

JACKSON TOWNSHIP BOARD OF EDUCATION

July 17, 2018
Official Board Meeting

5:30 P.M.
Administration Building Conference Room

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Call to Order
2. Salute to the Flag
3. Certification of Meeting
4. Approval of Agenda
5. Board of Education Recognition
6. Superintendent's Report/Information Items
7. Discussion Items
 - a. Standing Committee Reports
 - State and County School Boards Representative – Mrs. Colucci, Ms. Grasso & Mr. Walsh
 - Parent Group Liaison – Mr. Burnetsky – *Next Presidents' Council Meeting – October, 2018*
 - Special Education – Ms. Grasso (alt. Mrs. Dey) – *Next SEAC Meeting – September, 2018*
 - Scholarship – Mr. Burnetsky & Mr. Walsh (alt. Mrs. Dey)
 - Buildings & Grounds – Mr. Colucci, Mr. Walsh & Mr. Sargent (alt. Mrs. Rivera)
 - Budget/Finance – Mr. Burnetsky, Mrs. Rivera & Mr. Walsh (alt. Ms. Grasso)
 - Transportation – Mr. Colucci, Ms. Grasso & Mr. Sargent (alt. Mr. Walsh)
 - Negotiations: Teamsters – Ms. Grasso, Mr. Sargent & Mr. Walsh
JTAA – Mr. Sargent & Mr. Burnetsky (alt. Mrs. Rivera)
NCS – Mr. Sargent & Mr. Walsh (alt. Mrs. Rivera)
8. Policy/Regulations
Policy – 2nd Reading

P1550	ADMINISTRATION	Equal Employment/Anti-Discrimination Practices (M) (revised)
P2431	PROGRAM	Athletic Competition (M) (revised)
P2431.8	PROGRAM	Varsity Letters for Interscholastic Extracurricular Activities (M) (new)
P5350	STUDENTS	Student Suicide Prevention (M) (revised)
P5533	STUDENTS	Student Smoking (M) (revised)
P5535	STUDENTS	Passive Breath Alcohol Sensor Devise (revised)
P5561	STUDENTS	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (revised)
P8462	OPERATIONS	Reporting Potentially Missing or Abused Children (M) (revised)
P8561	OPERATIONS	Procurement Procedures for School Nutrition Programs (new)
9. Approval of Minutes:
Official Board Meeting – June 26, 2018 Closed Session Meeting
Official Board Meeting – June 26, 2018 Committee of the Whole/Business/Goal Setting Meeting
10. Financial Reports:
 - a. Bill List
 - b. Treasurer's and Board Secretary's Reports
11. Public Forum – *Agenda Items only*
12. Resolutions for Action
13. Public Forum
14. Board Comments
15. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Jackson Township Board of Education
FROM: **DR. STEPHEN GENCO, SUPERINTENDENT OF SCHOOLS**
RE: July 17, 2018 Official Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the Board of Education adopts the Agenda as presented:

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

FINANCE:

1. The Board of Education, based on the recommendation of the Board Secretary, approves the line-item transfers for the month of May, 2018.
2. The Board of Education, based on the recommendation of the Board Secretary, approves the adjustments to the Federal and State Fund 20 Projects for the 2017-2018 school year for May, 2018.
3. Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
4. The Board of Education declares items as surplus, as filed with the Business Office, some items retain value and others have no monetary value.

FACILITIES:

1. The Board of Education approves the use of facilities for groups as filed.

PROGRAMS:

1. The Board of Education approves the following College/University students/staff for internships, observation time, student teaching, clinical practice, as filed with the Assistant Superintendent for the 2018-2019 school year:

REQUEST	COLLEGE/ UNIVERSITY	NAME	DATES	COOPERATING TEACHER	SCHOOL
Student Teaching	Kean	Kevin Cabrera	9/10/2018- 5/15/2019	Jenn O'Connor	JLHS

2. The Board of Education accepts the 2018-2019 District Goals and Objectives and the 2018-2019 Board Goals as developed at the June 26, 2018 Combined Committee of the Whole/Business meeting.
3. The Board of Education approves a consultant from IDE – Innovative Designs for Education to conduct three professional development days and two coaching days for the fall cohort and three professional development days and two coaching days for the winter cohort for the 2018-2019 school year to be funded by Title II grant funds, not to exceed \$18,400.00, pending NJDOE Grant approval.

PROGRAMS (continued):

4. The Board of Education approves a consultant from IDE – Innovative Designs for Education to present a summer workshop for administrators for the 2018-2019 school year to be funded by Title II grant funds, not to exceed \$1,840.00, pending NJDOE Grant approval.
5. The Board of Education approves consultants from Renaissance Learning to present two workshops for the 2018-2019 school year to be funded by Title I grant funds, not to exceed \$5,800.00 in total, pending NJDOE Grant approval.
6. The Board of Education approves Health Educational Training, Howell, New Jersey to provide CPR Instructor training for one staff member at a cost of \$350.00, total cost not to exceed \$350.00 to be paid from District funds.
7. The Board of Education approves the Title III Latino Family Literacy Project, for the 2018-2019 school year to be paid by Title III Grant Funds, not to exceed \$3,749.00.
8. The Board of Education approves consultants from the Reading and Writing Project Network to present five workshops at each of the four Title I Schools for the 2018-2019 school year to be funded by Title I grant funds, not to exceed \$48,500.00 in total, pending NJDOE Grant approval.
9. 11. The Board of Education approves the application and acceptance of funds for the Fiscal Year 2018 IDEA consolidated grant, starting date July 1, 2018 and ending June 30, 2019 as follows:
 - a. IDEA Basic: \$1,930,425.00
 - b. IDEA Preschool: \$67,340.00
10. The Board of Education approves the following Travel and Related Expense Reimbursement Resolution for the 2018-2019 school year:

TRAVEL AND RELATED EXPENSE REIMBURSEMENT RESOLUTION

WHEREAS, the Jackson Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-14-OMB, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, N.J.A.C.6A:23A-7.3(b)1. et seq. and the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500.00 per staff/Board member where prior Board approval shall not be required unless this annual threshold for a staff/Board member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23A-7.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as per noted on the Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursement as listed on the Board of Education Approval of Travel and Related Expense Reimbursement Form.

BE IT FURTHER RESOLVED, the Board of Education approves the maximum travel expenditure amount for the 2018-2019 school year at \$_____, which the school district shall not exceed. The maximum travel expenditure amount for 2017-2018 was \$130,000.00. The amount spent as of June 30, 2018 is \$_____.

11. The Board of Education approves professional day requests and the travel related expense resolution from school board and staff members as filed with the appropriate supervisor.

STUDENTS:

1. The Board of Education approves a contract for the 2018-2019 school year with Teaching Strategies for Early Childhood to provide curriculum training to preschool teaching staff during the following district in-service dates, total cost not to exceed \$6,600.00:
 - a. September 5, 2018 – GOLD Online Introduction; \$3,300.00 total cost
 - b. October 8, 2018 – Implementing the Creative Curriculum for Preschool; \$3,300.00 total cost
2. The Board of Education approves a contract for the 2018-2019 school year with Neurology Specialists of MC to provide Pediatric Neurological examinations to Jackson students on an as needed basis at a rate of \$400.00, total cost not to exceed \$4,800.00.
3. The Board of Education approves services for the 2018-2019 school year with Depko Counseling & Consulting, LLC to conduct social evaluation assessments to district students at a cost of \$300.00 per assessment, total cost not to exceed \$6,000.00.
4. The Board of Education approves a revision to services for the 2018-2019 school year with KDH Enterprises, LLC to provide a Board Certified Behavior Analyst (BCBA) for classroom consultation, report writing, attendance at meetings, student observations, observation/review of out-of-district programs, home training, and court appearances at a cost of \$250.00 per hour for litigation cases and \$150.00 per hour for consultation not related to litigation, total cost not to exceed \$20,000.00.
5. The Board of Education approves a contract for the 2018-2019 school year with NJ Commission for the Blind to provide educational services for nine (9) blind and visually impaired Jackson students at a cost of \$1,900 each, total cost not to exceed \$17,100.00.
6. The Board of Education approves a contract for the 2018-2019 school year with Camp Excel to provide extended school year services to one Jackson student through a summer day program, total cost not to exceed \$5,200.00.
7. The Board of Education approves the following Jackson Memorial High School Adventure Bound Trips for the 2018-2019 school year:

<u>Trip/Location</u>	<u># of Students</u>	<u>Dates</u>	<u>Time</u>	<u>Trip Cost/ Bus Fee</u>	<u>Total Student Cost</u>
Day Canoe Trip Cedar Creek, Bayville, N.J.	40	9/26/18 5/22/19	7:30 AM - 1:30 PM	Canoe Rental & Livery-\$20.00/Bus\$10.00	\$30.00
Canoe Overnights Delaware Water Gap, N.J.	30	10/4-5/18 5/30-31/19	7:30 AM - 1:00 PM	Canoe Rental & Livery-\$25.00/Bus- 25.00	\$50.00
Bike Trip Washington Crossing State Park, New Jersey	30	10/19/18 5/18/19	7:00 AM - 1:30 PM	\$0/Bus-\$30.00	\$30.00
Rock Climbing Ralph Stover State Park, PA	25	11/14/18 4/30/19	7:00 AM - 1:30 PM	\$0/Bus-\$25.00	\$25.00
Back Pack Overnights Wharton State Forest, N.J.	25	11/1-2/18 4/11-12/19	12:00 PM - 1:00 PM	Camping Permit/Bus-\$25.00	\$25.00

STUDENTS (continued):

8. The Board of Education approves the following 2018-2019 NJSIAA Membership Resolution:

RESOLUTION
NJSIAA Membership

WHEREAS, the Jackson Board of Education maintains that it is an important part of a student's education to participate in sports on the high school level; and

WHEREAS, the New Jersey Interscholastic Athletic Association, responsible pursuant NJSA 18A:11-3 to provide the bylaws, rules and regulations that govern sports for high schools in the State of New Jersey; and

THEREFORE BE IT RESOLVED, that the Jackson Board of Education, District #2360 in the County of Ocean, herewith enrolls Jackson Memorial High School and Jackson Liberty High School as members of the New Jersey Interscholastic Athletic Association to participate in the approved interscholastic school programs sponsored by the New Jersey State Interscholastic Athletic Association; and

BE IT FURTHER RESOLVED, that this membership shall continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board,

BE IT FURTHER RESOLVED, that in adopting this resolution the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

9. The Board of Education approves educational field trips as filed with the Transportation Administrator.

PERSONNEL:

1. The Board of Education approves the employment of the following substitutes for the 2017-2018 school year, effective July 18, 2018, unless otherwise noted:
 - a. Tyler Aires, Custodian
 - b. Valerie DeJesus, Custodian
 - c. Diane Flynn, Van Aide
 - d. Kristen Holman, Driver- Transportation
 - e. Karen Wharton, Driver- Transportation
 - f. Catherine Idank, Building Substitute Nurse
 - g. Margaret O'Connor-Bishop, Building Substitute Nurse
2. The Board of Education accepts the resignation of the following employees:
 - a. Dennis De Vito, Custodian, effective July 16, 2018.
 - b. Tara Schuler, Food Service Worker-4 hour/JLHS, effective July 2, 2018.
 - c. Daniel Rudd, Paraprofessional/JLHS, effective August 17, 2018.
 - d. Elizabeth Russo, Paraprofessional/JLHS, effective July 1, 2018.
 - e. John Burdi, Paraprofessional/Johnson, effective July 1, 2018.
 - f. Erica Galatola, Teacher/Elms, effective July 1, 2018.
3. The Board of Education approves the following personnel position revisions and/or additions for the 2018-2019 school year:
 - a. Senior Database Administrator (revised – formerly Computer System Specialist)
 - b. District Computer Services Technician (revised – formerly Computer Technician)
 - c. Junior Database Administrator Stipend (new)
4. The Board of Education approves the following job descriptions for the 2018-2019 school year:
 - a. Senior Database Administrator (revised)
 - b. District Computer Services Technician (revised)
 - c. Junior Database Administrator Stipend (new)

PERSONNEL (continued):

5. The Board of Education approves a leave of absence for the following personnel:
 - a. Missy Jennings, Secretary-JCOSA/JLHS, unpaid Federal Family Medical Leave of Absence, effective July 10, 2018 through July 20, 2018, returning July 23, 2018.
 - b. Erica Hahneman, Van Aide/Transportation, unpaid Federal and NJ Family Medical Leave of Absence, effective September 5, 2018 through September 21, 2018, returning September 24, 2018.

6. The Board of Education approves the transfer of the following personnel:
 - a. Daniel Coviello, transfer from Computer Systems Specialist/JMHS to Senior Database Administrator/JMHS, job title revision, effective July 18, 2018 through June 30, 2019.
 - b. Michael Di Girolamo, transfer from Computer Technician/JMHS to District Computer Services Technician/JMHS, job title revision, effective July 18, 2018 through June 30, 2019.
 - c. Jordan Panecki, transfer from Computer Technician/JMHS to District Computer Services Technician/JMHS, job title revision, effective July 18, 2018 through June 30, 2019.
 - d. Andrew Spaeth, transfer from Computer Technician/JMHS to District Computer Services Technician/JMHS, job title revision, effective July 18, 2018 through June 30, 2019.
 - e. Brendan Williams, transfer from Computer Technician/JMHS to District Computer Services Technician/JMHS, job title revision, effective July 18, 2018, through June 30, 2019.
 - f. Christine Barber, transfer from School Nurse Aide/Elms to School Nurse Aide-Traveling/Elms & Crawford-Rodriguez, effective September 1, 2018 through June 30, 2019.
 - g. Tripti Desai, transfer from Paraprofessional to Special Education Teacher/JLHS, replacing Brian Chesley, effective September 1, 2018 through June 30, 2019.
 - h. Kerry Competello, transfer from Social Worker-Traveling/Holman, Johnson & Rosenauer to Social Worker-Traveling/Rosenauer & Johnson, effective September 1, 2018 through June 30, 2019.

7. The Board of Education approves the employment of the following personnel:
 - a. Melissa Williams, Secretary-JEA assigned to Guidance/Goetz, replacing Jo Ennas, effective July 18, 2018 through June 30, 2019.
 - b. Danielle Sirota, Speech Language Specialist-Traveling/Switlik & JMHS, replacing Denise Welch, effective September 1, 2018 through June 30, 2019.

8. The Board of Education approves the additional personnel and salaries for the Community School Summer 2018 Kids Gymnastics Program:

Program	Position	Name	Location
Kids Gymnastics	Student Aide	Baileigh Rosenthal	Crawford-Rodriguez/(Goetz – Summer)

9. The Board of Education approves the following personnel adjustments for the Special Education Extended School Year (ESY) Program July 9, 2018 through August 16, 2018 (4 days per week), Location(s) – Elms Elementary School & Goetz Middle School, 4.5 hours per day, (unless otherwise noted):
 - a. Paraprofessional/District, 6 weeks, 4 days per week, 4.5 hours per day:

DELETE

 1. ~~Emily Cascio~~ (previously approved May 2018 agenda)
 - b. Reading Teacher, 6 weeks, 4 days per week, 4.5 hours per day:

ADD

 1. Deborah Ivory

10. The Board of Education approves the following personnel for summer work completing IEPs and student testing, effective July 1, 2018 through August 31, 2018:
 - a. Nicole Beetel, Special Education Teacher, 3 total hours
 - b. Jessica Nappa, General and Special Education Teacher, 4 hours
 - c. Lori Rudenjack, General Education Teacher, 3 total hours
 - d. Robert Wyskowski- Special Education Teacher, 16 additional hours for a total of 18 hours

PERSONNEL (continued):

11. The Board of Education approves the following On Site Lead Position personnel and salaries for the Child Care Academy 2018-2019 school year:

	Last Name	First Name	On Site Lead Position	Teacher/ Substitute Teacher	Paraprofessional/ Substitute Paraprofessional	Receptionist/ Substitute Receptionist
a.	Burnett	Veronica	Crawford-Rodriguez/AM	X	X	X
b.	Russin	Ann	Crawford-Rodriguez/PM Shared	X	X	X
c.	Viemeister	Beth	Crawford-Rodriguez/PM Shared	X	X	X
d.	Bellino	Dana	Elms/AM	X	X	X
e.	Williams	Kathleen	Elms/PM	X	X	X
f.	McEwan	Jason	Holman/AM	X	X	X
g.	Olszuk	Liz	Holman/PM Shared	X	X	X
h.	Steider	Jennifer	Holman/PM Shared	X	X	X
i.	Engel	Cindy	Johnson/AM	X	X	X
j.	Crozier	Travis	Johnson/PM Shared	X	X	X
k.	Jakalow	Ryan	Johnson/PM Shared	X	X	X
l.	Vetrano	Annette	Rosenauer/AM	X	X	X
m.	Levine	Trish	Rosenauer/PM Shared	X	X	X
n.	Warmenhoven	Lynn	Rosenauer/PM Shared	X	X	X
o.	Martinez	Maria	Switlik/AM Shared	X	X	X
p.	Vlahos	Maria	Switlik/AM Shared	X	X	X
q.	Casais	Dominick	Switlik/PM	X	X	X
r.	Polson	Laura	Goetz/PM	X	X	X
s.	Marvin	Beth	Goetz/PM-Special Education Shared	X	X	X
t.	Young	Sue	Goetz/PM-Special Education Shared	X	X	X

12. The Board of Education approves the following teachers for 2018-2019 student orientation programs:
- a. August 30, 2018; Preschool/Preschool Disabled Teachers, Orientation at Crawford-Rodriguez Elementary School; not to exceed 2 hours per teacher:
 1. Elizabeth Manzo
 2. Crystal Taylor
13. The Board of Education approves the employment of the following additional Guidance Counselors to work in the guidance departments during the summer months of July and August:
High School – 30 hours per counselor:
- a. Stephanie Anderson/JLHS, replacing Mike Tomaino
14. The Board of Education approves the following additional personnel for the Title I 2018 Summer Learning Program for the 2018-2019 school year to be paid through Title I Grant funds, pending NJDOE Grant approval and student enrollment:
- a. Kelly Livio, Substitute Teacher
15. The Board of Education approves the following staff presenters for the New Teacher Orientation on August 28, 2018:
- a. Donna Donner, Presenter, 3 hours
 - b. Marcus Villecco, Presenter, 3 hours
16. The Board of Education approves the apportionment of salary for the following teacher being paid by IDEA Pre-School Grant funds for the 2018-2019 school year:
- a. Kerry Rotundo, Teacher/Elms

PERSONNEL (continued):

17. The Board of Education approves the following revised staff for summer work on Curriculum Writing for the 2018-2019 school year:

<u>Content – Grade Levels</u>	<u>Not to Exceed Hours</u>	<u>Location</u>	<u>Dates/Times</u>	<u>Advisors</u>
Grades 6-8 Social Studies, Problem Based Learning	12	McAuliffe & Goetz	8/6/18-8/8/18 9:00 AM-1:00 PM	a. Chris Ippolito b. Bob Clarke c. Vicki Kunz d. Allison Holland e. Stacy Fisk
Grades 6-8 Social Studies, Research Simulation Tasks	12	McAuliffe & Goetz	8/6/18-8/8/18 9:00 AM-1:00 PM	f. Chris Ippolito g. Bob Clarke h. Vicki Kunz i. Allison Holland j. Stacy Fisk

18. The Board of Education approves the following personnel to provide CPR Training for the district Janet’s Team members for the 2018-2019 school year, not to exceed 24 hours each:

- a. David Murawski
- b. Amanda DeMatteo

19. The Board of Education approves the Athletic Event Staff for the 2018-2019 school year.

20. The Board of Education approves the Middle School Athletic Chaperones for the 2018-2019 school year.

21. The Board of Education approves the following teachers for Middle School After School Detention for the 2018-2019 school year:

- a. Will Brown/McAuliffe
- b. Valerie Peclet/McAuliffe
- c. Lizabeth Ferullo, Substitute/McAuliffe
- d. Wade Pratt, Substitute/McAuliffe
- e. Victoria Salemi, Substitute/McAuliffe
- f. Cheryl Berman, Goetz
- g. Cheryl Berman, Goetz
- h. Heather Callahan, Goetz
- i. Brooke Hogan, Substitute/Goetz
- j. Erin Murray-Ballou, Substitute/Goetz
- k. Samantha Rivera, Substitute/Goetz

22. The Board of Education approves the following teachers for Middle School Holding Center for the 2018-2019 school year:

- a. Marianne Higgins/McAuliffe
- b. Melissa Svoboda/McAuliffe
- c. Lizabeth Ferullo, Substitute/McAuliffe
- d. Eileen Kochis, Substitute/McAuliffe
- e. Wade Pratt, Substitute/McAuliffe
- f. Victoria Salemi, Substitute/McAuliffe
- g. Erin Murray-Ballou, Goetz
- h. Samantha Rivera, Goetz
- i. Cheryl Berman, Substitute/Goetz
- j. Heather Callahan, Substitute/Goetz
- k. Brooke Hogan, Substitute/Goetz

23. The Board of Education approves the suspension without pay of one (1) employee, ten (10) days, for conduct unbecoming a professional, name on file with the Superintendent, dates to be determined.

** *Salaries are public information. Any person interested in obtaining this information is to contact the Secretary to the Board of Education.*