

JACKSON TOWNSHIP BOARD OF EDUCATION

December 18, 2019
Official Board Meeting

6:30 P.M.
Administration Building Conference Room

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Call to Order
2. Salute to the Flag
3. Certification of Meeting
4. Approval of Agenda
5. Board of Education Recognition
6. Superintendent's Report/Information Items
7. Discussion Items
 - a. Standing Committee Reports
 - State and County School Boards Representative – Mr. Acevedo, Mrs. Rivera & Mr. Walsh
 - Parent Group Liaison – Mr. Burnetsky – *Next Presidents' Council Meeting – February 10, 2020*
 - Special Education – Mrs. Dey – *Next SEAC Meeting – January 13, 2020*
 - Scholarship – Mr. Burnetsky & Mr. Walsh
 - Buildings & Grounds – Mr. Colucci, Mr. Walsh & Mr. Burnetsky (alt. Mrs. Rivera)
 - Budget/Finance – Mr. Acevedo, Mrs. Rivera & Mr. Walsh (alt. Mr. Burnetsky)
 - Transportation – Mr. Colucci, Mrs. Dey & Mr. Walsh (alt. TBD)
8. Policy/Regulations
Policy – 1st Reading
 - P1000 ADMINISTRATION Table of Contents (revised)
 - P1511 ADMINISTRATION Board of Education Website Accessibility (new)
9. Approval of Minutes:
Official Board Meeting – November 20, 2019 Closed Session Meeting
Official Board Meeting – November 20, 2019 Committee of the Whole/Business Meeting
10. Financial Reports:
 - a. Bill List
 - b. Treasurer's and Board Secretary's Reports
11. Public Forum – *Agenda Items only*
12. Resolutions for Action
13. Public Forum
14. Board Comments
15. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Jackson Township Board of Education
FROM: **DR. STEPHEN GENCO, SUPERINTENDENT OF SCHOOLS**
RE: December 18, 2019 Official Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the Board of Education adopts the Agenda as presented:

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

FINANCE:

1. The Board of Education, based on the recommendation of the Board Secretary, approves the line-item transfers for the month of October, 2019.
2. The Board of Education, based on the recommendation of the Board Secretary, approves the adjustments to the Federal and State Fund 20 Projects for the 2019-2020 school year for October, 2019.
3. Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
4. The Board of Education accepts the June 2019 Comprehensive Annual Financial Report as submitted by the auditing firm of Suplee, Clooney and Company.
5. The Board of Education accepts the Corrective Action Plan (CAP) for the June 2019 Comprehensive Annual Financial Report as submitted and recommended by the Business Administrator/Board Secretary.
6. The Board of Education, based on the recommendation of the Board Secretary, awards the Lease Purchase Financing to finance the improvements set forth in Energy Savings Plan (ESP) to _____, lowest bid per specifications, ____% for ____ years, principal \$ _____, as per the following Resolution:

Bid Opening: December 13, 2019, 2:00 PM

FINANCE (continued):

7. The Board of Education approves the following Joint Insurance Fund Membership Renewal Resolution:

**ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
JOINT INSURANCE FUND**

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
THREE YEAR TERM: JULY 1, 2020 – JUNE 30, 2023**

WHEREAS, the Jackson Township Board of Education, hereinafter referred to as “Board”, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, hereinafter referred to as “JIF”, and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

WHEREAS, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

WHEREAS, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF’s Bylaws and Risk Management Program; and

WHEREAS, the Board agrees that the statement below is consistent with its own philosophy:

“It is the goal of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment;” and,

WHEREAS, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1991; and

WHEREAS, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

WHEREAS, the Board has determined that continued participation as a member of the JIF is in the Board’s best interest;

NOW THEREFORE, BE IT RESOLVED that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on July 1, 2020, at 12:01 a.m.; and

BE IT FURTHER RESOLVED, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF’s Risk Management Program, which are generally described herein as follows:

1. Workers’ Compensation and Employers’ Liability
2. General Liability and Automobile Liability
3. Educator’s Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability
8. Violent and Malicious Acts
9. Pollution and Mold Legal Liability
10. Disaster Management Services
11. Unmanned Aerial Systems Liability

BE IT FURTHER RESOLVED, that the Board appoints **Michelle D. Richardson** as its Commissioner to the JIF and empowers said Commissioner to; exercise the voting rights provided in the JIF’s Bylaws to Commissioners in a manner which best protects the Board and JIF, to implement and strengthen the Board’s safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

FINANCE (continued):

8. The Board of Education approve the following Joint Insurance Fund Agreement:

**ATLANTIC AND CAPE MAY COUNTIES
ASSOCIATION OF SCHOOL BUSINESS OFFICIALS
JOINT INSURANCE FUND
(ACCASBO JIF)**

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT, made this 18th day of December, 2019, in the County of Ocean, State of New Jersey, by and between: Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF), hereinafter referred to as "JIF", and the **Jackson Township Board of Education**, hereinafter referred to as "Board";

WITNESSETH:

WHEREAS, several school districts have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 18A:18B-1 et. seq.; and

WHEREAS, the Board has agreed to become a member of the JIF in accordance with and to the extent provided for in the Bylaws of the JIF and in consideration of such obligations and benefits to be shared by the membership of the JIF;

NOW, THEREFORE, it is agreed as follows:

1. The Board, upon entering the JIF, accepts the JIF's Bylaws as may be approved and adopted and agrees to be bound by and to accept and to comply with each and every provision of the JIF's Bylaws and applicable statutes and/or administrative regulations pertaining to same.
2. The Board agrees to participate in the JIF with respect to the types of insurance listed in the Board's "Resolution To Renew Membership".
3. The Board agrees to become a member of the JIF for a period not to exceed three (3) years, **July 1, 2020 through June 30, 2023**, the commencement of which shall coincide with the effective date of the "Resolution To Renew Membership".
4. The Board certifies that it has never defaulted on any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof.
5. In consideration of membership in the JIF, the Board agrees that it shall jointly and severally assume and discharge the liability of each and every member of the JIF all of whom, as a condition of membership in the JIF, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Board is pledged to the punctual payment of any sums which shall become due to the JIF in accordance with the Bylaws thereof, this Agreement or any applicable statutes and/or regulations. However, nothing herein shall be construed as an obligation of the Board for claims and expenses that are not covered by the JIF, or for that portion of any claims or liability, which exceeds the JIF's limits of coverage.
6. If the JIF, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Board agrees to reimburse the JIF for all such reasonable expenses, fees and costs on demand.
7. The Board and the JIF agree that the JIF shall hold all monies paid by the Board to the JIF as fiduciaries for the benefit of JIF claimants all in accordance with applicable statutes and/or regulations.
8. The JIF shall maintain a trust account as defined in the Bylaws and in accordance with N.J.A.C. 4:15-4.6 et seq. for the following categories of risk and liability:
 1. Workers' Compensation and Employers' Liability
 2. General Liability and Automobile Liability
 3. Educator's Legal Liability, including Employment Practices Liability
 4. Property Damage, including Automobile Physical Damage
 5. Employee Dishonesty (Crime) Insurance
 6. Boiler & Machinery/Equipment Breakdown
 7. Cyber Liability
 8. Violent and Malicious Acts
 9. Pollution and Mold Legal Liability
 10. Disaster Management Services
 11. Unmanned Aerial Systems Liability

The JIF shall maintain its trust account solely for the payment of claims, allocated claim expense and primary, excess and/or reinsurance premiums for each such risk or liability or as "surplus" as such term is defined by applicable state statute and/or administrative code(s).

9. Each Board who shall become a member of the JIF shall be obligated to execute this Agreement.

FINANCE (continued):

9. The Board of Education hereby approves the following resolution hereto adopting the Energy Savings Plan:

RESOLUTION APPROVING ENERGY SAVINGS PLAN

WHEREAS, The Board of Education of the Township of Jackson in the County of Ocean, New Jersey (the “Board of Education” or the “School District”) performed energy audits of its school facilities in accordance with the Board of Public Utilities Local Government Energy Audit Grant Program and thereafter determined to consider the adoption and implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company through competitive contracting pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1 *et seq.* for assistance with the development and implementation of an energy savings plan; and

WHEREAS, this Board of Education advertised for receipt proposals through competitive contracting in accordance with N.J.S.A. 18A:18A-4.1 *et seq.* to select an Energy Services Company to help prepare an energy savings plan with the intent to later enter into a contract to implement energy conservation measures selected by the Board of Education and described in the plan; and

WHEREAS, after receipt and review of proposals, this Board of Education selected DCO Energy as its Energy Services Company to assist the Board of Education with its energy savings program in accordance with the requirements of the competitive contracting process set forth in N.J.S.A. 18A:18A-4.1 *et seq.*; and

WHEREAS, DCO Energy has worked with the representatives of the Board of Education to develop an energy savings plan and has presented the proposed plan to this Board of Education; and

WHEREAS, this Board of Education hired ECG Engineering, P.C, a qualified independent third party (the “Verification Agent”), to verify that the projected energy savings to be realized from the proposed program has been calculated as required by law, the Verification Agent has issued its report to this effect, the report and proposed plan have been submitted to the Board of Public Utilities for review and the Board of Public Utilities has approved the proposed plan; and

WHEREAS, after reviewing the proposed plan, this Board of Education has determined that the energy savings generated from reduced energy use from the Energy Conservation Measures set forth in the Energy Savings Plan will be sufficient to cover the cost of the program’s Energy Conservation Measures and that it is in the best interest of the School District to approve, adopt and implement the Energy Savings Plan for the School District pursuant to N.J.S.A. 18A:18A-4.6; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY AS FOLLOWS:

Section 1. The Energy Savings Plan submitted by DCO Energy and developed with the School’s professional staff of this Board of Education, to be dated December 18, 2019 or as otherwise determined by the Business Administrator/Board Secretary of this Board of Education (the “Energy Savings Plan”), is hereby approved and adopted as the Energy Savings Plan of this School District.

Section 2. The Business Administrator/Board Secretary is hereby directed to arrange to have the Energy Savings Plan submitted to the Board of Public Utilities for posting on its web site and shall post the Energy Savings Plan on this School District’s Website in accordance with N.J.S.A. 18A:18A-4.6(c)(3). Additional action of this Board of Education will be required for approval of a contract with DCO Energy for implementation of the Energy Savings Plan or parts of it and the energy conservation measures to be undertaken and approval of a guaranty offered by DCO Energy

Section 3. This resolution shall take effect immediately.

10. The Board of Education hereby approves a contract with DCO Energy for a price not to exceed \$28,000,000.00 to provide and install the Energy Conservation Measures described in the School District’s Energy Savings Plan approved December 18, 2019, in a form approved by Counsel and subject to availability of funding; the Board President, Superintendent and/or the Business Administrator/Board Secretary are authorized to execute such contract on behalf of the Board of Education; and the signature or signatures thereon are conclusive proof of the required review and approval of the contract.

11. The Board of Education hereby authorizes the Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Board’s architect of record as the Project Architect, DCO Energy as the Energy Services Company or ESCO, Wilentz, Goldman & Spitzer, P.A., as Special Counsel and other appropriate representatives of the Board (the “Board Representatives”) to submit any required educational plans and the schematic plans for the Energy Conservation Measures to be installed in the School District’s facilities and undertaken in accordance with the School District’s Energy Savings Plan, together with such other information as may be required, to the New Jersey Department of Education for approval and to make application to the Commissioner of Education on behalf of the Board for approval of any required educational plans, the schematic plans and the Energy Savings Project and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of N.J.A.C. 6A:26-2.3, 2.1(f), 3.1 and 3.11. The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and the New Jersey Department of Environmental Protection for review and comment, if necessary.

FINANCE (continued):

- The Board of Education further authorizes DCO Energy to obtain any necessary construction approvals for the Energy Conservation Measures and to bid its subcontractors for the project in accordance with the Public School Contracts Law as required by the Energy Savings Improvement Law.
- The Board of Education approves the following line item transfers for the Title I grant funds:

<u>Transfer Amount</u>	<u>From Account #</u>	<u>To Account #</u>
\$783.00	Account# 20-231-100-800-09	Account# 20-231-200-320-09
\$257.00	Account# 20-231-200-500-09	Account# 20-231-200-320-09

FACILITIES:

- The Board of Education approves the use of facilities for groups as filed.

PROGRAMS:

- The Board of Education approves the following College/University students/staff for internships, observation time, student teaching, clinical practice, as filed with the Assistant Superintendent:

Student Teacher Requests 2019-2020 school year:

<u>REQUESTS</u>	<u>COLLEGE/ UNIVERSITY</u>	<u>NAME</u>	<u>DATES</u>	<u>COOPERATING TEACHER</u>	<u>SCHOOL</u>
Clinical Practice	Monmouth University	Erin Maloney	01/02/2020-6/30/2020	Kim Burke	JMHS
Clinical Practice	Kean University	Randy Royle	01/02/2020-6/30/2020	Robert D'Ambrosio	Elms
Clinical Practice	Georgian Court University	Fatima Mulroy	01/02/2020-6/30/2020	Signe Lockwood/ Catherine Ferrera	JLHS

- The Board of Education approves the application and acceptance, if received, for the Girls Who Code HQ Clubs Fund grant for the 2019-2020 school year in the amount of \$300.00 submitted by Volunteer Club Advisor Adriana Eisele for the Jackson Liberty High School Girls Who Code Volunteer Club.
- The Board of Education approves the application and acceptance, if received, for the NJEA Frederick L. Hipp Foundation of Excellence in Education grant for the 2019-2020 school year in the amount of up to \$10,000.00 submitted by Bridgit Lapierre Valgenti, Media Specialist of the McAuliffe Middle School to fund the Healing Libraries for the 8th grade Social Emotional Learning Project.
- The Board of Education approves the application and acceptance, if received, for the American Library Association's, "Libraries Ready to Code" mini-grant for the 2019-2020 school year in the amount of \$300.00 submitted by teachers Carrie Hogan and Melissa O'Keeffe of the Johnson Elementary School.
- The Board of Education approves consultant Jennifer Clearwaters from Mindfulness Connection, LLC to present four (4) full day workshops for the 2019-2020 school year to be funded by Title I grant funds, not to exceed \$1,800.00 in total.
- The Board of Education approves consultant Dr. Solange Murphy from Staff Development Workshops, Inc., (SDW), to present one (1) full day workshop for the 2019-2020 school year to be funded by Title II grant funds, not to exceed \$1,700.00 in total.
- The Board of Education approves the additional winter session of the Tier II and Tier III Extended School Day (ESD) program – "Revisit, Refreshen, Reawaken" for Switlik Elementary School for the 2019-2020 school year, to be paid by school funds, not to exceed \$1,980.00.
- The Board of Education approves Camp Invention to facilitate a week long summer program, July 20-24, 2020 for district elementary students to be held at Switlik Elementary School, at no coast of the Board.
- The Board of Education approves the Title I Readers Theater program for the 2019-2020 school year, to be paid through Title I Grant funds, not to exceed \$38,147.00.

PROGRAMS (continued):

10. The Board of Education approves the Title I Family Book Clubs for the 2019-2020 school year to be paid by Title I Grant Funds, not to exceed \$882.00, at no cost to the Board.
11. The Board of Education approves the Title I Basic Skills Math Intervention program at the Rosenauer Elementary School for the 2019-2020 school year to be paid by Title I Grant Funds, not to exceed \$588.00, at no cost to the Board.
12. The Board of Education approves the following Title III ESL Family Night, for the 2019-2020 school year to be paid by Title III Grant Funds, not to exceed \$882.00, at no cost to the Board.
13. The Board of Education approves Educational Consultant Nancy Frederick for the 2019-2020 school year to be funded by Title I grant funds in the amount of \$1,700.00 in total, at no cost to the Board.
14. The Board of Education approves the application and acceptance, for the 2020 Snapdragon Book Foundation Grant submitted by Dr. Lisa M. Lane, Elementary Supervisor of Literacy in the amount of \$20,000.00 to provide District Title I schools first grades, English Language Learners increased access to differentiated classroom libraries and materials to support phonics acquisition and early reading skills.
15. The Board of Education approves Educational Consultant Alexis Collella for the 2019-2020 school year to be funded by Title I grant funds, in the amount of \$1,300.00 in total, at no cost to the Board.
16. The Board of Education approves participation in the Audible for Schools free account program (a longstanding commitment to education) for all students and staff in grades 9-12, accessible Audible content will consist of 80 audiobooks chosen to align with curricula and 12 free Audible downloads of choice, beginning December 2019.
17. The Board of Education approves professional day requests and the travel related expense resolution from school board and staff members as filed with the appropriate supervisor.

STUDENTS:

1. The Board of Education approves the following Out-of-District placements for the 2019-2020 school year:
 - a. One Student Placement: Toms River Public Schools
 Tuition: \$1,223.66 (17 days)
 Effective: September 2019
2. The Board of Education approves services for the 2019-2020 school year with Monmouth Ocean Educational Services Commission (MOESC) to provide educational instruction for one (1) Jackson student in a hospital setting at a rate of \$550.00 per week, total cost not to exceed \$13,200.00, effective December 2, 2019 through June 30, 2020.
3. The Board of Education approves the following additional volunteer clubs and/or advisors for the 2019-2020 school year:

	<u>Volunteer Club</u>	<u>Volunteer Advisor(s)</u>	<u>School</u>
a.	JagP.A.W.s (previously SADD-Students Against Destructive Decisions)	Maryann Stenta	JMHS
b.	Dance Club	Jessica Thomas (additional volunteer advisor)	Goetz
c.	Lion's Climate Team	Laureen Komanitsky	McAuliffe

4. The Board of Education approves a trip for the Jackson Digital Media/JTV to attend the annual STN Convention (National Student Television Network Convention) being held on Thursday, March 12, 2020 through Sunday, March 15, 2020 in Washington, DC, at no cost to the Board.
5. The Board of Education approves a trip for the Jackson Memorial High School SMART program to the Arden Theatre Company, Philadelphia, Pennsylvania on Wednesday, April 29, 2020 to attend a production of the "Cat in the Hat", cost to the Board being district transportation.

STUDENTS (continued):

6. The Board of Education approves the Jackson Liberty High School Cheerleaders to attend the following overnight trip:
 - a. *Spirit Brand Northeast Nationals*, Wildwood, New Jersey, Friday, February 14, 2020 through Sunday, February 16, 2020.
and approves attendance at one (1) of the following out-of-state overnight trips:
 - b. *Cheer America Cheer Bowl Nationals*, Houston, Texas, Thursday, January 30, 2020 through Sunday, February 2, 2020.
 - c. *World Spirit Association New Orleans Grand Nationals*, New Orleans, Louisiana, Thursday, March 5, 2020 through Sunday, March 8, 2020.
7. The Board of Education accepts, in accordance with N.J.S.A. 18A:37-15b(6), the monthly Harassment, Intimidation and Bullying (HIB) Report as presented to the Board of Education during Executive Session.
8. The Board of Education approves educational field trips as filed with the Transportation Director.

PERSONNEL:

1. The Board of Education approves the employment of the following substitutes for the 2019-2020 school year, effective December 19, 2019, unless otherwise noted:
 - a. June Albino, Aide-Transportation/District
 - b. Veronica Lipari, Driver-Transportation/District
2. The Board of Education approves the following staff members for student teaching, co-curricular advisors and/or athletic coaches for the 2019-2020 school year, effective December 19, 2019, unless otherwise noted:
 - a. Fatima Mulroy, Student Teacher
 - b. Rachel Reimenschneider, Student Teacher
 - c. Jessica Thomas, Volunteer Advisor/Goetz
3. The Board of Education, upon the recommendation of the Superintendent, accepts with best wishes, the resignation of the following employees, due to retirement:
 - a. Barbara Keshecki, Paraprofessional/JLHS, effective February 1, 2020
 - b. Nancy Cava, Paraprofessional/McAuliffe, effective March 1, 2020
 - c. Debra Ivory, Intervention Teacher/Johnson, effective February 1, 2020
4. The Board of Education accepts the resignation of the following employees:
 - a. Andrew Spaeth, Computer Technician/District, effective January 2, 2020.
 - b. Sharon Levine-Kulchinsky, Psychologist/District, effective February 3, 2020 or sooner.
 - c. Laura Nicastro, Teacher-Spanish/JLHS, effective February 3, 2020.
 - d. Thomas Caruso, Teacher/JMHS, effective January 27, 2020.
5. The Board of Education approves a leave of absence for the following personnel:
 - a. Edward Bailey, Custodian/District, assigned to JLHS, paid Medical Leave of Absence, effective January 9, 2020 through TBD.
 - b. Dina Parker, Custodian/District, assigned to JLHS, paid Medical Leave of Absence, effective December 16, 2019 through January 15, 2020; unpaid Family Medical Leave of Absence, effective January 16, 2020 through TBD.
 - c. Karen Giorgianni, Van Aide-Transportation/District, intermittent unpaid Federal and NJ Family Medical Leave of Absence, effective December 1, 2019 through June 30, 2020, not to exceed 60 days.
 - d. Beth Costanzo, Driver-Transportation/District, intermittent unpaid Federal and NJ Family Medical Leave of Absence, effective December 6, 2019 through June 30, 2020, not to exceed 60 days.
 - e. Katherine Nealen, Lunch Room Aide/Rosenauer, paid Medical Leave of Absence, effective January 8, 2020 through January 23, 2020; unpaid Medical Leave of Absence, effective January 24, 2020 through TBD.
 - f. Claire Crehan, Paraprofessional/JMHS, revised paid Medical Leave of Absence, effective October 15, 2019 through December 10, 2019, returning December 11, 2019.
 - g. Karen Frankowski, Paraprofessional/Goetz, paid Medical Leave of Absence, effective November 25, 2019 through TBD.
 - h. Rosie Gray, Paraprofessional/Crawford-Rodriguez, revised paid Medical Leave of Absence, effective November 20, 2019 through January 7, 2020, returning January 8, 2020.
 - i. Marilyn Brewer, Social Studies Teacher/Goetz, intermittent unpaid Federal and NJ Family Medical Leave of Absence, effective December 2, 2019 through June 30, 2020, not to exceed 60 days.
 - j. Michelle Glucksnis, Teacher/Crawford-Rodriguez, paid Medical Leave of Absence, effective December 12, 2019 through TBD.

PERSONNEL (continued):

6. The Board of Education approves the following contract adjustments:
 - a. Marissa Johnson, Aide-Transportation, decrease from 7 hours 25 minutes per day to 5 hours 55 minutes per day, effective December 19, 2019 through June 30, 2020, route adjustment.
 - b. Anthony Monte, Driver-Transportation/District, increase from 7 hours 40 minutes per day to 8 hours 20 minutes per day, effective December 18, 2019 through June 30, 2020, route adjustment.
 - c. Paul Sult, Maintenance Worker/District, extend leave of absence stipend to include tradesman electrician stipend, effective September 19, 2019 through January 17, 2020.
 - d. Brian Deck, Head Mechanic-AM/Transportation, increase salary to reflect an increase of one (1) ASE certification, effective November 20, 2019 through June 30, 2020.
 - e. James Lopez, Paraprofessional/McAuliffe, increase salary include stipend, effective December 9, 2019 through June 30, 2020.
 - f. Marilyn Brewer, Teacher/Goetz, increase salary to reflect a degree change, effective November 25, 2019 through June 30, 2020.

7. The Board of Education approves the following contract adjustments for longevity for the 2019-2020 school year, in accordance with the current negotiated contracts:

	First Name	Last Name	Title	Bargaining Group	Effective Date	Reason
a.	Darcy	Dilworth	PARAPROFESSIONAL	JEA	1/1/2020	20 YEARS LONGEVITY
b.	Elizabeth	Schaffer	PARAPROFESSIONAL	JEA	1/1/2020	20 YEARS LONGEVITY
c.	Justyna	Zemel	PARAPROFESSIONAL	JEA	1/1/2020	15 YEARS LONGEVITY
d.	Laura	Imbriale	SECRETARY-COSA	COSA	1/1/2020	10 YEARS LONGEVITY
e.	Barbara	Noonan	SPEECH THERAPIST	JEA	1/1/2020	20 YEARS LONGEVITY
f.	Lambia	Heilman	SPECIAL EDUCATION TEACHER	JEA	1/1/2020	20 YEARS LONGEVITY
g.	Paul	Herrmann	SOCIAL STUDIES TEACHER	JEA	1/1/2020	17 YEARS LONGEVITY
h.	Dawn	Limongelli	SPECIAL EDUCATION TEACHER	JEA	1/1/2020	20 YEARS LONGEVITY

8. The Board of Education approves the following volunteer coaches for the 2019-2020 school year:
 - a. Matt Spader, Volunteer Weight Room Advisor/JLHS, assisting Advisor Jim Sharples.
9. The Board of Education approves the following Co-Curricular Advisor adjustments for the 2019-2020 school year:
 - a. Resignations
 1. Diana Strizki, National Junior Honor Society Co-Advisor, effective September 1, 2019.
 - b. Contract Adjustments:
 1. Meghan Mauro, from Junior Class Advisor/JMHS to Junior Class Co-Advisor/JMHS, shared position with Meghan Oliver, effective 2019-2020 school year.
 2. Melissa Lambert, from National Junior Honor Society Co-Advisor/McAuliffe to National Junior Honor Society Advisor/McAuliffe, effective 2019-2020 school year.
 - c. New Hires:
 1. Meghan Oliver, Junior Class Co-Advisor/JMHS, shared position with Meghan Mauro, effective 2019-2020 school year.
10. The Board of Education approves the following personnel for the Inspire Program at McAuliffe Middle School for the 2019-2020 school year:
 - a. Teachers, 29 hours each and additional prep time, 3 hours each:
 1. Emily Cascio
 2. Melissa Lambert
 3. Melissa O'Neill
 4. Karen Schultz
 - b. Substitutes:
 1. Jen Connor
 2. Christine Heyl

PERSONNEL (continued):

11. The Board of Education approves the following personnel for the Goetz Middle School Tier II and Tier III Extended School Day (ESD) Program for the 2019-2020 school year:
- a. Teachers, One (1) hour per day, 32 days each:
 1. Jennifer Bauer
 2. Emily Cascio
 3. Kara Closius
 4. Denise Katsoupas
 5. Brian Kelly
 6. Tara Kocen
 7. Samantha Vigliorito

12. The Board of Education approves the following additional personnel for the Title I Family Math Nights for the 2019-2020 school year, to be paid through Title I grant funds:
- a. Paraprofessionals:
 1. Eileen Burgard/Crawford-Rodriguez, 1 hours

13. The Board of Education approves an increase in salary for the following Jackson Community School Fall 2019 Program personnel, effective January 1, 2020 to meet minimum wage increase requirements as of January 1, 2020:

<u>Program</u>	<u>Position</u>	<u>Name</u>	<u>Location</u>
Kids Gymnastics	Aides	Patricia Kwiatek Jullianna Poggioli	Crawford-Rodriguez
	Student Aides	Nicole Gagliardi Baileigh Rosenthal Mia Siegell	

14. The Board of Education approves the following personnel for the winter session of the Tier II and Tier III Extended School Day (ESD) program – “Revisit, Refreshen, Reawaken” for Switlik Elementary School:
- a. Kelly Barth, 1.25 hours per day, 15 days
 - b. Dominick Casais, 1.25 hours per day, 15 days
15. The Board of Education approves the following personnel for the Title I Basic Skills Math Intervention program at the Rosenauer Elementary School for the 2019-2020 school year to be paid by Title I Grant Funds:
- a. Teacher, One (1) hour per day, 12 days:
 1. Dana DiLorenzo, Rosenauer
 - b. Substitutes:
 1. Roseanne Carello
 2. Nicole Koopman
16. The Board of Education approves the following personnel for the Title I Family Book Club for the 2019-2020 school year to be paid by Title I Grant Funds, to be held at Crawford-Rodriguez Elementary school:
- a. Teachers, Three (3) hours per evening, three (3) evenings:
 1. Laura Hughes
 2. Jill Villecco
 - b. Substitutes:
 1. Catherine Ogletree
 2. Michelle Oxx

PERSONNEL (continued):

17. The Board of Education approves the personnel and salaries for the Child Care Academy 2019-2020 school year:

	First Name	Last Name	Teacher/ Substitute Teacher	Paraprofessional/ Substitute Paraprofessional	Receptionist/ Substitute Receptionist
a.	Nadine	Abline		X	X
b.	Steven	Loder*		X	X
c.	Felicia	Marchisotto*	X	X	X
d.	Sara	Meringer*		X	X
e.	Maria	Montulet		X	X
f.	Michelle	Prendergast		X	X
g.	Daniel	Ste. Marie	X	X	X

**Pending Fingerprints*

18. The Board of Education approves the following personnel for Title I Readers Theater for the 2019-2020 school year for Title I schools – Crawford-Rodriguez, Holman, Rosenauer and Switlik Elementary Schools, to be paid through Title I Grant funds:

- a. Program Trainers, 6 hours each:
 1. Heather Donnelly, Trainer
 2. Jill Villecco, Trainer
- b. Coordinators, 23.75 hours each:
 1. Marcus Villecco, Coordinator, Crawford-Rodriguez
 2. Lisa Raney, Coordinator, Holman
 3. Donna Donner, Coordinator, Rosenauer
 4. Kristen Hoermann, Coordinator, Switlik
- c. Teachers, 19.75 hours each:
 1. Donna Burke, Teacher, Crawford-Rodriguez
 2. Tracy Carbo, Teacher, Crawford-Rodriguez
 3. Maria Gonzalez, Teacher, Crawford-Rodriguez
 4. Laura Hughes, Teacher, Crawford-Rodriguez
 5. Gina Karatzia, Teacher, Crawford-Rodriguez
 6. Kristen Kennedy, Teacher, Crawford-Rodriguez
 7. Melissa Kosakowski, Teacher, Crawford-Rodriguez
 8. Kathleen Lykes, Teacher, Crawford-Rodriguez
 9. Angelica Burns, Teacher, Holman
 10. MaryAnn Garbooshian, Teacher, Holman
 11. Jennifer Gruosso, Teacher, Holman
 12. JoAnne Lykes, Teacher, Holman
 13. Kathleen Lynch, Teacher, Holman
 14. Stephanie Macaluso, Teacher, Holman
 15. Jenna Mayer, Teacher, Holman
 16. Jane Schadl, Teacher, Holman
 17. Kelly Walsh-McHugh, Teacher, Holman
 18. Jacqueline Wright, Teacher, Holman
 19. Roseanne Carello, Teacher, Rosenauer
 20. Dana DiLorenzo, Teacher, Rosenauer
 21. Brittney Janowski, Teacher, Rosenauer
 22. Nicole Koopman, Teacher, Rosenauer
 23. Dawn Loser, Teacher, Rosenauer
 24. Alexandria Shadell, Teacher, Rosenauer
 25. Frieda Stec, Teacher, Rosenauer
 26. Tina DelSontro, Teacher, Switlik
 27. Tracey Fisher, Teacher, Switlik

PERSONNEL (continued):

18. Personnel for Title I Readers Theater – continued:

c. Teachers, 19.75 hours each - continued:

28. Tracy Kahn, Teacher, Switlik
29. Fran Liverani, Teacher, Switlik
30. Sue Magee, Teacher, Switlik
31. Erin Pearsall, Teacher, Switlik
32. Gilda Shroyer, Teacher, Switlik
33. Christine Temple, Teacher, Switlik
34. Toni Williams, Teacher, Switlik

d. Substitutes:

1. Laura Hughes, trainer
2. Stephanie Kroeger, Crawford-Rodriguez
3. Jaimy Schlossberg, Crawford-Rodriguez
4. Kelsey Cerwinski, Holman
5. Kenneth Hynes, Holman
6. Jason McEwan, Holman
7. Melissa Quartarone, Holman
8. Jennifer Steider-Jones, Holman
9. Alan Winters, Holman
10. Jennifer Goodall, Rosenauer
11. Patricia Levine, Rosenauer
12. Nancy Knigge, Switlik
13. Sandra Morales, Switlik
14. Teresa Toddings, Switlik
15. Marie Wardell, Switlik

19. The Board of Education approves the following personnel for the Title III ESL Family Nights for the 2019-2020 school year to be paid by Title III Grant Funds:

a. Teachers, 2 hours each:

1. Gina Karatzia, Crawford-Rodriguez
2. Melissa Kosakowski, Crawford-Rodriguez
3. Catherine Ogletree, Crawford-Rodriguez
4. Dawn Coughlan, Holman
5. Lucy Salazar, Holman
6. Jacqueline Wright, Holman
7. Brittney Janowski, Rosenauer
8. Frieda Stec, Rosenauer
9. Melissa Zhang, Rosenauer

b. Substitutes:

1. Tracy Carbo
2. Roseanne Carello
3. Tripti DeSai
4. Dana DiLorenzo
5. Jason McEwan
6. Justina Rose
7. Jaimy Schlossberg

20. The Board of Education approves the termination of one (1) employee for job abandonment, name on file with the Superintendent, effective December 19, 2019.

*** Salaries are public information. Any person interested in obtaining this information is to contact the Secretary to the Board of Education.*