year. College teachers came and looked at our curriculum on high school English; social studies and science teachers to have that articulation. Our curriculum, technology and professional development are really the key components to everything that we do.

Mr. Colucci asked about the parent portal; are teachers required to update that periodically.

Mrs. Licitra explained the parent portal is the curriculum committee work that we do. We update that and the classes that are in Atlas. The only thing that's on Atlas, from a parent perspective that we've made public, is the curriculum that we've aligned directly to the Common Core and to the state proficiency standards. When you look at the cycle we have on our five year plan, we've looked at those particular classes and we do the committee work to make sure they are up to standard so we would go ahead and present that on the parent portal. The teachers also do that but only under our direction and only we can provide them access.

Mr. Colucci asked about updating the class pages.

Mrs. Licitra responded teachers are expected to update class pages on a daily and weekly basis as far as posting grades.

Mr. Colucci stated it's inconsistent; some teachers are very diligent in doing this, but others not so much. Is there another way parents can be kept up-to-date.

Mrs. Licitra responded we will have more articulation and do a spot check giving reminders to teachers. Mrs. Licitra asked Mr. Colucci if he sees this happening on any particular level.

Mr. Colucci responded no; it just comes down to a matter of consistency.

Mrs. Licitra stated some teachers do it daily but we do have a requirement of posting grades at least once a week.

Mr. Colucci thanked Mrs. Licitra.

Mrs. Licitra continued her segment of the curriculum and instruction budget presentation.

Ms. Grasso asked when are the visual language arts standards coming out.

Mrs. Licitra responded we are going to be doing committee work on that this summer; we're waiting for the final alignment on the national standard to come out noting we haven't received any direct instruction from the state on that particular area though we're having more language and literacy but it is coming and we'll also be doing instructional development for those people.

Ms. Grasso asked will this be integrated for the math and science people too.

Mrs. Licitra responded sometimes they are because we look at the cross-content integration and sometimes it's very specific. Unfortunately our last snow day interfered with in-service day. Our music teachers had something they wanted for this program but it didn't work out and the same applies to the arts.

Mr. Sargent asked are these all volunteer programs.

Mrs. Licitra responded the professional development is not; they're done in-house noting some of them are done during the summer but we've asked teachers if they would like to volunteer for the in-service noting this is all for the kids; our goal is to have successful learners, responsible individuals and effective contributors to our school and our community.

Dr. Genco stated we get so involved in looking at the numbers at times we forget what they are supporting and thanked Mrs. Licitra for her presentation.

Mr. Hanlon commented there was a time when we did not have a five year curriculum plan and is glad to see we are beginning our fourth cycle noting the five year plans began back in 2003-2004.

Mrs. Licitra stated we always look at the five year plan and we tweak it a little bit sooner because the state did present us with those standards so it will work hand in hand and yes it keeps us focused.

Dr. Genco concluded the Superintendent's report.

Mrs. Fiero stated we will review and present questions by each section of next week's agenda.

Discussion

a. February 16, 2016 Agenda

Board Member Inquiries/Comments on Finance

Mrs. Fiero asked the Board if they have any questions on Finance.

There were no questions/comments presented on Finance.

Board Member Inquiries/Comments on Facilities

Mrs. Fiero asked the Board if they have any questions on Facilities.

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There were no questions/comments presented on Facilities.

Board Member Inquiries/Comments on Programs

Mrs. Fiero asked the Board if they have any questions on Programs.

Mr. Hanlon asked are we just using former students as student teachers.

Dr. Genco responded we use former students or Jackson residents except in the area of a child study team member or a school psychologist and this is something we're in dire need of. Because we have so many requests for student teaching in our district, we had to limit it.

Ms. Grasso asked so the only people doing student teaching here are former students and former residents.

Dr. Genco clarified, former students and/or residents of Jackson.

Ms. Grasso asked how long has that been in effect.

Dr. Genco responded he's not certain but at least 7-8 years.

Mr. Hanlon added he believes it's longer than that.

Dr. Genco stated some districts have acquired a model along those lines and to add to this, there are less teachers who want student teachers to begin with.

Mrs. Fiero asked the Board if they have any further questions on Programs.

Mr. Colucci asked has tuition increased for summer camp.

Mrs. Licitra responded yes we have gone up across the board. We haven't had an increase in a very long time. We also conduct comparisons with other programs in the surrounding areas and it is still quite affordable.

Ms. Richardson stated it is \$6.00 per unit.

Mr. Colucci asked so the cost hasn't been doubled or tripled.

Mrs. Licitra and Ms. Richardson responded no.

Mr. Colucci commented he was wondering if maybe the enrollment dropped off.

Ms. Richardson responded we are still doing very well; when we looked at this, we compared it to other schools.

Mrs. Fiero asked the Board if they have any further questions on Programs.

There were no further questions/comments presented on Programs.

Board Member Inquiries/Comments on Students

Mrs. Fiero asked the Board if they have any questions on Students.

There were no questions/comments presented on Students.

Board Member Inquiries/Comments on Personnel

Mrs. Fiero asked the Board if they have any questions on Personnel.

Mr. Hanlon asked about the girls head track coach noting he sees a date of February 1st; do we have someone.

Dr. Genco responded we might have a name to add to an addendum noting outdoor track begins the first week of March and doesn't know why a February 1st date is posted. Mr. Paneque is still searching some of the openings that are blank.

Mrs. Fiero stated to Ms. Richardson she sees several route adjustments for transportation and wondering why this is so in January.

Ms. Richardson explained there are changes where children move in to Jackson or move away. It's a democratic process how the route adjustments are done. If it results in more than a ten minute change to the original route, it becomes an adjustment noting she herself would like to change that but that's tough to do with Teamsters.

Dr. Genco added it also has to do with seniority.

Mrs. Fiero stated her question has always been how do we get to mid year and still have route changes and adjustments for several people. She stated she understands how a change occurs for one maybe two but not several at one time.

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Ms. Richardson advised this has gone down a little bit.

Mr. Sargent asked how is it that the first student to get picked up is the last student to be dropped off citing that's going to change during next negotiations.

Mrs. Fiero asked the Board if they have any further questions on Personnel.

There were no further questions/comments presented on Personnel.

Mrs. Fiero moved to Board Committee Reports:

Standing Committee Reports

- **State and County School Boards Representative – Barbara Fiero**

Mrs. Fiero stated County School Boards is having a meeting this Thursday night. We all received e-mails about it and they're usually very interesting. This meeting coming up seems to be geared to new Board members. Mrs. Fiero stated she attends most of these meetings and encouraged other Board members to attend citing each meeting covers a different topic.

- **Parent Group Liaison – Barbara Fiero**

Mrs. Fiero stated the parent groups met, it's a good group and wishes we had representation from each of the schools. Not all PTO's are sending representatives to the President's Council meeting. Everyone is invited and reminders go out multiple times.

Ms. Grasso asked is one rep not showing up or four.

Dr. Genco responded it varies, typically three or four don't show.

Mrs. Fiero stated the meeting dates are set well in advance.

Dr. Genco added and reminders are sent out.

Mrs. Fiero stated it's a great dialogue between all the PTO's and one of the things that was talked about briefly at this meeting was getting together with everybody's calendars. There are district calendars where it is all put together.

Ms. Grasso asked what schools are not showing up and do you think it's a sign of poor morale.

Dr. Genco responded no he believes it doesn't mean anything.

Mr. Burnetsky stated he believes it's more of a time factor.

Dr. Genco stated he knows all the PTO Presidents and doesn't see it as a decline in morale. He too believes it's a lot of different things they're involved in.

Mrs. Fiero stated it is always a nice dialogue; it's very comfortable and she too doesn't believe it to be a morale problem.

Next President's Council Meeting – Monday, April 11, 2016

- **Special Education – Sharon Dey**

Ms. Grasso asked is the SEAC meeting still on for March 14.

Mrs. Fiero responded yes and it is held at Liberty.

Next SEAC Meeting – March 14, 2016

- **Scholarship – Mike Hanlon**

Mr. Hanlon stated we had a meeting and discussed the ads for the scholarship journal.

Mrs. Fiero responded yes, we have to submit the Board's ad and the cost for each Board member is \$21.43. We all have to pay this and everyone is to give their money to Jeanne Barbour noting this is our support to the scholarship committee.

Mrs. Barbour advised the Board the money is due April 15th.

- **Buildings & Grounds – Mrs. Fiero, Mr. Dey & Mr. Colucci**

Dr. Genco stated the Buildings & Grounds Committee did not meet.

- **Budget/Finance – Mr. Hanlon, Mr. Colucci & TBD**

Mrs. Fiero stated we are here tonight for budget presentations.

Mr. Colucci stated he wants to set up a date to go to transportation noting there are things that need to change there.

Committee of the Whole Meeting
February 9, 2016
District Administration Building

Dr. Genco advised Mr. Colucci to contact his office or Ms. Richardson's office to arrange a date and they will accompany him.

New Business

No new business to report.

There being no further comments, on a motion by Mr. Hanlon, seconded by Mr. Burnetsky, the meeting was adjourned by acclamation at 7:34 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Michelle Richardson".

Michelle Richardson
Business Administrator/Board Secretary