

JACKSON TOWNSHIP BOARD OF EDUCATION  
OFFICIAL BOARD MEETING  
NOVEMBER 21, 2017  
DISTRICT ADMINISTRATION BUILDING

An Official Meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by Board President, Scott Sargent at 5:30 p.m. on November 21, 2017 in the Conference Room of the Administration Building.

Present:           Mrs. Dey  
                      Mr. Colucci  
                      Mr. Walsh  
                      Mr. Burnetsky  
                      Ms. Grasso  
                      Mr. Sargent

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli, Assistant Superintendent; Ms. M. Richardson, Business Administrator/Board Secretary; Mr. N. Montenegro, Board Attorney.

On a motion by Mrs. Dey, seconded by Mr. Burnetsky, the Board of Education adjourned to Executive Session to discuss matters involving contract; employment of personnel-terms and conditions of employment; pending litigation; investigations and matters falling within the attorney-client privilege with respect to these subjects. No action will be taken. This meeting is not open to the public.

The Board would reconvene at approximately 6:30 p.m. in the Public Meeting Room of the District Administration Building for Public Session at which time action would be taken.

The Official Meeting of the Jackson Township Board of Education reconvened in the Public Meeting Room of the District Administration Building in compliance with the Open Public Meeting Law and was called to order by Board President, Scott Sargent at 6:30 p.m.

Present:           Mrs. Dey  
                      Mr. Colucci  
                      Mr. Walsh  
                      Mr. Burnetsky  
                      Ms. Grasso  
                      Mr. Sargent

Also present:     Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli, Assistant Superintendent; Ms. M. Richardson, Business Administrator/Board Secretary; Mrs. S. Patterson, Assistant Business Administrator; Dr. R. Cerco, Director of Special Services; Mr. N. Montenegro, Board Attorney, staff members, township residents and newspaper representatives.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, Mr. Sargent made the following statement: "This meeting was duly authorized and is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting."

On a motion by Mrs. Dey, seconded by Mr. Burnetsky, the Board of Education approved the agenda with addendums, as submitted by the Superintendent of Schools.

Roll Call Vote:   Yes:     Mrs. Dey  
                                  Mr. Colucci  
                                  Mr. Walsh  
                                  Mr. Burnetsky  
                                  Ms. Grasso  
                                  Mr. Sargent

**MOTION CARRIED**

**BOARD OF EDUCATION RECOGNITION**

- Student/Staff Recognition

\*Sustainable Jersey Schools

1. Township Officials Present in Audience  
None this month.

Mr. Sargent turned the meeting over to the Superintendent.

**SUPERINTENDENT'S REPORT/INFORMATION ITEMS**

- Student Board Member Report  
Christie Suszko – Liberty

Official Board Meeting  
November 21, 2017  
District Administration Building

James Cook – Memorial

Dr. Genco announced Christie Suszko of Jackson Liberty High School will present her report to the Board:

*Student Board Member: Christie Suszko*

Good evening to the members of the Board of Education, the Superintendent, district administrators, staff members, teachers, and to those of you in the audience. I look forward to updating you tonight on some of the exciting activities at Jackson Liberty High School over the past few weeks.

To begin, our fall sports teams ended their seasons on a high note. The field hockey team had a strong season, ending their season at 10-7, which included a postseason victory in the Shore Conference Tournament. In addition, the Girls' volleyball team finished 17-8, which included a postseason victory in the Group 3 State Playoffs. Also, the boys and girls cross country teams ended at 6-1 respectively, both good for second place in the B South Division. Dan Duffy broke the boys cross country school record by 26 seconds at the Ocean County Championships. We congratulate our fall sports teams on their achievements this season.

Our winter sports are gearing up for their seasons. Girls and boys swimming and hockey started two weeks ago, with Girls and boys indoor track, basketball, and wrestling starting this week. We wish all of our teams the best of luck!

The Liberty Marching Band has also been very successful, becoming New Jersey State, New York Metropolitan Region, and Atlantic Coast champions. This is the first time in Jackson history that a marching band has won all three banners. Their show, Mountain Majesties, won first place 10 times and 5 best overall awards, meaning they had the highest score out of all the bands no matter their size. They will also march in the ABC Broadcasted Thanksgiving parade in Philadelphia on Thanksgiving Day. We congratulate them on their amazing success this year.

Liberty's AtLib Drama Club worked hard to prepare for their fall production - *The Lion, the Witch, and the Wardrobe*. The show ran November 17th and 18th and was a great success!

From the production team that brought you the 2017 Feronies; JTV is announcing a new night event at Jackson Liberty. "Home for the Holidays: An Evening with Jordan Torres and Friends," will be held on November 30th. It's a night of music, entertainment and memorable fun.

The Liberty Lion Band will be hosting their annual Vendor & Craft Fair on Sunday, December 3rd from 10 am to 3 pm. There will be almost one hundred vendors - Come out for some holiday shopping!

The Liberty DECA and Future Business Leaders of America chapters as well as our Mock Trial team are preparing for their competitions coming up in January. Also, the new multi-cultural diversity club has been promoting awareness, tolerance, appreciation, and respect of cultural differences. In addition, our National Honor Society and Science National Honor Society will host their induction ceremonies in the upcoming weeks.

Finally, Student Council is preparing for big events. Liberty Idol, where students compete to be crowned Liberty's top singer, is just starting to get into the production stage. Grim Reaper, where students will be educated on safe driving, will occur in two weeks. In addition, elections for student council and the class councils also occurred this past month.

As we approach the holiday season and our winter sports and clubs begin their seasons, all of our faculty, staff, and students look forward to see what new events and achievements are in store at Jackson Liberty for the rest of the 2017-2018 school year.

Dr. Genco thanked Christie for her presentation.

Dr. Genco announced James Cook of Jackson Memorial High School, will present his report to the Board.

*Student Board Member – James Cook*

Good evening to the Board and all attendants.

Our STEM cohort is enjoying their senior year and look forward to hearing back from many universities regarding early decision applications, as are most seniors. I've already applied early decision to Boston University and I eagerly await their response December 15th.

As the holiday season rolls on through JMHS they have been in the midst of an amazing sports season. Our varsity football team made it to the state semifinals, but lost a great game to a very tough team, ending a tremendous season. Our girls' varsity soccer team has won the competitive A-South division, proving yet again that the Jackson Memorial's girls' soccer program can run with the best. Girls tennis, gymnastics, and boys cross country all won A-South as well, displaying no shortage of athletic ability here at JMHS.

While on the topic of college and sports, it would be excellent to recognize that 4 Jackson Memorial athletes signed letters of intent on November 14th. We wish the best of luck to them on their college endeavors, and we are confident in their abilities as JMHS athletes on the elite college level.

In addition to our recent sports and academic achievements, student council is preparing to host Memorial Idol November 30th. The singers have been meeting up non-stop for the past month in order to perfect their craft, while we have been behind the scenes operating curtains, lights, and sound. We're very confident that this year will have a huge turnout, as the display of vocal talent is truly amazing. I encourage all of you to attend, I will be backstage in all black working the curtain.

We enjoyed our recent student council joint lunch with Liberty, a tradition started by our very own Dr. Genco, and we look forward to visiting Liberty on exchange day in mid-December. Exchange Day is a tradition that we are eager to maintain as it allows each of us to learn just a little bit more about our friends on the other side of town.

Speaking of tradition, our classic Student vs. Faculty basketball game went very well last night, and I'm sure it won't be going away anytime soon. The opportunity to shoot three pointers on our favorite teachers is something students hold near and dear.

JMHS will continue this school year with academic excellence, athletic achievement, and an increased sense of school spirit. We have a lot of big things coming up in the next few months, and we'll strive to make it a wonderful holiday season for the student body.

Thank you and have a happy thanksgiving.

Dr. Genco thanked James for his presentation.

Dr. Genco announced Mr. Blair will present the Energy Update to the Board.

#### Presentations

##### a. Energy Update - John Blair, Energy Manager

Mr. Blair presented a power-point overview on the energy update to the Board. Mr. Blair shared specifics on monitoring district usage and explained the energy savings programs offered by the power companies whom he has met with and remains in communication with to continue positive relationships. Mr. Blair spoke about Tradition Energy and the Sustainable Jersey program and what they offer citing it is not easy to get certified in the Sustainable Jersey program, however, this year the Jackson School District saw all 10 of their school buildings become certified. The results of these efforts has shown the district experiencing a significant reduction in energy consumption and cost. Mr. Blair spoke highly of all the things the Jackson School District stands for and feels other school districts do not accomplish what we do here.

#### Board Member Inquiries/Comments on Energy Update

Mrs. Dey asked we are starting this contract in August because that's when the other one ends, correct.

Ms. Richardson responded yes.

Mr. Blair explained yes it's too expensive to cut the contract now.

Ms. Richardson clarified this is what we learned from going with Tradition Energy and that's not to wait until the contract ends; we've been doing the energy auctions for approximately 9 years now. The company we used to be with would always do it at the end of the contract term. Tradition advised the time to do the auctions is now for that period of time and be able to lock in the lowest rate to save that money so we are locked in for 3 years again noting it will be on the next agenda. It is important for us to maintain a steady cost and lock in to a lower rate.

Mr. Walsh asked how far out can you go to make this purchase.

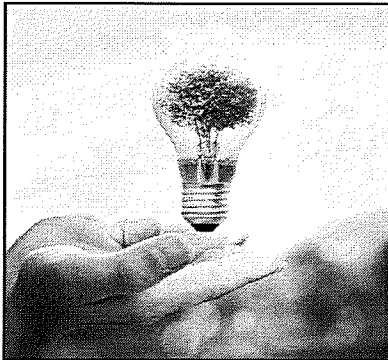
Ms. Richardson responded we can go as far as 4 years, we only went 3 years on the electric and for the natural gas and we only went out for 2 years because it's not a big account noting we have 9 accounts with them. They offer a 1, 2, 3 and 4 year package. Two years looked good noting not everybody bid on all the packages; it's a good process for us and two years is good for us. Where the budget is concerned, it's best to have a steady cost.

Mrs. Dey asked will we receive a credit back for the errors found in the billing.

Ms. Richardson responded Mr. Blair has been on the phone with them about this.

Mr. Blair explained with the future earnings we could not get anything back on that but with all the others in last months' bill there were already credits to it.

Mr. Walsh asked are those errors mechanical.



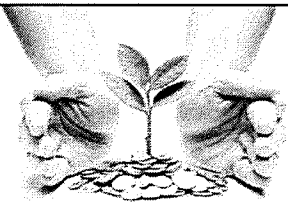
Jackson School District

**Energy  
Conservation  
Program**


Presented by

John Blair  
Jackson School District  
Energy Education Specialist

November 21, 2017



**Carbon  
Footprint**





**We CAN Control  
our Behavior**

**STOP ENERGY  
WASTE**

Turn off the lights  
when leaving the room


SAVE  
ENERGY

**NOTICE**

TURN OFF LIGHTS  
WHEN NOT IN USE

Energy Conservation Program

Paying attention when school is NOT in Session




We do not want to be WASTEFUL

11,212  
kWh per year

Does it really make a difference?

= 18,885 miles driven by the average car

= 204 tree seedlings for 10 years



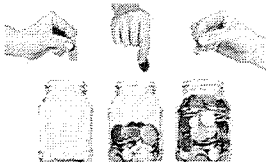
What's the big deal?

"It only costs a few pennies if I leave the lights on.  
How can it hurt?"

1 T8 bulb = .0038 hour  
1 Classroom = .1536 hour  
= \$3.64 per day

(These are very conservative numbers)

\$1328.60 per year  
(11,212 kWh per year)



Solar Energy Produced  
by JSD Systems


Liberty Produced 2.3 Million KWh  
(2,333,723 kWh)

Elms Produced 1.6 Million KWh  
(1,620,465 kWh)

= 7,212,681 miles driven by the  
average car



= 76,265 tree seedlings for 10 years

EPA Greenhouse Equivalencies Calculator




2


### Don't Expect...Inspect!



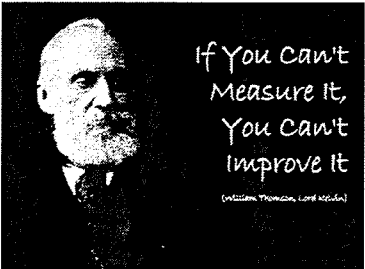
Before



After



### Behind the Scenes...Utility Bill Tracking



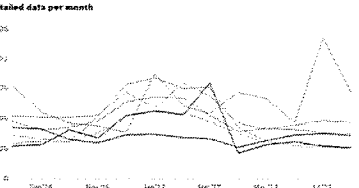
### Spreading the News!



#### All Properties

Total energy use in kWh per square foot

Name	Full-Year Sum	Detailed data per month
Few Arts Wing	23.1	✓
McKuffie Middle Sch.	20	✓
Jackson Liberty High	17.5	✓
Switlik Elementary S.	14.4	✓
Holmes Elementary S.	13.4	✓
Memorial Wing	12.4	✓



Source: data is current kWh average only

### How are we saving?

**Lowering our Use**

During the second quarter of 2017, the district lowered our use by 4% compared to the same 3 months in 2016.

This equals approx.  
**\$ 20,000**  
for the 2<sup>nd</sup> Quarter

#### Crawford Rodriguez Elementary School - Q2 2017

Property Performance Report

	Q2 2016	Q2 2017	Change	% Change
Electricity	\$49,502.02	\$47,455.47	-\$2,046.55	-4.13%
Gas	\$48,093.57	\$45,139.70	-\$2,953.87	-6.14%
Water	\$4,725.50	\$4,771.23	\$45.73	0.97%
Other	\$1,000.00	\$1,000.00	\$0.00	0.00%
<b>Total</b>	<b>\$103,321.09</b>	<b>\$98,366.40</b>	<b>-\$4,954.69</b>	<b>-4.80%</b>

Link: [View this report in comparison to other schools and properties in the district](#)

#### Detailed Breakdown:

	Q2 2016	Q2 2017	Change	% Change
Electricity	\$49,502.02	\$47,455.47	-\$2,046.55	-4.13%
Gas	\$48,093.57	\$45,139.70	-\$2,953.87	-6.14%
Water	\$4,725.50	\$4,771.23	\$45.73	0.97%
Other	\$1,000.00	\$1,000.00	\$0.00	0.00%
<b>Total</b>	<b>\$103,321.09</b>	<b>\$98,366.40</b>	<b>-\$4,954.69</b>	<b>-4.80%</b>

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### Utility Bill Analysis

**Estimated Bills**  
**Errors**  
**Demand**  
**Charges**

Approximately  
**\$50,000**  
In savings!

The screenshot shows a detailed utility bill analysis report. It includes a table with columns for 'Category', 'Amount', and 'Savings'. The report highlights several areas of potential savings, including 'Demand Charges' and 'Errors'. The total potential savings is estimated at approximately \$50,000.

### Local Government Energy Audit

**AUDITS LEAD TO BIG SAVINGS FOR TAXPAYERS**

The Local Government Energy Audit Program provides **FREE** energy audits to local governments such as schools and municipal buildings.


### Demand Response

Participation in this program will bring in **\$52,476** in payments during this fiscal year.



Also, free use of EnerNoc's Demand Analysis and Tracking Portal

The screenshot shows the EnerNoc Demand Analysis and Tracking Portal. It features a line graph showing energy usage over time, with a peak during the day and a trough at night. The portal also includes various data points and charts for analysis.

### Procurement



- Supply vs. Delivery
- Market trends
- TeamView










Gas – 10 Cents per Therm	\$26,500 savings	
Electricity – 1.11 Cents per kWh	\$166,500 savings	

This will potentially save us **Hundreds of Thousands** over the next 3 years!



### How else are we saving?

Professional relationships



### All 10 Jackson School District Schools Achieve Sustainability Certification


91 schools achieve Sustainable Jersey for Schools certification in 2017

JACKSON – All 10 schools in the Jackson School District have met the rigorous requirements to achieve Sustainable Jersey for Schools certification. These schools join a group of 91 schools that achieved the Sustainable Jersey for Schools certification in 2017. A total of 694 schools and 279 school districts are participating in the program overall.

"The fact that all ten of our schools earned this distinction is a testament to the hard work of our energy conservation and education staff, our energy education program, and being on the front lines of sustainability."

Randall Solomon, Superintendent, is proud that these schools are achieving this milestone.

"Becoming certified as a Sustainable Jersey for Schools district," Solomon said, "is a testament to the hard work of our energy conservation and education staff, our energy education program, and being on the front lines of sustainability."





Mr. Blair responded yes noting this is such a large account for them, we have 57 meters and there's a couple of dead meters. He explained the girls' softball field meter has nothing on it for the entire year until they use it so we have a few meters like that.

An unnamed individual asked if we look at efficiency.

Mr. Blair responded yes that's part of the local government energy audit that we're going through. We're going through all the buildings like a fine tooth comb looking at everything noting it's a long multi-year process.

There were no further questions presented on the energy update.

Dr. Genco thanked Mr. Blair for his presentation.

Dr. Genco stated before Mr. Blair leaves, we're going to do a recognition by the Board on Sustainable Jersey schools.

#### Recognition

##### **\*Sustainable Jersey Schools Award – Board of Education**

Board Vice President, Ms. Grasso spoke on behalf of the Board of Education in recognition of the Bronze Level Certifications the Jackson School District was presented with from the Sustainable Jersey Program. The district was presented with not 1, not 2, not 3, but 10 plaques as a result of a district-wide effort for all 10 of our schools earning this certification. This was not easy as only 14 schools in all of Ocean County achieved this award and 10 of them are right here in Jackson. As a Board, we are very proud to approve and support this program which focuses not only on energy audits and savings but also on integrated sustainability and individual learning. It's not enough to focus on the ways we save money but to be equally committed to fully educating our students to live in a way that is environmentally responsible. You just heard about this from the presentation done by Mr. John Blair, the District Energy Education Specialist, and what we want to be sure to recognize tonight is the district earned this honor because of Mr. Blair's efforts and Mr. Ed Ostroff, Director of Buildings & Grounds. It takes daily attention to our energy, our bills, our solar array systems and a constant commitment to education preservation responsibility here. All the efforts are paying off big and small so even though we shared a stage at the Sustainable Jersey awards ceremony, tonight this Board wants to pay special attention to the people who are doing the work to achieve this distinction. Please join me in congratulating Mr. Blair and Mr. Ostroff and his department on all they are doing showing us the way on responsible energy use.

#### **Conclusion of the Superintendent's Report**

Dr. Genco stated before he concludes the Superintendent's report, he'd like to address what the students had talked about on some of the wonderful things happening at both high schools like the Liberty volleyball team the field hockey, soccer and cross-country teams; they did a great job. Memorial had one of those fall seasons that really goes to the record book where they won 5 to 6 A-South titles which is phenomenal and that doesn't happen overnight noting as an ex-coach, I do know the amount of time and effort that goes in to everything that we do and the people involved so that really is huge. When talking about the Liberty Band, they've done something no other band has as far as winning multiple titles; they won all 3 titles and here we are listening to all the great things the Liberty Band is doing and then we turn around and see that the Memorial Band also won the state championship citing he cannot recall when both high school bands won state championships in the same year; what a credit to everything we do. I think Mr. Blair said it right, one of the things when we talk about Jackson is everything we do, we try to do right and it really is a credit to everybody. Speaking of some of the great things happening, Liberty had their fall drama production and had heard great things about it noting he wasn't able to attend; he attended our football game in Long Branch on a freezing cold night. I am also hearing great things about the Memorial production of Miracle on 34<sup>th</sup> Street and looks forward to it and hopes to have the opportunity to see that. Some of the things that are happening around the district especially around the holidays, both the middle schools and high schools have their concerts set in December and the elementary schools are in January; we're looking forward to that.

Dr. Genco, referring to the October meeting, stated although an issue happened at Liberty, I think it's not indigenous to Liberty; district-wide we're doing some really great things. Liberty has the multi-cultural club and at Memorial, we're talking about bringing in some diversity speakers for a workshop. On this Board agenda is Mykee Fowlin, who I've seen and hired while I was a Principal at Wall Township so we're doing some great things along a number of lines and we have a tremendous amount to be proud of. In conclusion to my report tonight, I am looking forward to kicking off the winter season.

Dr. Genco turned the meeting over to Mr. Sargent.

**Discussion – November 21, 2017 Agenda**

Mr. Sargent asked the Board if anyone has anything to report on the Standing Committee reports.

**Standing Committee Reports:**

- State and County School Boards Representative – Mr. Walsh, Ms. Grasso, Mrs. Dey  
*Mr. Walsh stated we have a meeting on December 11<sup>th</sup>, 2017 in Ocean County.*
- Parent Group Liaison – Mr. Burnetsky  
*Mr. Burnetsky stated the next meeting is on December 4<sup>th</sup> 2017.*
- Special Education – Ms. Grasso  
*Ms. Grasso stated the next special education advisory committee (SEAC) meeting is on January 8<sup>th</sup>, 2018, 6:30 at Jackson Liberty High School. I say this every month but it would be great if we could double our numbers.*  
  
*Dr. Cerco stated there will be speakers at this meeting.*  
  
*Mrs. Dey asked do we have anyone from JTV to record the meeting.*  
  
*Ms. Grasso responded she thought we were recorded last month.*  
  
*Mr. Baginski responded we will get someone to do that.*
- Scholarship – TBD  
*None to report.*
- Budget/Finance – Mr. Burnetsky, Ms. Grasso & Mr. Walsh (alt. TBD)  
*Dr. Genco stated we will be starting that in another month.*
- Negotiations
  - \* JEA – Mr. Burnetsky, Mr. Colucci & Mr. Sargent
  - \* Teamsters – Ms. Grasso, Mr. Sargent & Mr. Walsh
  - \* COSA – Ms. Grasso & Mr. Sargent*Mr. Sargent stated we are currently in negotiations.*
- Buildings & Grounds – Mr. Colucci, TBD & Mr. Walsh (alt. Mrs. Dey)  
*Mr. Walsh stated we had a meeting last week; we went over the energy audit and talked about John Blair's presentation. We discussed a few major projects including the demolition of the sewer plant that is progressing. There were a few stumbling blocks and hopefully by next year it won't be there anymore. The security vestibules will be going in at the Rosenauer, Switlik and Goetz schools and will be done around the Christmas break. All the equipment and materials are in, it's just getting them done in a matter of time. We have a little problem with the Clayton courtyard; it kind of floods and goes into the hallways and discussed possible solutions for that and have come up with the least expensive solution which will involve a drywell to bring the water up over the building and out and that will alleviate that problem. Tremco did a roofing survey to go over all the problems we have with the different roofs; we discussed all of the issues we have and the idea that we're putting aside money each year for these roofs. We have \$6 million set aside so far and continue working on that knowing it's coming down the line that we're going to have to do these roof repairs. We have a three-tier list of things we need to budget for the next year and we discussed them. Mr. Ostroff put down in those three tiers what needs to be done; items that somewhat need to be done and things that are deemed a wish list. We will handle this in more detail as we move into budget time. We discussed issues about watering some of the grounds and fields at Liberty and also the feasibility of doing that with the front of the buildings. In some cases it's possible and with others the research still has to be done. One issue we discussed has to do with transportation noting he isn't certain if anyone has gone back there before but if you've seen our maintenance building and where all our buses are stored; you talk about organized chaos, that place is organized chaos. One possible solution is a satellite transportation complex. We discussed the possibility of putting up a second functional transportation yard in order to alleviate some of the pressure off of our main yard over here; the possibility is maybe over at Liberty. What I would like to do right now is propose a motion that our Business Administrator talk to our Architect of Record and see if we can come up with a feasibility study for having that done over at Liberty.*

Mrs. Dey asked are we talking about the area where the footprint was for an elementary school.

Dr. Genco responded yes.

Ms. Grasso asked what area of Liberty are we looking at.

Dr. Genco responded by the water tower; the electric and the water are already there noting there are advantages to that; he isn't certain what the current make-up in Jackson is where we would build an elementary school at this juncture; it may be different now than it would have ten years ago.

What Mr. Walsh is asking for is the architect to come up with a plan and give us pricing because all of that is for a later discussion. It could be nixed or may be something we choose to move on with our reserve money.

Mrs. Dey stated this is the original transportation yard in Jackson and we have grown in size.

Dr. Genco responded I think that's the concern, obviously this maintenance and transportation yard was run when there were 3,000-4,000 students and only running 1/3 of the buses.

Mrs. Dey stated and here we are 20 years later with key issues that are unresolved.

Mr. Walsh commented the original transportation yard was over near Switlik where the township building is right now and the old library. They moved it over here and had to get special permission to do it; it was only supposed to be temporary and that temporary turned into 40+ years.

Ms. Grasso asked it's not that large so how large is the area at Liberty.

Dr. Genco and Mr. Walsh responded there is a lot of space back there.

Mr. Walsh commented when he was Athletic Director here, he could fit 4 soccer fields there easily.

Mrs. Dey stated she has tremendous concerns of the present working conditions for the mechanics.

Dr. Genco stated the study would be done just to give us some answers.

Mr. Sargent stated all he asks is that we approach this in rapid fashion; his concern would be something like this always moves at a snails' pace. Although it's been 40 years of a temporary situation, and understands that there are things that we're going to have to do to get this ball rolling, I do not want to see it sit for too long.

Mr. Walsh stated remember this is a satellite, we're not talking about moving a facility out just to alleviate the pressure of the main facility.

Ms. Grasso asked could we maybe get a timeline of when the Architect of Record might get over there down the road.

Ms. Richardson explained we talked about this last week and this is what we are going to do to get this ball off the ground . . . we will talk to the Architect of Record after the Thanksgiving holiday and find out how long he will need to really look into this.

Mr. Sargent stated if the timeline looks to be a lengthy timeline then we'll change the timeline if we need to.

Ms. Richardson responded Ed Ostroff and I will report the status of where we are to the Board each month noting it's going to take more than a few weeks.

**PUBLIC FORUM ON TRANSPORTATION FEASIBILITY STUDY**

On a motion by Mr. Sargent, seconded by Mrs. Dey, the public forum was opened on having our Architect of Record perform a feasibility study to build a second transportation facility.

There being no response, on a motion by Mr. Colucci, seconded by Mrs. Dey, the public forum was closed on having our Architect of Record perform a feasibility study to build a second transportation facility.

**Board President Inquiry**

Mr. Sargent asked what Board member is going to attend the State/County School Boards meeting on December 11<sup>th</sup>.

Mr. Walsh responded he is attending this meeting.

**BOARD MOTION & VOTE ON TRANSPORTATION FEASIBILITY STUDY**

On a motion by Mr. Walsh, seconded by Mrs. Dey, the Board of Education approved the Business Administrator/Board Secretary to move forward with the Architect of Record to develop a transportation feasibility study on the Jackson Liberty High School site.

Roll Call Vote:    Yes:     Mrs. Dey  
                                     Mr. Colucci  
                                     Mr. Walsh  
                                     Mr. Burnetsky (Abstained)  
                                     Ms. Grasso  
                                     Mr. Sargent

**MOTION CARRIED**

**Policies/Regulation**

On a motion by Mrs. Dey, seconded by Mr. Walsh, the Board of Education approved policies second reading:

<u>2<sup>nd</sup> Reading/Adoption – Policy</u>		
P1110	Administration	Organizational Chart (revised)

Roll Call Vote:   Yes:     Mrs. Dey  
                                      Mr. Colucci  
                                      Mr. Walsh  
                                      Mr. Burnetsky  
                                      Ms. Grasso  
                                      Mr. Sargent

**MOTION CARRIED**

**Board Member Inquiries/Comments on Policies**

Mr. Walsh asked when they change the name of a department that means all these policies are updated.

Dr. Genco responded yes, you will see that in the revisions.

On a motion by Mrs. Dey, seconded by Mr. Walsh, the Board of Education approved policies first reading:

<u>1st Reading - Policy</u>		
P2700	PROGRAM	Services to Nonpublic School Students (M) (revised)
P7100	PROPERTY	Long-Range Facilities Planning (M) (revised)
P7101	PROPERTY	Educational Adequacy of Capital Projects (revised)
P7102	PROPERTY	Site Selection and Acquisition (revised)
P7130	PROPERTY	School Closing (revised)
P7300	PROPERTY	Disposition of Property (revised)

Roll Call Vote:   Yes:     Mrs. Dey  
                                      Mr. Colucci  
                                      Mr. Walsh  
                                      Mr. Burnetsky  
                                      Ms. Grasso  
                                      Mr. Sargent

**MOTION CARRIED**

On a motion by Mr. Burnetsky, seconded by Mrs. Dey, the Board of Education approved regulations - adoption:

<u>Regulations - Adoption</u>		
R7000	PROGRAM	Table of Contents
R7100	PROPERTY	Long-Range Facilities Planning (M) (revised)
R7101	PROPERTY	Educational Adequacy of Capital Projects (revised)
R7102	PROPERTY	Site Selection and Acquisition (new)

Roll Call Vote:   Yes:     Mrs. Dey  
                                      Mr. Colucci  
                                      Mr. Walsh  
                                      Mr. Burnetsky  
                                      Ms. Grasso  
                                      Mr. Sargent

**MOTION CARRIED**

**Information Items**

- 1. Enrollment Report – October, 2017
- 2. Security Drill Report – October, 2017
- 3. Suspension Report – October, 2017
- 4. Source 4 Teachers Long Term and Daily Substitute Assignments – October, 2017
- 5. Notes for Policy/Regulation
- 6. Board Attorney Billing Summary Report for October, 2017
  - o Montenegro Thompson Montenegro & Genz
  - o Campbell & Pruchnik, LLC

**APPROVAL OF MINUTES**

On a motion by Mrs. Dey, seconded by Mr. Walsh, the Board of Education approved the following Board Meeting minutes:

Official Board Meeting – October 17, 2017 Closed Session Meeting  
Official Board Meeting – October 17, 2017 Committee of the Whole/Business Meeting

Roll Call Vote:      Yes:    Mrs. Dey  
  Mr. Colucci  
  Mr. Walsh  
  Mr. Burnetsky  
  Ms. Grasso  
  Mr. Sargent

## FINANCIAL REPORT

Total Computer Checks, November 1 – 21, 2017	\$ 5,110,336.60
Total Computer Checks, October 31, 2017	\$ 5,126,108.53
Total Hand Checks, October 31, 2017	\$ 5,374.67
Total Payroll, October 31, 2017	\$ 7,069,384.47
FICA, October 31, 2017	\$ 1,928,567.75
Total Board Share:	\$ 147,669.47
Pension & Ret. Health Benefits Pmt, October 31, 2017	\$ 12,413.54
Void Checks	\$ (3,699.15)
Total Budgetary Payment October 31, 2017	\$14,285,819.28

Roll Call Vote: Yes: Mrs. Dey (Present Not Voting on any and all Media Publications)  
Mr. Colucci  
Mr. Walsh  
Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent

Roll Call Vote: Yes: Mrs. Dey  
Mr. Colucci  
Mr. Walsh  
Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent

Pursuant to N.J.A.C. 6:20-2.12(d), I certify that as of September 30<sup>th</sup>, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Jackson Township Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

M. H. Schubert

**PUBLIC FORUM ON AGENDA ITEMS ONLY**

There being no response; on a motion by Mrs. Dey, seconded by Mr. Colucci, the public forum on agenda items only was closed by acclamation.

## Discussion Items

## November 21, 2017 Agenda

Dr. Genco stated this is a little bit out of the norm in accepting the resignation of a Board Member who no longer lives in Jackson. Mr. Hanlon announced his resignation at the October meeting and this is the next meeting to accept his resignation. Because of this late date of the year, I'm going to have our Board Counsel talk about the Board seat vacant only until January 3<sup>rd</sup> citing we're talking about the fact there will not be a full Board at the December meeting. The reorganization meeting is in January where newly elected Board Members, Tara Rivera and Sharon Dey, will be sworn in under oath at that time.

Dr. Genco congratulated Mrs. Rivera and Mrs. Dey on winning the election becoming our 7 Board members.

Dr. Genco stated at this late date, Mr. Montenegro will advise of what our options are and whether we have to do anything with only one Board meeting left in this calendar year.

#### **Board Counsel Advisory – Short Term Vacancy**

Mr. Montenegro stated with regard to the filling of a vacancy of a Board member, there's no statute rule or regulation that dictates the process or formulates how to appoint a person to a vacancy which leads us to fall back to our Board policy which is policy #0143. That policy indicates that the Board of Education has a 65 day window in which to select a person to fill a vacancy, otherwise the privilege of that appointment falls to the County Superintendent. The policy that we have is a permissive policy; it's not mandatory and policy indicates there could be public notice for a request for or invitations for those who want to submit a resume to become that Board member and the Board of Education may interview those they believe may fill the vacancy, however, that's permissive, that's not mandatory. Past practice has indicated that is what the Board of Education has normally done when a vacancy has occurred but we have to look at the practicality of it. Since the resignation was effective October 20<sup>th</sup>, 2017, normally the date is effective the date the Board accepts it, however, in this case, Mr. Hanlon being a Board member moving out of the district, that resignation becomes effective the day he moves away. You must be a resident of the district in order to be a Board member so it's not when the Board accepts it, it is when he moves out of the district. As a result of that and looking at the date of October 20<sup>th</sup> and we add 65 days to this, it's a bit of an onerous task for the Board to send out a public notice to invite resumes and then to conduct interviews would take some time. If we add the 65 days in which the Board has to do this, we would be into December 24<sup>th</sup>. Between December 24<sup>th</sup> and January 3<sup>rd</sup>, our reorganization date, the members elected by the public take office on January 3<sup>rd</sup> so there is really only 5 non-holidays between December 24<sup>th</sup> and January 3<sup>rd</sup>. The issue is how does the Board wish to proceed with regard to that; they have the option to take action to follow past practice or based upon the timing whether or not that would be considered practical.

Dr. Genco stated if the Board is going to follow past practice and accept resumes to do interviews for the possibility of appointing someone in December for 5 days when the schools are closed, I am not sure this is something the Board would want to do. People voted and you're going to have those elected officials sworn in on January 3<sup>rd</sup>.

Mr. Montenegro advised the Board to discuss their options and determine what they want to do.

#### **Board Member Discussion on Short Term Vacancy**

Mr. Sargent stated speaking for himself, would vote not to take any action on filling the vacancy for 5 days. The timeline and the resources that would be involved to create a position for someone to work in a capacity for 5 days when the district is closed, it just doesn't seem to be practical; that is my opinion for me.

Ms. Grasso stated she is good with welcoming Tara Rivera on January 3<sup>rd</sup> and just sitting tight until then.

Mrs. Dey agreed with Mr. Sargent and Ms. Grasso.

Mr. Sargent further explained for Mrs. Rivera to be appointed now, it would not be fair to her because she wouldn't have the ability to vote on anything until the reorganization meeting noting she would have to abstain on everything and would not like to put her in that position; it would be most difficult for her. If we went out to the public again, it's the same thing, it's just a 5 day period and with the resources involved, it would not be worth it.

Mrs. Dey commented if we didn't have the holiday involved, then perhaps it would be worth considering but is inclined to do nothing.

Mr. Colucci stated he agrees with Mr. Sargent not to do anything.

Mr. Burnetsky stated he also agrees not to do anything.

The Board of Education unanimously agreed they will not move forward to place a short term appointment.

#### **ACCEPTANCE OF BOARD MEMBER RESIGNATION**

On a motion by Mrs. Dey, seconded by Mr. Walsh, the Board of Education sadly accepted the resignation of Board Member, Michael Hanlon, effective October 20<sup>th</sup>, 2017 due to relocation.

Roll Call Vote:   Yes:     Mrs. Dey  
                                  Mr. Colucci  
                                  Mr. Walsh  
                                  Mr. Burnetsky  
                                  Ms. Grasso  
                                  Mr. Sargent

**MOTION CARRIED**

**RESOLUTIONS FOR ACTION**

**Board Member Inquiries/Comments on Finance**

Mr. Colucci inquired about Finance motion #7.

Ms. Richardson explained they are items that are no longer working for these departments.

There were no further inquiries/comments on Finance.

**FINANCE:**

On a motion by Mr. Burnetsky, seconded by Mr. Colucci, the Board of Education approved the following motions in block formation:

1.       The Board of Education, based on the recommendation of the Board Secretary, approved the line-item transfers for the month of September, 2017.

**Document A.**

2.       The Board of Education, based on the recommendation of the Board Secretary, approved the adjustments to the Federal and State Fund 20 Projects for the 2017-2018 school year for September, 2017.

**Document B.**

3.       Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

**Document C.**

4.       The Board of Education approved the amendment to the Perkins Secondary Education 2018 Grant year to change the original budgeted allocation as follows:

Amount	Original Line Item Account #	To New Line Item Account #
\$1,863.00	20-363-100-101-09	20-363-100-300-09
\$143.00	20-363-200-200-09	20-363-100-610-09

5.       The Board of Education approved the following line item transfer for the Title III grant funds:

<u>Transfer Amount</u>	<u>From Account #</u>	<u>To Account #</u>
\$80.00	20-241-100-110-09	20-241-200-590-09

6.       The Board of Education accepted the generous donation of child interest books for grades K-5 at the Switlik School from the group “Gals on the Go” of Four Seasons South Knolls, Jackson.
7.       The Board of Education declared items as surplus, as filed with the Business Office, some items retain value and others have no monetary value.

**Document D.**

Roll Call Vote:   Yes:     Mrs. Dey  
                                  Mr. Colucci  
                                  Mr. Walsh  
                                  Mr. Burnetsky  
                                  Ms. Grasso  
                                  Mr. Sargent

**MOTIONS CARRIED**

**FACILITIES**

On a motion by Mr. Walsh, seconded by Mr. Colucci, the Board of Education approved the following motion in block formation:

1. The Board of Education approved the use of facilities for groups as filed.

**Document E.**

Roll Call Vote: Yes: Mrs. Dey  
Mr. Colucci  
Mr. Walsh  
Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent

**MOTION CARRIED**

**Board Member Inquiries/Comments on Programs**

Ms. Grasso inquired about Programs motion #3.

Dr. Genco responded he actually used Mykee Fowlin when he was Principal in Wall Township, he does a tremendous job, he is excellent.

Ms. Grasso asked are we using the money from the Jackson Educational Foundation for that.

Dr. Genco responded yes; the foundation gave us money for leadership conferences and workshops.

Mr. Walsh commented there are multiple things here about Aquaponics.

Dr. Genco explained there are a couple of grants that we are applying for at multiple levels at this point.

Ms. Grasso, referring to Programs motion #16, stated to Mrs. Licitra she is familiar with Ivan Petrovsky, for those of you who may not know, he is a street artist in New York. He is from Russia which is why she is familiar with him and thinks this is very cutting edge, it's awesome. Ms. Grasso thanked Mrs. Licitra for setting that up and asked how many students are in the Arts Academy.

Mrs. Licitra responded there are 23 students from Memorial and 17 students from Liberty.

Ms. Grasso stated this is good stuff that makes me very happy.

Dr. Genco shared we have one grade level in that academy right now because we just launched it.

Ms. Grasso commented we should all go to see this noting it's a nice break from reality too.

There were no further inquiries/comments presented on Programs.

**PROGRAMS:**

On a motion by Mrs. Dey, seconded by Mr. Burnetsky, the Board of Education approved the following motions in block formation:

1. The Board of Education approved the following student teachers as filed with the Assistant Superintendent:
- *None this month*
2. The Board of Education approved a presenter from the Southern Regional Education Board (SREB) to present Rigor Matters, a full day instructional workshop on December 5, 2017, not to exceed \$1,870.00, to be paid through Perkins Secondary Education 2018 Grant for Career and Technical Education (~~20-363-100-300-09~~) **(20-363-200-320-09)**, Perkins Grant from July 1, 2017 through June 30, 2018:

<u>Task</u>	<u>Cost Per Item</u>	<u>Total</u>
Initial 1-day Rigor Matters Workshop	\$1,700.00	\$1,700.00
Subtotal:		\$1,700.00
SREB Administrative Costs (10% of total)		\$170.00
Total:		\$1,870.00

3. The Board of Education approved two student assemblies on March 1, 2018 for Jackson Liberty High School by presenter Dr. Mykee Fowlin who will present his one man show about diversity, inclusion, tolerance and personal accountability in "You Don't Know Me Until You Know Me" at a total cost not to exceed \$2,850.00.



- 4. The Board of Education approved a fee for trainer Mark Tabor-Miller from Universal Ropes Course Builders, Inc. to provide training on November 29, 2017 for up to ten (10) Jackson Memorial High School Physical Education teachers at a cost of \$1,098.00 (11-190-100-590-01-110508), not to exceed \$1,098.00 in total.
- 5. The Board of Education approved a contract agreement with SD Gameday South, LLC for the 2017-2018 school year to provide Substitute Athletic Trainers on an as needed basis throughout the school year per the SD Gameday South, LLC Proposal for Services fee schedule.
- 6. The Board of Education approved the application and acceptance of a Sustainable New Jersey Grant in the amount of \$10,000.00, submitted by Danielle Parella, Teacher to provide the monies needed to create a Hydroponics system in the IMC at the Elms Elementary School.
- 7. The Board of Education approved the application and acceptance of The Future of Jersey Fresh Grant in the amount of \$1,000.00, submitted by Danielle Parella, Teacher to provide funding to create an Hydroponics system in the IMC at the Elms Elementary School.
- 8. The Board of Education approved the application and acceptance of the Toshiba America Foundation Grant in the amount of \$1,000.00, submitted by Danielle Parella, Teacher to provide funding to create a Hydroponics system in the IMC at the Elms Elementary School.
- 9. The Jackson Board of Education approved the application and acceptance of the Sustainable Jersey Small Grants Program in the amount of \$10,000.00, submitted by Tina Topoleski, Science Supervisor, to provide the monies needed to create three (3) student designed and constructed Aquaponic systems to be installed in three (3) science classrooms adjacent to the Clayton courtyard at Jackson Memorial High School.
- 10. The Board of Education approved the Title I Spring LLI Supplemental Program for the 2017-2018 school year to be paid by Title I Grant Funds (20-231-100-110-09), not to exceed \$2,205.00.
- 11. The Board of Education approved the Title IV Social Emotional Learning Program for the 2017-2018 school year for McAuliffe Middle School, to be paid by Title IV Grant Funds (20-280-100-110-09), not to exceed \$2,548.00.
- 12. The Board of Education approved the Title I Social Emotional Learning Program, for the 2017-2018 school year for the four (4) Title I Schools – Crawford-Rodriguez, Holman, Rosenauer and Switlik, to be paid by Title I Grant Funds (20-231-100-110-09), not to exceed \$784.00.
- 13. The Board of Education approved the Jackson Digital Media/JTV presentation of the 2018 NJHS Film Challenge and Workshops scheduled at JLHS on Thursday, May 24, 2018, at no cost to the Board.
- 14. The Board of Education, as recommended by the Business Administrator, approved the Improvement Plan for School Breakfast Programs to be submitted to the New Jersey Department of Agriculture.

**Document F.**

- 15. The Board of Education approved professional day requests and the travel related expense resolution from school board and staff members as filed with the appropriate supervisor.

**Document G.**

Roll Call Vote:    Yes:    Mrs. Dey  
                                      Mr. Colucci  
                                      Mr. Walsh  
                                      Mr. Burnetsky  
                                      Ms. Grasso  
                                      Mr. Sargent

**MOTION CARRIED**

**STUDENTS**

On a motion by Mrs. Dey, seconded by Mr. Burnetsky, the Board of Education approved the following motions in block formation:

- 1. The Board of Education approved the following out of district special education placements (accounts 20-250-100-566-09/11-000-100-566-09, unless otherwise noted):
  - a.        One Student        Placement:    Mary Dobbins School  
   Effective:    October 3, 2017  
   Tuition:      \$64,035.00
  - b.        One Student        Placement:    Jackson Regional Day School (11-000-100-565-09)  
   Effective:    October 18, 2017  
   Tuition:      \$59,760.00
  - c.        One Student        Placement:    Ocean Academy  
   Effective:    October 30, 2017

- |    |             |            |   |
|----|-------------|------------|---|
|    |             | Tuition:   | \$63,473.00                                   |
| d. | One Student | Placement: | Toms River Public Schools (11-000-100-561-09) |
|    |             | Effective: | September 5-19, 2017 (11 days)                |
|    |             | Tuition:   | \$768.68                                      |
| e. | One Student | Placement: | Toms River Public Schools (11-000-100-561-09) |
|    |             | Effective: | September 5-19, 2017 (11 days)                |
|    |             | Tuition:   | \$786.17                                      |
| f. | One Student | Placement: | CPC High Point Schools                        |
|    |             | Effective: | November 7, 2017                              |
|    |             | Tuition:   | To be paid by home district - Millville       |
| g. | One Student | Placement: | CPC High Point Schools                        |
|    |             | Effective: | November 6, 2017                              |
|    |             | Tuition:   | \$48,000.00                                   |
| h. | One Student | Placement: | ARC Adult Day Training Program                |
|    |             | Effective: | September 6, 2017                             |
|    |             | Tuition:   | \$2,720.00                                    |
| i. | One Student | Placement: | Monmouth County Vo-Tech (11-000-100-563-09)   |
|    |             | Effective: | September 6, 2017                             |
|    |             | Tuition:   | \$9,000.00                                    |
2. The Board of Education approved services for the 2017-2018 school year with Educational Audiology Resources, LLC to provide an independent Central Auditory Processing Evaluation at a rate of \$675.00 for one (1) Jackson student, total cost not to exceed \$675.00 (11-000-213-300-09-210000).
3. The Board of Education approved services for the 2017-2018 school year with Dr. Loren B. Amsell, Ph.D. to conduct a psychological evaluation for one (1) district student at a rate of \$1,800.00 per session which includes travel costs, total cost not to exceed \$1,800.00 (11-000-213-300-09-210000).
4. The Board of Education approved services for the 2017-2018 school year with Daytop Village to provide educational services to Jackson students on an as needed basis as follows (11-150-100-320-09), total cost not to exceed \$10,000.00:
- a. General Education Student Rate - \$120.00 per day
  - b. Special Education Student Rate - \$296.00 per day
5. The Board of Education approved services for the 2017-2018 school year with New Hope Foundation to provide educational services to Jackson students on an as needed basis at a rate of \$55.00 per hour or \$550.00 per week, total cost not to exceed \$10,000.00 (11-150-100-320-09).
6. The Board of Education approved services for the 2017-2018 school year with Summit Oaks Program @ Brookfield Schools to provide educational bedside instruction to Jackson students on an as needed basis at a rate of \$49.00 per hour, total cost not to exceed \$10,000.00 (11-150-100-320-09).
7. The Board of Education approved services for the 2017-2018 school year with Advanced Education Centers as outlined below, total cost not to exceed \$10,000.00 (11-000-217-320-09-210000):
- a. Speech Therapist - \$68.50 per hour
  - b. Occupational Therapist - \$68.50 per hour
  - c. Physical Therapist - \$98.50 per hour
  - d. Behaviorist - \$68.50 per hour
8. The Board of Education approved services for the 2017-2018 school year with Cumberland Therapy Services, LLC as outlined below, total cost not to exceed \$10,000.00 (11-000-217-320-09-210000):
- a. Speech Language Specialists - \$80.00 per hour
  - b. Occupational Therapists - \$80.00 per hour
  - c. Physical Therapists - \$85.00 per hour
9. The Board of Education approved services for the 2017-2018 school year with Elite Rehabilitation Services as outlined below, total cost not to exceed \$10,000.00 (11-000-217-320-09-210000):
- a. Speech Language Specialists - \$80.00 per hour
  - b. Occupational Therapists - \$80.00 per hour
  - c. Physical Therapists - \$80.00 per hour
10. The Board of Education approved services for the 2017-2018 school year with Rehability Physical Therapy, LLC as outlined below, total cost not to exceed \$10,000.00 (11-000-217-320-09-210000):
- a. Speech Language Pathologist - \$100.00 per hour
  - b. Occupational Therapists - \$100.00 per hour
  - c. Physical Therapists - \$100.00 per hour
  - d. Speech Therapy Evaluation - \$400.00 per evaluation
  - e. Occupational Therapy Evaluation - \$400.00 per evaluation
  - f. Physical Therapy Evaluation - \$400.00 per evaluation
  - g. Functional Behavioral Assessment - \$1,700.00 per evaluation

11. The Board of Education approved services for the 2017-2018 school year with AMN Healthcare as outlined below, total cost not to exceed \$10,000.00 (11-000-217-320-09-210000):
- a. Speech Language Pathologist - \$75.85 per hour
  - b. Occupational Therapists - \$73.85 per hour
  - c. Physical Therapists - \$73.85 per hour
12. The Board of Education approved the Athletic Schedules for the Winter 2017-2018 season for Jackson Liberty High School, Jackson Memorial High School, Goetz Middle School and McAuliffe Middle School.

**Document H.**

13. The Board of Education approved a trip for the Jackson Memorial High School Varsity Field Hockey team to participate in a KSA Field Hockey Team Camp to be held in Walt Disney World and the Northeast Regional Park Complex in Orlando, Florida, Sunday, July 29, 2018 through Thursday, August 2, 2018, at no cost to the Board.
14. The Board of Education approved a trip for the McAuliffe Middle School Drama Club to the Schoenfiel Theatre, New York City to see “Come from Away” on Wednesday, April 18, 2018, at no cost to the Board.
15. The Board of Education approved a trip for the Crawford-Rodriguez Elementary School third grade class to The Philadelphia Zoo on Monday, May 14, 2018 and Tuesday, May 15, 2018, at no cost to the Board.
16. The Board of Education approved a trip for the Crawford-Rodriguez Elementary School fourth grade class to Philadelphia, Pennsylvania to do The Constitutional Walking Tour on Monday, May 21, 2018 and Tuesday, May 22, 2018, at no cost to the Board.
17. The Board of Education approved a trip for the Sylvia Rosenauer Elementary School fifth grade class trip to the Constitutional Center, Philadelphia, Pennsylvania on Thursday, May 24, 2018, at no cost to the Board.
18. The Board of Education approved the following additional volunteer clubs and advisors for the 2017-2018 school year:

	Volunteer Club	Volunteer Advisor(s)	School
a.	Yoga Club	Samantha O'Connor	Liberty
b.	Multicultural Diversity Club	Tom Bradley, Jayne Bruinooge, Molly Tague, Jim Wendolek	Liberty
c.	Dart Youth Prevention Coalition	Andrea Mangini-Harold, Signe Lockwood, David Zwirz & Jennifer Levi	Liberty
d.	McAuliffe Book Club	Amanda Casanovas & Wade Pratt	McAuliffe
e.	Drama Club	Danielle Mondello, <i>pending fingerprints</i>	McAuliffe

19. The Board of Education accepted, in accordance with N.J.S.A. 18A:37-15b(6), the monthly Harassment, Intimidation and Bullying (HIB) Report as presented to the Board of Education during Executive Session.

**Document I.**

20. The Board of Education approved educational field trips as filed with the Transportation Administrator.

**Document J.**

Roll Call Vote: Yes: Mrs. Dey  
Mr. Colucci  
Mr. Walsh  
Mr. Burnetsky  
Ms. Grasso  
Mr. Sargent

**MOTIONS CARRIED**

**Board Member Inquiries/Comments on Personnel**

Ms. Grasso stated she sees there are 13 advisors for clubs and 17 coaches who are giving of themselves every day.

Dr. Genco responded and that’s not close to how many things they do.

Ms. Grasso stated she sees they are on this agenda tonight and it is worth noting that because that doesn’t happen everywhere so to those 30 people she would like to say thank you.

Mrs. Dey asked can we get a compilation of all the advisors and coaches that we have and didn't we do this at the last meeting.

Dr. Genco asked Mrs. Barbour what meeting do we typically place that information on.

Mrs. Barbour responded September.

Dr. Genco stated we'll get the information for you.

Mr. Walsh asked Ms. Richardson why we have so many increments here on contract settling.

Dr. Genco stated he is talking about the longevity.

Ms. Richardson explained nothing has changed in the contract itself about that; they all just met their qualifications.

Mr. Walsh asked and we have that many.

Ms. Richardson responded yes.

Mr. Sargent stated to clarify on those volunteer coaches on the agenda, obviously all the coaches are not on the agenda but if you have been reading it, there are head coaches in place and assistant coaches in place; that's why it looks a little uneven because it doesn't reflect all the coaches in place.

Mr. Walsh inquired about Personnel motion #10d & #10e, is this just a switch.

Dr. Genco responded yes.

Ms. Grasso stated she would like to speak about the social emotional learning program that's being offered to middle school and high school students. Do we know what the numbers look like, do we anticipate a good turnout.

Mrs. Pormilli responded we have to look at that; that will include a certain number of students we have in the summer as well and are extending invitations to some families as well.

Mr. Walsh stated looking at the contract here for the weight-room advisors; it says it starts November 21<sup>st</sup>.

Dr. Genco explained that would be for the second season; they're hired per season.

Mr. Walsh stated so the first one should be working right up to the 21<sup>st</sup> and then the second one immediately begins.

Dr. Genco responded correct.

Mr. Sargent inquired about Personnel motion #1h; noticing that position has a slash there; is there weight on data entry and one on health benefits.

Dr. Genco responded that is because they do both.

Mr. Sargent stated so that is a contractual figure.

Dr. Genco explained that is based on their salary at this point; it would be approving that person as a substitute until the new person comes in. This person is leaving us but she is willing to come back and train who we're hiring noting this is basically her hourly rate.

Mr. Sargent clarified so this reflects their capabilities.

Dr. Genco responded yes.

There were no further inquiries/comments presented on Personnel.

**PERSONNEL**

On a motion by Mrs. Dey, seconded by Mr. Burnetsky, the Board of Education approved the following motions in block formation:

1. The Board of Education approved the employment of the following substitutes for the 2017-2018 school year, effective November 22, 2017, unless otherwise noted:
  - a. Kenneth Eayre, Custodian, \$11.00 per hour, *pending medical documentation*
  - b. Linda Kennedy, Driver/Transportation, \$16.50 per hour
  - c. Lewis Wildman, Driver/Transportation, \$16.50 per hour, *pending fingerprint approval*
  - d. Kevin Williams, Driver/Transportation, \$16.50 per hour, *pending fingerprint approval*
  - e. Anna Holder, Food Services, \$10.00 per hour

- f. Jill Nagy, Food Services, \$10.00 per hour
  - g. Melissa Perez, Food Services, \$10.00 per hour
  - h. Lisa McCoy, Secretary Health Benefits/Data Entry, \$20.09 per hour, effective November 13, 2017
- 2. The Board of Education approved the employment of the following staff members as co-curricular advisors, coaches, student teachers, for the 2017-2018 school year, effective November 22, 2017 unless otherwise noted:
  - a. Andrew Bohackyj, Student Teacher
  - b. Donald Connor, Volunteer Coach/JLHS Basketball
- 3. The Board of Education, upon the recommendation of the Superintendent, accepted with best wishes, the resignation of the following employees, due to retirement:
  - a. Ana Panzera, Driver/Transportation, effective January 1, 2018.
  - b. Paulette Shavel, Teacher-English/JMHS, effective July 1, 2018.
- 4. The Board of Education accepted the resignation of the following employees:
  - a. Lila Menschner, Lunchroom Aide/Holman, effective November 21, 2017.
  - b. Erica Hogan, Lunchroom Aide/Rosenauer, effective November 21, 2017.
  - c. Jan Weaner, School Psychologist-Traveling/Crawford-Rodriguez & Holman, effective January 1, 2018.
  - d. Brendan Bull, SLEO-10-Month/District, assigned to Memorial, effective November 27, 2017.
- 5. The Board of Education rescinded the following contract:
  - a. Theresa Schulte, Speech Language Specialist-Traveling/Switlik & JMHS, leave of absence position, replacing Jennifer Pessoni (leave of absence).
- 6. The Board of Education approved a leave of absence for the following personnel:
  - a. Blidy Francis, Custodian/District, assigned to Administration, paid medical leave of absence, effective October 9, 2017 through November 10, 2017, returning November 13, 2017.
  - b. George Keith, Custodian/District, assigned to Switlik, paid medical leave of absence, effective September 28, 2017 through December 1, 2017, returning December 4, 2017.
  - c. Karen Giorgianni, Van Aide/Transportation, paid medical leave of absence, effective ½ day November 1, 2017 through ½ day November 29, 2017; unpaid Federal Family Medical Leave of Absence, effective ½ day November 29, 2017 through December 8, 2017, returning December 11, 2017.
  - d. Theresa Kovacs, Driver/Transportation, revised unpaid personal leave of absence, effective October 10, 2017 through October 23, 2017, returning October 24, 2017.
  - e. Anthony Monte, Driver/Transportation, revised unpaid medical leave of absence, effective October 17, 2017 through October 27, 2017, returning October 30, 2017.
  - f. Rocio Tapia, Driver/Transportation, paid medical leave of absence, effective October 23, 2017 through November 14, 2017, returning November 15, 2017.
  - g. Anibar Yglesias, Driver/Transportation, extend unpaid Federal Family Medical Leave of Absence, effective November 1, 2017 through November 30, 2017 (18 days), returning December 1, 2017.
  - h. Dara Feibelman, Guidance Counselor/Elms, extend paid medical leave of absence, effective November 6, 2017 through November 8, 2017, returning November 13, 2017.
  - i. Randi Bell, Lunchroom Aide/Johnson, paid medical leave of absence, effective November 15, 2017 through December 5, 2017, returning December 6, 2017.
  - j. Pamela Barth, School Nurse/Crawford-Rodriguez, extend paid medical leave of absence, effective November 7, 2017 through December 8, 2017; unpaid Federal Family Medical Leave of Absence, effective December 11, 2017 through February 28, 2018 (50 days), returning March 1, 2018.
  - k. Donna Hopkins, Paraprofessional-Classroom/Elms, paid medical leave of absence, effective December 15, 2017 through January 26, 2018, returning January 29, 2018.
  - l. Martha Sweitzer, Paraprofessional-Classroom/JMHS, paid medical leave of absence, effective November 20, 2017 through December 22, 2017, returning January 2, 2018.
  - m. Jennifer Pessoni, Speech Language Specialist-Traveling/Switlik & Memorial, revised paid medical leave of absence, effective October 24, 2017 through November 3, 2017; unpaid Federal Family Medical Leave of Absence, effective November 6, 2017 through February 12, 2018 (60 days) and unpaid NJ Family Medical Leave of Absence, effective January 2, 2018 through February 23, 2018 (37 days), returning February 26, 2018.
  - n. Julie Sica, Special Education Teacher/JLHS, extend unpaid Federal and NJ Family Medical Leave of Absence, effective January 2, 2018 through January 29, 2018, returning January 30, 2018.
  - o. Robert Clarke, Special Education Teacher/McAuliffe, paid medical leave of absence, effective November 21, 2017 through January 5, 2018, returning January 8, 2018.

1. Teachers
2. Athletic Trainers
3. Child Study Team
4. Guidance Counselors/SACs
5. Nurses
6. Nurse Aides
7. Interpreters for the Deaf
8. Secretaries
9. Media Specialists
10. Occupational Therapists/Physical Therapists
11. Paraprofessionals

b. ROTC Instructors

8. The Board of Education approved the following contract adjustments:

- a. Heather Boland, Social Worker/McAuliffe, increase salary from \$55,877.00 to \$57,677.00 pro-rated to reflect an increment increase from MA Step 5 to MA+30 Step 5, effective October 13, 2017 through June 30, 2018.
- b. Kaitlin Camano, Social Studies Teacher/JLHS, increase salary from \$56,377.00 to \$57,677.00 to reflect an increment increase from BA+30 Step 7 to MA Step 7, effective September 1, 2017 through June 30, 2018, as per the 2017-2018 JEA contract.
- c. Ryan Hesnan, Social Studies Teacher/JLHS, increase salary from \$55,077.00 to \$57,677.00 pro-rated to reflect an increment increase from BA Step 7 to MA Step 7, effective September 7, 2017 through June 30, 2018.
- d. Jay Kipp, Physical Education Teacher/JLHS, increase salary from \$84,202.00 to \$85,502.00 pro-rated to reflect an increment increase from BA Step 18 to BA+30 Step 18, effective September 8, 2017 through June 30, 2018.
- e. Jason Diaz, Music Teacher/JMHS, increase salary from \$59,277.00 to \$61,877.00 to reflect an increment increase from BA Step 10 to MA Step 10, effective September 12, 2017 through June 30, 2018, as per the 2017-2018 JEA contract.
- f. Lillian Levine, Biology Teacher/JMHS, increase salary from \$57,277.00 to \$58,577.00 to reflect an increment increase from BA Step 9 to BA+30 Step 9, effective September 1, 2017 through June 30, 2018.
- g. Tanya Urbaczek, Biology Teacher/JMHS, increase salary from \$59,277.00 to \$60,577.00 pro-rated to reflect an increment increase from BA Step 10 to BA+30 Step 10, effective September 11, 2017 through June 30, 2018.
- h. Gina Parisi, Teacher/Goetz, increase salary from \$54,277.00 to \$56,877.00 pro-rated to reflect an increment increase from BA Step 6 to MA Step 6, effective September 8, 2017 through June 30, 2018.
- i. Gina Karatzia, Teacher/Crawford-Rodriguez, increase salary from \$64,677.00 to \$67,277.00 to reflect an increment increase from BA Step 12 to MA Step 12, effective September 1, 2017 through June 30, 2018, as per the 2017-2018 JEA contract.
- j. Crystal Taylor, Pre-School Disabled Teacher/Crawford-Rodriguez, increase salary from \$53,427.00 to \$54,727.00 to reflect an increment increase from BA+30 Step 3 to MA Step 3, effective September 1, 2017 through June 30, 2018, as per the 2017-2018 JEA contract.
- k. Emily Clark, Music Teacher/Elms. increase salary from \$52,127.00 to \$53,427.00 pro-rated to reflect an increment increase from BA Step 2 to BA+30 Step 2, effective September 12, 2017 through June 30, 2018.
- l. Whitney DiBenedictis, Pre-School Disabled Teacher/Elms, increase salary from \$55,977.00 to \$58,577.00 pro-rated to reflect an increment increase from BA Step 8 to MA Step 8, effective September 6, 2017 through June 30, 2018.
- m. Shannon McEaney, Special Education Teacher/Holman, increase salary from \$55,077.00 to \$56,377.00 pro-rated to reflect an increment increase from BA Step 7 to BA+30 Step 7, effective October 5, 2017 through June 30, 2018.

9. The Board of Education approved the following contract adjustments for longevity:

	Last Name	First Name	Title	Bargaining Group	Effective Date	Reason	Current Salary	Longevity	New Salary
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a.	AGOSTON	ALYSSA	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$73,502.00	\$1,500.00	\$75,002.00
b.	AGUILAR	ANNE MARIE	SECRETARY - JEA	JEA	7/1/2017	10 YEARS LONGEVITY	\$36,558.00	\$1,000.00	\$37,558.00
c.	BAGNATO	MARIA	PARA- PROFESSIONAL	JEA	9/1/2017	20 YEARS LONGEVITY	\$33,171.00	\$250.00	\$33,421.00
d.	BARTH	KELLY	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$67,902.00	\$1,500.00	\$69,402.00
e.	BARTON	JOHN	TEACHER	JEA	9/1/2017	30 YEARS LONGEVITY	\$86,702.00	\$500.00	\$87,202.00
f.	BARTON- THRIFT	CHRISTINA	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$80,102.00	\$1,500.00	\$81,602.00
g.	BENELI	TALI	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$53,177.00	\$1,500.00	\$54,677.00
h.	BILOTTA	KIM MARIE	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$79,502.00	\$1,500.00	\$81,002.00
i.	BISCHOFF	KATHRYN MARIE	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$73,502.00	\$1,500.00	\$75,002.00
j.	BLENNER	KAREN	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$87,802.00	\$1,500.00	\$89,302.00
k.	BODALL	ANNAMARIE	PARA- PROFESSIONAL	JEA	9/1/2017	15 YEARS LONGEVITY	\$32,421.00	\$250.00	\$32,671.00
l.	BONNER	MARTHA	TEACHER	JEA	9/1/2017	20 YEARS LONGEVITY	\$81,602.00	\$500.00	\$82,102.00
m.	BOUDREAU	TRACY	TEACHER	JEA	9/1/2017	20 YEARS LONGEVITY	\$78,402.00	\$500.00	\$78,902.00
n.	BRENNER	JENNIFER	MEDIA SPECIALIST	JEA	9/1/2017	17 YEARS LONGEVITY	\$73,502.00	\$1,500.00	\$75,002.00
o.	CALABRO	KRISTINE	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$84,202.00	\$1,500.00	\$85,702.00
p.	CALLAHAN	HEATHER	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
q.	CARAVELLA	HALEY	LDTC	JEA	9/1/2017	30 YEARS LONGEVITY	\$89,302.00	\$500.00	\$89,802.00
r.	CASTRONUOV O	MARGARET	TEACHER	JEA	9/1/2017	20 YEARS LONGEVITY	\$81,602.00	\$500.00	\$82,102.00
s.	CIRIGLIANO	LISA	TEACHER	JEA	9/1/2017	20 YEARS LONGEVITY	\$78,402.00	\$500.00	\$78,902.00
t.	CLAUBURG	NICOLE	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$73,502.00	\$1,500.00	\$75,002.00
u.	COCCO	CATHY	PARA- PROFESSIONAL	JEA	9/1/2017	15 YEARS LONGEVITY	\$32,421.00	\$250.00	\$32,671.00
v.	CONVERY	BRIDGET	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
w.	COONEY	LUCINDA	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
x.	CWALINSKI	LUCIA	PARA- PROFESSIONAL	JEA	9/1/2017	15 YEARS LONGEVITY	\$32,921.00	\$250.00	\$33,171.00
y.	DE LISA	ESTHER	PARA- PROFESSIONAL	JEA	12/1/2017	15 YEARS LONGEVITY	\$32,421.00	\$250.00	\$32,671.00
z.	DE VIVO- CALABRESE	DINA	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$67,902.00	\$1,500.00	\$69,402.00

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aa.	DOUGLAS	CHRISTOPHER	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
bb.	EDDY	MICHAEL	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$84,202.00	\$1,500.00	\$85,702.00
cc.	ENGEL	CYNTHIA	TEACHER	JEA	9/1/2017	30 YEARS LONGEVITY	\$86,702.00	\$500.00	\$87,202.00
dd.	FIGARO	NICOLLE	ATHLETIC TRAINER	JEA	9/1/2017	20 YEARS LONGEVITY	\$88,302.00	\$500.00	\$88,802.00
ee.	FROEHLICH	ANDREA	PARA- PROFESSIONAL	JEA	9/1/2017	20 YEARS LONGEVITY	\$32,671.00	\$250.00	\$32,921.00
ff.	GALVIN	PATRICIA	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
gg.	GARBOOSHIA N	MARYANN	GUIDANCE COUNSELOR	JEA	9/1/2017	20 YEARS LONGEVITY	\$82,802.00	\$500.00	\$83,302.00
hh.	GOLDBLATT	LYNN	SECRETARY - JEA	JEA	9/1/2017	10 YEARS LONGEVITY	\$36,558.00	\$1,000.00	\$37,558.00
ii.	GOODALE	RACHEL	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
jj.	GRAMLICH	CHERYL	TEACHER	JEA	9/1/2017	30 YEARS LONGEVITY	\$86,702.00	\$500.00	\$87,202.00
kk.	GRISANTI	CLAIRE	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
ll.	HALLENBECK	LYNN	PARA- PROFESSIONAL	JEA	9/1/2017	15 YEARS LONGEVITY	\$32,921.00	\$250.00	\$33,171.00
mm.	HEININGER	JOANNE	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$81,402.00	\$1,500.00	\$82,902.00
nn.	HENRY	LORI	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$73,502.00	\$1,500.00	\$75,002.00
oo.	HOLM	MARIA	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$86,802.00	\$1,500.00	\$88,302.00
pp.	HOWELL	LISA	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
qq.	HUGHES	MARY BETH	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
rr.	KENNEDY	MATTHEW	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$76,902.00	\$1,500.00	\$78,402.00
ss.	KENNEDY	DIANNA LYN	TEACHER	JEA	9/1/2017	20 YEARS LONGEVITY	\$85,702.00	\$500.00	\$86,202.00
tt.	KOCHIS	EILEEN	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$73,502.00	\$1,500.00	\$75,002.00
uu.	KOSTULAKOS	LINNEA	SECRETARY - JEA	JEA	9/1/2017	10 YEARS LONGEVITY	\$36,558.00	\$1,000.00	\$37,558.00
vv.	KOWALEWSKI	DEBORAH	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$65,977.00	\$1,500.00	\$67,477.00
ww.	LANGE	CATHERINE	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$85,502.00	\$1,500.00	\$87,002.00
xx.	LYNCH	KATHLEEN	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
yy.	MACAGNONE	MICHAEL	ROTC	ROTC	8/1/2017	17 YEARS LONGEVITY	\$99,992.00	\$1,500.00	\$101,492.00
zz.	MARRONE	VALERIE	SECRETARY - JEA	JEA	9/1/2017	10 YEARS LONGEVITY	\$42,333.00	\$1,000.00	\$43,333.00



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aaa.	MC BRIDE	MINA	PARA- PROFESSIONAL	JEA	11/1/2017	20 YEARS LONGEVITY	\$32,671.00	\$250.00	\$32,921.00
bbb.	MC CARTHY	JOHN	TEACHER	JEA	9/1/2017	30 YEARS LONGEVITY	\$88,002.00	\$500.00	\$88,502.00
ccc.	MC EWAN	JASON	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
ddd.	METZGER	SAMANTHA	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
eee.	MICCHELLI	HELEN	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
fff.	MOSCATELL O	CHRISTOPHER	TEACHER	JEA	9/1/2017	20 YEARS LONGEVITY	\$82,902.00	\$500.00	\$83,402.00
ggg.	MUNKER	LYNN	SECRETARY - JEA	JEA	9/1/2017	10 YEARS LONGEVITY	\$41,833.00	\$1,000.00	\$42,833.00
hhh.	MURRAY	JOANNE	PARA- PROFESSIONAL	JEA	9/1/2017	20 YEARS LONGEVITY	\$32,671.00	\$250.00	\$32,921.00
iii.	NERI	SUZANNE	SECRETARY - JEA	JEA	8/1/2017	10 YEARS LONGEVITY	\$36,558.00	\$1,000.00	\$37,558.00
jjj.	NEVUE	KATHLEEN	SECRETARY - JCOSA	JCOSA	7/1/2017	10 YEARS LONGEVITY	\$35,802.70	\$1,000.00	\$36,802.70
kkk.	O'CONNOR	JACQUELINE	SECRETARY - JEA	JEA	9/1/2017	20 YEARS LONGEVITY	\$43,083.00	\$250.00	\$43,333.00
lll.	PAGLIARO	CHRISTOPHER	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
mmm.	PAGLIARO	KRISTEN	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
nnn.	PELANO	JOHN	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$82,702.00	\$1,500.00	\$84,202.00
ooo.	PENNELL	SUSAN	TEACHER	JEA	9/1/2017	20 YEARS LONGEVITY	\$69,402.00	\$500.00	\$69,902.00
ppp.	POTENZA	SHARON	PARA- PROFESSIONAL	JEA	10/1/2017	15 YEARS LONGEVITY	\$32,421.00	\$250.00	\$32,671.00
qqq.	SCHADL	JANE	MEDIA SPECIALIST	JEA	9/1/2017	20 YEARS LONGEVITY	\$86,002.00	\$500.00	\$86,502.00
rrr.	SCHENCK	TIMOTHY	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
sss.	SCIGLIANO	JANET	PARA- PROFESSIONAL	JEA	11/1/2017	20 YEARS LONGEVITY	\$32,671.00	\$250.00	\$32,921.00
ttt.	SHROYER	GILDA LYNN	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$67,902.00	\$1,500.00	\$69,402.00
uuu.	SMITH	MICHAEL	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$85,502.00	\$1,500.00	\$87,002.00
vvv.	SUCH	MARCIE	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
www.	SWEITZER	MARTHA	PARA- PROFESSIONAL	JEA	9/1/2017	20 YEARS LONGEVITY	\$32,671.00	\$250.00	\$32,921.00
xxx.	TOMAINO	MICHAEL	GUIDANCE COUNSELOR	JEA	9/1/2017	30 YEARS LONGEVITY	\$91,102.00	\$500.00	\$91,602.00
yyy.	VAUGHN	CHRISTOPHER	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
zzz.	VILLECCO	MARCUS	TEACHER	JEA	9/1/2017	17 YEARS LONGEVITY	\$73,502.00	\$1,500.00	\$75,002.00

aaaa.	WILLIAMS	RYAN	TEACHER	JEA	10/1/2017	17 YEARS LONGEVITY	\$70,902.00	\$1,500.00	\$72,402.00
bbbb.	WILLIAMS	KATHLEEN	TEACHER	JEA	9/1/2017	25 YEARS LONGEVITY	\$72,902.00	\$500.00	\$73,402.00

**Document M.**

10. The Board of Education approved transfers for the following personnel:
- a. Alysha Copes, transfer from Custodian-PT/District, assigned to Holman, Monday to Thursday, not to exceed 24 hours to Custodian/District, assigned to JLHS, Wednesday, Thursday, Friday, 3:00 PM to 11:00 PM and Saturday/Sunday, 8:00 AM to 4:00 PM (11-000-262-100-12-250201), replacing Sean Brown (terminated) (PC #60), effective November 22, 2017 through June 30, 2018, salary \$32,860.80 pro-rated (\$15.51 per hour - \$32,260.80 plus \$600 evening stipend), as per Step 3 of the 2016-2017 Teamsters contract.
  - b. Samantha Coon, transfer from Inclusion Facilitator-Traveling/McAuliffe to Social Worker-Coach Traveling/McAuliffe (11-000-219-104-10-210000), transfer position (and PC #881), effective November 22, 2017 through June 30, 2018, no change in salary.
  - c. Patricia Trosky, transfer from Paraprofessional-Classroom/JLHS to Paraprofessional-Personal\McAuliffe (11-000-217-106-09-210000), transfer position (and PC #821), effective November 6, 2017 through June 30, 2018, no change in salary.
  - d. Michael Rizzo, transfer from Mechanic-PM/Transportation to Head Mechanic-PM/Transportation (11-000-270-160-08-250301), replacing Christopher Schastny (transferred) (PC #1178), effective September 1, 2017 through June 30, 2018, salary \$54,062.40 pro-rated, (\$25.05 per hour-\$41,142.40 plus \$10,920.00 ASE stipends plus \$2,000.00 lead stipend), as per Step 11 of the 2016-2017 Teamsters contract.
  - e. Christopher Schastny, transfer from Head Mechanic-PM/Transportation to Mechanic-PM/Transportation (11-000-270-160-08-250301), replacing Michael Rizzo (transferred) (PC #1575), effective September 1, 2017 through June 30, 2018, salary \$41,870.40 pro-rated, (\$20.13 per hour - \$41,142.40 plus \$728.00 ASE stipends), as per Step 11 of the 2016-2017 Teamsters contract.
11. The Board of Education approved the employment of the following personnel:
- a. Ryan Neves, Custodian-PT/District, assigned to Elms, Monday to Thursday, not to exceed 24 hours per week (11-000-262-100-11-250201), replacing Thomas Pienkowski (transferred) (PC #1650), effective November 22, 2017 through June 30, 2018, salary \$19,356.48 (\$15.51 per hour), as per Step 3 of the 2016-2017 Teamsters contract.
  - b. Brandy Ernst, Food Service Worker/JMHS (61-910-310-100-01), 4 hours per day, replacing Grace Zaugg (transferred) (PC #16), effective November 22, 2017 through June 30, 2018, salary \$7,818.72 pro-rated (\$10.74 per hour – 4 hours per day), as per Step 3 of the 2016-2017 Teamsters contract.
  - c. Grisette Miller, Lunchroom Aide/JMHS (11-000-262-107-01-250400), 3.5 hours per day, replacing Sandra Flannelly (resigned) (PC #1555), effective November 22, 2017 through June 30, 2018, salary \$5,436.90 pro-rated (3.5 hours per day - \$8.63 per hour), as per Step 1.
  - d. Ariety Fellenz, Receptionist-AM/JLHS (11-000-262-107-12-250214), 3.5 hours per day, replacing Rachael Miller (transferred) (PC #594), effective pending fingerprint approval through June 30, 2018, salary \$5,436.90 (\$8.63 per hour – 3.5 hours per day), as per Step 1.
  - e. Barbara Guhne, Secretary-JCOSA/Administration, assigned to Health Benefits/Data Entry (11-000-251-100-09-230102), replacing Lisa McCoy (resigned) (PC #1271), effective pending receipt of fingerprint approval through June 30, 2018, salary \$40,782.70 pro-rated (\$40,282.70 plus \$500.00 Educational Stipend), in accordance with Step 8 of the 2017-2018 JCOSA contract.
12. The Board of Education approved the following JEA salary guides for the 2017-2020 school years, as per the 2017-2020 JEA contract:
- a. Extra-Curricular Salary Guides
  - b. Athletic Coaches Salary Guides
  - c. Athletic Coordinator Stipend Salary Guides
  - d. High School Principal Secretary Salary Guides

**Document N.**

13. The Board of Education approved the rehire of the 2017-2018 winter athletic coaches (11-402-10-100-09).
- Document O.**
14. The Board of Education approved the following athletic coaches (11-402-100-100-09) for the 2017-2018 school year:

- a. Alaina Flanagan, Assistant Girls Basketball Coach/JLHS, effective November 21, 2017 through June 30, 2018, stipend \$5,358.00 in accordance with Step A2 of the 2017-2018 JEA contract.
  - b. Kyle Weise, Head Ice Hockey Coach/JLHS, effective November 21, 2017 through June 30, 2018, stipend \$6,344.00 in accordance with Step B4 of the 2017-2018 JEA contract.
  - c. Molly Tague, Assistant Girls Indoor Track Coach/JLHS, replacing Margaret O'Connor (resigned), effective November 21, 2017 through June 30, 2018, stipend \$3,729.00 in accordance with Step C1 of the 2017-2018 JEA contract.
  - d. Ryan Hesnan, Weight Room Advisor/JLHS, effective November 21, 2017 through June 30, 2018, stipend \$4,700.00 in accordance with the 2017-2018 JEA contract.
  - e. Brandon Kosheff, Assistant Wrestling Coach/JLHS, November 21, 2017 through June 30, 2018, stipend \$5,358.00 in accordance with Step A2 of the 2017-2018 JEA contract.
  - f. Patrick Adams, Assistant Wrestling Coach/JLHS, replacing Steve McCarthy (resigned), effective November 21, 2017 through June 30, 2018, stipend \$5,358.00 in accordance with Step A2 of the 2017-2018 JEA contract.
  - g. Mark Likes, Assistant Ice Hockey Coach/JMHS, effective November 21, 2017 through June 30, 2018, stipend \$4,397.00 in accordance with Step B6 of the 2017-2018 JEA contract.
  - h. Lawrence Clayton, Head Ice Hockey Coach/JMHS, effective November 21, 2017, 2017 through June 30, 2018, stipend \$6,807.00 in accordance with Step B6 of the 2017-2018 JEA contract.
  - i. Jenna Dubrow, Assistant Girls Indoor Track Coach/JMHS, effective November 21, 2017 through June 30, 2018, stipend \$3,799.00 in accordance with Step C3 of the 2017-2018 JEA contract.
  - j. Katherine Corbo, Head Cheerleading Co-Coach/Goetz, replacing Jennifer Mundie (resigned), shared position with Nancy Rivera, effective November 21, 2017 through June 30, 2018, stipend \$1,860.00 (50% of \$3,720.00) in accordance with Step B1 of the 2017-2018 JEA contract.
  - k. Alyssa Morgan, Head Cheerleading Coach/McAuliffe, replacing Victoria Hay (resigned), effective November 21, 2017 through June 30, 2018, stipend \$3,755.00 in accordance with Step B2 of the 2017-2018 JEA contract.
15. The Board of Education approved the following volunteer coaches for the 2017-2018 school year:
  - a. Christopher Kerr, Volunteer Assistant Boys Track Coach/JLHS, assisting Head Coach Ronald Brown.
  - b. Donald Connor, Volunteer Assistant Boys Basketball Coach/JLHS, assisting Head Coach Michael Antenucci.
  - c. Megan Martin, Volunteer Assistant Girls Swimming Coach/JMHS, assisting Head Coach, David Wilson.
  - d. Glenda Calabro, Volunteer Assistant Girls Indoor Track Coach-Winter/JMHS, assisting Head Coach Louise Agoston.
  - e. Glenda Calabro, Volunteer Assistant Girls Track Coach-Spring/JMHS, assisting Head Coach Louise Agoston.
  - f. John West, Volunteer Assistant Boy's Indoor Track-Winter/JMHS, assisting Head Coach Stephen Theobald.
  - g. Michael McCarthy, Volunteer Assistant Boy's Indoor Track-Winter/JMHS, assisting Head Coach Stephen Theobald.
  - h. Michael West, Volunteer Assistant Girls Indoor Track Coach-Winter/JMHS, assisting Head Coach Louise Agoston.
  - i. Joseph Lemke, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstandley.
  - j. Tyler Wilton, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstandley.
  - k. William Young, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstandley.
  - l. Dominic Salerno, Volunteer Assistant Wrestling Coach/Goetz, assisting Head Coach Kenneth Sims.
  - m. Brian Kelly, Volunteer Assistant Wrestling Coach/Goetz, assisting Head Coach Kenneth Sims.
  - n. Nicholas Farrar, Volunteer Assistant Wrestling Coach/Goetz, assisting Head Coach Kenneth Sims.
  - o. Kelly Nieduzak, Volunteer Assistant Girls Basketball Coach/McAuliffe, assisting Head Coach Pat Novak.
  - p. Nicholas Caruso, Volunteer Assistant Wrestling Coach/McAuliffe, assisting Head Coach Brandon Totten.
  - q. Robert Schultz, Volunteer Assistant Wrestling Coach/McAuliffe, assisting Head Coach Brandon Totten.
16. The Board of Education approved the following coach (11-402-100-100-09) for the Challenger League for the Winter season of the 2017-2018 school year:
  - a. Kaitlyn Zarrilli, Challenger League Coach, effective December 1, 2017 through February 28, 2018, stipend \$1,500.00 for the winter season.

17. The Board of Education approved the following district personnel to provide Home Training Services for the 2017-2018 school year:
- a. Jacqueline Bell, Special Education Teacher, not to exceed 6 hours per month, effective October 15, 2017 through December 22, 2017, \$49.00 per hour , total cost not to exceed \$882.00
  - b. Barbara McGill, Special Education Teacher, not to exceed 3 hours per month, effective October 1, 2017 through November 1, 2017, \$49.00 per hour, total cost not to exceed \$150.00.
  - c. Kathryn Murray, Special Education Teacher, not to exceed 2 hours per month, effective October 13, 2017 through December 31, 2017, \$49.00 per hour, total cost not to exceed \$300.00.
18. The Board of Education approved the following substitute personnel for the Tier II and Tier III Extended School Day (ESD) for the 2017-2018 school year:
- a. Crystal Barlow, Substitute/Elms, \$49.00 per hour
  - b. Michelle Vulpis, Substitute/Switlik, \$49.00 per hour
  - c. Kimberly Williams, Substitute/Crawford-Rodriguez, \$49.00 per hour
19. The Board of Education approved the following personnel for the Title I Art of Comprehension Family Literacy Nights (PUN) for the 2017-2018 school year, to be paid through Title I grant funds (#20-231-100-110-09), not to exceed \$2,254.00:
- a. Trevor Bryan, Lead Teacher/Crawford-Rodriguez, Holman, Rosenauer, Switlik, 8 hours, \$49.00 per hour, total \$784.00
  - b. Donna Donner, Lead Teacher/Crawford-Rodriguez, Holman, Rosenauer, Switlik, 8 hours, \$49.00 per hour, total \$784.00
  - c. Dawn Coughlan, ESL Teacher/Holman, 2 hours, \$49.00 per hour, total \$98.00
  - d. Melissa Kosakowski, ESL Teacher/Crawford-Rodriguez & Rosenauer, 4 hours, \$49.00 per hour, total \$196.00
  - e. Melissa Murphy, Teacher/Switlik, 2 hours, \$49.00 per hour, total \$98.00
  - f. Brittney Penson, ESL Teacher/Crawford-Rodriguez & Rosenauer, 4 hours, \$49.00 per hour, total \$196.00
  - g. Jacqueline Wright, ESL Teacher/Holman, 2 hours, \$49.00 per hour, total \$98.00
20. The Board of Education approved the following personnel for the TIME (Together Influencing Math Excellence) program, for the 2017-2018 school year to be funded by Title I Grant Funds (20-231-100-110-09), not to exceed \$5,096.00:
- a. Kelly Barth, Switlik, 13 hours, \$49.00 per hour
  - b. Roseanne Carello, Rosenauer, 13 hours, \$49.00 per hour
  - c. Christina Castro, Holman, 13 hours, \$49.00 per hour
  - d. Kathy Doherty, Crawford-Rodriguez & Rosenauer, 26 hours, \$49.00 per hour
  - e. Donna Douvris, Switlik, 13 hours, \$49.00 per hour
  - f. Michelle Glucksnis, Crawford-Rodriguez, 13 hours, \$49.00 per hour
  - g. Carol Shilan, Holman, 13 hours, \$49.00 per hour
- Substitutes, \$49.00 per hour:
- h. Kerry Jankowski
  - i. Angelica Ortiz
  - j. Michelle Oxx
  - k. Brittney Penson
  - l. Jen Taibbi
21. The Board of Education approved the personnel and salaries for the Child Care Academy 2017-2018 school year (62-990-320-100-09):

	Last Name	First Name	Teacher/ Substitute Teacher \$30.00 per hour	Paraprofessional/ Substitute Paraprofessional \$17.50 per hour	Receptionist/ Substitute Receptionist \$11.00 per hour
a.	Bell	Jaclyn	X	X	X
b.	Callahan	Heather	X	X	X
c.	Deibel	Katherine		X	X

d.	Hynes	Kenneth	X	X	X
e.	Montegary	Kathleen		X	X
f.	*Hogan	Erica			X
g.	Beauduy	Alice		X	X
h.	Domenick	Jamie		X	X
i.	Kish	Marilyn		X	X
j.	Portuesi	Christine		X	X
k.	Raible	Wendy		X	X

22. The Board of Education approved the following personnel for the Title I K-2 Family Math Night, (PUN) for the 2017-2018 school year, to be paid through Title I grant funds (20-231-100-110-09), not to exceed \$963.00:

Teachers, 3 hours each, \$49.00 per hour:

- a. Stephanie Jo Bosley, Teacher
- b. Christina Castro, Teacher
- c. Dawn Coughlan, Teacher
- d. Jennifer Haas, Teacher
- e. Jenna Mayer, Teacher
- f. Jacqueline Wright, Teacher

Paraprofessionals, 2 hours each, \$20.21 per hour:

- g. Tripti Desai, Paraprofessional
- h. Sherry Mucia, Paraprofessional

Substitutes, \$49.00 per hour:

- i. Dana DiLorenzo
- j. Brittney Penson

23. The Board of Education approved the following personnel for Title I Readers Theater for the 2017-2018 school year, to be paid through Title I Grant funds (20-231-100-110-09), not to exceed \$44,897.00:

Program Trainers, 12 hours each, \$49.00 per hour:

- a. Heather Donnelly, Program Trainer
- b. Jill Villecco, Program Trainer

Teachers, 1.25 hours per day, 15 days plus 2 hours training each, \$49.00 per hour:

- c. Donna Burke, Crawford-Rodriguez
- d. Brigitte Moody, Crawford-Rodriguez
- e. Maria Gonzalez, Crawford-Rodriguez
- f. Jessica Muth (Hanson), Crawford-Rodriguez
- g. Laura Hayes, Crawford-Rodriguez
- h. Gina Karatzia, Crawford-Rodriguez
- i. Kelly Livio, Crawford-Rodriguez
- j. Catherine Ogletree, Crawford-Rodriguez
- k. Marcus Villecco, Coordinator/Crawford-Rodriguez
- l. Jere' Albertino, Holman
- m. Dana DiLorenzo, Holman
- n. MaryAnn Garbooshian, Holman
- o. Kenneth Hynes, Holman
- p. Kathleen Lynch, Holman
- q. Jenna Mayer, Holman
- r. Jaime Netis, Holman
- s. Angelica Ortiz, Holman
- t. Lisa Raney, Coordinator/Holman
- u. Jane Schadl, Holman
- v. Jennifer Taibbi, Holman
- w. Elizabeth Wendolek, Holman
- x. Jacqueline Wright, Holman
- y. June Britton, Rosenauer
- z. Roseanne Carello, Rosenauer

- aa. Donna Donner, Coordinator/Rosenauer
- bb. Nicole Koopman, Rosenauer
- cc. Barbara McGill, Rosenauer
- dd. Teresa Migliore, Rosenauer
- ee. Shaina Noval, Rosenauer
- ff. Brittney Penson, Rosenauer
- gg. Frieda Stec, Rosenauer
- hh. Cassandra Vetrano, Rosenauer
- ii. Kelly Barth, Switlik
- jj. Dominick Casais, Switlik
- kk. Tina Del Sontro-Keeney, Switlik
- ll. Abigaill Duffy, Switlik
- mm. Faye Gilmore, Switlik
- nn. Tracey Kahn, Switlik
- oo. Nancy Knigge, Switlik
- pp. Kathleen Lykes, Switlik
- qq. Susan Magee, Switlik
- rr. Catherine McQuade, Coordinator/Switlik
- ss. Teresa Toddings, Switlik
- tt. Deanna DeAndino/Holman
- uu. Michele Lardieri/Holman
- vv. Joanne Lykes/Holman
- ww. Shannon McEneaney/Holman
- xx. Megan Polhemus/Holman
- yy. Kelly Walsh-McHugh/Holman
- zz. Cynthia Amey/Rosenauer
- aaa. Dawn Henninger/Rosenauer
- bbb. Tracey Auletta/Switlik
- ccc. Eileen Czarnecki/Switlik
- ddd. Kristen Hoermann/Switlik
- eee. Marie Wardell/Switlik

- 24. The Board of Education approved the Memorandum of Agreement between the Jackson Township Board of Education and the Jackson Central Office Secretarial Association (JCOSA), terms of the agreement shall be for the period of July 1, 2017 through June 30, 2020, as ratified by JCOSA.
- 25. The Board of Education approved the following Job Description:
  - a. Social Worker Coach (formerly Inclusion Facilitator) revised

**Document P.**

Roll Call Vote: Yes: Mrs. Dey  
Mr. Colucci  
Mr. Walsh  
Mr. Burnetsky (Abstained on Transportation & All Supervisors  
Related to Transportation)  
Ms. Grasso  
Mr. Sargent

**MOTIONS CARRIED**

**PUBLIC FORUM**

On a motion by Mrs. Dey, seconded by Mr. Burnetsky, the public forum was opened by acclamation.

John Spalthoff thanked the Board for responding to his concern he shared with them at last years’ November 2016 Board meeting encouraging the Board to see about getting evening conferences at the middle schools for parents. Mr. Spalthoff shared he attended a conference last week with his son noting he and his wife appreciates their time and effort, thank you.

Mr. Sargent responded we certainly appreciate that Mr. Spalthoff.

Ms. Grasso responded thank you for coming out and letting us know that.

There being no further response, on a motion by Mr. Burnetsky, seconded by Mr. Walsh, the public forum was closed by acclamation.

**Board Comments**

Mr. Colucci thanked Mr. Ostroff and Mr. Blair for doing a fantastic job on the energy process. The sports teams and the bands were amazing and wished everyone a happy Thanksgiving.

Mr. Burnetsky commented once again I am going to echo Mr. Colucci. Congratulations to both bands; the Liberty Band is going to be in the Thanksgiving parade on Thursday morning in Philadelphia sharing they

are number 96 out of 146 so there is no need to get up early to watch it; they are also the featured band and are the only band out of 17 bands playing live. He thanked Mr. Ostroff and Mr. Blair for all the hard work they did on the energy. He wished everyone a happy Thanksgiving and thanked everyone for coming out.

Mrs. Dey commented the one thing she wanted to say when asking how many students are in the Arts Academy was she is happy to be able to provide that opportunity to students who may not have had the opportunity had we not started this program. That's what is great about the Jackson School District; we do not sit back and just let things happen, we make them happen and we provide a lot more opportunity for students here. I am very proud of our district. I had the opportunity to attend The Lion, the Witch and the Wardrobe not once, not twice but three times; my daughter was in it. I've always been a supporter of the arts. I've taken my children to the drama productions since they were little ones. Just the little things that they do whether it be a tea or breakfast, or just taking pictures in between, it's just an amazing experience but I have to say by far even my sister said this was her favorite drama production and this was one of my favorite books as a child. We have some amazing talent in this district. Knowing what goes into this and the costumes is all evidence we did this. She wished everyone a great night and a happy Thanksgiving.

Mr. Walsh congratulated both bands noting his son is in the band and not only for the state and national championships but for all their performances in different places; they do spread the Jackson name around. He shared he had taken his son up to a Penn State football game and his son was awestruck by the bands. He and his son learned he can achieve getting some funding for college by playing in the band. He congratulated all the division champions in athletics; it was an amazing fall season for Memorial; Liberty had a good season too citing the football teams were more than representative this fall. Don't eat too much turkey.

Ms. Grasso wished everyone a happy Thanksgiving; we're always doing great things and always happy to hear about all the good stuff that goes on here and wished everyone a good holiday.

Mr. Sargent thanked all the bargaining units that we were working with and are currently working with on these negotiations. I would also like to thank the administration; both sides are doing a phenomenal job attempting to work together for the future of the district. That's what we're talking about here, we're talking about peoples' lives and their careers but we're also talking about our children's future and it's nice to see all the bargaining units working hard and diligently to get that done. Congratulations to all our sports teams and extra-curricular clubs; it's just amazing what we do; what the students are achieving is incredible and that is because of a great faculty. I would like to thank Dr. Genco, the administration and this particular school board for moving forward with this transportation piece. It is vital for this district to move forward to work on this; it's been 40 years as Mr. Walsh mentioned and we have employees going above and beyond to get our buses continually rolling. Obviously without buses we're not getting our students to class so it's nice to see everyone taking this seriously. I trust the Business Administrator will push very hard for a timeline to move forward so we don't have mechanics laying in the ice, snow and rain to get a bus moving. Thank you Mr. Ostroff for leading that charge and hope you don't mind my saying that.

There being no further comments, on a motion by Mr. Burnetsky, seconded by Mrs. Dey, the meeting was adjourned by acclamation at 7:46 p.m.

Respectfully Submitted,



Michelle Richardson  
Business Administrator/  
Board Secretary