

# **JACKSON TOWNSHIP BOARD OF EDUCATION**

August 30, 2016  
Official Board Meeting

5:30 P.M.  
Administration Building

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Call to Order
2. Salute to the Flag
3. Certification of Meeting
4. Approval of Agenda
5. Superintendent's Report/Information Items
6. Public Forum
7. Resolutions for Action
8. Public Forum
9. Adjournment

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Jackson Township Board of Education  
**FROM:** **DR. STEPHEN GENCO, SUPERINTENDENT OF SCHOOLS**  
**RE:** August 30, 2016 Official Board Meeting

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the Board of Education adopts the Agenda as presented:

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**FINANCE:**

1. The Board of Education, based on the recommendation of the Board Secretary, approves a professional services contract with Di Cara Rubino Architects, Wayne, New Jersey, to provide architectural services for the conversion of a computer room into an office at Lucy N. Holman Elementary School at a cost not to exceed \$6,400.00.
2. The Board of Education approves the following resolution pertaining to submissions to the New Jersey Department of Education relative to a Capital Project Application:

**RESOLUTION**

WHEREAS, the Jackson Township School District Board of Education, in the County of Ocean, New Jersey (the "Board"), desires to proceed with a capital improvement project consisting generally of:

**LUCY N. HOLMAN ELEMENTARY SCHOOL  
COMPUTER ROOM CONVERSION**

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSON TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

Section 1. The Board approves and authorizes the Board Secretary to submit application to the New Jersey Department of Education on behalf of the district.

Section 2. This project is an "other" capital project. The Board is not seeking any State funding.

Section 3. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 4. The Board hereby authorizes the Board Secretary to make amendment(s) to its Long Range Facility Plan in order to reflect the proposed project.

**FINANCE (continued):**

2. Capital Project Application: Resolution – continued:

Section 5. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, and Architect, are hereby authorized to perform such other acts, to execute such other documents, and to do such other things as are necessary to implement the determinations of the Board set forth in the Resolution.

Section 6. The Board approves and authorizes the Board Secretary to submit application to the Jackson Township Zoning Committee to allow for the Computer Room Conversion project.

This Resolution shall take effect immediately.

3. The Board of Education, based on the recommendation of the Board Secretary, awards the bid for the Cafeteria Paper and Cleaning Supplies for the 2016-2017 school year to South Jersey Paper, Vineland, NJ, lowest bid per specifications, total bid of \$62,348.23.

Bid Opening: August 24, 2016, 10:00 AM

<u>Bidder</u>	<u>Total Bid Submitted</u>	<u>Total Amount without non-bid Items</u>
US Foods	\$58,739.97	\$58,739.97
South Jersey Paper	\$62,348.23	\$55,835.33
Maximum Quality Foods	<b>Bid Withdrawn</b>	<b>Bid Withdrawn</b>

**PERSONNEL:**

1. The Board of Education approves the following substitutes for student teaching, co-curricular advisors and/or athletic coaches for the 2016-2017 school year, effective August 31, 2016, unless otherwise noted:

a. Christine Connery, Student Teacher

2. The Board of Education, upon the recommendation of the Superintendent, accepts with best wishes, the resignation of the following employees, due to retirement:

a. Michael Baldwin, District Foreman of Maintenance/District, effective February 1, 2017.

3. The Board of Education accepts the resignation of the following employees:

- a. Christina La Gravenis, Lunchroom Aide/JLHS, effective August 25, 2016.
- b. Andrea Parinello, Lunchroom Aide/JLHS, effective August 25, 2016.
- c. Geraldine Avvento, Lunchroom Aide/JMHS, effective August 16, 2016.

4. The Board of Education approves the following new budgeted position:

a. Energy Education Specialist/District, Jackson Association of Non-Certified Supervisors (JANS) position

**PERSONNEL** (continued):

5. The Board of Education abolishes the following positions, effective September 1, 2016:
  - a. One (1) School Law Enforcement Officer (SLEO) - 12 Month Position
  - b. Two (2) School Law Enforcement Officer (SLEO) – Part-Time Evening Position
  - c. One (1) School Law Enforcement Officer (SLEO) – Part-Time Weekend Positionand creates the following new positions, effective September 1, 2016:
  - d. One (1) Additional School Law Enforcement Officer (SLEO)-10 Month Position (created through the elimination of SLEO-12 Month).
  - e. Three (3) Part-Time School Law Enforcement Officer (SLEO) Positions, 24 hours per week each, hours as follows:
    1. Two (2) positions - Monday through Thursday, 11:00 AM-4:00 PM and Friday 11:00 AM-3:00 PM (created through the elimination of two (2) SLEO-Part-Time Evening position); and
    2. One (1) position - Monday through Thursday, 7:00 AM-12:00 PM and Friday, 8:00 AM-12:00 PM (created through elimination of one (1) SLEO Part-Time Weekend position).
6. The Board of Education approves a leave of absence for the following personnel:
  - a. Richard Hopkins, Driver-Transportation/District, paid medical leave of absence, effective September 1, 2016 through September 20, 2016; unpaid Federal Family Medical Leave of Absence, effective September 21, 2016 through September 30, 2016, returning October 1, 2016.
  - b. Valerie De Jesus, Food Service Worker 4-Hour/JMHS, paid medical leave of absence, effective September 1, 2016 through September 21, 2016; unpaid medical leave of absence, effective September 22, 2016 through October 12, 2016, returning October 13, 2016.
  - c. Donna De Lorenzi, Paraprofessional-Shared/Ems, paid medical leave of absence, effective September 1, 2016 through September 30, 2016, returning October 5, 2016.
  - d. Jennifer DeLorenzo, Teacher/JLHS, paid medical leave of absence, effective September 1, 2016 through October 11, 2016; unpaid Federal and NJ Family Medical Leave of Absence, effective October 13, 2016 through October 31, 2016, returning November 1, 2016.
  - e. Nina Iwaszczenko, Teacher-Business/JMHS, extend paid medical leave of absence, effective September 1, 2016 through September 30, 2016, retiring October 1, 2016.
  - f. Beth Gallo, Special Education Teacher/Goetz, extend unpaid Federal and NJ Family Medical leave, effective January 9, 2017 through January 20, 2017 (60 days total); unpaid Child Care Leave of Absence, effective January 23, 2017 through June 30, 2017, returning September 1, 2017.
  - g. Megan Costello, Teacher-Science/McAuliffe, extend unpaid Federal and NJ Family Medical Leave of Absence, effective October 14, 2016 through November 3, 2016, returning November 4, 2016.
  - h. Maria Vlahos, Teacher-Grade 4/Switlik, paid medical leave of absence, effective September 1, 2016 through September 7, 2016; revised unpaid Federal and NJ Family Medical Leave of Absence, effective September 8, 2016 through December 14, 2016 (60 days); unpaid Child Care Leave of Absence, effective December 15, 2016 through December 23, 2016, returning January 3, 2017.

**PERSONNEL (continued):**

7. The Board of Education approves the following contract adjustments:
  - a. Kaitlyn Nagle, Social Studies Teacher/JLHS, increase salary to reflect degree change, effective September 1, 2016 through June 30, 2017.
  
8. The Board of Education approves transfers for the following personnel:
  - a. Marlene Dalton, transfer from Lead Food Service Worker/JLHS to Lead Food Service Worker/JMHS, replacing Stacey Procida, effective September 1, 2016 through June 30, 2017.
  - b. Stacey Procida, transfer from Lead Food Service Worker/JMHS to Lead Food Service Worker/JLHS, replacing Marlene Dalton, effective September 1, 2016 through June 30, 2017.
  - c. Theresa Casalapro, transfer from Food Service Worker 4-hours/Crawford-Rodriguez to Food Service Worker 4-hours/Johnson, replacing Janet Carey, effective September 1, 2016 through June 30, 2017.
  - d. Janet Carey, transfer from Food Service Worker 4-hours/Johnson to Food Service Worker 4-hours/Crawford-Rodriguez, replacing Theresa Casalapro, effective September 1, 2016 through June 30, 2017.
  - e. Paul Sult, from Maintenance Worker/District to Maintenance-Electrician/District, temporary position, replacing Michael Gillick, increase salary to reflect tradesman's stipend, effective August 31, 2016 through November 1, 2016.
  - f. Brian Chesley, transfer from Paraprofessional-Shared/JLHS to Special Education Teacher/JLHS, replacing Gail Molloy, effective October 1, 2016 through June 30, 2017.
  - g. Anthony Dzienkiewicz, transfer from Paraprofessional-Personal/JLHS to Physical Education Teacher/JLHS, replacing Douglas Withstandley, effective September 1, 2016 through June 30, 2017.
  - h. Harold Caulfield, transfer from SLEO Evenings P/T/District to SLEO P/T/District, Monday through Thursday; 7:00 AM-12:00 PM and Friday 8:00 AM-12:00 PM, new position, effective September 1, 2016 through June 30, 2017.
  - i. Gerald Ravaoli, transfer from SLEO-12 Month/Goetz to SLEO-10 Month/Goetz, new position, effective September 1, 2016 through June 30, 2017.
  - j. Amy Eckett, transfer from Secretary-JCOSA/Goetz, assigned to Community School to Secretary-JEA/JLHS, assigned to Assistant Principal, replacing Denise DeSena, effective date TBD through June 30, 2017.
  
9. The Board of Education approves the employment of the following personnel:
  - a. Joseph Plunkett, Custodian/JMHS; Monday/Tuesday/Wednesday, 3:00 PM to 11:00 PM and Saturday/Sunday, 7:00 AM to 3:00 PM, replacing Manuela Moreira, effective pending fingerprint approval through June 30, 2017.
  - b. Kevin Webber, Driver-Transportation/District, 4 hours per day, replacing Vitina Gorman, effective September 1, 2016 through June 30, 2017.
  - c. Pauline Castellani, Lunchroom Aide/JLHS, 3.5 hours per day, replacing Diane Schroppe, effective September 1, 2016 through June 30, 2017.
  - d. Brandina Mitrosky, Lunchroom Aide/JLHS, 3.5 hours per day, replacing Samantha Gallacher, effective September 1, 2016 through June 30, 2017.
  - e. Jami Chiappisi, Lunchroom Aide/JMHS, 3.5 hours per day, replacing Kim Cheesebrough, effective September 1, 2016 through June 30, 2017.
  - f. Wendy Jonas, Lunchroom Aide/JMHS, 3.5 hours per day, replacing Geraldine Avvento, effective pending fingerprint approval through June 30, 2017.

**PERSONNEL** (continued):

9. Employments – continued:

- g. Sandra Flannelly, Lunchroom Aide/JMHS, 3.5 hours per day, replacing Shannon Tash, effective September 1, 2016, through June 30, 2017.
- h. Louise Loiacono, Lunchroom Aide/Johnson, 2.25 hours per day, replacing Kerri Crowley, effective September 1, 2016 through June 30, 2016.
- i. Caroline Castronova, Lunchroom Aide/Rosenauer, 2.25 hours per day, replacing Rolande Farrell, effective September 1, 2016 through June 30, 2017.
- j. Hillary Kayser, Lunchroom Aide/Switlik, 3 hours per day, replacing Donna Palzer, effective September 1, 2016 through June 30, 2017.
- k. Michelle Van Cleaf, Lunchroom Aide/Switlik, 3 hours per day, replacing Stephanie Ruggiero, effective September 1, 2016 through June 30, 2017.
- l. David Murawski, School Nurse – Non-Instructional/McAuliffe, replacing Melissa Osofsky, effective pending receipt of fingerprint approval and certification through June 30, 2017.
- m. Ronald Brown, Paraprofessional-Personal/JLHS, replacing Anthony Dzienkiewicz, effective September 1, 2016 through June 30, 2017.
- n. Rachael Miller, Receptionist-AM/JLHS, 3.5 hours per day, replacing Natasha Gleaton, effective September 1, 2016 through June 30, 2017.
- o. Anita Yoskowitz, Receptionist-AM/JMHS, 3.5 hours per day, replacing Edith Stinemire, effective pending fingerprint approval through June 30, 2017.
- p. Gina Ginelli, Receptionist-AM/Goetz, 4.25 hours per day, replacing Mary Tallent, effective pending fingerprint approval through June 30, 2017.
- q. Deborah Brooks, Receptionist-PM/Holman, 3.5 hours per day, replacing Elaine Brenner, effective September 1, 2016 through June 30, 2017.
- r. Ameer Francisco, Receptionist-PM/Holman, 3.5 hours per day, replacing Erica Webb, effective pending fingerprint approval through June 30, 2017.
- s. Dana Grueiro, Receptionist-AM/Rosenauer, 3.5 hours per day, replacing Kerry Lisa, effective September 1, 2016 through June 30, 2017.
- t. Lisa McCoy, Secretary-JCOSA/District, replacing Claudia Johnson, effective pending receipt of fingerprint approval through June 30, 2017.
- u. James Kissam, Supervisor-Vehicle Maintenance/Transportation, replacing Thomas Jamiolkowski, effective pending receipt of fingerprint approval through June 30, 2017.
- v. Samantha Mancuso, Teacher-Literacy/Goetz, leave of absence position, replacing Tara Kocen, effective September 20, 2016 through February 3, 2017.
- w. Amanda Casasnovas, Teacher-Literacy/McAuliffe, replacing Jacklyn Netis, effective September 1, 2016 through June 30, 2017.
- x. Kathleen Lykes, Special Education Teacher/Switlik, position created through transfer of Crawford-Rodriguez Kindergarten position, effective September 1, 2016 through June 30, 2017.
- y. Diana Morrow, Special Education Teacher/Johnson, replacing Stephanie Van Etten, effective pending release from current district through June 30, 2017.
- z. John Blair, Energy Education Specialist/District, new budgeted position, effective November 1, 2016 or sooner through June 30, 2017.

**PERSONNEL** (continued):

10. The Board of Education approves the following athletic coaches for the 2016-2017 school year:
- a. Resignations:
    - 1. Vincent Mistretta, Assistant Football Coach/JMHS, effective July 21, 2016.
  - b. New Hires:
    - 1. Michael McCarthy, Assistant Football Coach/JMHS, replacing Vincent Mistretta, effective September 1, 2016 through June 30, 2017.
11. The Board of Education approves the following volunteer coaches for the 2016-2017 school year:
- a. Sarah Dessner, Volunteer Assistant Basketball Coach/JMHS, assisting Head Coach Rachel Goodale.
  - b. Brandon Vega, Volunteer Assistant Basketball Coach/JMHS, assisting Head Coach Rachel Goodale.
  - c. Robert O'Rourke, Volunteer Assistant Boys Cross Country Coach/JMHS, assisting Head Coach Todd Engle.
  - d. Nicholas Farrar, Volunteer Assistant Boys Soccer Coach/Goetz, assisting Head Coach Kenneth Sims.
12. The Board of Education approves the following personnel for the Child Care Academy 2016-2017 school year:

	<u>First Name</u>	<u>Last Name</u>	<u>Teacher/ Substitute Teacher</u>	<u>Paraprofessional/ Substitute Paraprofessional</u>	<u>Receptionist/ Substitute Receptionist</u>
a.	Rose	Drzaszcz (Drosh)			X
b.	Samantha	Gallacher			X

13. The Board of Education approves additional summer guidance hours for the following staff to work during August:
- a. Kelly Hobbs, Guidance Counselor/Goetz, five (5) additional hours
14. The Board of Education approves the following personnel for the PALS (Peer Assistance Leaders) program, not to exceed eight (8) hours per teacher:
- a. David Zwirz/JIHS, replacing Brian Chesley, 2 days, 4 hours a day

\*\* *Salaries are public information. Any person interested in obtaining this information is to contact the Secretary to the Board of Education.*