

JACKSON TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING
JANUARY 4, 2017
DISTRICT ADMINISTRATION BUILDING

The Reorganization Meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by the Board Secretary/Business Administrator, Michelle Richardson at 5:30 P.M. in the Conference Room of the Jackson Board of Education Administration Offices.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, Ms. Richardson made the following statement: "This Reorganization meeting was duly authorized and is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting."

Roll Call: Present: Mr. Colucci
 Mr. Walsh
 Mr. Burnetsky
 Ms. Grasso
 Mr. Sargent
 Mrs. Fiero
 Mr. Hanlon

Also Present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent, Mrs. N. Pormilli, Assistant Superintendent, Ms. M. Richardson, Business Administrator/Board Secretary, Mrs. S. Patterson, Assistant Business Administrator, Dr. R. Cerco, and Board Attorney, Mr. N. Montenegro.

At this time Board Secretary, Ms. Richardson announced the Official Election Results from the Ocean County Clerk's office for the November 8th, 2016 School Board Election. Michael Walsh and Thomas J. Colucci were elected to the Board. Michael Walsh received 11,996 votes; Thomas J. Colucci received 9,636 votes and Sharon E. Dey received 8,909 votes as certified by the County Board of Elections. Ms. Richardson administered the Oaths of Office and swore in newly elected board member; Michael Walsh and re-elected board member; Thomas J. Colucci as members of the Jackson Board of Education.

ELECTION OF OFFICERS

At this time nominations for the President of the Board were requested by the Board Secretary.

Nominations for President

Mr. Hanlon nominated Mrs. Fiero for President.

Mr. Burnetsky seconded the nomination for Mrs. Fiero for President.

There being no further nominations made, the Board Secretary closed the nominations for President.

The Board unanimously voted yes for Mrs. Fiero as President.

MRS. FIERO WAS ELECTED PRESIDENT OF THE BOARD

Mrs. Fiero took the chair and requested nominations for Vice President of the Board.

Nominations for Vice President

Ms. Grasso nominated Mr. Sargent for Vice President.

Mr. Colucci seconded the nomination for Mr. Sargent.

There being no further nominations made, Mrs. Fiero closed the nominations for Vice President.

The Board unanimously voted yes for Mr. Sargent as Vice President.

MR. SARGENT WAS ELECTED VICE-PRESIDENT OF THE BOARD

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS REVIEW

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Board Attorney, Nicholas Montenegro, gave an in-depth review on the Code of Ethics to the Board.

Superintendent Statement

Dr. Genco announced motions #1U, #1V, and #1W on the reorganization agenda will not be presented for vote tonight; request for proposals are pending. They will be presented at a later Board of Education meeting.

On a motion by Mr. Sargent, seconded by Mr. Burnetsky, the Board of Education approved the reorganization agenda with addendums in the following block formation: Motions #1F through #1T and Motions #1X through #1BB.

Roll Call Vote: Yes: Mr. Colucci
 Mr. Walsh
 Mr. Burnetsky
 Ms. Grasso
 Mr. Hanlon
 Mr. Sargent
 Mrs. Fiero

MOTION CARRIED

F. The Board of Education reaffirmed the School Ethics Act and Code of Ethics for School Board Members.

Document A.

G. The Board of Education authorized the use of electronic equipment to record all official board meetings for the period of February 1, 2017 through January 30, 2018 for the purpose of preparing the official minutes, such recordings to be maintained for 45-days.

H. The Board of Education designated the cost of \$15.00 per year for disseminating the annual notice (as provided in the Guidelines, re: Open Public Meeting Law), to any person requesting same, other than those so designated in the law. Designated recipients by law are: township clerk and the newspaper being officially designated by the Board.

I. The Board of Education designated the Asbury Park Press as official newspaper of the Board of Education.

J. The Board of Education reaffirmed the Board's rules and regulations, policies, curriculum and employee labor contracts as they now exist.

K. The Board of Education reaffirmed the Robert's Rules of Order, Newly Revised, as the guide for the conduct of all meetings when specific statutory guidance is lacking.

L. The Board of Education reaffirmed the Committee of the Whole (COTW) meeting structure.

M. Designated the following banks as official banks of the Jackson Board of Education for the period of February 1, 2017 through January 31, 2018:

- Ocean First Bank*
- Bank of America, Jackson
- New Jersey ARM
- NJ Cash Management Fund
- TD Bank
- U.S. Bank

N. The Board of Education sets the official meeting schedule as follows:

| <u>Date</u> | <u>Type of Meeting</u> | <u>Time</u> | <u>Location</u> |
|--------------------------------------|-------------------------------|--------------------|---------------------------|
| <i>Wednesday,</i> January 4, 2017 | Reorganization | 5:30 PM | Administration Building |
| January 11, 2017 | COTW Workshop | 5:30 PM | Administration Building |
| January 17, 2017 | Business | 6:30 PM | Administration Building |
| February 14, 2017 | COTW Workshop | 5:30 PM | Administration Building |
| February 21, 2017 | Business | 6:30 PM | JMHS Fine Arts Auditorium |
| March 14, 2017 | COTW Workshop | 5:30 PM | Administration Building |

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|--------------------------------------|---|---------|---------------------------|
| March 21, 2017 | Business | 6:30 PM | Administration Building |
| April 18, 2017 | COTW Workshop | 5:30 PM | Administration Building |
| April 25, 2017 | Business/Budget Hearing | 6:30 PM | JMHS Fine Arts Auditorium |
| May 16, 2017 | Combined COTW/Business | 6:30 PM | Administration Building |
| June 27, 2017** | Combined COTW/Business | 5:30 PM | Administration Building |
| July 18, 2017 | Combined COTW/ Business/Goal Setting | 5:30 PM | Administration Building |
| August 15, 2017 | Combined COTW/Business | 5:30 PM | Administration Building |
| August 29, 2017 | Business-Personal only | 5:30 PM | Administration Building |
| September 12, 2017 | COTW Workshop | 5:30 PM | Administration Building |
| September 19, 2017 | Business | 6:30 PM | Administration Building |
| October 10, 2017 | COTW Workshop/State of the Schools | 5:30 PM | Administration Building |
| October 17, 2017 | Business | 6:30 PM | Administration Building |
| November 21, 2017 | Combined COTW/Business | 6:30 PM | Administration Building |
| December 19, 2017 | Combined COTW/Business | 6:30 PM | Administration Building |
| Wednesday, January 3, 2018 | Reorganization | 5:30 PM | Administration Building |
| January 9, 2018 | COTW Workshop | 5:30 PM | Administration Building |
| January 16, 2018 | Business | 6:30 PM | Administration Building |

- O. The Board of Education appointed the firm of Montenegro, Thompson, Montenegro and Genz, as general counsel to the Board of Education for the period of February 1, 2017 - January 31, 2018, in accordance with the terms of the annual retainer agreement.
- P. The Board of Education appointed Robert J. Pruchnik of the firm of Campbell & Pruchnik, LLP as special counsel for Special Education for the period of February 1, 2017 - January 31, 2018, in accordance with the terms of the annual retainer agreement.
- Q. The Board of Education appointed Schenck, Price, Smith & King, LLP as special counsel for Special Education and Labor on an as needed basis for the period of February 1, 2017 through January 31, 2018, in accordance with the terms of the annual retainer agreement.
- R. The Board of Education appointed Brielle Orthopedics, P.A., as School Physician for the period February 1, 2017 through January 31, 2018, at an annual fee of \$30,000.00, hourly rate of \$250.00 for additional duties and a fee of \$75.00 for walk-in physical examinations.
- S. The Board of Education appointed Integrity Consulting Group as Broker of Record for Employee Benefits for the period of February 1, 2017 through January 31, 2018 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
- T. The Board of Education appointed Capacity Coverage, Manasquan, New Jersey, as Broker of Record for Property, Casualty and Worker's Compensation Insurance and Student Accident Insurance for the period of February 1, 2017 through January 31, 2018 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
- U. **POSTPONED:** The Board of Education postponed the appointment of a Treasurer of School Funds for the period of February 1, 2017 through January 31, 2018, at a salary of \$8,085.00.
- V. **POSTPONED:** The Board of Education postponed the appointment of a Board Auditor for the period July 1, 2016 through June 30, 2017 to conduct the 2016-2017 audit in the amount of _____.
- W. **POSTPONED:** The Board of Education postponed the appointment of an Architect of Record for the period of February 1, 2016

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through January 31, 2017, in accordance with the terms of the professional services contract.

- X. The Board of Education appointed Ms. Michelle Richardson as the Qualified Purchasing Agent for the period of February 1, 2017 through January 31, 2018.
- Y. The Board of Education, in compliance with the Department of the Treasury, Affirmative Action Office, designated Patricia Senus, Purchasing Specialist, as Public Agency Compliance Officer for the Jackson School District.
- Z. The Board of Education designated Mr. Ed Ostroff, Director-Buildings & Grounds for the following responsibilities, for the period of February 1, 2017 through January 31, 2018:
 - a. AHERA Representative
 - b. Asbestos Management Officer
 - c. Designated Person
 - d. District Safety Coordinator
 - e. EPA Designated Point of Contact
 - f. Indoor Air Quality Point of Contact
 - g. Integrated Pest Management Coordinator
 - h. Lead Paint Removal and Restoration
- AA. The Board of Education acknowledged receipt of procedures regarding "over expenditure of funds" N.J.A.C. 6A:23A-16.10(c)(4) (formerly N.J.A.C. 6:20-2.12(d)), with forms to be sent directly to the county superintendent of schools, if they suspect an over-expenditure of funds in the district.

Document B.

- BB. The Board of Education authorized the Superintendent of Schools to sign and file all grant applications to the United States government and state government for educational program grants and to represent the District as required in reference to such grant applications.

Roll Call Vote: Yes: Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Hanlon
Mr. Sargent
Mrs. Fiero

MOTIONS CARRIED

PUBLIC FORUM

On a motion by Mr. Burnetsky, seconded by Mr. Hanlon, the public forum was opened by acclamation

There being no response, on a motion by Mr. Hanlon, seconded by Mr. Burnetsky, the public forum was closed by acclamation.

Board Member Comments

Mr. Hanlon and Ms. Grasso thanked Ms. Richardson for contacting the Board on a personnel matter.

RESOLUTIONS FOR ACTION

PERSONNEL:

On a motion by Mr. Sargent, seconded by Mr. Burnetsky, the Board of Education approved the following motions in block formation:

- 1. The Board of Education accepted the resignation of the following employee:
 - a. Ashlee Caldwell, Supervisor of Payroll & Health Benefits/Administration, effective January 6, 2017.

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2. The Board of Education approved the following substitute staff:
 - a. Laura Ostroff, Substitute Supervisor of Payroll & Benefits/Administration, effective January 5, 2017, salary \$40.00 per hour.

Roll Call Vote: Yes: Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Hanlon
Mr. Sargent
Mrs. Fiero

MOTIONS CARRIED

Board President Statement

Mrs. Fiero stated she and Mr. Sargent attended the Township's reorganization meeting last night and had the opportunity to speak with the Lieutenant Governor, who was present at the meeting, about the impact of the new busing bill that was enacted and how that has affected our district and would assume it affected districts like Toms River, Brick and Howell too noting it wasn't just a Jackson issue. The Lieutenant Governor was very receptive and very open; Mrs. Fiero pointed out to her that an additional bus and driver could possibly alleviate the aid in lieu but with the CDL licensing issue, we could not get enough substitute drivers. The Lieutenant Governor explained this will run a full cycle before we see the new program enacted and before we have relief on that. Mrs. Fiero stated she invited the Lieutenant Governor to sit with us and brainstorm anything we can do to help alleviate this and would be more than happy to sit with her.

Ms. Grasso asked does this change the timeline we were anticipating.

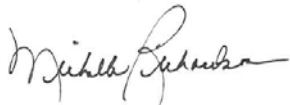
Mrs. Fiero responded yes.

Dr. Genco responded yes and we were hopeful that it would be quicker.

Mrs. Fiero stated she is going to follow-up on this with e-mails and keep everyone informed.

There being no further comment, on a motion by Mr. Burnetsky, seconded by Mr. Sargent, the meeting was adjourned by acclamation at 6:00 p.m.

Respectfully submitted,



Michelle Richardson
BA/BS

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