

JACKSON TOWNSHIP BOARD OF EDUCATION
OFFICIAL BOARD MEETING
DECEMBER 18, 2018
DISTRICT ADMINISTRATION BUILDING

An Official Meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by Board President, Scott Sargent, at 5:30 p.m. on December 18, 2018 in the Conference Room of the Administration Building.

Present: Mrs. Rivera
Mrs. Dey
Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Sargent

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli; Assistant Superintendent; Ms. M. Richardson, Business Administrator/Board Secretary; Mr. S. Ferrantell, Attending Board Attorney for N. Montenegro.

On a motion by Mrs. Rivera, seconded by Mrs. Dey, the Board of Education adjourned to Executive Session to discuss contracts; employment of personnel-terms and conditions of employment; pending litigation; investigations and matters falling within the attorney-client privilege with respect to these subjects. This meeting is not open to the public. The Board would reconvene at approximately 6:30 p.m. in the Public Meeting Room of Administration at which time action would be taken.

The Official Meeting of the Jackson Township Board of Education reconvened in the Public Meeting Room of Administration in compliance with the Open Public Meeting Law and was called to order by Board President, Scott Sargent, at 6:30 p.m.

Present: Mrs. Rivera
Mrs. Dey
Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Sargent

Also present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent; Mrs. N. Pormilli; Assistant Superintendent; Ms. M. Richardson, Business Administrator/Board Secretary; Mr. S. Ferrantell, Attending Board Attorney for N. Montenegro, staff members, township residents and newspaper representatives.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, the Chair made the following statement: "This meeting is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting."

Dr. Genco asked everyone to stand for a moment of silence for Board Attorney, Mr. Nicholas Montenegro, who sadly lost a family member this past week-end.

On a motion by Mr. Burnetsky, seconded by Ms. Grasso, the Board of Education approved the agenda with addendums as submitted by the Superintendent of Schools.

Roll Call Vote: Yes: Mrs. Rivera
Mrs. Dey
Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Sargent

MOTION CARRIED

BOARD OF EDUCATION RECOGNITION

1. Student/Staff Recognition
 - Bus Accident Student Hero – Evan VanArsdale

Student recognition presentation was briefly delayed.

SUPERINTENDENTS REPORT

Student Board Member Reports

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District Administration Building

- Peter Colon – Liberty (for Aidan Alverson)
- Erin Sheeran – Memorial

Dr. Genco announced Peter Colon will present his report on Jackson Liberty High School to the Board.

Peter Colon:

I hope everyone is having a great week so far; I want to start by thanking you all for having me tonight and I apologize on behalf of Aidan for his absence. A little bit about me, my name is Peter Colon, I am a member of the STEM Academy, a varsity wrestler, the treasurer for National Honor Society, and a member of history, and math honor societies. Now, enough about me, I would like to dive into the latest happenings within our Jackson Liberty community.

First we would like to congratulate senior Shane Simonson of the Football team who was named 2nd team All-Group 3 in the state of NJ at linebacker. Great job Shane! Next congratulations to senior Hailey McGee of the Girls Soccer team who was named All-Division in the B South! Great job Hailey! In gymnastics, Elizabeth Rahjel was a South Section Place Winner in vault - Great Job Elizabeth. Lastly, congratulations to seniors Jade Rivera and Donna Polhemus and junior Ellie Wypych of the Field Hockey team on being named All-Division in the B South! Great job girls!

To start off our winter seasons, our JLHS bowling team took second in the Roll with the Indians Tournament at Ocean Lanes this past weekend, we'd also like to congratulate Coaches Monahan and Pagliaro on their first wins as our new Head Bowling Coaches this winter. All of our indoor track stars placed positive numbers on their first meet, and our wrestling team did well at the Nottingham Invitational Tournament this weekend. Boys Basketball has their home opener tonight vs. Lacey. We also would like to congratulate Nick LaBianca of the Ice Hockey team for breaking our school record for points scored with 155 and counting, with two thirds of the season to go. They are off to a very strong start at 5-1. Our swim teams have also had very positive starts to their seasons and we wish the best of luck to all of our winter teams in the following season.

Furthermore, our Home for the Holidays, a digital media holiday production, was a big success within our student body and for all that attended. On Friday JTV is hosting the Holiday Spectacular, an all-day stream throughout classrooms to help spread the holiday cheer. Our AtLib Drama club is working very diligently for our musical *Hello Dolly* which will be performed February 21-23rd. I know I'm not just speaking for myself when I say I'm incredibly excited for our winter pep rally following break. Our Liberty band is tuning up their sharps and flats in preparation for their winter concert this Thursday the 20th, come out at 6:00 pm sharp for a spectacular auditory performance. On a side note for the band, the Marching band was selected as the WOBM Ocean County Band of the Year - Great job again by our fabulous band.

Our clubs and honor societies have been super active in spreading holiday cheer, painting murals, hanging tinsel, hosting toy and food drives, and various other activities. Ms. Borrelli facilitated another successful Grim Reaper Program, which was held the week of December 3rd and culminated with a very moving assembly on Friday December 7th. Our SAC, Mrs. Caggiano spearheaded a Wellness Fair in the main hallway on Thursday, December 13. There were over 20 vendors and it was very well attended and enjoyed by faculty and students alike. The Science National Honor Society is hosting a Red Cross blood drive Wednesday, January 9th all throughout the day, students are able to sign up online through RedCrossBlood.org. The blood drive will also be hosted again in the spring. Bleed for a cause and save lives during the cold season. To end the night I want to wish all a happy holidays, and to all a good night. Be safe and keep warm in the turn of the season, enjoy the break and spend time and joy with the loved ones around you. Thank you for having me.

Dr. Genco thanked Peter for his presentation.

Dr. Genco announced Erin Sheeran will present her report on Jackson Memorial High School to the Board.

Good evening Dr. Genco, Board Members and friends gathered here tonight. I am excited to brief you on all the happenings at JMHS. With the holidays just around the corner, JMHS is filled with good tidings as the Chorus and Band Concerts are spreading Holiday Cheer. Tomorrow night is a big night with our ROTC Santa family toy drive, Band concert and wrestling. JMHS is definitely in the holiday spirit. Starting today, the school dressed up for Holiday Spirit Week, today we had Flannel Day and the other days consist of Holiday Colors, Ugly Sweater and Holiday Hats!

The drama and performing art students along with the staff and teachers did a phenomenal job earlier this month with the play *Diary of Anne Frank*.

As we are approaching the end of December, Memorial has been doing very well! Students are busy and working hard on their academics. AP classes are in full swing of preparing for winter study groups sessions. Our tradition of Academic Excellence was displayed last Monday evening with the Induction of the New National Honor Society Inductees. Seniors eagerly await early action confirmation from many top-tier schools. And of course, underclassmen appear to be making it through PARCC testing which will wrap up this week too!

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Winter sports have begun. The first ever girls' wrestling dual meet in NJ History saw the Jags defeat Manalapan last Friday evening. The Jaguars are full of pride and both wrestling teams are doing well. In addition, we have the boys' and girls' basketball, swim teams, track, bowling and ice hockey teams competing in games and meets. Be sure to come to one of the Jaguar events or follow our teams on Shore Sports Network.com. Our boys' soccer team had several players earn honors by being selected to the All-Shore and State Teams, and Coach Bado was named Central Jersey Coach of the Year! Wow, there is a lot going on here at JMHS!

As we end yet another great year at JMHS (54), I would like to wish everyone a Happy Healthy and Joyous New Year!

Dr. Genco thanked Erin for her presentation.

Dr. Genco announced we will return to Board recognition.

BOARD OF EDUCATION RECOGNITION

1. Student/Staff Recognition
 - Bus Accident Student Hero – Evan VanArsdale

Presentation: John Burnetsky, Board Member

Mr. Burnetsky stated tonight we have the honor of recognizing a student for his quick thinking and ability to stay calm under pressure.

Jackson Memorial junior **Evan Vanarsdale** was a student on a bus involved in an accident that caused the bus to drift off to the side of the road.

While the bus was drifting, Mr. Vanarsdale had the presence of mind to quickly assess the situation... pull the emergency brake...and radio for help – all within just moments of the accident.

Our transportation staff does drills with students to practice this kind of response, but in a crisis we know that it can be difficult to remember that training.

This incident shows us that our training works, and that students like Evan are up to the task. Evan - your ability to respond so quickly... and so maturely ... in a crisis served us well in this incident - and will undoubtedly serve YOU well in the future.

On behalf of the Board of Education, we'd like to call you up and say thank you...and formally recognize you for your efforts.

Everyone congratulated and applauded Evan.

Dr. Genco invited Evan's parents up for pictures taken with Evan.

Mr. Sargent turned the meeting over to Dr. Genco.

Dr. Genco offered meeting guests who wished to leave the meeting after the presentation may do so or are certainly welcome to stay.

Dr. Genco announced the Comprehensive Annual Financial Report will be presented tonight by John Swisher of Suplee Clooney and Company

- June 2018 Comprehensive Annual Financial Report – Suplee Clooney and Company

Mr. Swisher introduced himself and the auditing firm.

Mr. Swisher explained the various components of the annual audit that is required by law to be done every year and presented the Board with the results of the June 2018 Comprehensive Annual Financial Report as prepared and submitted by Suplee Clooney and Company.

Mr. Swisher explained the Governmental Accounting Standards Board (GASB) has released what is called GASB 75 "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions" – it is a new accounting standards for public Other Post Employment Benefit (OPEB) plans which will replace GASB 45; he advised the Board these numbers have been delayed by the state of New Jersey and is not included in the audit report yet. At this time, it is not known when that information will become available to us.

Board Member Inquiries/Comments on the 2018 Comprehensive Annual Financial Report

Mr. Walsh asked when did the state decide to do this and why is it taking them so long.

Mr. Swisher responded I would be here another half an hour just to explain that but here is the short version; GASB is an organization that goes through a question and answer process and then it gets implemented. I can tell you this, I know New York and Alabama have their numbers already but I'm sure there are other states that are far behind in this; there are a lot of actuarial things involved; it's complicated. They are taking their time to make sure the numbers are correct but I am a little disappointed New Jersey isn't further along with it. The business office knows what to do in terms of getting into your budget cycle for next year. You have a very clean management report and have all the information you need, you just don't have the actual books to look through yet.

Mr. Swisher concluded based on the audit results, one recommendation was presented to the district by the auditing firm.

Mr. Walsh stated he has a question but is not certain if it is for you; we are voting on a regulation tonight for budget preparation and in there it has a timeline; we cannot start the preparation until we have the audit correct.

Mr. Swisher responded I can answer that question for you; running alongside the audit is something called the audsum and it is the information that the state gets; it comes with schedule C-1. It talks about the revenues and expenses of the district; it also talks about the fund balance. The audsum is required to be filed by this Friday so they are going to have all the numbers for you to proceed with your budget; I am the one that files it, but the trick is you have to click off on the opinion before you file it so there is a new category called undetermined and I've never heard of an undetermined opinion in my life but basically it is the place holder for the audsum document that's done to allow you to continue to the budget process in 4 or 5 weeks whatever it may be and then I am going to go back in and uncertify it from undetermined opinion to unqualified I'm sure and it will be re-certified but it's a good question. The audsum is what is necessary in order to populate a lot of things for you to move forward with the budget process.

Ms. Grasso asked so anything that would be pre-determined or determined thereafter we can do what.

Mr. Swisher responded you can adjust it but the schedules that are used to populate that doesn't involve the GASB 75 numbers.

Dr. Genco added GASB 75 has nothing to do with the numbers we need to build a budget.

Ms. Grasso asked so the thing that would be holding it up is not related to it at all.

Mr. Swisher explained within your CAFR under the state of New Jersey, there's actually 3 versions of fund balance. The fund balance is on the C-1 schedule and I advise all of you to look at that one when you get the report; that kind of tells you your fund balance including the last state aid payment. For those of you who have been around long enough, you know when the state held back the state aid payment and on the C-1 schedule you will be able to recognize it and that is what you will utilize to do the budget. On the B schedules; the gap schedules, you can't recognize that last receivable payment because the state doesn't recognize that last receivable in accounts payable. The C schedules are the ones you utilize to do your budget.

Mr. Swisher offered to come back to go over the final audit once the books are complete if need be.

Dr. Genco stated I think the thing to point out again is with GASB 75, you're going to have a revenue and expense that's exactly the same so it is going to be a wash; it has nothing to do with numbers you are going to want to see at this point to start building your budget.

Mr. Swisher explained GASB 75 is an expense that banks and other financial institutions know will be taken care of by the state of New Jersey.

Ms. Grasso thanked Mr. Swisher.

Mr. Swisher thanked the business office staff, Dr. Genco and Sandy Patterson, who does her job and bears the brunt of all this and then we come in and start poking her but they run a good ship here as illustrated in the financial statements and in the opinion of the report so I thank you. Everyone have a very happy holiday and I will talk to you soon enough.

Dr. Genco and the Board thanked Mr. Swisher citing nice job.

- 2018-2019 DISTRICT & BOARD GOALS REVIEW –
SUPERINTENDENT, STEPHEN GENCO

Dr. Genco stated my report will begin with a review of the District and Board goals as part of our new evaluation piece and with also evaluating the Board. We are required to review this a couple of times a year. We did this early on in the summer; establishing it and discussing it with the rollout of curriculum etc. This is our mid-year review check in. We want to talk about this with our goals in mind and, if you recall, this pertains to Student Engagement this year from a district perspective. I always like to talk about our district mission statement which really talks about what we are trying to accomplish for our students; this is a partnership with all the adults that are working here; obviously the students and everybody involved. We have a statement of release that I'm not going to read through because you helped develop them. One of the things we've been focused on is attendance which is critical and if you looked that up back in October, some of our schools fell a little bit short. That is something that is part of the things that we're doing.

Dr. Genco continued now going through our district goals, the Board set a Special Question as one of our goals in 2018-2019 to seek voter approval for that special question that will be on the November ballot to add six (6) security guards to our existing security program; all of which we accomplished and I'm proud to acknowledge the fact that the question passed as reported last month. We posted the positions, we interviewed and on this agenda, we're hiring those six (6) people for a January start. There is actually 5 people on the agenda tonight; the 6th person we cannot hire until January because he is just retiring as a police officer and cannot be on an agenda for 30 days or it could impact his pension. We will be covering all six (6) buildings so that was accomplished, good job guys; one of our district goals was accomplished right off the get go.

Dr. Genco continued on the curriculum and student achievement, these are the things that we're rolling out from a curriculum standpoint; part of it is implement and part of it is review. We're implementing 6-12 math and media technology K-12; business 9-12 and consumer science 6-12. Those are things that were in this years' budget that we're purchasing and implementing. Our professional development days we're very happy with; both the two (2) days before the school year started and Columbus Day. We are in the process of reviewing social studies 6-12; English language arts 6-12 and guidance 6-12. When we build our curriculum budget this year, those are the curriculums that we will be building. Obviously enhanced student engagement practices districtwide, our Title II teacher leaders are doing that; they are in and out of the classrooms; they are part teacher, part staff developer and we utilize Title II funds for that. You saw some of the things with the elementary school science curriculum so we're doing a lot of problem based curriculum; conducting staff training focuses on real world applications 9-12. It's actually been a great initiative and teachers are really buying into some of the things that have been done. We already recommended the new middle school schedule for next year last month and we're in the process of reviewing high school schedules.

Mr. Colucci asked with the family and consumer science, what does that entail.

Mrs. Dey explained it used to be our old home economics.

Dr. Genco responded it involves cooking sewing, childcare, it's a lot of things.

Dr. Genco continued we've expanded our in-class support resources to third grade and continue our awareness to mental health. Certainly around the holidays, you would like to think that everything is great but some of us have things that surface at the holidays; we've been quite busy. This past summer we spent a lot of money and had a large staff in for responsive training that we're utilizing at the schools; we're moving to the middle schools and expanding it at the elementary level; we have rolled out an AP credit initiative, we've done all of those things.

Ms. Grasso asked with the in-class resource for third grade; how many third grade classes are doing in-class support right now and do we have it in every school.

Mrs. Pormilli responded it depends on the school.

Mr. Baginski responded in the bigger schools, it is done in two (2) sections and in the smaller schools like Rosenauer; we have it in one (1) section.

Ms. Grasso clarified so it is happening in every school with third grade.

Mr. Baginski responded yes.

Dr. Genco continued from a facilities standpoint, we are always continually internally updating our long range facilities plan noting the Department of Education is always behind. It's an old software system that was supposed to be converted 9-10 years ago. With our architect of record, we worked on our long range facilities plan and keeping track of everything and as projects come up, we just update the DOE directly with those projects. We are in the process of prioritizing new projects as per what's out in the bid process right now; doing roofs and other things regularly. We are looking at the bids with the possibility of a satellite transportation facility over at Liberty on the other side of town which would make a tremendous amount of sense; I've said it before, our transportation facility was great when we had 80 buses but when we're running 200 vehicles, the original facility is stretched beyond its' capacity to handle that kind of volume so this is something we have been looking at as a Board. We don't know if those prices are going to come in and we'll have some decisions to make. Those security measures that are in this budget will be completed by the end of the year; all the purchase orders have been

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processed in the stage of which they are being built. Once they are delivered, it doesn't take long to install the vestibules.

Mr. Ostroff stated when they are delivered, there will probably be more than one.

Ms. Grasso asked can you tell us where we are with the vestibules.

Mr. Ostroff responded we were just charged today for the materials.

Dr. Genco added and that's a very good thing.

Ms. Grasso asked so they will be done by the end of the year; that is definitive.

Mr. Ostroff clarified at the end of the school year not the fiscal year.

Dr. Genco stated the old sewer plant has been decommissioned so that is complete.

Dr. Genco continued on finance and transportation, Ms. Richardson and Ms. Erwin were talking about a number of things today about attracting drivers and mechanics to our district. They are going to be talking to a number of people in transportation and brainstorming with the people that are working out there trying to create PSA's and get some ideas on how to attract more drivers.

Dr. Genco continued we're always looking at alternative revenue sources. This year we obviously expanded our pre-school and the general education population and is a paid piece and we're going to be expanding that as much as we can; we've implemented a document archival system but it's always going to be a work in progress with the amount of documents we have to keep for a long period of time.

Dr. Genco continued with the home school connection, Ms. Erwin is constantly working with all the administrators in central office; we're proud of our website and some of the things we've done and asked Ms. Erwin if there is anything you want to speak to the Board about in particular.

Ms. Erwin responded yes, we had a great meeting with our athletics team, Mr. Paneque, Mr. Torres and Mr. Smith and really brainstormed about six different ways we can just streamline everything so we're not spinning the wheel and there is no delay. We came up with some great ideas and sort of trained them to train the coaches so it all filters to a main place so we can have the oversight before it gets posted. The other part is the campaign to attract bus drivers, one of the things we're trying to get to is really the emotion like why do you do this; we want to do a series of ads where I work here, I work part time here, I work part time there, etc.; why are you a bus driver, what does it mean to you; why are you a mechanic, what does it mean to you; what roll do you have in the great mission that we all have together to support kids and those kinds of logistics.

Ms. Grasso asked how many bus drivers would it take to be where we need to be.

Dr. Genco responded I believe we have our contracted routes covered, the problem is we do not have a sub pool that really covers what we need. We have 20-25 noting I've had this conversation already so I know what we have.

Dr. Genco continued really looking at the goals from a district standpoint which turn into my goals, we're in a pretty good place; we still have some work to do in some places but obviously we have already accomplished a lot. This Board of Education has always been aggressive with their goals and for the most part we've achieved them so you are to be commended because looking at other Boards, sometimes they have one or two goals and one goal is communication with the community and I think we do that pretty well.

Ms. Grasso asked Mrs. Pormilli how we are on attendance, better, same, worse.

Mrs. Pormilli responded the same; we're working with positive proactive approaches.

Ms. Grasso stated thank you for being honest and for being transparent and not saying we're better than we were because that's what everybody wants to hear.

Dr. Genco stated when we look at Board goals, when we evaluate the transportation satellite plans, it's out to bid at this point that will come back sometime in late January; then we'll make some decisions and proceed at that point. We will not go any further until we see what the costs are.

Mr. Colucci asked what about additional mechanics.


Dr. Genco responded we are still short one mechanic right now; as we move forward, we will probably take some mechanics from the original site.

Ms. Richardson stated we've always said we could use two (2) more staff there but we haven't been able to attract mechanics as well.

Dr. Genco added and we really don't have places for them to work.

Mr. Colucci asked how are we able to keep up with the maintenance activities that we're doing.

Jackson Board of Education
Update on Goals
December 18, 2018




Statement of Values & Beliefs
We Believe That:

- All students can learn.
- Students learn best in an atmosphere of acceptance, tolerance and mutual respect.
- All staff will set high expectations for themselves and for their students.
- Education is most successful when individual learning styles, needs, and talents are respected and utilized.
- It is our responsibility to provide an environment that fosters creativity, develops critical thinking and promotes academic and personal growth.

This Year's In-Service Theme:
Student Engagement

*"Tell me and I forget...
Teach me and I may remember...
INVOLVE me and I LEARN."*



Statement of Values & Beliefs
We Believe That:

- Attendance is essential to motivate students to learn.
- Current and relevant technology is an integral part of enhancing instruction.
- Offering diverse instructional opportunities in core subjects and in the fine and performing arts is essential to providing an effective and well-rounded education.
- Athletics and extra-curricular activities are valuable to a student's collective educational experience and to creating a culture of leadership, sportsmanship and initiative.
- Collaboration among highly qualified educational staff, students, families and the community will maximize the potential of all students.

District Mission Statement

The Jackson School District is a partnership of dedicated staff, learners and community members committed to developing the unique abilities of each student through compelling learning experiences in a safe and nurturing environment.

Our comprehensive, engaging and technology-enriched programs inspire, educate and motivate students to become independent, creative and critical thinkers who will thrive in a diverse, evolving global society.

We are resolved that through commitment to scholarship, character and initiative, our students will succeed beyond the expectations of New Jersey and Common Core Standards as they excel in their life-long pursuit of knowledge.

District Goals



2018-2019 GOALS: Special Question

GOAL: Seek voter approval for a special question that will be on the November ballot to add six security guards to our existing security program

- Create informational campaign to explain the proposal and costs to all stakeholders throughout the Jackson community
- Encourage input, feedback, questions
- Encourage voter participation

2018-2019 GOALS: FACILITIES

GOAL: Improve and enhance facilities to create best environment for safe learning.

- Update Long-Range Facilities Plan (DOE)
- Continue to prioritize and plan new projects from Architect of Record
- Execute board’s vision on satellite transportation facility
- Continue to enhance security measures in the district; complete installation of safety vestibules
- Complete decommissioning of old sewer plant

DISTRICT 2018-2019 GOALS: CURRICULUM & STUDENT ACHIEVEMENT

- **Implement:** Math 6-12; Media/Technology K-12; Business 9-12 and Family and Consumer Science 6-12
- **Review:** Social Studies 6-12; ELA 6-12; Guidance 6-12
- Enhance student engagement practices district-wide (Title II Teacher Leaders)
- Write problem-based curriculum and conduct staff training that focuses on real-world applications (grades 9-12).
- Recommend a new middle school schedule
- Begin review of high school schedule

2018-2019 GOALS: FINANCE & TRANSPORTATION

GOAL: Identify and implement revenue-generating endeavors for the district and address transportation personnel shortages

- Create campaign to attract bus drivers and mechanics to work in our district
- Pursue alternate revenue sources
- Implement document archival system

DISTRICT 2018-2019 GOALS: CURRICULUM & STUDENT ACHIEVEMENT

- Expand in-class resource to third grades
- Continue efforts to increase awareness of student mental health
- Implement student mental health curriculum and procedures (Responsive Classroom, SEL)
- Monitor implementation and progress of AP/Dual Credit initiative.

2018-2019 GOALS: HOME-SCHOOL CONNECTION

GOAL: Continue efforts toward transparency and openness with public and parents.

- Increase publication of district endeavors and student achievement in academics, extra-curricular areas and athletics
- Train staff to utilize district news feeds to highlight school-based accomplishments and information & create sustainable system for schools to submit news
- Continue to refine website features and structure & continue to train staff
- Launch Alumni Association website
- Support informational campaign regarding special question in November
- Campaign to attract bus drivers and mechanics to work in Jackson

Board of Education Goals

- Possible 2018-2019 BOARD GOALS**
- 2. Long-Range Facilities Plan Projects**
- Major Activities:
- Update LRFP and review Architect of Record report
 - Analyze and prioritize projects from within budget
 - Finalize installation of safety vestibules
 - Collection of enrollment, facility & transportation data

2018-2019

Board of Education Goals Discussion

- Possible 2018-2019 BOARD GOALS**
- 3. Review Status of District and BOE Goals During the Year**
- Major Activities:
- Review status of District Goals mid-year and year-end
 - Review status of Board Goals mid-year and year-end

- Possible 2018-2019 BOARD GOALS**
- 1. Evaluate final plans and costs for satellite transportation yard**
- Major Activities:
- Evaluate final plans of architect
 - Analyze bids and costs of project and project options
 - If approved, oversee construction of facility

Ms. Richardson responded we are doing very well with it but it can always be better; we're in the 90 percentile but I would like to be higher than that. We take care of the most important things first of course and do what we can.

Dr. Genco stated and in the long range facility plan projects that we kind of alluded to before, the Board has always been a big part of working with administration, the architect of record, prioritizing with what we're trying to do. Obviously the safety vestibules, if you look, many districts have gone out to referendum and gone out for a second question; that's something that this Board has been proactive about. I know we are waiting on some things but we're in a position where those things have been budgeted so it's going to get done.

Mr. Walsh asked have we got all the certifications back on the wells.

Mr. Ostroff responded we are one step closer; I have to close those wells to bring the number down.

Dr. Genco stated and that is the second piece, we want to get water on the Liberty site.

Dr. Genco concluded reviewing the status of Board goals citing that's what this mid-year review is today; we'll be doing that again in the Spring and then we'll be talking about them at the end of the year. Are there any further questions from the Board.

There were no further questions/comments presented by the Board.

Dr. Genco stated just a couple of comments I'd like to make, the holiday season is upon us, I myself, Mrs. Pormilli and Mr. Baginski have been to concerts, honor society inductions, it is just a very busy time of year and many nights out. I'm very very proud of both high schools and both middle schools. There are still concerts scheduled this week and you should see them, the kids are great, they really are. Both plays put on by the drama departments were fantastic; all I hear are great things. Obviously sometimes you get tied up in the negative but you do see a lot of positives are happening and this time of year you definitely want to see more positive; this concludes my report.

Dr. Genco turned the meeting over to Mr. Sargent.

Discussion Items

- a. December 18, 2018 Agenda
2. Township Officials Present in Audience
 - None

Information Items

1. Enrollment Report for November, 2018
2. Security Drill Report for November, 2018
3. Suspension Report for November, 2018
4. Source 4 Teachers Long Term and Daily Substitute Assignments for November, 2018
5. Board Attorney Billing Summary Report for November, 2018
 - o Montenegro Thompson Montenegro & Genz
 - o Campbell & Pruchnik, LLC
 - o Schenck Price Smith & King, LLC

Standing Committee Reports:

- State and County School Boards Representative – Mr. Colucci, Ms. Grasso, Mr. Walsh
None to report.
- Parent Group Liaison – Mr. Burnetsky
Mr. Burnetsky stated we had our meeting on December 4th. The second question was discussed and laid out the specifics of who was getting what then we moved on to how do we get our money back from the state. The next meeting will be February 4th.

Dr. Genco stated parents are very anxious to get involved and write to the legislators and do what they need to do so we're very happy with that.

- Special Education – Ms. Grasso (*alt. Mrs. Dey*)
Ms. Grasso stated if Mrs. Dey or Mrs. Pormilli have anything to report because I wasn't at the last meeting, I only know the next meeting is January 14th. I know we do a fair job of just trying to get people to come out; there is always all kinds of information posted on the website. Sadly I don't think we see the numbers that Mrs. Dey and I saw in the beginning.

Dr. Genco responded sometimes that's good; if they're upset, they come out but you would like to get more people involved that's for sure.

- Scholarship – Mr. Walsh, Mr. Burnetsky (*alt. Mrs. Dey*)

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- *Mr. Walsh stated we had our meeting at the end of November, we were a little disenchanting that we had only about 50% of the sponsors so far but they had until the middle of December so the last I heard we were up to 82 sponsors which is about 70% of the sponsors we had last year; I'm not certain where the monies stand at this point. We will be meeting here in the middle of January to put all types of letters together and mail them out so that is where we stand right now.*
- **Buildings & Grounds** – Mr. Walsh, Mr. Colucci, Mr. Sargent (*alt. Mrs. Rivera*)
Mr. Colucci stated Mr. Burnetsky and I have done school inspections over the past few weeks; Holman, McAuliffe, Liberty; Rosenauer, Elms and Switlik were done today and I have to say Mr. Ostroffs' group is on top of all projects that need to be taken care of. We discussed the termites at Elms; Mr. Burnetsky and I were talking about that, we did treat, we just need to replace the boards. We're going to follow-up with the rest of the schools in January.
- **Budget/Finance** – Mr. Walsh, Mr. Burnetsky, Mrs. Rivera (*alt. Ms. Grasso*)
Mr. Walsh stated we had our financial audit presentation tonight.
- **Transportation** – Mr. Colucci, Ms. Grasso, Mr. Sargent (*alt. Mr. Walsh*)
Dr. Genco stated there hasn't been anything since we went out to bid.
- **Negotiations** -
 - * JEA – Mr. Burnetsky, Mr. Colucci, Mr. Sargent
 - * Teamsters – Ms. Grasso, Mr. Walsh, Mr. Sargent
 - * COSA – Ms. Grasso, Mr. Sargent*Mr. Sargent stated negotiations are really good.*

1. Policy/Regulations

On a motion by Mrs. Dey, seconded by Mr. Colucci, the Board of Education approved policies second reading:

Policy – 2nd Reading

P4130	Support Staff	Assignment and Transfer
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Roll Call Vote: Yes: Mrs. Rivera
 Mrs. Dey
 Mr. Colucci
 Mr. Walsh
 Mr. Burnetsky
 Ms. Grasso
 Mr. Sargent

MOTION CARRIED

On a motion by Mrs. Rivera, seconded by Mrs. Dey, the Board of Education approved regulations:

Regulation – Adoption

R6220	Finances	Budget Preparation
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Roll Call Vote: Yes: Mrs. Rivera
 Mrs. Dey
 Mr. Colucci
 Mr. Walsh
 Mr. Burnetsky
 Ms. Grasso
 Mr. Sargent

MOTION CARRIED

APPROVAL OF MINUTES

On a motion by Mrs. Dey, seconded by Mr. Walsh, the Board of Education approved the following Board Meeting minutes:

Official Board Meeting – November 20, 2018 Closed Session Meeting
Official Board Meeting – November 20, 2018 Combined Committee of the Whole/Business Meeting

Roll Call Vote: Yes: Mrs. Rivera
 Mrs. Dey
 Mr. Colucci
 Mr. Walsh
 Mr. Burnetsky

Official Board Meeting
December 18, 2018
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Ms. Grasso
Mr. Sargent

MOTION CARRIED

Board Member Inquiries/Comments on the Bill List

Mr. Walsh stated he was looking at the vendor list and it seems there are a lot of new vendor names; could that be due to the aid in lieu.

Ms. Richardson responded yes.

Mr. Walsh asked how much have we increased with the aid in lieu.

Ms. Richardson responded I do not have that number with me tonight but I can get that to you.

Ms. Grasso added I would like that too.

Ms. Richardson responded I always send it to the whole Board.

FINANCIAL REPORT

On a motion by Mrs. Rivera, seconded by Mrs. Dey, the Board of Education approved Bills and Claims for December 1 – 18, 2018 and November 2018:

Total Computer Checks, December 1 – 18, 2018	\$ 4,574,658.96
Total Computer Checks, November 30, 2018	\$ 4,881,923.51
Total Hand Checks, November 30, 2018	\$ 519,432.93
Total Payroll, November 30, 2018	\$ 7,807,483.86
FICA: November 30, 2018	\$ 362,356.71
Total Board Share:	\$ 188,676.84
Pension & Ret. Health Benefits Pmt, November 30, 2018	\$ 5,792.99
Void Checks	\$ (369,430.28)
Total Budgetary Payment November 30, 2018	\$13,396,236.56
FOOD SERVICE	
BOARD BILLS AND CLAIMS	\$ 264,826.35

NOVEMBER 2018

Roll Call Vote: Yes: Mrs. Rivera
Mrs. Dey
Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Sargent

MOTION CARRIED

On a motion by Mr. Burnetsky, seconded by Mr. Walsh, the Board of Education approved the Treasurer's & Board Secretary's reports for the month of October 2018.

Roll Call Vote: Yes: Mrs. Rivera
Mrs. Dey
Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Sargent

MOTION CARRIED

Board Secretary's Certification:

Pursuant to N.J.A.C. 6:20-2.12(d), I certify that as of October 31st 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Jackson Township Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.



Michelle D. Richardson

PUBLIC FORUM – AGENDA ITEMS ONLY

On a motion by Mr. Burnetsky, seconded by Mr. Walsh, the public forum was opened for agenda items only by acclamation.

There being no response; on a motion by Ms. Grasso, seconded by Mr. Burnetsky, the public forum on agenda items only was closed by acclamation.

RESOLUTIONS FOR ACTION

FINANCE

On a motion by Mrs. Dey, seconded by Ms. Grasso, the Board of Education approved the following motions in block formation:

1. The Board of Education, based on the recommendation of the Board Secretary, approved the line-item transfers for the month of October, 2018.

Document A.

2. The Board of Education, based on the recommendation of the Board Secretary, approved the adjustments to the Federal and State Fund 20 Projects for the 2018-2019 school year for October, 2018.

Document B.

3. Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Document C.

4. The Board of Education approved, in accordance with 54:4-75 “Payment by Municipality of School Moneys to Treasurer”, herewith the REVISED Schedule for District Taxes for the 2018-2019 School Year, in accordance with the Certification of Taxes:

<u>Date</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
07/05/2018	\$7,005,828.00	\$614,558.00	\$7,620,386.00
08/05/2018	\$7,005,825.00	\$614,553.00	\$7,620,378.00
09/05/2018	\$7,005,825.00	\$614,553.00	\$7,620,378.00
10/05/2018	\$7,005,825.00	\$614,553.00	\$7,620,378.00
11/05/2018	\$7,005,825.00	\$614,553.00	\$7,620,378.00
12/05/2018	\$7,005,825.00	\$614,553.00	\$7,620,378.00
July-December 2018	\$42,034,953.00	\$3,687,323.00	\$45,722,276.00
01/05/2019	\$7,074,428.00	\$614,559.00	\$7,688,987.00
02/05/2019	\$7,074,427.00	\$614,553.00	\$7,688,980.00
03/05/2019	\$7,074,427.00	\$614,553.00	\$7,688,980.00
04/05/2019	\$7,074,427.00	\$614,553.00	\$7,688,980.00
05/05/2019	\$7,074,427.00	\$614,553.00	\$7,688,980.00
06/05/2019	\$7,074,427.00	\$614,553.00	\$7,688,980.00
January-June 2019	\$42,446,563.00	\$3,687,324.00	\$46,133,887.00
Paid by June 30, 2019	<u>\$84,481,516.00</u>	<u>\$7,374,647.00</u>	<u>\$91,856,163.00</u>

5. The Board of Education approved the following line item transfer for the Perkins Secondary Education 2018 Grant as follows for the 2018-2019 school year:

<u>Transfer Amount</u>	<u>From Account #</u>	<u>To Account #</u>
\$.25	20-363-100-610-09	20-363-200-610-09
\$52.00	20-363-400-731-09	20-363-200-610-09

6. The Board of Education accepted the generous donation of a series of National Geographic

magazines from Jackson resident, Mr. John Reilly, for student use in the media center and classrooms at Jackson Memorial High School.

- 7. The Board of Education accepted the generous donation of arts and crafts supplies for the art department at Jackson Liberty High School from Jackson resident, Anne Zappia.
- 8. The Board of Education accepted the generous donation of \$1,039.18 from parents Robin & Eric Rocha to be used for future landscaping projects at Jackson Liberty High School.
- 9. The Board of Education declared items as surplus, as filed with the Business Office, some items retain value and others have no monetary value.

Document D.

10. The Board of Education approved the following jointure:

Host District: Jackson Township Board of Education
Joiner District: Plumsted Township Board of Education
School: St. Aloysius School
Date: September 4, 2018 through June 14, 2019
Route Number: 4605
Joiner Cost-Annual: \$1,000.00

Roll Call Vote: Yes: Mrs. Rivera
Mrs. Dey
Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Sargent

MOTIONS CARRIED

FACILITIES

On a motion by Mr. Burnetsky, seconded by Mr. Walsh, the Board of Education approved the use of facilities for groups as filed.

Document E.

Roll Call Vote: Yes: Mrs. Rivera
Mrs. Dey
Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Sargent

MOTIONS CARRIED

Board Member Inquiries/Comments on Programs

Mr. Walsh stated I have a few questions; on Programs #1, what is the cost of Marzano

Mr. Baginski responded I believe it is \$2,000.00 per school; it is a \$20,000.00 a year expense for the school district.

Dr. Genco explained you technically have to pick up something whether it be Daniel or Marzano, it has to be something unless you're creating your own but then you still have to from a technology standpoint, have the platform going as well.

Mr. Walsh asked so there is going to be a certain amount of cost no matter what we do.

Dr. Genco responded correct.

Ms. Grasso asked would it be typical for us to use the same kind on all levels whether it be certified or non-certified.

Dr. Genco responded yes.

Mr. Walsh continued, on Programs #2, with that grant that says outdoor fitness equipment, is that adventure bound type of equipment and would this be for the middle schools because obviously we have it at both high schools.

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Mrs. Licitra responded I believe it supports both of those programs. I don't know what Mr. Rotante's plan will be but I know we're looking to expand.

Mr. Walsh asked this is at McAuliffe correct.

Mrs. Licitra responded correct.

Mr. Walsh asked then would we be looking to do the same thing at Goetz.

Mrs. Licitra responded yes.

Mr. Walsh continued, on Programs #3, it looks like a really great program at McAuliffe; we're going to do a similar thing at Goetz too correct.

Mrs. Pormilli responded yes we are, you will see the board motion in January.

Mr. Walsh continued, on Programs #11, how often do we have to do the Air Force ROTC.

Ms. Richardson responded this is done every 5 years.

Mr. Walsh continued, on Programs #12, again this is a great program, I just have a few questions about it; the broadcast journalism at Ocean County College, would they be taking the course here and we have to pay per credit at OCC correct.

Dr. Genco responded correct.

Mr. Walsh asked so individual parents are going to have to come up with the funding for that.

Dr. Genco responded correct.

Mr. Walsh asked if a student wants to take that course, they have to come up with the money; they cannot take the course and not get the credits at OCC.

Dr. Genco responded they can take the course and not get the college credits.

Mrs. Pormilli stated they would take the high school course; it's the same course in the same room, they just decide not to pay the tuition for the OCC credits.

Mr. Walsh continued, on Programs #14, what is that operators' license course for.

Mr. Ostroff explained that is to follow the EPA's guidelines, now you are required to have a state license for a UST, an underground storage tank operator. They created two classifications, the A/B operator and a C operator. What that means for us is to have an A/B operator not only for the Goetz School but to also oversee transportation. We're sending Jim Kissam and also the second shift person. We also have to train all the C operators who work under us; this is a brand new certification.

Dr. Genco explained this is because we still operate with oil in certain locations.

Mr. Ostroff added we also have fuel pumps at transportation.

Ms. Grasso asked about Programs #9, did we get any feedback on that Michael Fowlin presentation.

Mrs. Pormilli responded that was last year we had that presentation at Liberty. It was incredibly well received, I saw it myself.

Ms. Grasso asked was that the one with the singers.

Mrs. Pormilli responded no, this is the actor that plays the role of several different students in a scenario with chairs where he transforms himself into each different role and it covers bullying, harassment, gender and special education. On January 3rd, Mr. Fowlin will be at Memorial.

Dr. Genco stated I've known Mr. Fowlin for twenty years back when he first started at Wall High School, he does a tremendous job.

There were no further inquiries/comments on Programs.

PROGRAMS:

On a motion by Mrs. Rivera, seconded by Mr. Walsh, the Board of Education approved the following motions in block formation:

1. The Board of Education approved the following evaluation models to be used to evaluate certified staff throughout the 2018-2019 school year:
 - a. Marzano Focused Teacher Evaluation Model for all certified classroom personnel
 - b. Marzano Focused Non-Classroom Instructional Support Personnel Evaluation Model for all certified non-classroom personnel
 - c. Marzano School Leader Evaluation Model for all certified school leaders
 - d. Marzano District Leader Evaluation Model for all certified district leaders
2. The Board of Education approved the application and acceptance if awarded, for the Project Fit America Grant for the McAuliffe School in the amount of \$25,000.00 to be utilized for the Physical Education and Health Department, grant would include state of the art Outdoor Fitness Equipment, Indoor Fitness Equipment, Curriculum, Lesson Plan Supplies, PE Teacher Training and installation support.
3. The Board of Education approved the Spring Math Prep Program for McAuliffe Middle School for the 2018-2019 school year (13-412-100-101-09), not to exceed \$5,000.00.
4. The Board of Education approved the application and acceptance if awarded, of the Farm to School Grant in the amount of \$15,000.00, submitted by Switlik Elementary School, grant would allow the creation of a garden center with garden beds and a greenhouse.
5. The Board of Education approved a nutrition presentation for the students of the Jackson Child Care Program by Shop Rite of Manchester, New Jersey during the months of January 2019, February 2019, and March 2019, at no cost to the Board.
6. The Board of Education approved the Title I Readers Theater program for the 2018-2019 school year, to be paid through Title I Grant funds (20-231-100-110-09), not to exceed \$40,303.00.
7. The Board of Education approved the Title I Art of Comprehension Family Literacy Nights (formerly PUN) for the 2018-2019 school year, to be paid through Title I grant funds (20-231-200-110-09), not to exceed \$588.00.
8. The Board of Education approved the Vision Board, LLC and presenter Shawana Longo to present two (2) iSTEM workshops/presentations for the 2019-2020 school year District In-Service Day on October 14, 2019, not to exceed \$2,020.00 in total (consulting fee of \$1,750.00 and travel expenses set at \$300.00).
9. The Board of Education approved Michael Fowlin (MyKee Fowlin) to present two (2) workshops/presentations on worldwide inclusion, not just tolerance towards all people, the celebration of our differences and the acceptance of shared experiences, for the 2019-2020 school year District In-Service Day on October 14, 2019, not to exceed \$2,850.00.
10. The Board of Education approved Rhoda Bernard to present two (2) Behavior Management for Special Education teacher workshops/presentations for the 2019-2020 school year District In-Service Day on October 14, 2019, not to exceed \$1,800.00 in total.
11. The Board of Education approved the revised Memorandum of Agreement (MOA) for the AFJROTC program, effective July 1, 2019.

Document F.

12. The Board of Education approved the Memorandum of Understanding (MOU) between the Jackson Township School District and Ocean County College for the 2018-2019 school year for Broadcast Journalism, agreement permits students to earn college credits for qualified courses taught during the school day on the campus of the high school.

Document G.

13. The Board of Education approved the 2018-2019 ice hockey contracts with the Jackson Liberty and Memorial Ice Hockey Parent Clubs.

Document H.

14. The Board of Education approved the online New Jersey A/B UST Operator License course attendance of one (1) transportation staff member, Richard Morris, offered through Rutgers University, as required by the state, cost no to exceed \$280.00.
15. The Board of Education approved professional day requests and the travel related expense resolution from school board and staff members as filed with the appropriate supervisor.

Document I.

16. The Board of Education approved the following College/University students/staff for internships, observation time, student teaching, clinical practice, as filed with the Assistant Superintendent:

Student Teacher Requests 2018-2019 school year:

REQUESTS	COLLEGE/ UNIVERSITY	NAME	DATES	COOPERATING TEACHER	SCHOOL
Student Teaching	Kean University	Randy Royle	1/23/2019-6/30/2019	Nick Caruso	McAuliffe

Roll Call Vote: Yes: Mrs. Rivera
Mrs. Dey
Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Sargent

MOTIONS CARRIED

Board Member Inquiries/Comments on Students

Mr. Walsh asked about Students #9, in addition to the reading evaluation cost of \$800.00, did we have that last year and what was the cost of it last year.

Dr. Cerco responded it is a request that comes from parents for independent evaluations. We had to look into the communities around us to see what their fee schedule was.

Mr. Walsh asked so we really didn't have this last year, this is something new.

Dr. Cerco explained yes this is a new request from parents for an independent reading evaluation.

Mr. Walsh asked so the fee schedule is for whatever costs come in.

Dr. Cerco responded yes.

There were no further inquiries comments on Students.

STUDENTS:

On a motion by Mr. Burnetsky, seconded by Mr. Walsh, the Board of Education approved the following motions in block formation:

1. The Board of Education approved the following out of district placements (11-000-100-561-09) for the 2018-2019 school year:
 - a. Four (4) Students Placement Eatontown Public Schools
Tuition: \$15,398.00 per student
 - b. One (1) Student Placement: Monmouth County Vo-Tech (11-000-100-563-09)
Tuition: \$9,110.00 per student
 - c. One (1) Student Placement: Riverside Township Public Schools
Tuition: \$11,233.00 per student
2. The Board of Education approved services for the 2018-2019 school year with School Answers as outlined below, total cost not to exceed \$10,000.00 (11-000-217-320-09-210000):
 - a. Speech Therapist - \$77.00 per hour
 - b. Speech Evaluation - \$400 per evaluation
 - c. Occupational Therapist - \$85.00 per hour
 - d. Occupational Therapy Evaluation - \$400 per evaluation
 - e. Physical Therapist - \$95.00 per hour
 - f. Physical Therapy Evaluation - \$400 per evaluation
 - g. Home Instruction - \$75 per hour
 - h. Home Based Related Service - \$95.00 per hour
 - i. LDTC - \$85.00 per hour
 - j. Psychologist - \$85.00 per hour
 - k. Social Worker - \$75.00 per hour
 - l. Child Study Team Evaluations - \$400 testing/per report/per discipline
 - m. Board Certified Behavior Analyst (BCBA) - \$100.00 per hour
 - n. BCBA Evaluation - \$900.00 testing/observation/report/meeting
 - o. Independent Evaluations - \$750.00 to \$900.00
3. The Board of Education approved the following volunteer clubs and advisors for the 2017-2018 school year:

	<u>Volunteer Club</u>	<u>Volunteer Advisor(s)</u>	<u>School</u>
--	-----------------------	-----------------------------	---------------

a.	Volunteer School Musical Choreographer	Megan Durham	JLHS
b.	Post-JLHS Readiness Workshops	Olivia Dambrosia	JLHS

4. The Board of Education approved a trip for the Jackson Digital Media/JTV to attend the annual STN Convention (National Student Television Network Convention) in Nashville, Tennessee, departing after school on Tuesday, March 26th, 2019 and returning on Sunday, March 31, 2019, at no cost to the Board.
5. The Board of Education approved a trip for the Jackson Liberty High School Cheerleaders to Attend a cheer competition in Atlantic City, New Jersey, Friday, February 1, 2019 through Sunday, February 3, 2019, cost to the Board being transportation to and from Atlantic City.
6. The Board of Education approved a trip for the Jackson Memorial High School Dance Teams to attend the UDA National Dance Team Championships at the ESPN Center in Orlando, Florida, after school on Thursday, January 31, 2019 through Monday, February 4, 2019, at no cost to the Board.
7. The Board of Education accepted, in accordance with N.J.S.A. 18A:37-15b(6), the monthly Harassment, Intimidation and Bullying (HIB) Report as presented to the Board of Education during Executive Session.

Document J.

8. The Board of Education approved educational field trips as filed with the Transportation Administrator.

Document K.

9. The Board of Education approved an addition to the following Resolution establishing reasonable and customary rates for independent evaluations as per District Policy 2468 – Independent Educational Evaluations for the 2018-2019 school year, originally approved on the June 26, 2018 Agenda, Students, Motion #15:

RESOLUTION

WHEREAS, the Board of Education has adopted Policy 2468, Independent Educational Evaluations, which establishes the criteria for independent evaluations; and

WHEREAS, Policy 2468 requires that the maximum allowable cost for independent evaluations be limited to the reasonable and customary rate determined and approved by the Board of Education annually; and

WHEREAS, Policy 2468 requires that the reasonable and customary rate be in the range of what it would cost the Board to provide the same type of assessment using another public school district, educational services commission, jointure commission, clinic or agency approved under N.J.A.C. 6A:14-5, or private practitioner who is appropriately certified and/or licensed by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED THAT, the reasonable and customary rates for independent evaluations are as follows:

- p. Reading Evaluation – \$800.00

10. The Board of Education approved a contract for the 2018-2019 school year with Essex Regional Educational Services Commission to provide 10 hours of home instruction services to one (1) Jackson student on a weekly basis beginning December 4, 2018 through June 30, 2019, at a rate of \$45.05 per hour, total cost not to exceed \$16,000.00 (11-150-100-320-09).

Roll Call Vote: Yes: Mrs. Rivera
Mrs. Dey
Mr. Colucci
Mr. Walsh
Mr. Burnetsky
Ms. Grasso
Mr. Sargent

MOTIONS CARRIED

Board Member Inquiries/Comments on Personnel

Mr. Walsh asked about Personnel #8f, 8g, 9h, 9o, 9p, I know now why there is only 5 and not 6; is he not going to start until February.

Dr. Genco explained it is 30 days from his retirement date that he gets that official letter but I cannot put him on an agenda until the 30 days has happened. I can hire him in January if the 30 days hit in between the start of school and January; I'll check that. I could hire him with a phone call to the Board President and then retro him in or I do have other people who are qualified and armed to park them there until he is hired.

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Mr. Walsh asked are they all classified whether to a high school or a middle school.

Dr. Genco responded they are all classified district and their assignment is designated.

Mr. Walsh asked so they can be moved around then.

Dr. Genco responded correct.

Mr. Colucci stated we're going to try and keep them to their assigned schools so they get familiar with the students and the staff.

Dr. Genco explained we were going to do that for a while but we're going to rotate them so they become familiar with the elementary division; once everyone is familiar, then we're going to sit down; there are going to be partnerships for Principals and all those familiarity things. I am going to get to know these people too to see where their strengths are and where they are best utilized.

Mr. Colucci asked how do the SRO's play into that.

Dr. Genco explained they are police officers under the townships shared service agreement with the district. They are in and out of classrooms; they're bridging that gap with community policing, they're teaching whether it be drivers' education in the building. If an incident occurs, should an arrest be necessary, they have arrest abilities; our own security staff that work for us do not.

Mr. Walsh commented the SRO's are police officers and I've lived the experience where they've come to me as an administrator and they say do you want me to take over the situation and I say yes, get them out of the room because you are no longer a student, you are now a citizen and you are under the laws of being a citizen and that means handcuffing them and taking them out of school.

Dr. Genco stated there's a big difference, they do have arrest abilities, they are police officers, Mr. Walsh is correct, it is a different animal and we have two (2) in the district, one on one side of town and one on the other side.

Mr. Walsh announced I would just like to make a statement; I would like to applaud all the teachers who are paid extra and I know it comes from Title I, Title III, etc., but all of them who are signing up for these extra jobs that they're doing, they are just going to make our kids better, that's what they're doing. There is so many that I see tonight in these different programs that we have going, not only Title I programs but ESL and all of that and it seems like an endless group of teachers that are willing to give more.

Ms. Grasso stated and on Personnel #11, there are six (6) more as Mrs. Dey and I always point out, volunteer coaches so thank you to continue to volunteer.

Dr. Genco added and they do a tremendous job.

Ms. Grasso stated the list just keeps going up, we're getting more and more of them. Mr. Walsh is right, the teachers that continually give that amount of time is unprecedented and the number of volunteers is not something you see everywhere so kudos to them.

Mrs. Dey stated the retirements on here, Mr. Czapkowski has many many years here.

Dr. Genco stated yes, Mr. Chip will be missed, what a tremendous man he is; very passionate about elementary education and phys. ed. in particular.

Mrs. Dey too stated he will be missed.

There were no further inquiries/comments on Personnel.

PERSONNEL

On a motion by Mrs. Rivera, seconded by Mr. Walsh, the Board of Education approved the following motions:

1. The Board of Education approved the employment of the following substitutes for the 2018-2019 school year, effective December 19, 2018, unless otherwise noted:
 - a. Daniel Parker, Custodial, \$11.00 per hour
 - b. Sara Ford, Driver/Transportation, \$16.50 per hour
 - c. Michael Webster, Driver/Transportation, \$16.50 per hour, effective November 8, 2018
 - d. Mackenzie Case, Van Aide/Transportation, \$10.50 per hour
 - e. Kristin Costanzo, Van Aide/Transportation/District, \$10.50/hour
 - f. Aimee Roche, Van Aide/Transportation, \$10.50 per hour, effective December 21, 2018
 - g. Elaine Venezie, Van Aide, Transportation/District, \$10.50/hour
 - h. Carol Meeker, Lunchroom Aide & Reception, \$8.60 per hour

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- i. Peter Evangelista, Security, \$10.00 per hour, *effective pending paperwork*
2. The Board of Education, upon the recommendation of the Superintendent, accepted with best wishes, the resignation of the following employees, due to retirement:
 - a. Robert Morris, Special Education Teacher/Goetz, effective July 1, 2019.
 - b. Francis Czapkowski, Physical Education Teacher/Crawford-Rodriguez, effective July 1, 2019.
3. The Board of Education accepted the resignation of the following employees:
 - a. Michael Webster, Driver/Transportation, effective November 8, 2018.
 - b. Carol Meeker, Lunchroom Aide/Crawford-Rodriguez, effective December 3, 2018.
 - c. Christine Bowen, Lunchroom Aide/Rosenauer, effective December 10, 2018.
 - d. Jaclyn Knolmajer, Special Education Teacher/Johnson, effective January 29, 2019 or sooner.
 - e. Aimee Roche, Van Aide/Transportation, effective December 21, 2018.
 - f. Vibha Desai-Weimer, Speech Language Specialist-Traveling/Johnson & Crawford-Rodriguez, effective February 11, 2019.
4. The Board of Education rescinded the following contract:
 - a. Elba Palmieri, Lunchroom Aide/Crawford-Rodriguez, replacing Icell Fucito.
 - b. Robert Blake, Maintenance Worker/District, replacing John McCue.
5. The Board of Education approved a leave of absence for the following personnel:
 - a. Michael Nash, Driver-Transportation/District, extend unpaid medical leave of absence, effective December 1, 2018 through February 1, 2019, returning February 4, 2019.
 - b. Theresa Petrone, Driver-Transportation/District, paid medical leave of absence, effective November 14, 2018 through December 19, 2018; unpaid Federal Family Medical Leave of Absence, effective December 20, 2018 through December 21, 2018, returning January 2, 2019.
 - c. Richard Weaver, Driver-Transportation/District, intermittent unpaid Federal and NJ family medical leave of absence, effective December 19, 2018 through June 30, 2019, not to exceed 60 days.
 - d. Lisa Goodale, Guidance Counselor/JMHS, paid medical leave of absence, effective December 17, 2018 through January 10, 2019; unpaid Federal Family Medical Leave of Absence, effective January 11, 2019 through January 13, 2019, returning January 14, 2019.
 - e. Deborah Burger, Paraprofessional/Crawford-Rodriguez, extend paid medical leave of absence, effective December 3, 2018 through December 7, 2018, returning December 10, 2018.
 - f. Cassandra Vetrano, Teacher/Rosenauer, revised paid medical leave of absence, effective December 17, 2018 through March 5, 2019; unpaid Federal and NJ Family Medical Leave of Absence, effective March 6, 2019 through June 6, 2019 (60 Days), returning June 7, 2019.
 - g. Jennifer Levi, Physical Education Teacher/JLHS, extend unpaid Child Care Leave of Absence, effective February 1, 2019 through June 10, 2019, returning June 11, 2019.
 - h. Henry Hintze, Custodian/Elms, extend paid medical leave of absence, effective January 14, 2019 through January 18, 2019, returning January 22, 2019.
 - i. Michael Nash, Driver-Transportation/District, extend unpaid medical leave of absence, effective February 4, 2019 through May 31 2019, returning June 1, 2019.
 - j. Theresa Petrone, Driver-Transportation/District, revised paid medical leave of absence, effective November 14, 2018 through ½ day January 2, 2019; unpaid Federal Family Medical Leave of Absence, effective ½ day January 2, 2019 through January 8, 2019 (4.5 days), returning January 9, 2019.
 - k. Michelle Kaminskis, Food Service Worker/JLHS, extend unpaid personal Leave of Absence, effective December 1, 2018 through March 1, 2019, returning March 4, 2019.
 - l. Susan Young, Special Education Teacher/JMHS, extend paid medical leave of absence, effective January 2, 2019 through February 1, 2019, returning February 4, 2019.
 - m. Debra Ivory, Literacy Intervention/Johnson, paid medical leave of absence, effective December 13, 2018 through TBD.
 - n. Christine Wood, Teacher/Switlik, revised paid medical leave of absence, effective October 29, 2018 through January 4, 2019; unpaid Federal and NJ Family Medical Leave of Absence, effective January 7, 2019 through March 25, 2019, returning March 26, 2019.
6. The Board of Education approved the following contract adjustments:
 - a. Margaret Ely, Driver-Transportation/District, increase from 4 hours per day to 6 hours 50 minutes per day, effective January 2, 2019 through June 30, 2019 (112 days), package change, no change in hourly rate.
 - b. Doreen Guiffreda, Aide-Transportation/District, increase from 7 hours 30 minutes per day to 7 hours 50 minutes per day, effective December 19, 2018 through June 30, 2019 (114 days), route change, no change in hourly rate.

- c. Erica Hahneman, Aide-Transportation/District, decrease from 6 hours 50 minutes per day to 5 hours 40 minutes per day, effective January 2, 2019 through June 30, 2019 (112 days), package change, no change in hourly rate.
 - d. Denise Jiminez, Aide-Transportation/District, increase from 5 hours 40 minutes per day to 6 hours 50 minutes per day, effective January 2, 2019 through June 30, 2019 (112 days), package change, no change in hourly rate.
 - e. Linda Murphy, Driver-Transportation/District, increase from 6 hours 50 minutes per day to 7 hours 50 minutes per day, effective January 2, 2019 through June 30, 2019 (112 days), package change, no change in hourly rate.
 - f. Valerie Nuti, Driver-Transportation/District, increase from 7 hours 10 minutes per day to 7 hours 25 minutes per day, effective December 19, 2018 through June 30, 2019 (114 days), route change, no change in hourly rate.
 - g. Loretta Ricardy, Driver-Transportation/District, increase from 7 hours 30 minutes per day to 7 hours 50 minutes per day, effective December 19, 2018 through June 30, 2019 (114 days), route change, no change in hourly rate.
 - h. Leslie Savage, Aide-Transportation/District, increase from 7 hours 15 minutes per day to 7 hours 20 minutes per day, effective December 19, 2018 through June 30, 2019 (114 days), route change, no change in hourly rate.
 - i. Debra Scatigna, Driver-Transportation/District, increase from 7 hours 15 minutes per day to 7 hours 20 minutes per day, effective December 19, 2018 through June 30, 2019 (114 days), route change, no change in hourly rate.
 - j. Cheryl Schott, Driver-Transportation/District, increase from 7 hours 50 minutes per day to 7 hours 55 minutes per day, effective January 2, 2019 through June 30, 2019 (112 days), package change, no change in hourly rate.
 - k. Gina VanDyke, Driver-Transportation/District, increase from 7 hours 5 minutes per day to 7 hours 35 minutes per day, effective December 19, 2018 through June 30, 2019 (114 days), route change, no change in hourly rate.
 - l. Lorraine Vasquez, Aide-Transportation/District, increase from 7 hours 5 minutes per day to 7 hours 35 minutes per day, effective December 19, 2018 through June 30, 2019 (114 days), route change, no change in hourly rate.
 - m. Elaine Arneth, Driver-Transportation/District, increase from 6 hours 20 minutes per day (5 days per week) to 6 hours 35 minutes per day, effective January 2, 2019 through June 30, 2019 (112 days), package change, no change in hourly rate.
 - n. Lucien Filosa, Driver-Transportation/District, increase from 7 hours per day (5 days per week) to 7 hours 10 minutes per day, effective January 2, 2019 through June 30, 2019 (112 days), package change, no change in hourly rate.
 - o. Keri Gilliberti, Aide-Transportation/District, increase from 6 hours 25 minutes per day (5 days per week) to 6 hours 45 minutes per day, effective January 2, 2019 through June 30, 2019 (112 days), package change, no change in hourly rate.
 - p. Dawn Perry, Aide-Transportation/District, increase from 5 hours 40 minutes per day (5 days per week) to 6 hours 25 minutes per day, effective January 2, 2019 through June 30, 2019 (112 days), package change, no change in hourly rate.
 - q. Stefanie Milanos, Aide-Transportation/District, increase from 4 hours per day (5 days per week) to 5 hours 40 minutes per day, effective January 2, 2019 through June 30, 2019 (112 days), package change, no change in hourly rate.
7. The Board of Education approved the following contract adjustments for longevity for the 2018-2019 school year, in accordance with the current negotiated contracts:

	Last Name	Title	Union	Effective Date	Reason	Current Salary	Adjust-ment	Adjusted Salary (Prorated)
a.	Jane Ruane	Paraprofessional	JEA	1/1/2019	15 Years Longevity	\$33,301.00	\$250.00	\$33,551.00
b.	Wendy Clayton	Teacher	JEA	1/1/2019	17 Years Longevity	\$73,552.00	\$1,500.00	\$75,052.00
c.	Dana Dworzansik	Speech Language Specialist	JEA	1/1/2019	17 Years Longevity	\$82,452.00	\$1,500.00	\$83,952.00

8. The Board of Education approved the transfer of the following personnel:
- a. Yvonne Barrett, transfer from Aide-Transportation to Driver-Transportation/District (11-000-270-160-08), replacing Adel Saad (resigned) (PC #1191), 5 hours 40 minutes per day (5 days per week), effective January 2, 2019 through June 30, 2019 (112 Days), hourly rate \$20.50 per hour, as per Step 1 of 2018-2019 Teamsters contract.
 - b. Conor McBride, transfer from Custodian-PT/District assigned to Switlik to Custodian/District assigned to McAuliffe, Monday, Tuesday, Wednesday, 3:00 PM to 11:00 PM & Saturday, Sunday, 7:00 AM to 3:00 PM (11-000-262-100-07-250202), replacing Harley Marino (transferred) (PC #276), effective January 2, 2019 through June 30, 2019; salary \$34,545.60 pro-rated, (\$16.32 per hour - \$33,945.60 plus \$600.00 evening stipend), as per Step 1 of the 2018-2019 Teamsters contract.
 - c. Margaret Matusz, transfer from Food Service Worker/JMHS to Food Service Worker/Elms (61-910-310-100-11), replacing Brandy Ernst (transferred) (PC #89), effective December 19, 2018 through June 30, 2019, no change in salary.

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- d. Brandy Ernst, transfer from Food Service Worker/Elms to Food Service Worker/JMHS (61-910-310-100-01), replacing Margaret Matusz (transferred) (PC #387), effective December 19, 2018 through June 30, 2019, no change in salary.
 - e. Claire Crehan, transfer from Paraprofessional-Classroom/McAuliffe to Paraprofessional-Shared/JMHS (11-212-100-106-09), transfer position (and PC #10), effective December 3, 2018 through June 30, 2019, no change in salary.
 - f. Gerard McDonald, transfer from SLEO 10-Month/JLHS to SLEO 10-Month/District (11-000-266-100-09-250206), new position (and PC #___), effective January 2, 2019 through June 30, 2019, salary \$26,563.20 pro-rated, (\$15.53 per hour - \$22,363.20 plus \$4,200.00 security stipend), as per Step 2 of the 2018-2019 Teamsters contract.
 - g. Sean Mehrlander, transfer from SLEO 10-Month/Goetz to SLEO 10-Month/District (11-000-266-100-09-250206), new position (and PC #___), effective January 2, 2019 through June 30, 2019, salary \$26,289.60 pro-rated, (\$15.34 per hour - \$22,089.60 plus \$4,200.00 security stipend), as per Step 1 of the 2018-2019 Teamsters contract.
 - h. James Bean, transfer from SLEO 10-Month/McAuliffe to SLEO 10-Month/JLHS (11-000-266-100-12-25206), replacing Gerard McDonald (transferred) (PC #609), effective January 2, 2019 through June 30, 2019, no change in salary.
9. The Board of Education approved the employment of the following personnel:
- a. Laura Hernandez, Driver-Transportation/District (11-000-270-160-08), replacing Jacqueline Filosa (resigned) (PC #210), 5 hours 40 minutes per day (5 days per week), effective January 2, 2019 through June 30, 2019 (112 Days), hourly rate \$20.50 per hour, as per Step 1 of 2018-2019 Teamsters contract.
 - b. Kevin McConville, Driver-Transportation/District (11-000-270-160-08), replacing Michael Webster (resigned) (PC #296), 5 hours 40 minutes per day (5 days per week), effective December 19, 2018 through June 30, 2019 (114 days), hourly rate \$20.50 per hour, as per Step 1 of 2018-2019 Teamsters contract.
 - c. Ingrid Quatrone, Driver-Transportation/District (11-000-270-160-08), replacing Linda Obriwin (retired) (PC #1071), 5 hours 40 minutes per day (5 days per week), effective pending completion of paperwork and receipt of fingerprint approval through June 30, 2019, hourly rate \$20.50 per hour, as per Step 1 of 2018-2019 Teamster contract.
 - d. Tara Schuler, Aide-Transportation/District (11-000-270-160-08), replacing Yvonne Barrett (transfer) (PC #971), 5 hours 40 minutes per day (5 days per week) effective January 2, 2019 through June 30, 2019 (112 Days), hourly rate \$14.20 per hour, as per Step 1 of 2018-2019 Teamsters contract.
 - e. Jennifer Anderson, Food Service Worker/District assigned to JLHS (61-910-310-100-01), 4 hours per day, replacing Stephanie Portera (resigned) (PC #244), effective December 19, 2018 through June 30, 2019, salary \$8,219.12 pro-rated, (\$11.29 per hour – 4 hours per day), as per Step 1 of the 2018-2019 Teamsters contract.
 - f. Elaine Haynie, Lunchroom Aide/Goetz (11-000-262-107-02-250400), 3.83 hours per day, replacing Annette Kuhl (resigned) (PC #1633), effective pending receipt of fingerprint approval through June 30, 2019, salary \$6,432.10 pro-rated (\$9.33 per hour – 3.83 hours per day), as per Step 1.
 - g. Janelle Littig, Lunchroom Aide/Crawford-Rodriguez, (11-000-262-107-10-250400), 3 hours per day, replacing Carol Meeker (resigned), (PC #1521), salary \$5,038.20 prorated (\$9.33 per hour – 3 hours per day), effective pending receipt of fingerprint approval through June 30, 2019, as per Step 1.
 - h. Kathy Nealen, Lunchroom Aide/Rosenauer (11-000-262-107-05-250400), 2.25 hours per day, replacing Christine Bowen (resigned) (PC #1006), effective pending fingerprint approval through June 30, 2019, salary \$3,778.65 pro-rated (\$9.33 per hour – 2.25 hours per day) as per Step 1.
 - i. Matthew Schmidt, Paraprofessional-Personal/Goetz (11-000-217-106-09-210000), replacing Nicholas Farrar (resigned) (PC #569), effective January 2, 2019 through June 30, 2019, salary \$31,641.00 pro-rated (\$30,641.00 plus \$500.00 Educational Stipend plus \$500.00 Hygiene Stipend), as per Step 1 of the 2018-2019 JEA contract.
 - j. Jennifer Galatola, Secretary-JEA assigned to Main Office/Crawford-Rodriguez (11-000-240-105-10), replacing Anne Marie Aguilar (resigned) (PC #901), effective January 11, 2019 through June 30, 2019, salary \$34,513.00 pro-rated as per Step 1 of the 2018-2019 JEA contract.
 - k. Kimberly Meegan, Special Education Teacher/Elms (11-213-100-101-09), replacing Jessica Beltran (resigned) (PC #1015), effective pending receipt of fingerprint approval and release from current employer through June 30, 2019, salary \$52,327.00 pro-rated, as per BA Step 1 of the 2018-2019 JEA contract.
 - l. Anthony Amalfitano, SLEO 10-Month/District (11-000-266-100-09-250206), new position (and PC#___), effective pending receipt of fingerprint approval through June 30, 2019, salary \$26,289.60 pr-orated, (\$15.34 per hour - \$22,089.60 plus \$4,200.00 security stipend), as per Step 1 of the 2018-2019 Teamsters contract.
 - m. James Duffy, SLEO 10-Month/Goetz (11-000-266-100-02-250206), replacing Sean Mehrlander (transferred) (PC #1638), effective pending receipt of fingerprint approval through June 30, 2019, salary \$22,089.60 pro-rated, (\$15.34 per hour), as per Step 1 of the 2018-2019 Teamsters contract.

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- n. Frank Kus, SLEO 10-Month/McAuliffe (11-000-266-100-07-250206), replacing James Bean (transferred) (PC #414), effective January 2, 2019 through June 30, 2019, salary \$22,089.60 pro-rated, (\$15.34 per hour), as per Step 1 of the 2018-2019 Teamsters contract.
 - o. Paul Moser, SLEO 10-Month/District (11-000-266-100-09-250206), new position (and PC#___), effective pending receipt of fingerprint approval through June 30, 2019, salary \$26,289.60 pro-rated, (\$15.34 per hour - \$22,089.60 plus \$4,200.00 security stipend), as per Step 1 of the 2018-2019 Teamsters contract.
 - p. William Simon, SLEO 10-Month/District (11-000-266-100-09-250206), new position (and PC#___), effective January 2, 2019 through June 30, 2019, salary \$26,289.60 pro-rated, (\$15.34 per hour - \$22,089.60 plus \$4,200.00 security stipend), as per Step 1 of the 2018-2019 Teamsters contract.
 - q. Dawn Slay, Food Service Worker/JLHS (61-910-310-100-12), 4 hours per day, leave of absence position, replacing Michelle Kaminskis (leave of absence), effective December 19, 2019 through March 1, 2019, salary \$8,219.12 pro-rated, (\$11.29 per hour -- 4 hours per day), as per Step 1 of the 2018-2019 Teamsters contract.
 - r. Sherry Dwyer, Aide-Transportation/District (11-000-270-160-08), 4 hours per day (5 days per week), replacing Aimee Roche (resigned) (PC #1636), effective January 2, 2019 through June 30, 2019 (112 days), hourly rate \$14.20 per hour, as per Step 1 of 2018-2019 Teamsters contract.
 - s. Javier Rodriguez, Spanish Teacher/Goetz (11-130-100-101-03), replacing Margaret Harris (retired) (PC #551), effective pending receipt of fingerprint approval through June 30, 2019, salary \$58,627.00 pro-rated as per MA Step 8 of the 2018-2019 JEA contract.
10. The Board of Education approved the following coaches for the 2018-2019 school year:
- Resignations:
- a. Patrice Riddle-McDow, Girls Head Bowling Coach/JLHS, effective December 18, 2019.
- New Hires:
- b. Brandon Totten, Assistant Boys Track Coach (Spring)/McAuliffe, replacing Kelly Nieduzak (resigned), effective March 1, 2019 through June 30, 2019, stipend \$3,872.00 as per Step B4 of the 2018-2019 JEA contract.
 - c. Sean Monahan, Girls Head Bowling Coach/JLHS, replacing Patrice Riddle-McDow (resigned), effective December 18, 2018, through June 30, 2019, stipend \$4,757.00 as per Step C6 of the 2018-2019 JEA contract.
11. The Board of Education approved the following volunteer coaches for the 2018-2019 school year:
- a. Christopher Kerr, Volunteer Assistant Girls Indoor Track Coach/JLHS, assisting Head Coach Matthew Schmidt.
 - b. Brandon Vega, Volunteer Assistant Girls Basketball Coach/JMHS, assisting Head Coach Rachel Goodale.
 - c. Matthew Fletcher, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstanley
 - d. Joseph Lemke, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstanley.
 - e. Christopher Rash, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstanley.
 - f. William Young, Volunteer Assistant Wrestling Coach/JMHS, assisting Head Coach Douglas Withstanley.
12. The Board of Education approved the following Co-Curricular Advisor adjustments for the 2018-2019 school year:
- Contract Adjustments:
- a. Kristine Calabro, School Musical Assistant Co-Director/JLHS, shared position with Laureen Caggiano, each receiving 50% of the stipend, effective December 19, 2018 through June 30, 2019, stipend \$1,526.50 (50% of \$3,053.00) as per Step A2 of the 2018-2019 JEA contract.
- New Hires:
- b. Laureen Caggiano, School Musical Assistant Co-Director/JLHS, shared position with Kristine Calabro, each receiving 50% of the stipend, effective December 19, 2018 through June 30, 2019, stipend \$1,513.50 (50% of \$3,027.00) as per Step A1 of the 2018-2019 JEA contract.
13. The Board of Education approved the following personnel for the 2018-2019 school year for Lighting & Sound (11-401-100-100-09), \$40.00 per two-hour block:
- a. Adriana Catri, *pending fingerprint approval*
14. The Board of Education approved the following district personnel to provide Home Training Services for the 2018-2019 school year:

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- a. Barbara McGill, Special Education Teacher, not to exceed 5 hours of home training and 1.5 hours of prep, effective November 27, 2018 through June 19, 2019, \$49.00 per hour, total cost not to exceed \$318.50.
15. The Board of Education approved Dana DiLorenzo to provide Supplemental Multi-Sensory Instruction for a high school student after the school day as a Reading Specialist, not to exceed 10 hours per week (2 hours per day), at the JEA contracted rate of \$49.00 per hour, effective December 19, 2018 through June 30, 2019.
16. The Board of Education approved the following personnel for the Morning Jumpstart Program (Tier II and Tier III Extended School Day), for the 2018-2019 school year at the Rosenauer Elementary School, to be paid through District funds (13-413-100-101-0):
 - a. Brittney Janowski (Penson)/Substitute, \$49.00 per hour
17. The Board of Education approved the following personnel for the Title I Jackson Student Writers Guild for the 2018-2019 school year, 1.25 hours per day, 15 days, \$49.00 per hour, to be paid by Title I Grant Funds (20-231-100-110-09), not to exceed \$5,513.00:
 - a. Donna Burke, Crawford-Rodriguez
 - b. Maria Gonzalez, Crawford-Rodriguez
 - c. Dana DiLorenzo, Holman
 - d. Carol Shilan, Holman
 - e. Douglas Jackson, Rosenauer
 - f. Teresa Migliore, Rosenauer
18. The Board of Education approved the following personnel for Title I Readers Theater for the 2018-2019 school year, to be paid through Title I Grant funds (20-231-100-110-09), not to exceed \$490.00:
 - a. Jaclyn Kerrigan, Teacher/JMHS, 5 hours, \$49.00 per hour
 - b. Nicole Mathias, Teacher/JLHS, 5 hours, \$49.00 per hour
19. The Board of Education approved the following personnel for the Title III ESL Family Nights, for the 2018-2019 school year to be paid by Title III Grant Funds (20-241-100-110-09), 2 hours per night, 2 nights, \$49.00 per hour, not to exceed \$1,176.00:
 - a. Melissa Kosakowski, Crawford-Rodriguez
 - b. Dawn Coughlan, Holman
 - c. Jacqueline Wright, Holman
 - d. Brittney Janowski (Penson), Rosenauer
 - e. Justina Rose, McAuliffe
 - f. Lucy Salazar, JLHS

Substitutes, \$49.00 per hour:

 - g. Roseanne Carello
 - h. Dana DiLorenzo
 - i. Naomi Fletcher
 - j. Teresa Migliore
 - k. Brigitte Moody
20. The Board of Education approved the following personnel for the Title I Art of Comprehension Family Literacy Nights (PUN) for the 2018-2019 school year, to be paid through Title I grant funds (20-231-200-110-09), not to exceed \$588.00:
 - a. Trevor Bryan, 3 hours per night, 2 nights, \$49.00 per hour
 - b. Donna Donner, 3 hours per night, 2 nights, \$49.00 per hour

Substitutes, \$49.00 per hour:

 - c. Brittney Janowski (Penson)
 - d. Melissa Murphy
21. The Board of Education approved the following personnel for Title I Readers Theater for the 2018-2019 school year, to be paid through Title I Grant funds (20-231-100-110-09), not to exceed \$39,813:

Teachers, \$49.00 per hour, 20.75 hours:

 - a. Cynthia Amey, Rosenauer
 - b. Angelica Burns, Holman
 - c. Tracy Carbo, Crawford-Rodriguez
 - d. Roseanne Carello, Rosenauer
 - e. Dominick Casais, Switlik
 - f. Tina Del Sontro, Switlik

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- g. Heather Donnelly, Program Trainer, 12 hours, \$49.00 per hour
 - h. Donna Donner, Coordinator/Rosenauer
 - i. Abigaill Duffy, Switlik
 - j. Tracey Fisher (Auletta), Switlik
 - k. Naomi Fletcher, Rosenauer
 - l. MaryAnn Garbooshian, Holman
 - m. Faye Gilmore, Switlik
 - n. Jennifer Gruosso (Taibbi), Holman
 - o. Laura Hayes, Crawford-Rodriguez
 - p. Gina Karatzia, Crawford-Rodriguez
 - q. Kristen Kennedy, Crawford-Rodriguez
 - r. Melissa Kosakowski, Crawford-Rodriguez
 - s. Patricia Levine, Rosenauer
 - t. Joanne Lykes, Holman
 - u. Kathleen Lykes, Switlik
 - v. Stephanie Macaluso, Holman
 - w. Sue Magee, Switlik
 - x. Brigitte Moody, Crawford-Rodriguez
 - y. Jaime Murphy, Holman
 - z. Jessica Muth, Crawford-Rodriguez
 - aa. Danielle Parella, Coordinator/Switlik
 - bb. Brittney Penson, Rosenauer
 - cc. Lisa Raney, Coordinator/Holman
 - dd. Talia Sanzone, Crawford-Rodriguez
 - ee. Jane Schadl, Holman
 - ff. Alexandria Shadell, Rosenauer
 - gg. Frieda Stec, Rosenauer
 - hh. Christine Temple, Switlik
 - ii. Teresa Toddings, Switlik
 - jj. Jill Villecco, Program Trainer, 12 hours, \$49.00 per hour
 - kk. Marcus Villecco, Coordinator/Crawford-Rodriguez
 - ll. Kelly Walsh-McHugh
 - mm. Elizabeth Wendolek, Holman
 - nn. Jacqueline Wright, Holman
 - Substitutes, \$49.00 per hour:
 - oo. Tara Contegiacomo, Switlik
 - pp. Lori Daniels, Crawford-Rodriguez
 - qq. Deanna DeAndino, Holman
 - rr. Kristen Hoermann, Switlik
 - ss. Kenneth Hynes, Holman
 - tt. Kathleen Lynch, Holman
 - uu. Jason McEwan, Holman
 - vv. Jaimy Schlossberg, Crawford-Rodriguez
22. The Board of Education approved the following personnel for the Title Social Emotional Learning Night for the 2018-2019 school year, to be paid by Title I grant funds (20-231-200-110-09), not to exceed \$865.00:
- a. Samantha Coon, 4 hours, \$49.00 per hour
 - b. Nicole DiGeronimo, 4 hours, \$49.00 per hour
 - c. Janice Jesberger, 4 hours, \$49.00 per hour
 - d. Corrie Skuya, 4 hours, \$49.00 per hour
 - e. Susanne Fisher, Paraprofessional, 2 hours, \$20.21 per hour
 - f. Sharon Potenza, Paraprofessional, 2 hours, \$20.21 per hour
23. The Board of Education approved the employment of the following staff members as co-curricular, advisors, coaches, student teachers, effective December 19, 2018 unless otherwise noted:
- a. Adrianna Catri, Lighting & Sound
 - b. Randy Royle, Student Teacher
24. The Board of Education approved the following staff members to serve on the Advisory Board for the Perkins Grant to be paid \$49.00 per hour, not to exceed \$1,470.00, 4 hours each staff member (4 hours @ \$49.00 = \$196.00), to be paid through Perkins Grant funds for the 2018-2019 school year (20-363-200-100-09)
- a. Keri McGowan/JLHS, CAD/Architecture
 - b. Linda Lackay/JLHS, Childcare and Development
 - c. Jaclyn Kerrigan/ JMHS, Drama
 - d. Chris Perry/JLHS, Computer Programming
 - e. Tom Caruso/JMHS, Woodworking

- f. Ethan Noble/District, Digital Media
- g. Jess Ventrello/JMHS, Graphic Arts

25. The Board of Education approved the suspension without pay of one (1) employee (I.D. #1819-07/101622), fifteen (15) days, for failure to follow proper procedures, name on file with the Superintendent.

Roll Call Vote: Yes: Mrs. Rivera
Mrs. Dey
Mr. Colucci
Mr. Walsh
Mr. Burnetsky (Abstained on Transportation & All
Supervisors Related to Transportation)
Ms. Grasso
Mr. Sargent

MOTIONS CARRIED

PUBLIC FORUM

On a motion by Mrs. Dey, seconded by Mr. Burnetsky, the public forum was opened by acclamation.

The owner/director of the Preparatory Academy in Jackson, a local pre-school, stated transportation doesn't have a lot of buses that come to my pre-school and I just have an inquiry for the Board; there aren't a lot of alternatives for our parents in the Elms area for after school programs that are not through the district so we have those students transported. There is one student in particular that was an adoption situation but because we aren't in the Elms district, we cannot get transportation for that child but the parent has found a caregiver provider the child is content with and the parents are happy with and was wondering if there is any kind of consideration that can be made as your district continues to expand their pre-school program as we think pre-school is so important. We employ a lot of Jackson people and at this time we've served over 600 Jackson families and would like to know if working with the Board may be an option for us rather than taking business away.

Dr. Genco responded you are certainly welcome to schedule a meeting to sit down and have a discussion with the district. While we're trying to expand, we're also limited on space as well. I don't think we would have the ability to put people out of business if that's a concern but at least getting an idea of what we're trying to accomplish, certainly schedule a meeting and come in after the new year.

The owner/director asked is there any way you can address the transportation.

Dr. Genco responded if it is for an individual student issue, we're aware of it but we're limited in some respects. Obviously that parent has been in contact with administration and we will continue to monitor that. We do try and work with people as much as we can but trying to cross from one elementary to another isn't necessarily the easiest thing when you're sending in six elementary areas and you don't have buses crossing over all the time even if there is transportation in that particular situation. That may not always be the case so that might be something we tend to do but that is where we're at, at this point with that parent. Certainly you can come in; I've spoken with Mr. Baginski and we're going to try and work with them as much as we can.

The owner/director thanked Dr. Genco.

Michelle Norberto, parent, addressed the Board sharing a sensitive issue that happened to her high school aged daughter back in 2003. She stated she would like to recommend that the district include self-defense courses in the curriculum so all children are trained and are better prepared to protect themselves should they become faced with a threatening situation. We worked with several legislators and passed a good law called Nicole's law in the state of New Jersey. Mrs. Norberto explained there were self-defense courses offered then but only as an elective and shared that her daughter said from taking that one class, after the incident happened, and if she had known what to do prior to the situation she endured; she probably would have gotten away. I want self-defense taught, I think it should be done automatically for all types of assaults and would like it to be part of the curriculum. This is something very important to our children just to be able to protect themselves. When something traumatic happens it affects the whole entire family. I met Maureen Kanka at her home and I also met with John Walsh from America's Most Wanted and had discussions with them so you see where I'm coming from and where I want to go with this and I prefer to do it this way by teaching all children how to protect themselves.

Dr. Genco responded you're talking to an ex-wrestler so I certainly understand where you're coming from and do know the benefits of it.

Mrs. Norberto stated I'm here not only speaking on behalf of my daughter but all victims of violence.

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Dr. Genco responded with rolling something out like that, we don't have particular staff trained to do it. There's a little bit more to doing this than just saying ok we're going to add self-defense.

Mrs. Norberto added I've already spoken with the police chief about it.

Dr. Genco stated I do believe from a community school standpoint, there are other avenues other than tying it into a curriculum; with the physical education curriculum, there is so many state standards that have to be covered and we could barely get to that. I am not saying no and certainly hear there is a value to it.

Mrs. Norberto stated it doesn't have to be every day or every week; just once a month even so there is something god forbid any of these kids are in a situation and have no one around to help them.

Dr. Genco explained we will look at that when we review the physical education curriculum to see where it could possibly be feasible to place it but understand I don't necessarily have the staff who are even qualified to do it but it is certainly something we'll talk about.

Mrs. Norberto stated in talking with the chief of police, maybe they can teach some of the phys. ed. teachers how to do it.

Dr. Genco explained there are some things that are taught in the adventure bound classes with body awareness and things of that nature that are not labeled self-defense but ultimately this is something we will sit down and talk about as an add on.

Mrs. Norberto concluded I think it's important; I have talked to a lot of parents and they think it is great and it's time it is done and this will help the kids. Mrs. Norberto thanked Dr. Genco and the Board for their time.

Board Member Elect, Mr. Acevedo, addressed the Board, I have two-three things but one is the holidays, to be happy and all of that but the thing is there is something that is not so happy around this time especially in this town. We used to be a rural town where the roads were straight and they turn all of a sudden and as much as a ¼ inch of snow happens, boom, a tree gets in the way and you lose a child. Around this time and I know we do it, we speak to the Principals and convince these kids that they're not immortal, they could be on a cell phone and spin a little, drive a little, one of the kids could be trying to get to school to make a test in time and end up dying.

Dr. Genco responded we actually do a little bit more than that but since you have been on the Board, we actually have a program for kids before they can even drive to school.

Mr. Acevedo commented this is the season when things happen and Mr. Walsh brought up something that I will support about the security officers. The thing is you're going to have policemen, wannabe policemen, security officers and what I am getting at here is you are the chiefs of police, what you say is the law and you know the law. He shared I've been in a room where somebody very tall and very big is told get out of the room, that security officer has power. We don't want people saying oh he's a cop or he's a police officer; kids have got to understand this guy has the authority.

Dr. Genco explained we have those officers in both the middle schools and the high schools.

Mr. Acevedo continued the other thing is I've just gone through a rape seminar with the school bus association at Georgian Court College and lo and behold I'm going to a store and a 14 year old girl was being raped inside a car. Because I've been to the rape seminar, I knew what to do and I did it. I would have really been ignorant had I not gone to that seminar. I've been to seminars about gangs and what was so innocuous is I've had to use those facts I learned. So for the young lady who went through that, addressing Mrs. Norberto, I am sorry it happened to your daughter. Sometimes the Board cannot do everything but we can have seminars; a little bit of information can go a long way. We can talk to each other so I suggest we have a seminar about rape, respecting people, etc. You will save money and bring down violence in the school and you will also have more awareness and be better. Every now and then have programs where you make sure they are getting the information and to understand how you can help yourself from a rapist etc. Thank you.

There being no further response, on a motion by Mrs. Dey, seconded by Mr. Burnetsky, the public forum was closed by acclamation.

Board Comments

Mrs. Rivera thanked everyone for coming tonight, wished everyone a happy holiday and thank you Mr. Sargent for all you have done.

Mr. Sargent thanked Mrs. Rivera

Mr. Walsh thanked Scout Rocha for his project in putting in trees at Liberty; all the trees ended up being donated for free so his parents are giving all the money collected for the trees back to Liberty as

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a great gesture so now we can go a lot further in growing something over there. I would also like to thank Mr. Sargent for all the work that he has done. Everyone have a happy and prosperous holiday.

Mr. Sargent thanked Mr. Walsh.

Mr. Burnetsky commented Mr. Colucci alluded to it earlier, I want to thank Mr. Ostroff and his staff for the appearances of the schools. I was shocked at how good the 70 year old Switlik school looks; there's some work that needs to be done but it's in pretty good shape; I hope I look that good when I'm 70 years old. I would like to thank Mr. Sargent; it was a pleasure the last few years working with you; we've gotten to know each other a little bit you've shown me some things and it's been a pleasure working by your side and hopefully in the future we'll be able to work together again on something. Good luck to you sir.

Mr. Sargent thanked Mr. Burnetsky.

Mr. Colucci commented first I would like to apologize for the Top Gun ringtone; it was a pleasure working with Mr. Sargent and wish him well. At every board meeting, you hear great things about the Liberty Band; I'm so proud they're in this district. Being WOBM Band of the Year, that's a great thing. I want to wish everyone a Merry Christmas and if you're flying United, welcome to the friendly skies.

Mr. Sargent thanked Mr. Colucci.

Mrs. Dey thanked everyone for coming out this evening. Please don't feel intimidated by us, we are parents too, all of us up here have children and hopefully there is something we can put together on the table for this. It's that season with choral concerts and I attended Liberty's last week; we have very very talented students; it's nice to see the soloists we have out of the performing arts academy, one of the programs that we offer. Mr. Sargent, am I the only Board Member who got to serve with you for two terms.

Ms. Grasso responded pat yourself on the back for that.

Mrs. Dey stated I pat myself on the back because I've known Mr. Sargent for 31 years but I won't go back that far. Thank you Mr. Sargent for everything that you've done. This position did get in the way of our friendship a little bit because we fought a lot but kept it professional all the time but the past 30 years have been wonderful because we agree to disagree and move forward. You've done a lot for our students and I thank you and I've learned a lot from you in the past couple of years. Hopefully I can continue to do some of your work in the next couple of years especially in specific areas I know are near and dear to your heart. Thank you for coming out this evening everyone and have a very Merry Christmas and if you celebrate Chanukah, Happy Chanukah and have a very safe new year.

Mr. Sargent thanked Mrs. Dey.

Ms. Grasso commented I attended the McAuliffe Middle School chorus concert at Liberty; it was great but it was mobbed. I don't know if we're going to split it next time.

Mrs. Pormilli responded we have a plan.

Ms. Grasso thanked everyone for coming out tonight and as Mrs. Dey said, maybe we look intimidating, I don't know, I think we're all very approachable in our own way and want everyone to know you can come speak publicly or privately. I love the ringtone Mr. Colucci, don't change it. I am not going to say good-bye to Mr. Sargent, we did have a rough beginning and remember telling Dr. Genco I don't know if I can work with this guy but it is going to be very hard sitting up here without you and have to figure out how to do that; you've become a very very good friend. I'll let Mrs. Dey be the advocate, she is better at those things, the complete opposite of the things I care about but we will make sure that it gets done.

Mrs. Norberto asked if Mr. Sargent was leaving and who is taking his place.

Dr. Genco responded Mr. Acevedo.

Ms. Grasso continued I will miss you and this isn't good-bye, I hope we get to do this again.

Mr. Sargent thanked Ms. Grasso.

Dr. Genco stated before we close the meeting; I would like to thank Mr. Sargent for the past 3 years. I have worked with Mr. Sargent during both terms. I do have to say that Mr. Sargent is very passionate about what he believes and that's a good thing. We don't necessarily always agree, one thing I can honestly say is we're on the same page when it comes to doing what is in the best interest of the kids. He's been a good friend and he's been a great Board President and I'm certainly going to miss you Mr. Sargent.

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Mr. Sargent thanked Dr. Genco.

Mr. Sargent commented I went to the Goetz chorus concert where it was standing room only and it was amazing; I believe that's the largest group that gets together at one time and they are an amazing group. I went to the Christmas tree lighting for the honors choir; they are just amazing and so is the McAuliffe choir. These two feeder schools to the high schools it's amazing what they do. I was in chorus when I was in school if you can believe that.

Mrs. Dey responded I don't – band I could see but not chorus, sorry.

Mr. Sargent responded I really was in chorus – 5 easy credits.

Mr. Burnetsky asked can you hum a few bars.

Mr. Sargent responded we don't want to go there thank you very much.

**BOARD PRESIDENT SCOTT SARGENT'S FAREWELL TO THE BOARD OF
EDUCATION & ADMINISTRATION STAFF**

Mr. Sargent stated I'm obnoxious so I'm just going to stand up and do this starting with Allison:

ALLISON ERWIN

Allison, you are amazing in how you represent this school district so thank you.

JEANNE BARBOUR

You are amazing in putting up with my phone calls; I have to tell you, for years I've been amazed at how you are able to take a funnel of information from the public and then disseminate it throughout so thank you very much.

CINDIE THOMPSON

This is my ambassador of professionalism right over here; no matter what, I tried to crack her, and, you know bring her down here to my level, you can't do it, she's amazing.

SANDY PATTERSON

Luckily I never really had to talk to you much because you're just so fantastic so thank you I really appreciate it.

ED OSTROFF

I'm going to say this with all sincerity, in the short time that I've worked with all of you, in my mind, this is the best hire that this district has ever had and I appreciate that. Everybody does a great job but this guy was the most valuable hire. He is one of those guys that's quiet but the volume of stuff that he has to deal with that we never get to see; but I think Sharon and Vicki both know he's an amazing guy so thank you very much.

THERESA LICITRA

You and your partner, and I wish Mr. Rotante was here, so we have pillars in a building that's always covered by sheetrock; those two are like the pillars because nobody ever gets to see how much they hold up. Although I don't agree with the fish tanks with the education process; sometimes a stubborn guy like me likes to say stop spending money but there is a great value to doing that so thank you.

DAN BAGINSKI

This man kept me under wraps when it came to negotiations and Dr. Genco obviously followed me through, you were amazing in those rooms and you were amazing behind the rooms; I really appreciate that I want you to know.

NICOLE PORMILLI

Mrs. Pormilli, always so kind and so sweet, don't be fooled; she's a lion.

MICHELLE RICHARDSON

Really, the volume of abuse you've taken, I think it's incredible you're still standing. Thank you very much for putting up with me because you truly do teach me.

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TARA RIVERA

Mrs. Rivera . . . Now, something that you've taught me besides a firm handshake; one thing I know is that no matter what your limitations can be, you can still be elected and help serve on this Board so no matter what my limitations are, I can move forward and continue this process so thank you, I appreciate it.

MICHAEL WALSH

Mr. Walsh, what do they call that, institutional memory, it's incredible the volume of memory that you have and how you showed me the value of taking that memory and moving forward in applying it because without that, we can't move forward, we can't forget where we came from so thank you for that.

JOHN BURNETSKY

Mr. Burnetsky, so, the Ed McMahon laugh right here, but he taught me it's ok to laugh at the stuff that we have to go through so thank you for that and I really do appreciate everything that you do; not only on the Board but the community as well so thank you.

VICKI GRASSO

Ms. Grasso, the Vice President, let me tell you something, in all sincerity, you think that we're opposites, I see us as identical; I see us as identical in the way we believe in what we're trying to do; we're aggressive in what we try to do and sometimes when I'm being aggressive, I look at you and you tone it down and it just worked great, it really did. I really liked watching you at the Atlantic City conference because you are a lightweight.

TOM COLUCCI

Mr. Colucci, the maverick, the one time he talked to me, he goes, here it is. This guy, he shows up and he reminds me every single time, dress the part because this guy looks great every single time he walks in in his 1986 business suit with great lapels. But what's important, in all sincerity is, I believe when you represent the Board, it is with a level of dignity that I'll never get to but I'll try so thank you for that, I do appreciate it.

SHARON DEY

Mrs. Dey, I was going to bring my boxing gloves, then I said no I wasn't going to do that so I didn't bring my boxing gloves from my first year on the school board. Mr. Sargent continued, there is no doubt though, I've learned it before and I've learned it all over again, no matter what goes on in here, the value of friendship is greater than anything and I will be your friend for life; I'm just going to leave it at that because the rest remains between you and I.

SEBASTIAN FERRANTELL

BOARD ATTORNEY ATTENDING IN MR. MONTENEGRO'S ABSENCE

Mr. Sargent stated hmm, I don't even know you.

DR. STEPHEN GENCO

There is no doubt on who Superintendent of the Year should be, it is the man sitting right here. I don't care who the state picks; just look at the accomplishments he's done since he has been here; look at the staff that he's built and the staff he continues to build; look at the district; it's a healthy district and we as Board Members can say we're a Board Member, big deal, because we show up once a month, well, some of us do, but I've known you for a long time; I wish I could have been the wrestler you were; I'm serious, he was a great wrestler but in all sincerity from me to you, thank you for guiding me; as I came in, you brought me where I need to be and really do appreciate it, thanks again.

Mr. Sargent announced motion to close.

There being no further discussion, on a motion by Mr. Burnetsky, seconded by Mrs. Dey, the meeting was adjourned by acclamation at 8:05 p.m.

Respectfully Submitted,



Michelle Richardson
Business Administrator/
Board Secretary

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