

# JACKSON TOWNSHIP BOARD OF EDUCATION

November 15, 2016  
Official Board Meeting

6:30 P.M.  
Administration Building Conference Room

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Call to Order
2. Salute to the Flag
3. Certification of Meeting
4. Approval of Agenda
5. Board of Education Recognition
6. Superintendent's Report/Information Items
7. Standing Committee Reports
  - a. State and County School Boards Representative – Mrs. Fiero
  - b. Parent Group Liaison – Mrs. Fiero – *Next Presidents' Council Meeting – December 5, 2016*
  - c. Special Education – Mrs. Dey – *Next SEAC Meeting – January 9, 2017 at 6:30 PM at JLHS IMC*
  - d. Scholarship – Mr. Hanlon
  - e. Buildings & Grounds – Mrs. Fiero, Mrs. Dey & Mr. Colucci
  - f. Budget & Finance – Mr. Hanlon, Mr. Colucci & Ms. Grasso (alternate Mr. Burnetsky)
  - g. Transportation – Mr. Colucci, Ms. Grasso & Mr. Sargent (alternate Mrs. Fiero)
  - h. Negotiations
    - JEA – Mr. Burnetsky, Mr. Sargent & Mrs. Dey
    - Teamsters – Mr. Sargent, Ms. Grasso & Mr. Hanlon
8. Policy/Regulation:
  - a. Policy - Second Reading
9. Approval of Minutes:

Official Board Meeting – October 18, 2016 Closed Session Meeting  
Official Board Meeting – October 18, 2016 Combined COTW/Business Meeting
10. Financial Reports:
  - a. Bill List
  - b. Treasurer's and Board Secretary's Reports
11. Public Forum – *Agenda Items only*
12. Resolutions for Action
13. Public Forum
14. Board Comments
15. Adjournment

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Jackson Township Board of Education  
**FROM:** **DR. STEPHEN GENCO, SUPERINTENDENT OF SCHOOLS**  
**RE:** November 15, 2016 Official Board Meeting

---

**MOTION:** Based on the recommendation of the Superintendent of Schools, the Board of Education adopts the Agenda as presented:

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**FINANCE:**

1. The Board of Education, based on the recommendation of the Board Secretary, approves the line-item transfers for the month of September, 2016.
2. The Board of Education, based on the recommendation of the Board Secretary, approves the adjustments to the Federal and State Fund 20 Projects for the 2016-2017 school year for September, 2016.
3. Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
4. The Board of Education, based on the recommendation of the Board Secretary and Concord Engineering, Engineers for the Jackson Memorial HVAC upgrade project, approves the general allowance reductions as follows:

**Preferred Mechanical, Inc.**

<b>Original General Construction Allowance:</b>	<b>\$300,000.00</b>
Net change by previously approved General Allowance Reduction Requests (G-ARR)	(\$245,084.82)
G-ARR #12:	
Relocation of service disconnects for RTU equipment to satisfy AHJ	(\$3,878.78)
G-ARR #13:	
Additional cost related to labor & material increases for deduct Alt #2 & #3 added back to the project	(\$29,247.74)
<b>Balance of Construction Allowance:</b>	<b>\$21,788.46</b>

5. The Board of Education, based on the recommendation of the Board Secretary and Concord Engineering, Engineers for the Jackson Memorial HVAC upgrade project, approve the change order as follows:

**Preferred Mechanical, Inc.**

<b>Original Contract:</b>	<b>\$11,390,000.00</b>
Change Order #1:	
Deduct: Balance of General Allowance and Fire Stop Allowance	(\$121,788.66)
<b>New Contract Amount:</b>	<b>\$11,268,211.34</b>

**FINANCE (continued):**

6. The Board of Education approves the following Joint Insurance Fund Membership Renewal Resolution:

**ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF**  
**SCHOOL BUSINESS OFFICIALS**  
**JOINT INSURANCE FUND**

**RESOLUTION FOR RENEWAL OF MEMBERSHIP**

**WHEREAS**, the **Jackson Township Board of Education**, hereinafter referred to as “Board”, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, hereinafter referred to as “JIF”, and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

**WHEREAS**, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

**WHEREAS**, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF’s Bylaws and Risk Management Program; and

**WHEREAS**, the Board agrees that the statement below is consistent with its own philosophy:

“It is the goal of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment;” and,

**WHEREAS**, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1991; and

**WHEREAS**, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

**WHEREAS**, the Board has determined that continued participation as a member of the JIF is in the Board’s best interest;

**NOW THEREFORE, BE IT RESOLVED** that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on **July 1, 2017**, at 12:01 a.m.; and

**BE IT FURTHER RESOLVED**, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF’s Risk Management Program, which are generally described herein as follows:

1. Workers’ Compensation and Employers’ Liability
2. General Liability and Automobile Liability
3. Educator’s Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability
8. Violent and Malicious Acts
9. Pollution and Mold Legal Liability
10. Disaster Management Services
11. Unmanned Aerial Vehicles Liability

**FINANCE (continued):**

6. Joint Insurance Fund Membership Renewal Resolution - continued:

**BE IT FURTHER RESOLVED**, that the Board appoints **Michelle Richardson** as its Commissioner to the JIF and empowers said Commissioner to; exercise the voting rights provided in the JIF's Bylaws to Commissioners in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

7. The Board of Education approve the following Joint Insurance Fund Agreement:

**ATLANTIC AND CAPE MAY COUNTIES  
ASSOCIATION OF SCHOOL BUSINESS OFFICIALS  
JOINT INSURANCE FUND  
(ACCASBO JIF)**

**INDEMNITY AND TRUST AGREEMENT**

**THIS AGREEMENT**, made this 15<sup>th</sup> day of November, 2016, in the County of COUNTY, State of New Jersey, by and between: Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF), hereinafter referred to as "JIF", and the **Board**, hereinafter referred to as "Board";

**WITNESSETH:**

**WHEREAS**, several school districts have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 18A:18B-1 et. seq.; and

**WHEREAS**, the Board has agreed to become a member of the JIF in accordance with and to the extent provided for in the Bylaws of the JIF and in consideration of such obligations and benefits to be shared by the membership of the JIF;

**NOW, THEREFORE**, it is agreed as follows:

1. The Board, upon entering the JIF, accepts the JIF's Bylaws as may be approved and adopted and agrees to be bound by and to accept and to comply with each and every provision of the JIF's Bylaws and applicable statutes and/or administrative regulations pertaining to same.
2. The Board agrees to participate in the JIF with respect to the types of insurance listed in the Board's "Resolution To Renew Membership".
3. The Board agrees to become a member of the JIF for a period not to exceed three (3) years, the commencement of which shall coincide with the effective date of the "Resolution To Renew Membership".
4. The Board certifies that it has never defaulted on any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof.
5. In consideration of membership in the JIF, the Board agrees that it shall jointly and severally assume and discharge the liability of each and every member of the JIF all of whom, as a condition of membership in the JIF, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Board is pledged to the punctual payment of any sums which shall become due to the JIF in accordance with the Bylaws thereof, this Agreement or any applicable statutes and/or regulations. However, nothing herein shall be construed as an obligation of the Board for claims and expenses that are not covered by the JIF, or for that portion of any claims or liability, which exceeds the JIF's limits of coverage.

**FINANCE (continued):**

7. Joint Insurance Fund Agreement – continued:
  6. If the JIF, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Board agrees to reimburse the JIF for all such reasonable expenses, fees and costs on demand.
  7. The Board and the JIF agree that the JIF shall hold all monies paid by the Board to the JIF as fiduciaries for the benefit of JIF claimants all in accordance with applicable statutes and/or regulations.
  8. The JIF shall maintain a trust account as defined in the Bylaws and in accordance with N.J.A.C. 4:15-4.6 et seq. for the following categories of risk and liability:
    1. Workers' Compensation and Employers' Liability
    2. General Liability and Automobile Liability
    3. Educator's Legal Liability, including Employment Practices Liability
    4. Property Damage, including Automobile Physical Damage
    5. Employee Dishonesty (Crime) Insurance
    6. Boiler & Machinery/Equipment Breakdown
    7. Cyber Liability
    8. Violent and Malicious Acts
    9. Pollution and Mold Legal Liability
    10. Disaster Management Services
    11. Unmanned Aerial Vehicles Liability

The JIF shall maintain its trust account solely for the payment of claims, allocated claim expense and primary, excess and/or reinsurance premiums for each such risk or liability or as "surplus" as such term is defined by applicable state statute and/or administrative code(s).

9. Each Board who shall become a member of the JIF shall be obligated to execute this Agreement.
8. The Board of Education approves the use of Pickwick Well Drilling of Farmingdale to research existing wells and determine which wells are not in use and can be deleted and abandoned for a cost of \$1,300.00.
9. The Board of Education authorizes the Board Secretary to purchase up to six (6) - fifty-four (54) Passenger Transit Style School Busses, one (1) - twenty (20) Passenger Special Needs Wheelchair Vehicle and two (2) - twenty-four (24) Passenger Special Needs Vehicles for the 2016-2017 school year through the Educational Services Commission Cooperative.
10. The Board of Education approves an amendment to the 2016-2017 NCLB Title II-A Grant in the amount of \$449.00 to expend prior year carryover funds.
11. The Board of Education approves acceptance of the Perkins Secondary Education 2017 Grant for Career and Technical Education award, starting July 1, 2016, ending date June 30, 2017 in the amount of \$48,132.00.
12. The Board of Education approves the amendment to the Perkins Secondary Education 2017 Grant year per the direction of Perkins Grant Director, Marilyn Halkias, to change the original budgeted allocation as follows:

<u>Amount</u>	<u>Original Line Item Account #</u>	<u>To New Line Item Account #</u>
\$3,945.00	20-363-100-101-09	20-363-100-300-09
\$302.00	20-363-200-200-09	20-363-100-610-09

**FINANCE (continued):**

13. The Board of Education approves an amendment to the 2016-2017 IDEA Basic Grant in the amount of \$13,929.78 to expend prior year rollover funds.
14. The Board of Education approves an amendment to the 2016-2017 IDEA Preschool Grant in the amount of \$449.00 to expend prior year rollover funds.
15. The Board of Education declares items as surplus, as filed with the Business Office, some items retain value and others have no monetary value.

**FACILITIES:**

1. The Board of Education approves the use of facilities for groups as filed.

**PROGRAMS:**

1. The Board of Education approves the Jackson Digital Media/JTV presentation of the 2017 NJHS Film Challenge and Workshops scheduled at Jackson Liberty High School on Thursday, May 25, 2017, from 8:30 AM to 1:30 PM.
2. The Board of Education approves professional day requests and the travel related expense resolution from school board and staff members as filed with the appropriate supervisor.

**STUDENTS:**

1. The Board of Education approves the following out of district special education placements:
  - a. One Student Placement: Jackson Regional Day  
Effective: October 24, 2016  
Tuition: No Cost to Jackson
  - b. One Student Placement: Collier School  
Effective: October 31, 2016  
Tuition: \$56,520.00
2. The Board of Education approves a contract for the 2016-2017 school year with DAS Therapy to provide the services as outlined below, total cost not to exceed \$10,000.00:
  - a. Speech Therapy \$76.00 per hour
  - b. Occupational Therapy \$88.00 per hour
  - c. Physical Therapy \$98.00 per hour
  - d. Teacher/Instructor \$54.00 per hour
  - e. Behavior Consultant \$58.00 per hour
  - f. Home Instruction Teachers \$46.00 per hour
3. The Board of Education approves a revised contract for the 2016-2017 school year with Brett DiNovi & Associates, LLC to provide the following services to various Jackson students on an as needed basis, total cost not to exceed \$25,000.00 as follows:
  - a. Clinical Associates - \$47.50 per hour and time required for preparation of materials such as data collection books, extensive report writing, telephone meetings with district employees, travel time, and strategizing specific behavioral contingencies for the client are all billed at the aforementioned full hourly rate. The clinician provides the majority of the consultation.
  - b. Behavioral Consultant - \$135.00 per hour for initial evaluation and time required for preparation of materials such as data collection books, extensive report writing, telephone meetings with district employees, travel time, and strategizing specific behavioral contingencies for the client are all billed at the aforementioned full hourly rate.
  - c. Behavioral Consultant - \$115.00 per hour for follow-up consultation and time required for preparation of materials such as data collection books, extensive report writing, telephone meetings with district employees, travel time, and strategizing specific behavioral contingencies for the client are all billed at the aforementioned full hourly rate.

**STUDENTS (continued):**

4. The Board of Education approves the Athletic Schedules for the Winter 2016-2017 season for Jackson Liberty High School, Jackson Memorial High School, Goetz Middle School and McAuliffe Middle School.
5. The Board of Education approves a trip for the Jackson Liberty High School Choir to Walt Disney World, Orlando, Florida from Monday, April 10, 2017 to Thursday, April 13, 2017 (Spring Break), at no cost to the Board.
6. The Board of Education approves a trip for the Jackson Liberty and Jackson Memorial High Schools science students to the Liberty Science Center, Jersey City, NJ on Tuesday, January 10, 2017 and Wednesday, May 24, 2017, at no cost to the Board.
7. The Board of Education approves the Jackson Memorial High School Ski Club trip schedule for the 2016-2017 season is as follows:

January 7, 2017	Camelback Mountain, Tannersville, Pennsylvania
January 21, 2017	Elk Mountain, Union Dale, Pennsylvania
January 28, 2017	Make-Up day for January Trip, cancellations due to weather
February 4, 2017	Blue Mountain, Palmerton, Pennsylvania
February 11, 2017	Hunter Mountain, Hunter, New York
February 18, 2017	Make-Up day for February Trip, cancellations due to weather
February 24-26, 2017	Overnight Trip, Lake Placid, New York (tentative)

8. The Board of Education approves an overnight trip for the Jackson Memorial High School DECA club to the DECA Ultimate Power Trip in Washington, DC on November 18-20, 2016, at no cost to the Board.
9. The Board of Education approves an overnight trip for the Jackson Digital Media/JTV to attend the National Student Television Network Convention in Anaheim, California, Monday, March 27, 2017 through Saturday, April 1, 2017, at no cost to the Board.
10. The Board of Education approves a trip for the Rosenauer Elementary School fifth grade class to the Constitutional Center, Philadelphia, Pennsylvania on Thursday, May 11, 2017, at no cost to the Board.
11. The Board of Education accepts, in accordance with N.J.S.A. 18A:37-15b(6), the monthly Harassment, Intimidation and Bullying (HIB) Report as presented to the Board of Education during Executive Session.
12. The Board of Education approves educational field trips as filed with the Transportation Administrator.

**PERSONNEL:**

1. The Board of Education approves the employment of the following substitutes for the 2016-2017 school year, effective November 16, 2016, unless otherwise noted:
  - a. Deborah Marchak, Custodian
  - b. Mary Kathryn Hill, Driver/Transportation
  - c. Randy A Lopez, Driver/Transportation, pending fingerprint approval
  - d. Gina Lynch, Driver/Transportation
  - e. Lindsay Brown, Secretary & Receptionist
  - f. Louise Loicano, Lunch Room Assistant & Secretary, effective November 14, 2016

**PERSONNEL (continued):**

2. The Board of Education approves the following for student teaching, co-curricular advisors, athletic coaches and/or community school for the 2016-2017 school year, effective November 16, 2016, unless otherwise noted:

a. Ludvinnia Bazile, Community School Student Aide

3. The Board of Education approves the following substitute salary rates effective January 1, 2017:

<b>Substitute Title</b>	<b>New Rate</b>
Lunchroom Aide	\$8.44 per hour (currently \$8.38)
Paraprofessional	\$8.44 per hour (currently \$8.38)
Receptionist/School	\$8.44 per hour (currently \$8.38)
Receptionist/Administration	\$8.44 per hour (currently \$8.38)
Secretary	\$8.44 per hour (currently \$8.38)

4. The Board of Education approves the following salary guide for Lunchroom Aides and Receptionists effective January 1, 2017:

<b>Years of Service</b>	<b>Step</b>	<b>Hourly Rate</b>
1-5 Years	1	\$8.63 per hour (currently \$8.38)
6-8 Years	2	\$8.83 per hour (currently \$8.58)
9-12 Years	3	\$9.07 per hour (currently \$8.82)
13+ Years	4	\$9.31 per hour (currently \$9.06)
Administration		\$9.39 per hour (currently \$9.14)

5. The Board of Education, upon the recommendation of the Superintendent, accepts with best wishes, the resignation of the following employees, due to retirement:

- a. Julia Costello, Guidance Counselor/Goetz, effective January 1, 2017.  
b. Patricia Stajek-Vorwerk, Pre-School Disabled Teacher/Elms, effective January 1, 2017.

6. The Board of Education accepts the resignation of the following employees:

- a. Louis Frka, Custodian/Elms, effective November 3, 2016.  
b. Louise Loiancono, Lunchroom Aide/Johnson, effective November 7, 2016.

7. The Board of Education approves a leave of absence for the following personnel:

- a. Charles Mould, Custodian/JMHS, paid medical leave of absence, effective September 27, 2016 through November 30, 2016, returning December 1, 2016.  
b. Maureen Buchanan, Driver/Transportation, paid medical leave of absence, effective November 9, 2016 through February 17, 2017, returning February 21, 2017.  
c. Melinda Castanheira, Driver/Transportation, paid medical leave of absence, effective September 6, 2016 through October 25, 2016; unpaid Federal Family Medical Leave of Absence, effective October 26, 2016 through December 15, 2016; returning December 16, 2016.  
d. Valerie De Jesus, Food Service Worker, 4-Hours/JMHS, extend paid medical leave of absence, effective October 21, 2016 through October 27, 2016; unpaid Federal Family Medical Leave of Absence, effective October 28, 2016, returning October 31, 2016.



**PERSONNEL (continued):**

7. Leave of Absences – continued:
  - e. Vincent Gagliardi, Groundsperson/District, extend paid medical leave of absence, effective October 24, 2016 through November 28, 2016.
  - f. Laura Pratte, Math Teacher/JMHS, paid medical leave of absence, effective December 15, 2016 through January 13, 2017; unpaid Federal Family Medical Leave of Absence, effective January 17, 2017 through February 10, 2017, returning February 13, 2017.
  - g. Karen Anzalone, Paraprofessional-Classroom/Elms, paid medical leave of absence, effective October 18, 2016 through November 16, 2016; unpaid Federal Family Medical Leave of Absence, effective November 17, 2016 through December 1, 2016, returning December 2, 2016.
  - h. Patricia Szajdecki, Receptionist-PM/Johnson, paid medical leave of absence, effective November 15, 2016 through December 2, 2016, returning December 5, 2016.
  - i. Tracy White, Science Teacher/Goetz, revised paid medical leave of absence, effective October 24, 2016 through November 29, 2016; unpaid leave of absence, effective November 30, 2016 through February 2, 2017, returning February 3, 2017.
  - j. April Brucculeri, Teacher-Grade 2/Elms, revised paid medical leave of absence, effective October 31, 2016 through January 10, 2017; unpaid Federal and NJ Family Medical Leave of Absence, effective January 11, 2017 through March 24, 2017, returning March 27, 2017.
  - k. Marisa DiStasi-Kissam, Special Education Teacher/Johnson, revised paid medical leave of absence, effective November 28, 2016 through February 3, 2017; unpaid Federal and NJ Family Medical Leave of Absence, effective February 6, 2017 through May 9, 2017; unpaid Child Care Leave of Absence, effective May 10, 2017 through May 19, 2017; returning May 22, 2017.
  
8. The Board of Education approves the following contract adjustments:
  - a. Caroline Bastardo, Driver-Transportation/District, from 4 hours 30 minutes per day to 6 hours per day, effective October 11, 2016 through June 30, , additional route.
  - b. Rosa Bazan, Van Aide/District, increase from 4 hours 55 minutes per day to 5 hours 25 minutes per day, effective September 2, 2015 through June 30, 2016, route adjustment.
  - c. Francesca Dalconzo, Driver-Transportation/District, from 4 hours per day to 5 hours 40 minutes per day, effective November 2, 2016 through June 30, 2017), changed route.
  - d. Kayla Dumond, Aide-Transportation/District, from 5 hours 40 minutes per day to 6 hours 40 minutes per day, effective November 2, 2016 through June 30, 2017, changed route.
  - e. Lucien Filosa, Driver-Transportation/District, increase 2015-2016 hours from 4 hours 55 minutes per day to 5 hours 25 minutes per day, effective September 2, 2015 through June 30, 2016, route adjustment and increase 2016-2017 hours from 5 hours 40 minutes per day to 6 hours 40 minutes per day, effective November 2, 2016 through June 30, 2017, changed route.
  - f. Keri Giliberti, Aide-Transportation/District, from 6 hours 20 minutes per day to 6 hours 40 minutes per day, effective September 2, 2016 through June 30, 2017, route adjustment.

**PERSONNEL (continued):**

8. Contract Adjustments – continued:
- g. Doreen Giuffrida, Aide-Transportation/District, from 7 hours per day to 8 hours 5 minutes per day, effective October 11, 2016 through June 30, 2017, additional route.
  - h. Karen Hamann, Driver-Transportation/District, from 6 hours 45 minutes per day to 5 hours 30 minutes per day, effective November 2, 2016 through June 30, 2017, changed route.
  - i. Irena Kozera, Driver-Transportation/District, from 8 hours per day to 8 hours 10 minutes per day, effective October 5, 2016 through June 30, 2017, route adjustment.
  - j. Denise Llewellyn, Aide-Transportation/District, from 7 hours per day to 7 hours 5 minutes per day, effective September 2, 2016 through June 30, 2017, route adjustment.
  - k. Donna Long, Driver-Transportation/District, from 6 hours 20 minutes per day to 6 hours 40 minutes per day, effective September 2, 2016 through June 30, 2017, route adjustment.
  - l. Laura McClaughry, Aide-Transportation/District, from 6 hours 40 minutes per day to 6 hours 55 minutes per day, effective September 2, 2016 through June 30, 2017, route adjustment.
  - m. Latoya Nicholson, Driver-Transportation/District, from 4 hours 10 minutes per day to 5 hours 40 minutes per day, effective October 25, 2016 through June 30, 2017, route change.
  - n. Kim Petro, Driver-Transportation/District, from 6 hours 40 minutes per day to 6 hours 55 minutes per day, effective September 2, 2016 through June 30, 2017, route adjustment.
  - o. Brenda Priemon, Aide-Transportation/District, from 7 hours 5 minutes per day to 7 hours 15 minutes per day, effective September 19, 2016 through June 30, 2017, route adjustment.
  - p. Paula Robertson, Driver-Transportation/District, from 6 hours 40 minutes per day to 5 hours per day, effective November 2, 2016 through June 30, 2017, changed route.
  - q. Aimee Roche, Aide-Transportation/District, from 4 hours 15 minutes per day to 5 hours 40 minutes per day, effective November 2, 2016 through June 30, 2017, route change.
  - r. Laura Servidio, Aide-Transportation/District, from 7 hours 10 minutes per day to 5 hours 30 minutes per day, effective November 2, 2016 through June 30, 2017, changed route.
  - s. Rocio Tapia, Driver-Transportation/District, from 7 hours 5 minutes per day to 7 hours 15 minutes per day, effective September 19, 2016 through June 30, 2017, route adjustment.
  - t. Jennifer Walsh, Aide-Transportation/District, from 6 hours 40 minutes per day to 7 hours 10 minutes per day, effective November 2, 2016 through June 30, 2017, changed route.
  - u. Kevin Webber, Driver-Transportation/District, from 4 hours per day to 6 hours 45 minutes per day, effective November 2, 2016 through June 30, 2017, changed route.
  - v. Jamie Webster, Driver-Transportation/District, from 7 hours per day to 7 hours 5 minutes per day, effective September 2, 2016 through June 30, 2017, route adjustment.

**PERSONNEL (continued):**

8. Contract Adjustments – continued:
  - w. Jeanne Zapata, Aide-Transportation/District, from 8 hours per day to 8 hours 10 minutes per day, effective October 5, 2016 through June 30, 2017, route adjustment.
  - x. Joseph Giorgianni, Groundsperson/District, Monday through Friday, 6:00 AM to 2:00 PM, replacing Michael Meglio, revised start date, effective November 2, 2016 through June 30, 2017.
  - y. Michael Rizzo, Head Mechanic-PM/Transportation, increase salary to reflect an additional four ASE certifications, effective October 21, 2016 through June 30, 2017 and increase salary to reflect an additional two ASE certifications, effective October 28, 2016 through June 30, 2017.
  - z. David Tedeschi, Guidance Counselor/JMHS, decrease salary to reflect correct step, effective September 1, 2016 through June 30, 2017.
  - aa. Karyn Doherty, Teacher/McAuliffe; increase salary to reflect a degree change, effective October 26, 2016 through June 30, 2017.
9. The Board of Education approves contract adjustments for longevity for the 2016-2017 school year, in accordance with the current negotiated contracts.
10. The Board of Education approves the salaries for Lunchroom Aides and Receptionists, effective January 1, 2017 through June 30, 2017.
11. The Board of Education approves transfers for the following personnel:
  - a. Louise Carter, Custodian/District assigned to JLHS, Wednesday/Thursday/Friday, 3:00 PM to 11:00 PM and Saturday/Sunday, 8:00 AM to 4:00 PM to Custodian/District assigned to JLHS, Monday to Friday, 3:00 PM to 11:00 PM, replacing Caitlan McIntyre, effective November 16, 2016 through June 30, 2017.
  - b. Edward Carroll, Custodian/District assigned to JMHS, Monday to Friday, 3:00 PM to 11:00 PM to Custodian/District assigned to Elms, Monday to Friday, 3:00 PM to 11:00 PM, replacing Louis Frka, effective November 16, 2016 through June 30, 2017.
12. The Board of Education approves the employment of the following personnel:
  - a. Cynthia Danowski, Driver-Transportation/District, replacing Allison Grome, 4 hours 10 minutes per day, effective November 16, 2016 through June 30, 2017.
  - b. Kathy Dordas, Aide-Transportation/District, replacing Bessie Reynolds, 4 hours 15 minutes per day, effective November 16, 2016 through June 30, 2017.
  - c. Michael Nash, Driver-Transportation/District, replacing Tom Curry, 4 hours per day, effective November 16, 2016 through June 30, 2017.
  - d. Meredith Burns, Lunchroom Aide/Holman,, replacing Robin Morehouse, 3 hours per day, effective pending fingerprint approval through June 30, 2017.
13. The Board of Education approves the following athletic coaches for the 2016-2017 school year:
  - a. Charles Diskin, Head Boys Indoor Track Coach/JLHS, replacing Michael McCarthy, effective November 16, 2016 through June 30, 2017.
  - b. Ronald Brown, Head Girls Indoor Track/JLHS, replacing Jenifer Kasyan, effective November 16, 2016 through June 30, 2017.
  - c. Jay Kipp, Assistant Boys Indoor Track/JLHS, replacing Ronald Brown, effective November 16, 2016 through June 30, 2017.
  - d. Brian Chesley, Assistant Boys Basketball Coach/JLHS, replacing Ryan Hesnan, effective November 16, 2016 through June 30, 2017.
  - e. Brandon Kosheff, Assistant Wrestling Coach/JLHS, replacing Nicholas Keshecki, effective November 16, 2016 through June 30, 2017.

**PERSONNEL (continued):**

13. Athletic Coaches – continued:
  - f. Kevin Schickling, Assistant Boys Indoor Track Coach/JMHS, replacing Walter Krystopik, effective November 16, 2016 through June 30, 2017.
  - g. Victoria Hay, Head Cheerleading Coach-Winter/McAuliffe, replacing Erica DeMaio, effective November 16, 2016 through June 30, 2017.
  
14. The Board of Education approves the following volunteer coaches for the 2016-2017 school year:
  - a. Anthony Dzienkiewicz, Volunteer Assistant Boys Basketball Coach/JLHS, assisting Head Coach David Zwirz.
  - b. Sean Monahan, Volunteer Assistant Boys Basketball Coach/JLHS, assisting Head Coach David Zwirz.
  - c. Matthew Spader, Volunteer Assistant Boys Basketball Coach/JLHS, assisting Head Coach David Zwirz.
  - d. Joseph La Bianca, Volunteer Assistant Ice Hockey Coach/JLHS, assisting Head Coach Kyle Weise.
  - e. Kristine Calabro, Volunteer Girls Assistant Indoor Track Coach/JLHS, assisting Head Coach Ronald Brown.
  - f. Jennifer Kasyan, Volunteer Girls Assistant Indoor Track Coach/JLHS, assisting Head Coach Ronald Brown.
  - g. Patrick Adams, Volunteer Assistant Wrestling Coach/JLHS, assisting Head Coach Michael Eddy.
  - h. Joseph Lemke, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstandley.
  - i. Christopher Rash, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstandley.
  - j. Tyler Wilton, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstandley.
  - k. William Young, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstandley.
  - l. Megan Martin, Volunteer Assistant Girls Swimming Coach/JMHS, assisting Head Coach David Wilson.
  - m. Stephanie Healy, Volunteer Assistant Girls Basketball Coach/McAuliffe, assisting Head Coach Patrick Novak.
  - n. Kelly Nieduzak, Volunteer Assistant Girls Basketball Coach/McAuliffe, assisting Head Coach Patrick Novak.
  - o. Nicholas Caruso, Volunteer Assistant Wrestling Coach/McAuliffe, assisting Head Coach Brandon Totten.
  - p. Robert Schultz, Volunteer Assistant Wrestling Coach/McAuliffe, assisting Head Coach Brandon Totten.
  
15. The Board of Education approves the following coach for the Challenger League for the Winter season of the 2016-2017 school year:
  - a. Kaitlyn Zarrilli, Challenger League Coach, effective November 16, 2016 through June 30, 2017, replacing Kevin McQuade.
  
16. The Board of Education approves the following Co-Curricular Advisors for the 2016-2017 school year:

Resignations:

  - a. Jenna Rosenfeld, Assistant Yearbook Advisor/JMHS, effective December 1, 2016.

**PERSONNEL (continued):**

17. The Board of Education abolishes the position of Transportation Administrator and creates the following new positions, effective January 2, 2017:
  - a. Director of Transportation/District
18. The Board of Education approves the following Job Descriptions:
  - a. Director of Transportation (new)
  - b. Foreman – Maintenance (revised)
19. The Board of Education approves the following personnel for the Community School Fall 2016 Programs:

<u>Program</u>	<u>Position</u>	<u>Name</u>	<u>Location</u>
Gymnastics	Student Aide	Ludvinna Bazile	Crawford-Rodriguez

20. The Board of Education approves the personnel and salaries for the Child Care Academy 2016-2017 school year:

	<u>First Name</u>	<u>Last Name</u>	<u>Teacher/ Substitute Teacher</u>	<u>Paraprofessional/ Substitute Paraprofessional</u>	<u>Receptionist/ Substitute Receptionist</u>
a.	Kerry	Competello	X	X	X
b.	Ryan	Jakalow	X	X	X
c.	Kathleen	Lykes	X	X	X
d.	Barbara	McGill	X	X	X
e.	Maria	Montulet		X	X
f.	Diane	Polito		X	X

21. The Board of Education approves the following personnel for the Elementary Reach for Success and Soar to Success Program for the 2016-2017 school year:
  - a. Sharon Alkalay, Substitute/Crawford-Rodriguez
  - b. Kathleen Lynch, Substitute/Holman
22. The Board of Education approves the following personnel for the Elementary Parent University: Breakthroughs in Learning nights for the 2016-2017 school year, to be paid through Title I grant funds:
  - a. Michelle Glucksnis, Teacher/Crawford-Rodriguez, 4 nights
  - b. Melissa Gallagher, Teacher/Holman, 2 nights
  - c. Maryann Garbooshian, Teacher/Holman, 2 nights
  - d. Susanne Fisher, Paraprofessional/Crawford-Rodriguez, 4 nights
  - e. Brittney Penson, Paraprofessional/Crawford-Rodriguez, Title I, 4 nights
  - f. Sherry Mucia, Paraprofessional/Holman, 4 nights
  - g. Kim McDonald, Paraprofessional/Holman, 4 nights
23. The Board of Education approves the following district personnel to provide Homebound Special Education services for the 2016-2017 school year:
  - a. Francis Czapkowski. Teacher-Physical Education, not to exceed 3 hours per week.
24. The Board of Education approves the following district personnel to provide Home Training Services for the 2016-2017 school year for one (1) student, not to exceed one (1) hour per week, effective October 17, 2016 through August 10, 2017:
  - a. Dawn Henninger; Special Education Teacher
  - b. Corrie Skuya, Board Certified Behavioral Consultant/District

**PERSONNEL (continued):**

25. The Board of Education approves the following district personnel to provide Home Training Services for the 2016-2017 school year for one (1) student, not to exceed one (1) hour per week, effective October 24, 2016 through December 23, 2016:
  - a. Corrie Skuya, Board Certified Behavioral Consultant/District
26. The Board of Education approves the suspension with pay of one (1) employee, effective October 20, 2016, name on file with the Superintendent.
27. The Board of Education approves the suspension without pay of one (1) employee, one (1) day, for failure to follow work direction and procedures, name on file with the Superintendent, dates to be determined.

**\*\*** *Salaries are public information. Any person interested in obtaining this information is to contact the Secretary to the Board of Education.*