

JACKSON TOWNSHIP BOARD OF EDUCATION  
REORGANIZATION MEETING  
JANUARY 3, 2019  
DISTRICT ADMINISTRATION BUILDING

The Reorganization Meeting of the Jackson Township Board of Education was held in compliance with the Open Public Meeting Law and was called to order by the Board Secretary/Business Administrator, Michelle Richardson at 5:30 P.M. in the Conference Room of the Jackson Board of Education Administration Offices.

After the salute to the flag and the Certification of the meeting according to the tenets of the Open Public Meeting Law, Ms. Richardson made the following statement: "This Reorganization meeting was duly authorized and is in compliance with the Open Public Meeting Law and has been advertised in the newspaper as an Official Meeting."

Roll Call: Present:        Mr. Acevedo  
                                 Mr. Burnetsky  
                                 Ms. Grasso  
                                 Mrs. Dey  
                                 Mrs. Rivera  
                                 Mr. Colucci  
                                 Mr. Walsh

Also Present: Dr. S. Genco, Superintendent of Schools; Mr. D. Baginski, Assistant Superintendent, Mrs. N. Pormilli, Assistant Superintendent, Ms. M. Richardson, Business Administrator/Board Secretary, Mrs. S. Patterson, Assistant Business Administrator, Dr. R. Cerco, and Board Attorney, Mr. N. Montenegro.

At this time Board Secretary, Ms. Richardson announced the Official Election Results from the Ocean County Clerk's office for the November 6<sup>th</sup>, 2018 School Board Election. Gus Acevedo, John Burnetsky and Vicki Grasso were elected to the Board. Gus Acevedo received 8,727 votes; John Burnetsky received 9,280 votes and Vicki Grasso received 11,671 votes as certified by the County Board of Elections. Ms. Richardson administered the Oaths of Office and swore in newly elected board member; Gus Acevedo and re-elected board members; John Burnetsky and Vicki Grasso as members of the Jackson Board of Education.

**ELECTION OF OFFICERS**

At this time nominations for the President of the Board were requested by the Board Secretary.

**Nominations for President**

Mrs. Dey nominated John Burnetsky for President.

Mr. Colucci nominated John Burnetsky for President.

Ms. Grasso nominated John Burnetsky for President.

Mr. Burnetsky nominated John Burnetsky for President.

Mr. Walsh nominated John Burnetsky for President.

Mrs. Rivera nominated John Burnetsky for President.

Mr. Acevedo nominated John Burnetsky for President.

There being no further nominations made, the Board Secretary closed the nominations for President.

The Board unanimously voted yes for John Burnetsky as President.

**MR. BURNETSKY WAS ELECTED PRESIDENT OF THE BOARD**

Mr. Burnetsky took the chair and requested nominations for Vice President of the Board.

**Nominations for Vice President**

Mr. Walsh nominated Sharon Dey for Vice President.

Mr. Colucci seconded the nomination for Sharon Dey for Vice President.

There being no further nominations made, Mr. Burnetsky closed the nominations for Vice President.

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The Board unanimously voted yes for Sharon Dey as Vice President.

**MRS. DEY WAS ELECTED VICE-PRESIDENT OF THE BOARD**

On a motion by Mrs. Dey, seconded by Mr. Walsh, the reorganization agenda was moved for approval.

Roll Call Vote: Yes: Mr. Acevedo  
Ms. Grasso  
Mrs. Rivera  
Mr. Colucci  
Mr. Walsh  
Mrs. Dey  
Mr. Burnetsky

**MOTION CARRIED**

Mr. Burnetsky turned the meeting over to Dr. Genco for the Code of Ethics discussion.

Dr. Genco gave a power-point presentation and narrative of the Code of Ethics Act for the Board.

Board Attorney, Mr. Montenegro, further advised the Board on Board Membership and protocol of the Code of Ethics Act.

**Board Member Inquiry**

Mr. Acevedo stated I have always visited the schools and my position is, check with the Superintendent or the Assistant Superintendent because I do not want to be dissuaded from visiting the schools.

Dr. Genco responded I would not dissuade you from visiting a school, just contact central office and then I would have an administrator there for you or schedule accordingly.

Mr. Acevedo stated I requested a visit to Switlik and Rosenauer on a Tuesday and after I saw how that worked out, I will try and go to other schools too but I don't want to go to all of them in one day; I want them to be quality visits to say hello, how are you.

Dr. Genco responded Mr. Acevedo, all I ask is that you contact Jeanne Barbour to set it up.

Board Attorney, Mr. Montenegro stated you do raise an interesting point; even though you are a Board Member, you do not have free reign to enter any school, you are to contact administration.

Mr. Burnetsky commented also because it is a safety matter; students and staff are locked in for security purposes.

Dr. Genco turned the meeting back to Board President, Mr. Burnetsky.

**SEPARATE BOARD MOTION & VOTE ON MOTION #1E  
SCHOOL ETHICS ACT AND CODE OF ETHICS**

On a motion by Mrs. Dey, seconded by Mr. Walsh, the Board of Education reaffirmed the School Ethics Act and Code of Ethics for School Board Members.

**Document A.**

Roll Call Vote: Yes: Mr. Acevedo  
Ms. Grasso  
Mrs. Rivera  
Mr. Colucci  
Mr. Walsh  
Mrs. Dey  
Mr. Burnetsky

**MOTION CARRIED**

On a motion by Mrs. Rivera, seconded by Mrs. Dey, the Board of Education approved the following motions 1F through 1BB in block formation:

- F. The Board of Education authorized the use of electronic equipment to record all official board meetings for the period of February 1, 2019 through January 30, 2020 for the purpose of preparing the official minutes, such recordings to be maintained for 45-days.
- G. The Board of Education designated the cost of \$15.00 per year for disseminating the annual notice (as provided in the Guidelines, re: Open Public Meeting Law), to any

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person requesting same, other than those so designated in the law. Designated recipients by law are: township clerk and the newspaper being officially designated by the Board.

- H. The Board of Education designated the Asbury Park Press as official newspaper of the Board of Education.
- I. The Board of Education reaffirmed the Board’s rules and regulations, policies, curriculum and employee labor contracts as they now exist.
- J. The Board of Education reaffirmed the Robert’s Rules of Order, Newly Revised, as the guide for the conduct of all meetings when specific statutory guidance is lacking.
- K. The Board of Education reaffirmed the Committee of the Whole (COTW) meeting structure.
- L. Designated the following banks as official banks of the Jackson Board of Education for the period of February 1, 2019 through January 31, 2020:

Ocean First Bank\*  
Bank of America, Jackson  
New Jersey ARM  
NJ Cash Management Fund  
TD Bank  
U.S. Bank

- M. The Board of Education set the official meeting schedule as follows:

<b>Thursday,</b> January 3, 2019	Reorganization	5:30 PM	Administration Building
January 15, 2019	Combined COTW/Business	6:30 PM	Administration Building
February 19, 2019	COTW Workshop-2019-2020 Budget Presentations only	5:30 PM	Administration Building
March 19, 2019	Business/Adopt Tentative Budget	6:30 PM	Administration Building
April 30, 2019	Combined COTW/ Business/Budget Hearing	6:30 PM	JMHS Fine Arts Auditorium
May 21, 2019	Combined COTW/Business	6:30 PM	Administration Building
June 25, 2019**	Combined COTW/ Business/Goal Setting	5:30 PM	Administration Building
July 16, 2019	Combined COTW/Business	5:30 PM	Administration Building
August 20, 2019	Combined COTW/Business	5:30 PM	Administration Building
August 27, 2019	Business-Personal only	5:30 PM	Administration Building
September 17, 2019	Combined COTW/Business	6:30 PM	Administration Building
October 15, 2019	Combined COTW/Business/ State of the Schools	6:30 PM	Administration Building
November 19, 2019	Combined COTW/Business	6:30 PM	Administration Building
December 17, 2019	Combined COTW/Business	6:30 PM	Administration Building
January 7, 2020	Reorganization	5:30 PM	Administration Building
January 21, 2020	Combined COTW/Business	6:30 PM	Administration Building

- N. The Board of Education appointed the firm of Montenegro, Thompson, Montenegro and Genz, as general counsel to the Board of Education for the period of February 1, 2019 – February 28, 2019, in accordance with the terms of the annual retainer agreement.
- O. The Board of Education appointed Robert J. Pruchnik of the firm of Campbell & Pruchnik, LLP as special counsel for Special Education for the period of February 1, 2019 - January 31, 2020, in accordance with the terms of the annual retainer agreement.
- P. The Board of Education appointed Schenck, Price, Smith & King, LLP as special counsel for Labor on an as needed basis for the period of February 1, 2019 through February 28, 2019, in accordance with the terms of the annual retainer agreement.
- Q. The Board of Education appointed Brielle Orthopedics, P.A., as School Physician for the period February 1, 2019 through January 31, 2020, at an annual fee of \$30,000.00,

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hourly rate of \$250.00 for additional duties and a fee of \$75.00 for walk-in physical examinations.

- R. The Board of Education appointed Integrity Consulting Group as Broker of Record for Employee Benefits for the period of February 1, 2019 through January 31, 2020 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
- S. The Board of Education appointed Capacity Coverage, Manasquan, New Jersey, as Broker of Record for Property, Casualty and Worker's Compensation Insurance and Student Accident Insurance for the period of February 1, 2019 through February 28, 2019 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
- T. The Board of Education appointed George Stone as Treasurer of School Funds for the period of February 1, 2019 through January 31, 2020, at a salary of \$8,085.00.
- U. The Board of Education appointed the firm of Suplee, Clooney & Company as Board Auditor for the period July 1, 2019 through June 30, 2020 to conduct the 2018-2019 audit in the amount of \$35,525.00.
- V. The Board of Education appointed Spiezle Architectural Group, Inc. Architect, as District Architect of Record for the period of February 1, 2019 through January 31, 2020, in accordance with the terms of the professional services contract.
- W. The Board of Education appoints School Bus Ads, JAX Media Innovations for School Bus Advertising and approves a renewal contract to provide revenue sources for the Jackson Township Board of Education for the period of February 1, 2019 through January 31, 2020, as per the policy of the Jackson Township Board of Education and the guidelines of the State of New Jersey.
- X. The Board of Education appointed Ms. Michelle Richardson as the Qualified Purchasing Agent for the period of February 1, 2019 through January 31, 2020.
- Y. The Board of Education, in compliance with the Department of the Treasury, Affirmative Action Office, designates Patricia Senus, Purchasing Specialist, as Public Agency Compliance Officer for the Jackson School District.
- Z. The Board of Education designated Mr. Ed Ostroff, Director-Buildings & Grounds for the following responsibilities, for the period of February 1, 2019 through January 31, 2020:
  - a. AHERA Representative
  - b. Asbestos Management Officer
  - c. Designated Person
  - d. District Safety Coordinator
  - e. EPA Designated Point of Contact
  - f. Indoor Air Quality Point of Contact
  - g. Integrated Pest Management Coordinator
  - h. Lead Paint Removal and Restoration
- AA. The Board of Education acknowledged receipt of procedures regarding "over expenditure of funds" N.J.A.C. 6A:23A-16.10(c)(4) (formerly N.J.A.C. 6:20-2.12(d)), with forms to be sent directly to the county superintendent of schools, if they suspect an over-expenditure of funds in the district.

**Document B.**

- BB. The Board of Education authorized the Superintendent of Schools to sign and file all grant applications to the United States government and state government for educational program grants and to represent the District as required in reference to such grant applications.

Roll Call Vote: Yes: Mr. Acevedo  
Ms. Grasso  
Mrs. Rivera  
Mr. Colucci  
Mr. Walsh  
Mrs. Dey  
Mr. Burnetsky

**MOTIONS CARRIED**

**PUBLIC FORUM**

On a motion by Mrs. Dey, seconded by Mrs. Rivera, the public forum was opened by acclamation

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There being no response, on a motion by Mrs. Dey, seconded by Mr. Colucci, the public forum was closed by acclamation.

**Board Member Inquiry**

Mr. Walsh asked about the legal appellate court judgement that just came through, how is that going to affect PARCC testing.

Dr. Genco responded it is not going to affect it at all at this point. We've been notified to hold fast because supposedly in the next month there is going to be some guidance that comes out. So until we get guidance from the Department of Education, everything stands as is. This appellate decision at this point, if nothing is done, would not be used as a graduation requirement. We're already contracted to give the PARCC test this year.

Mr. Walsh asked so the test would still go forward no matter what.

Dr. Genco responded correct; it's really whether you can use it for a graduation requirement and that's why you would do a state test to begin with and we're told we're probably going to get that guidance within 4-6 weeks.

Mr. Walsh asked talking about state guidance, did we ever get the information that we needed for the audit.

Ms. Richardson responded not yet.

There being no further comments, on a motion by Mrs. Rivera, seconded by Mrs. Dey, the meeting was adjourned by acclamation at 5:52 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michelle Richardson". The signature is fluid and cursive, with a large initial "M".

Michelle Richardson  
BA/BS

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