

JACKSON TOWNSHIP BOARD OF EDUCATION

April 24, 2018
Official Board Meeting

6:30 P.M.
JMHS Fine Arts Auditorium

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Call to Order
2. Salute to the Flag
3. Certification of Meeting
4. Approval of Agenda
5. Board of Education Recognition
6. Superintendent's Report/Information Items
7. 2018-2019 Budget Hearing
 - a. Public Forum – *2018-2019 Budget Items only*
8. Discussion Items
 - a. Standing Committee Reports
 - State and County School Boards Representative – Mr. Colucci, Ms. Grasso & Mr. Walsh
 - Parent Group Liaison – Mr. Burnetsky – *Next Presidents' Council Meeting – October, 2018*
 - Special Education – Ms. Grasso (alt. Mrs. Dey) – *Next SEAC Meeting – May 7, 2018*
 - Scholarship – Mr. Burnetsky & Mr. Walsh (alt. Mrs. Dey)
 - Buildings & Grounds – Mr. Colucci, Mr. Walsh & Mr. Sargent (alt. Mrs. Rivera)
 - Budget/Finance – Mr. Burnetsky, Mrs. Rivera & Mr. Walsh (alt. Ms. Grasso)
 - Transportation – Mr. Colucci, Ms. Grasso & Mr. Sargent (alt. Mr. Walsh)
 - Negotiations: Teamsters – Ms. Grasso, Mr. Sargent & Mr. Walsh
JTAA – Mr. Sargent & Mr. Burnetsky (alt. Mrs. Rivera)
NCS – Mr. Sargent & Mr. Walsh (alt. Mrs. Rivera)
9. Policy/Regulations
Policy – 2nd Reading
P7446 PROPERTY School Security Program (revised)
10. Approval of Minutes:
Official Board Meeting – March 20, 2018 Closed Session Meeting
Official Board Meeting – March 20, 2018 Combined Committee of the Whole/Business Meeting
11. Financial Reports:
 - a. Bill List
 - b. Treasurer's and Board Secretary's Reports
12. Public Forum – *Agenda Items only*
13. Resolutions for Action
14. Public Forum
15. Board Comments
16. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Jackson Township Board of Education
FROM: **DR. STEPHEN GENCO, SUPERINTENDENT OF SCHOOLS**
RE: April 24, 2018 Official Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the Board of Education adopts the Agenda as presented:

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

FINANCE:

1. The Board of Education, based on the recommendation of the Board Secretary, approves the line-item transfers for the month of February, 2018.
2. The Board of Education, based on the recommendation of the Board Secretary, approves the adjustments to the Federal and State Fund 20 Projects for the 2017-2018 school year for February, 2018.
3. Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
4. The Board of Education approves the finalized 2018-2019 budget resolution as follows:
BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY ON April 24, 2018 AS FOLLOWS:
 1. The Board of Education approves the 2018-2019 budget for the submission to the County Superintendent's Office in the amount of \$153,830,585.00 that consists of a Total General Fund of \$141,796,904.00, Federal/State Programs of \$3,091,243.00 and Debt Service of \$8,942,438.00.
 2. The Board of Education approves the Tax Levy amount raised for General Funds of \$84,069,905.00 for the ensuing 2018-2019 School Year.
5. The Board of Education approves the following 2018-2019 budget resolution:
BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY ON April 24, 2018 AS FOLLOWS:
The Board of Education has used all allowable automatic adjustments; and utilizes the adjustment for an increase in Health Care Costs in the amount of \$917,156.00 in order to continue the educational programs in the Jackson School District at its current level.

FINANCE (continued):

6. The Board of Education approves the following additional 2018-2019 budget resolution:
BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY ON April 24, 2018 AS FOLLOWS:
RESOLVED that in addition to the regular advertised budget, the Jackson Township Board of Education will seek approval from the district's legal voters to raise an additional \$411,611.00 in the 2018-2019 school year for the expansion of our existing School Security program. The additional levy will provide funds for six (6) new full time School Security Officers, and the employee benefits related to the new positions. The taxes, if raised, will be used exclusively for this purpose. Approval of these taxes will result in a permanent increase in the district's tax levy. These proposed additional expenditures are in addition to those necessary to achieve the New Jersey Student Learning Standards.
7. The Board of Education authorizes the Board Secretary to go out to bid for Food Services paper and cleaning products for the 2018-2019 school year.
8. The Board of Education, based on the recommendation of the Board Secretary, awards the bid for the demolition and restoration of the abandoned sewage treatment plant on the Transportation site to _____, lowest bid per specifications, total bid of \$_____.
Bid Opening: April 19, 2018, 3:00 PM
9. The Board of Education approves a change in vendor name from Education, Inc. which has been changed to EI US, LLC (11-150-100-320-09).
10. The Board of Education approves acceptance of a grant in the amount of \$1,440.00 from the Midway USA Foundation for the Air Force Junior ROTC.
11. The Board of Education approves the following Monmouth-Ocean Educational Services Commission Coordinated Transportation Resolution:

MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION
100 TORNILLO WAY
TINTON FALLS, NEW JERSEY 07712
RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION
SY 2018 – 2023

This Agreement, made this day of April 24, 2018 by and between: Monmouth-Ocean Educational Services Commission, with offices at 100 Tornillo Way, Tinton Falls, New Jersey 07712 (hereinafter referred to as the "MOESC"), and Jackson Township Board of Education, with offices at (hereinafter referred to as "Board of Education").

RECITALS

- A. The Board of Education desires to transport special education, nonpublic, public and /or vocational school students to specific destinations.
- B. The MOESC offers coordinated transportation services.
- C. The MOESC will organize and schedule routes to achieve the maximum cost effectiveness.

NOW, THEREFORE, it is agreed that in consideration of prorated contract costs calculated by the billing formula adopted by the MOESC, plus an administrative fee of 5.5 percent (5.5%), the Jackson Township Board of Education shall pay the MOESC for transportation services rendered. Said formula shall be based on the number of students and a per pupil mile ratio encumbering any special requirements specified by participating districts.

1. The MOESC will provide the following services:
 - a. Routes coordinated with other districts, whenever possible, to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;

FINANCE (continued):

11. Monmouth-Ocean Educational Services Commission Coordinated Transportation Resolution - continued:
 - b. An estimated fee for all routes based on a ratio of the number of students and student mileage. It is understood that initial transportation charges are estimates based on initial mileage and ridership and thereby subject to changes as the number of students and/or mileage increases and/or decreases.
 - c. Monthly billing and invoices;
 - d. A report of students for all routes coordinated by MOESC;
 - e. All necessary interaction and communication between the sending district, receiving school, and respective transportation contractors;
 - f. Constant review and revision of routes;
 - g. Provide transportation within three (3) days or sooner after receipt of the formal written request.
2. It is further agreed that the Jackson Township Board of Education will provide the MOESC with the following:
 - a. Requests for special transportation on approved forms to be provided by the MOESC, completed in full and signed by authorized district personnel;
 - b. Withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received.
 - c. Additional Cost - all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district making the request. All such costs must first be approved by the Jackson Township Board of Education.
 - d. Length of Agreement - this agreement and obligations and requirements therein shall be in effect between July 1, 2018 and June 30, 2023.
 - e. Entire Agreement – this Agreement constitutes the entire and only agreement between the parties and may be amended by any instrument in writing over authorized signature.
3. It is further agreed by the Board of Education to the following:
 - a. Upon the execution of this Agreement, it is agreed that MOESC’s school bus contractor, selected pursuant to the public bidding law, shall exclusively provide pupil transportation services for the identified student during the term of the contract.
 - b. The Board of Education may terminate this contract only for good cause. Good cause shall not be defined to include a lesser transportation cost alternative available to the Board of Education during the term of the Contract. Good cause includes, but shall not be limited to the following: (1) the student’s parent electing to provide transportation for the student for the entire contract term; (2) the student no longer requires the transportation services because the student does not need to travel to the transportation contract’s destination because the student’s education plan has changed, the school assignment is changed for education-based reasons, the student has moved from the school district, the student’s pupil transportation is merged with other route(s) to reduce cost, or for other good cause shown.
 - c. The parties to this Agreement acknowledge that the school bus contractor, who is providing or to be providing pupil transportation services as contemplated in this Agreement, is an “intended third-party beneficiary” of the within contract between MOESC and the Board of Education. In the event that the Board of Education should breach this Agreement, the school bus contractor shall have the right to commence legal action against the Board of Education as a result of such breach and may seek compensatory damages, or any other relief that may be appropriate.

FINANCE (continued):

12. The Board of Education approves the following Educational Services Commission Coordinated Transportation Resolution:

EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY
RESOLUTION
FOR PARTICIPATION IN COORDINATED TRANSPORTATION
SY 2018-2019

WHEREAS, the Jackson Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Jackson Township Board of Education as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

- I. The ESCNJ will provide the following services:
 - a. Routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. Monthly billing and invoices;
 - c. Computer print-outs of student lists for all routes coordinated by ESCNJ;
 - d. All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. Constant review and revision of routes;
 - f. Provide transportation within three days or sooner after receipt of the written request; andIt is further agreed that the Jackson Township Board of Education will provide the ESCNJ with the following:
 - a. Requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by authorized district personnel;
 - b. Withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Jackson Township Board of Education.
- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2018 and June 30, 2019.
- IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

FINANCE (continued):

13. The Board of Education approves the following resolution:

**ATLANTIC & CAPE MAY COUNTIES ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND
(ACCASBOJIF)
RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT
SY 2018-2019**

WHEREAS, the Jackson Board of Education hereinafter referred to as DISTRICT, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund require that each DISTRICT appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee as indicated in the attached Risk Management Consultant Agreement which expenditures represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) requires that the awarding of contracts for “Professional Services” without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Capacity Coverage Co., Inc as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT’s Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement.

14. The Board of Education approves the following agreement:

**ATLANTIC & CAPE MAY COUNTIES
SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND
(ACCASBOJIF)
RISK MANAGEMENT CONSULTANT AGREEMENT
SY 2018-2019**

THIS AGREEMENT, entered into this 24th day of April 2018, between the Jackson Board of Education hereinafter referred to as DISTRICT, and Capacity Coverage Inc. a(n) (Individual, Partnership, Corporation) of the State of New Jersey, having its principal office at the following address: 2517 Hwy #35, Manasquan, New Jersey, hereinafter referred to as RMC.

WITNESSETH:

WHEREAS, the RMC has offered to the DISTRICT professional insurance and risk management consulting services as required in the Bylaws of the Atlantic & Cape May Counties School Business Officials Joint Insurance Fund, and;

WHEREAS, the DISTRICT desires these professional services pursuant to a resolution adopted by the DISTRICT at a meeting held on the 24th day of April, 2018;

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein; agree as follows:

1. The RMC, for and in consideration of the amount stated hereinafter agrees to provide services to the DISTRICT as follows:
 - A) Annually update or assist in the updating of all exposure data and insurable interests relative to the DISTRICT using the forms, procedures, time lines and methodologies established by the Fund;
 - B) Assist the DISTRICT in understanding and selecting the various optional coverage’s (if any) available through the Fund;
 - C) Assist the DISTRICT and/or Fund as required in researching data needed to respond to claims;

FINANCE (continued):

14. Atlantic & Cape May Counties School Business Officials Joint Insurance Fund (ACCASBOJIF) Risk Management Consultant Agreement SY 2018-2019 – continued:
 - D) Assist the DISTRICT in understanding the coverage’s afforded through the Fund including requesting written coverage clarifications as needed;
 - E) Maintain current licensure as a Property/Casualty Producer as required under the New Jersey Producer Licensing Act;
 - F) Attend a majority of monthly Fund meetings and all meetings of the Fund Committees on which the RMC serves;
 - G) As requested by the DISTRICT, complete Certificate of Insurance request forms and forward same to appropriate parties as designated by the Fund;
 - H) Review Certificates of Insurance and Hold Harmless & Indemnity documents received by the district
 - I) Accompany Fund Safety Professionals on such periodic loss control inspections as may be conducted and assist the DISTRICT in understanding and implementing any recommendations resulting there from as may be requested by the DISTRICT;
 - J) Assist the DISTRICT and Fund Safety Professional in establishing and encouraging effective operation of DISTRICT sponsored Safety Committees.
 - K) Perform any other services required by the Fund’s Bylaws or the DISTRICT.
 2. The term of this Agreement shall be from July 1, 2018 – June 30, 2019, or from the effective date of coverage, unless earlier terminated as hereinafter provided in this Agreement.
 3. The DISTRICT authorizes the Fund to pay its RMC as compensation for services rendered an amount equal to a flat fee of \$37,278.00. Said fee shall be paid to the RMC in equal installments on a monthly basis. The RMC shall receive no other compensation or commission for the placement or servicing of any DISTRICT coverage with the Fund.
 4. For any coverage authorized by the DISTRICT to be placed outside of the Fund, the RMC shall receive as his/her full compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund’s assessment in computing the fee outlined in Item 3 above. The RMC shall not be entitled to collect a commission from an insurance company or the DISTRICT if the DISTRICT or its employees negotiate the placement of a coverage directly with an insurance company which is outside the Fund.
 5. Either party may cancel this Agreement at any time by mailing to the other written notice calling for termination effective at any time not less than ninety (90) days thereafter. Fees shall be pro-rated to the date of termination.
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15. The Board of Education approves the following Jointure Agreements:
 - a. Jointure

Host District:	Rancocas Valley Regional High School District
Joiner District:	Jackson Township Board of Education
School:	Burlington County Special Services School District
Term Date:	September 1, 2017 to June 30, 2018
Route #:	C79 BCS
Cost Per Annum:	\$5,000.00
 - b. Jointure

Host District:	Delsea Regional School District
Joiner District:	Jackson Township Board of Education
School:	Pinelands Regional Learning Center
Term Date:	September 7, 2017 to June 30, 2018
Route #:	SP04
Cost Per Annum:	\$5,887.00

FINANCE (continued):

15. Jointure Agreements - continued:

c. Jointure

Host District: Hunterdon Regional School District
 Joiner District: Jackson Township Board of Education
 School: South Hunterdon Regional High School
 Term Date: January 12, 2018 – June 30, 2018
 Route #: 1710
 Cost Per Day: \$42.50

d. Jointure

Host District: Tuckerton Borough School District
 Joiner District: Jackson Township Board of Education
 School: Switlik Elementary School
 Term Date: January 17, 2018 – February 6, 2018
 Route #: JE-1
 Cost Per Day: \$249.90

e. Jointure

Host District: Tinton Falls School District
 Joiner District: Jackson Township Board of Education
 School: Holman Elementary School
 Term Date: November 29, 2017 – June 30, 2018
 Route #: E7360
 Cost Per Annum: \$10,773.00

16. The Board of Education authorizes the Board Secretary to go out to bid for the Transportation Site 2 Project.

17. The Board of Education, based on the recommendation of the Board Secretary, awards a professional services contract to Spiegle Architectural Group, Hamilton, New Jersey for design of the Transportation Site 2 project at the following costs:

Design, Documentation and bidding support Fees:		\$196,000.00
Construction Administration and Close Out Fees:		\$49,000.00
Optional Enhanced Construction Administration Fees Architect Only:	\$1,075.00	
Optional Enhanced Construction Administration Fees Architect & Consultant	\$2,150.00	
Landscape Architectural Service Fee		\$20,000.00
Geotechnical Engineering Service Fee		\$8,800.00
Site/Civil Engineering Service Fee		\$78,000.00
Traffic Engineering Service Fee		\$6,000.00
Digital Bidding		\$250.00
	TOTAL:	\$358,050.00

18. The Board of Education approves the following 2017-2018 withdrawal from capital reserve resolution:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON
 IN THE COUNTY OF OCEAN, NEW JERSEY ON APRIL 24, 2018 AS FOLLOWS:

The Board of Education approves the use of CAPITAL RESERVE FUNDS in the amount of \$358,050.00 for use in the 2017-2018 capital projects budget to cover the professional fees associated with the Transportation Site 2 project.

FINANCE (continued):

19. The Board of Education approves the following resolution pertaining to submissions to the New Jersey Department of Education relative to a Capital Project Application:

WHEREAS, the Jackson Township School District Board of Education, in the County of Ocean, New Jersey (the "Board"), desires to proceed with a capital improvement project consisting generally of:

TRANSPORTATION SITE 2 PROJECT

NOW, THEREFORE, BE IT RESOLVED BY THE JACKSON TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

Section 1. The Board approves and authorizes the Board Secretary to submit application to the New Jersey Department of Education on behalf of the district.

Section 2. This project is an "other" capital project. The Board is not seeking any State funding.

Section 3. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Ocean County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 4. The Board hereby authorizes the Board Secretary to make amendment(s) to its Long Range Facility Plan in order to reflect the proposed project.

Section 5. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, and Architect/Engineer, are hereby authorized to perform such other acts, to execute such other documents, and to do such other things as are necessary to implement the determinations of the Board set forth in the Resolution.

Section 6. The Board approves and authorizes the Board Secretary to submit application to the Jackson Township Zoning Committee to allow for the Transportation Site 2 project.

Section 7. This Resolution shall take effect immediately.

20. The Board of Education approves the following Hunterdon County Educational Services Commission Coordinated Transportation Resolution:

**HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION
2026 ROUTE 31 NORTH, SUITE 7
GLEN GARDNER, N.J. 08826**

RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION

WHEREAS, the Jackson Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Hunterdon County Educational Services Commission hereinafter referred to as HCESC offers coordinated transportation services; and

WHEREAS, the HCESC will organize and schedule routes to achieve the maximum cost effectiveness:

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of 5.5% for member districts and 8.5% for non-member districts as presented to the Jackson Board of Education as calculated by the billing formula adopted by the HCESC's Board of Education. Said formula shall be based on a route cost divided by the student mile allocated to each participating district.

- I. The HCESC will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by HCESC;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation as requested on the formal written request; and

FINANCE (continued):

20. Hunterdon County Educational Services Commission Coordinated Transportation Resolution - continued:

It is further agreed that the Jackson Board of Education will provide the HCESC with the following:

- a. requests for special transportation on approved forms to be provided by the HCESC, completed in full and signed by previously authorized district personnel;
 - b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received.
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such requests must first be approved by the Jackson Board of Education.
 - III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2017 and June 30, 2018.
 - IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
 - V. It is understood and agreed by all parties hereto that the Board of Directors of the HCESC is not responsible for its transportation contractor’s failure to provide the services agreed upon herein. It will make every reasonable effort to provide alternative services should such a failure occur.

21. The Board of Education declares items as surplus, as filed with the Business Office, some items retain value and others have no monetary value.

FACILITIES:

- 1. The Board of Education approves the use of facilities for groups as filed.
- 2. The Board of Education approves the use of twelve (12) Board of Education school buses for the Township of Jackson Recreation Department’s 2018 Sumer Camp Program to run from June 25, 2018 through August 10, 2018.

PROGRAMS:

1. The Board of Education approves a *revised* 2017-2018 District Calendar and approves the following June 2018 middle school promotion and high school graduation dates and times:

a.	Goetz Middle School	Thursday, June 21, 2018	3:00 PM
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NOTE: *Outside promotion to be held on the Jackson Memorial High School Munley Field. If weather is inclement, promotion will be moved inside to the JMHS Fine Arts Auditorium and Reider gymnasium and held at the same time.*

b.	McAuliffe Middle School	Thursday, June 21, 2018	3:00 PM
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NOTE: *Outside promotion to be held at the Jackson Liberty High School Football Stadium. If weather is inclement, promotion will be moved inside to the JLHS Gymnasium and held at the same time.*

c.	Jackson Liberty High School	Friday, June 22, 2018	5:00 PM
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NOTE: *If weather is inclement, graduation will be moved inside to the JLHS Gymnasium and held at the same time.*

d.	Jackson Memorial High School	Friday, June 22, 2018	3:00 PM
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NOTE: *If weather is inclement, graduation will be moved inside to the JMHS Fine Arts Auditorium and Reider gymnasium and held at the same time.*

PROGRAMS (continued):

2. The Board of Education approves staff from Cattus Island County Park, Toms River, New Jersey to be guest speakers as part of the Title I 2018 Summer Learning Program for the 2018-2019 school year, at no cost to the Title I Grant and/or the Board, pending NJDOE Grant approval.
3. The Board of Education approves one (1) additional Preschool Disabled Class to be located at the Rosenauer Elementary School, hours of class to be 7:45 AM – 9:45 AM, for the remainder of the 2017-2018 school year, effective April 25, 2018 through June 30, 2018.
4. The Board of Education approves the Title I Summer Learning Program Family Night on Thursday, June 7, 2018 as part of the Title I 2018 Summer Learning Program for the 2018-2019 school year, to be paid with Title I Grant funds, not to exceed \$588.00.
5. The Board of Education approves the following the Title III ESL Family Night on Wednesday, May 9, 2018 for the 2017-2018 school year, to be paid by Title III Grant Funds, not to exceed \$816.00.
6. The Board of Education approves the following 2018 Sustainability S.T.EM. Summer Program classes (6 dates) to be held at Jackson Memorial High School, at no cost to the Board:
 - a. SESSION #1 for Incoming (Rising) 9th, 10th, 11th, and 12th Grade Students
 Dates: July 9, 10, 11, 12, 16 & 17, 2018
 Location: JMHS, 9:00 AM - 3:00 PM each day
 Project Presentation Date: July 18th (rain date: July 19th), 5:30 PM – 7:00 PM
 Registration/Program fee of \$200.00 per student
7. The Board of Education approves the application and acceptance, if approved of an OceanFirst Foundation Grant in the amount of \$10,000.00, to be submitted by teachers Melissa O’Keeffe and Carrie Hogan to provide funding for an Animal Assisted Intervention program at H.C. Johnson Elementary School.
8. The Board of Education approves professional day requests and the travel related expense resolution from school board and staff members as filed with the appropriate supervisor.

STUDENTS:

1. The Board of Education approves the following volunteer clubs and advisors for the 2017-2018 school year:

	<u>Volunteer Club</u>	<u>Volunteer Advisor(s)</u>	<u>School</u>
a.	Jaguars Kids Club	Tara D’Astoli	Johnson

2. The Board of Education approves a trip to Sea Girt Lanes, Sea Girt, NJ on Thursday, July 19, 2018 as part of the Title I 2018 Summer Learning Program for the 2018-2019 school year, to be paid with Title I Grant funds, pending NJDOE Grant approval.
3. The Board of Education approves a trip to the Manasquan Reservoir Environmental Center, Howell, New Jersey on Thursday, July 26, 2018 as part of the Title I 2018 Summer Learning Program for the 2018-2019 school year, to be paid with Title I Grant funds, pending NJDOE Grant approval.
4. The Board of Education approves a trip for the Jackson Liberty High School Honors Spanish class to the Metropolitan Museum of Art, New York City on Wednesday, May 30, 2018, at no cost to the Board.
5. The Board of Education accepts, in accordance with N.J.S.A. 18A:37-15b(6), the monthly Harassment, Intimidation and Bullying (HIB) Report as presented to the Board of Education during Executive Session.

STUDENTS (continued):

6. The Board of Education approves educational field trips as filed with the Transportation Administrator.

PERSONNEL:

1. The Board of Education approves the employment of the following substitutes for the 2017-2018 school year, effective April 25, 2018, unless otherwise noted:
 - a. Melissa Costello, Custodian
 - b. Krista Lynn Rossi, Driver/Transportation
 - c. Jodi Sisnetsky, Food Services
 - d. Sean Mehrlander, Security
2. The Board of Education, upon the recommendation of the Superintendent, accepts with best wishes, the resignation of the following employees, due to retirement:
 - a. Irena Kozera, Driver/Transportation, effective May 1, 2018.
 - b. Lorraine Litwin, Special Education Teacher/Crawford-Rodriguez, effective July 1, 2018.
 - c. Andrea Risley, Kindergarten Teacher/Elms, effective July 1, 2018.
 - d. Carol Masur, Kindergarten Teacher/Elms, effective July 1, 2018.
 - e. Donna Carleton, Teacher/Holman, effective July 1, 2018.
 - f. Kathleen Doherty, Special Education Teacher/Rosenauer, effective July 1, 2018.
 - g. Cheryl Mitchell, Teacher/Switlik, effective July 1, 2018.
3. The Board of Education accepts the resignation of the following employees:
 - a. Krista Rossi, Driver/Transportation, effective May 7, 2018.
 - b. Kevin Webber, Driver/Transportation, effective April 23, 2018.
 - c. Meredith Burns, Lunchroom Aide/Holman, effective April 10, 2018.
 - d. Nicholas Eckett, Mechanic Helper/Transportation, effective April 18, 2018.
 - e. Jeffrey Brown, Paraprofessional-Classroom/JMHS, effective April 23, 2018.
 - f. Devyn Klich, Business Teacher/JMHS, effective July 1, 2018.
 - g. Laura Mullins, Teacher/Rosenauer, effective July 1, 2018.
 - h. Andrea Cece, Assistant Transportation Coordinator, effective June 18, 2018.
4. The Board of Education approves a leave of absence for the following personnel:
 - a. Kenneth Eayre, Custodian-PT/Holman, paid medical leave of absence, effective March 9, 2018 through March 20, 2018; unpaid medical leave of absence, effective March 21, 2018 through April 20, 2018, returning April 23, 2018.
 - b. Karen Giorgianni, Van Aide/Transportation, extend unpaid medical leave of absence, effective April 10, 2018 through May 3, 2018, returning May 4, 2018.
 - c. Michael Nash, Driver/Transportation, extend unpaid Federal Family Medical Leave of Absence, effective March 27, 2018 through March 29, 2018, returning April 9, 2018.
 - d. Joann Rodriguez, Driver/Transportation, extend unpaid Federal Family Medical Leave of Absence, effective April 10, 2018 through May 10, 2018, returning May 11, 2018.
 - e. Hollyann Lasko, Food Service Worker-Lead/Holman, paid medical leave of absence, effective March 26, 2018 through April 20, 2018; unpaid Federal Family Medical Leave of Absence, effective April 23, 2018 through April 30, 2018, returning May 1, 2018.
 - f. Rita Sweeney, Food Service Worker/Crawford-Rodriguez, extend unpaid personal leave of absence effective April 9, 2018 through May 11, 2018, returning May 14, 2018.
 - g. Susan Taylor, Lunchroom Aide/Crawford-Rodriguez, paid medical leave of absence, effective March 12, 2018 through May 2, 2018, returning May 3, 2018.

PERSONNEL (continued):

4. Leave of Absences – continued:
 - h. Margaret Ewin, School Nurse//Elms, unpaid intermittent Federal and NJ Family Medical Leave of Absence, effective March 27, 2018 through June 30, 2018.
 - i. Sandra Marsiglia, Paraprofessional/Elms, unpaid Federal and NJ Family Medical Leave of Absence, effective April 16, 2018 through May 4, 2018, returning May 7, 2018.
 - j. Jeff DeMatteo, Lead SLEO/District, extend paid medical leave of absence, effective April 9, 2018, through April 20, 2018, unpaid Federal Family Medical Leave of Absence effective April 23, 2018, through May 8, 2018, returning May 9, 2018.
 - k. Michael Disanza, English Teacher/JLHS, revised unpaid NJ Family Medical Leave of Absence, effective April 30, 2018 through June 30, 2018, returning September 1, 2018.
 - l. Jessica Ventrello, Art Teacher/JMHS, revised unpaid Federal and NJ Family Medical Leave of Absence, effective December 18, 2017 through March 28, 2018; unpaid Child Care Leave of Absence, effective March 29, 2018 through April 13, 2018, returning April 16, 2018.
 - m. Carolyn Bialecki, Teacher/Holman, paid medical leave of absence, effective March 9, 2018 through March 29, 2018, returning April 9, 2018.
 - n. Annette Vetrano, Teacher-Grade 5/Rosenauer, extend paid medical leave of absence, effective April 9, 2018 through April 27, 2018, returning April 30, 2018.

5. The Board of Education approves the following contract adjustments:
 - a. Hope Baratt, Driver-Transportation/District, increase from 4 hours per day to 6 hours 40 minutes per, effective April 25, 2018 through June 30, 2018, route change.
 - b. Michelle Oxx, Teacher/Crawford-Rodriguez, increase salary to reflect a degree change, effective March 20, 2018 through June 30, 2018.

6. The Board of Education approves the following contract adjustments for longevity for the 2017-2018 school year, in accordance with the current negotiated contracts:

	First Name	Last Name	Title	Bargaining Group	Effective Date	Reason
a.	SUZANNE	MC GINLEY	SECRETARY	JEA	5/1/2018	15 YEARS LONGEVITY
b.	KATHLEEN	DEMBINSKI	TEACHER	JEA	5/1/2018	17 YEARS LONGEVITY
c.	DYANNE	LEPOLD	TEACHER	JEA	5/1/2018	20 YEARS LONGEVITY
d.	NANCY	BIESE	SECRETARY	JCOSA	5/1/2018	25 YEARS LONGEVITY
e.	ELAINE	NETIS	TEACHER	JEA	9/1/2017	20 YEARS LONGEVITY

7. The Board of Education approves the transfer of the following personnel:
 - a. Diane Coots, transfer from Bookkeeper Enterprise/Grant Accounts to Community Services Coordinator, new position, effective April 25, 2018 through June 30, 2018.
 - b. Melissa O’Neill, transfer from Literacy Teacher/McAuliffe to Reading Teacher/McAuliffe, replacing Sarah Poppe, effective April 25, 2018 through June 30, 2019.
 - c. Danielle Parella, transfer from Special Education Teacher/Elms to Reading Teacher/Switlik, replacing Catherine McQuade, effective September 1, 2018 through June 30, 2019.

PERSONNEL (continued):

8. The Board of Education approves the employment of the following personnel:
- a. Harley Marino, Custodian/District assigned to McAuliffe, Wednesday/Thursday/Friday, 3:00 PM to 11:00 PM and Saturday/Sunday, 7:00 AM to 3:00 PM, replacing Thomas Pienkowski, effective April 25, 2018 through June 30, 2018.
 - b. Louis Bisignano, Driver-Transportation/District, replacing Ruth DeJesus, 4 hours per day, effective April 25, 2018 through June 30, 2018.
 - c. Tracie Ramirez, Lunchroom Aide/Holman, 3 hours per day, replacing Meredith Burns, effective pending fingerprint approval through June 30, 2018.
 - d. Brandon Holup, Paraprofessional-Classroom/JMHS, replacing Jeffrey Brown, effective April 25, 2018 through June 30, 2018.
 - e. Colleen Sullivan, Secretary-JCOSA assigned to Community Services/Goetz, replacing Maria Ferreira, effective pending fingerprint approval and release from current employer through June 30, 2018.
9. The Board of Education approves the following Co-Curricular Advisor adjustments for the 2017-2018 school year:
- Resignations:
- a. Suzanne McGinley, Fine Arts Coordinator/JMHS, effective April 25, 2018.
 - b. Jamie Allaire, Yearbook Advisor/JMHS, effective April 25, 2018.
- New Hires:
- c. Jessica Ventrello, Fine Arts Coordinator/JMHS, replacing Suzanne McGinley, effective April 25, 2018 through June 30, 2018.
 - d. Jessica Ventrello, Yearbook Advisor/JMHS, replacing Jamie Allaire, effective April 25, 2018 through June 30, 2018.
10. The Board of Education approves the summer transportation routes and driver/aide salaries, as on file in the Transportation office.
11. The Board of Education approves the following substitute personnel for the Title IV Social Emotional Learning Program, for the 2017-2018 school year to be paid by Title IV Grant Funds:
- a. Erica DeMaio
12. The Board of Education approves the following personnel for the Title III ESL Family Night, for the 2017-2018 school year, to be paid by Title III Grant Funds:
- Teachers, 3 hours each:
- a. Dawn Coughlan, ESL Teacher, Holman
 - b. Melissa Kosakowski, ESL Teacher, Crawford-Rodriguez
 - c. Brittney Penson, ESL Teacher, Rosenauer
 - d. Lucy Salazar, ESL Teacher, McAuliffe & Liberty
 - e. Jacqueline Wright, ESL Teacher, Holman
- Paraprofessionals, 2 hours each:
- f. Tripti Desai, Paraprofessional
 - g. Susanne Fisher, Paraprofessional
- Substitutes:
- h. Brigitte Moody/Teacher
 - i. Jaimy Schlossberg/Teacher
 - j. Deborah Giordano-Abalos/Paraprofessional
 - k. Patricia Trosky/Paraprofessional

PERSONNEL (continued):

13. The Board of Education approves the following district personnel to provide Home Training Services for the 2017-2018 school year:
 - a. Jacqueline Bell, Special Education Teacher, , not to exceed 1 hour per week, 8 weeks, effective March 26, 2018.
 - b. Kathryn Murray, Special Education Teacher, 1 hour per week, not to exceed 4 hours per month, effective March 26, 2018 through April 21, 2018.
 - c. Elizabeth Manzo, Special Education Teacher, not to exceed 3 hours per month, effective April 9, 2018 through May 31, 2018.
 - d. Jessica Fioretti, Speech Therapist, not to exceed 2 hours per month, effective April 9, 2018 through May 31, 2018.
 - e. Danielle Chryssikos, Special Education Teacher, not to exceed 1 hour per month, effective April 9, 2018 through May 31, 2018.

14. The Board of Education approves the following district personnel to provide childcare oversight at the Special Education Advisory Committee (SEAC) Transition Seminar to be held May 7, 2017 at Jackson Liberty High School, 6:00 PM-8:00 PM, not to exceed 2.5 hours each:
 - a. Alessandra Alvear, Paraprofessional
 - b. Annamarie Bodall, Paraprofessional
 - c. Lisa Pallante, Paraprofessional

15. The Board of Education approves the following personnel for the Title I 2018 Summer Learning Program for the 2018-2019 school year, to be paid through Title I Grant funds, pending NJDOE Grant approval and student enrollment:

Coordinator/Teachers/Nurses, 14 days each (unless otherwise noted):

 - a. Kimberly Carretta, Coordinator
 - b. Terri Samuel, Nurse, 2 days
 - c. Patricia Wilkinson, Nurse
 - d. Dana DiLorenzo, Teacher
 - e. Heather Donnelly, Teacher
 - f. Michelle Glucksnis, Teacher
 - g. Laura Hayes, Teacher
 - h. Carrie Hogan, Teacher
 - i. Tracy Kahn, Teacher
 - j. Cathy Keller, Teacher
 - k. Melissa Kosakowski, Teacher
 - l. Patricia Levine, Teacher
 - m. Teresa Migliore, Teacher
 - n. Donna Mollica, Teacher
 - o. Brigitte Moody, Teacher
 - p. Jamie Murphy, Teacher
 - q. Shaina Noval, Teacher
 - r. Nick Paradise, Teacher
 - s. Brittney Penson, Teacher
 - t. Lisa Raney, Teacher
 - u. Carol Shilan, Teacher
 - v. Frieda Stec, Teacher
 - w. Lia Thomas, Teacher

Paraprofessionals, 12 days each, 4.5 hours per day:

 - x. Cathy Cocco, Paraprofessional
 - y. Sherry Mucia – Paraprofessional

PERSONNEL (continued):

15. Personnel for the Title I 2018 Summer Learning Program – continued:

Receptionist, 12 days each, 4.5 hours per day:

- z. Beth Russell, Receptionist

Substitutes:

- aa. Stephanie-Jo Bosley, Teacher
- bb. Faye Gilmore, Teacher
- cc. Maria Gonzalez, Teacher
- dd. Kelly King, Teacher
- ee. Catherine Ogletree, Teacher
- ff. Jennifer Taibbi, Teacher
- gg. Sandra Sedar, Nurse
- hh. Lynn Warmenhoven, Teacher, Paraprofessional
- ii. Justyna Zemel, Paraprofessional
- jj. Nicci Estrada, Receptionist
- kk. Catherine Smith, Receptionist
- ll. Jacqueline Stein, Receptionist

16. The Board of Education approves the following personnel for the Title IV Summer Jumpstart Program for the 2018-2019 school year to be paid through Title IV Grant funds, pending NJDOE Grant approval:

Coordinator - 12 program days, 4.5 hours per day; 2 prep/training/orientation days and 3 planning days, 4 hours per day:

- a. Lauren Komanitsky, Coordinator

Nurses - 12 program days, 4.5 hours per day:

- b. TBD, Nurse

Teachers - 12 program days, 4.5 hours per day and 2 prep/training/orientation days, 4 hours per day:

- c. Amanda Casasnovas, Teacher
- d. Erica DeMaio, Teacher
- e. Barbara Feinen, Teacher
- f. Sherri Halligan, Teacher
- g. Victoria Salemi, Teacher

Paraprofessionals – 12 program days, 4.5 hours per day

- h. Deborah Giordano, Paraprofessional
- i. Alba Cruz, Paraprofessional

Substitutes:

- j. Tripti Desai, Paraprofessional
- k. Brett Mallinson, Teacher

17. The Board of Education approves the additional personnel and salaries for the Child Care Academy 2018 Summer Camp:

	First	Last	Teacher/ Substitute Teacher	Paraprofessional/ Substitute Paraprofessional	Receptionist/ Substitute Receptionist
a.	Diane	Barletta		X	X
b.	Robert	D'Ambrosia	X	X	X
c.	Whitney	DiBenedictis	X	X	X
d.	Deborah	Giordano-Abalos		X	X
e.	Kerren	Grau		X	X
f.	Felicia	Marchisotto		X	X
g.	Claire	Crehan		X	X
h.	Melissa	Williams		X	X
i.	Jaclyn	Bell	X	X	X

PERSONNEL (continued):

18. The Board of Education approves the additional personnel and salaries for the Child Care Academy 2017-2018 school year:

	First	Last	Teacher/ Substitute Teacher	Paraprofessional/ Substitute Paraprofessional	Receptionist/ Substitute Receptionist
a.	Whitney	DiBenedictis	x	x	x

19. The Board of Education approves the following staff for extra work hours to cover the additional Preschool Disabled Class to be located at the Rosenauer Elementary School, effective April 25, 2018 through June 30, 2018:

- a. Barbara McGill, Teacher-Preschool Disabled, 2 hours 15 minutes (2.25 hours) per day
- b. Patricia Wilkinson, School Nurse, 1 hour 20 minutes (1.33 hours) per day
- c. Dawn Pisano, Paraprofessional, 2 hours 5 minutes (2.08 hours) per day
- d. Jaclyn Bell, Substitute Teacher
- e. Maria Caloia, Substitute Teacher
- f. Diana Barletta, Substitute Paraprofessional

20. The Board of Education approves the personnel and salaries for the Summer Electives/Hands-On STEM Summer Camp 2018 as follows:

	Program Staff	Position
a.	Gary Antonelli	Teacher

21. The Board of Education approves a pensionable stipend for the 2017-2018 school year to the following Paraprofessionals who are assigned to work in Pre-School Handicapped, SOLVE, SMART or PDD classrooms, or provide personal hygiene assistance or CPI (A Paraprofessionals is only eligible to receive one pensionable stipend each year):

	First Name	Last Name	Title	Location	Effective Date
a.	Antoinette	Cusson	Paraprofessional	Memorial	2/02/2018

22. The Board of Education approves the suspension without pay of one (1) employee, one (1) day, for failure to follow procedures, name on file with the Superintendent.
23. The Board of Education approves the suspension without pay of one (1) employee, one (1) day, for failure to follow procedures, name on file with the Superintendent.
24. The Board of Education approves the Memorandum of Agreement between the Jackson Township Board of Education and the Teamsters Local 97 Maintenance and Tradesman, terms of the agreement shall be for the period of July 1, 2017 through June 30, 2020, as ratified by the Teamsters Local 97 Maintenance and Tradesman.

****** *Salaries are public information. Any person interested in obtaining this information is to contact the Secretary to the Board of Education.*