

JACKSON TOWNSHIP BOARD OF EDUCATION

January 6, 2021
Reorganization Meeting

6:30 P.M.
Online Video Conference Format

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Organization Meeting of the Board of Education
 - A. Call to Order by the Secretary of the Board
 1. Salute to the Flag
 2. Call of the Roll
 3. Certification of Election Results
 - B. Administration of the Oath of Office or Affirmation
 - C. Election of Officers
 1. Nomination and Election for Office of the President
 2. New President takes the Chair
 3. Nomination and Election for Office of Vice President
 - D. Approval of Agenda
 - E. The Board of Education reaffirms the School Ethics Act and Code of Ethics for School Board Members.
 - F. The Board of Education authorizes the use of electronic equipment to record all official board meetings for the period of February 1, 2021 through January 31, 2022 for the purpose of preparing the official minutes, such recordings to be maintained for 45-days.
 - G. The Board of Education designates the cost of \$15.00 per year for disseminating the annual notice (as provided in the Guidelines, re: Open Public Meeting Law), to any person requesting same, other than those so designated in the law. Designated recipients by law are: township clerk and the newspaper being officially designated by the Board.
 - H. The Board of Education designates the Asbury Park Press as official newspaper of the Board of Education.
 - I. The Board of Education reaffirms the Board's rules and regulations, policies, curriculum and employee labor contracts as they now exist.
 - J. The Board of Education reaffirms the Robert's Rules of Order, Newly Revised, as the guide for the conduct of all meetings when specific statutory guidance is lacking.
 - K. The Board of Education reaffirms the Combined Committee of the Whole (COTW)/Business meeting structure.
 - L. Designates the following banks as official banks of the Jackson Board of Education for the period of February 1, 2021 through January 31, 2022:
 - Ocean First Bank
 - Bank of America
 - New Jersey ARM
 - NJ Cash Management Fund
 - TD Bank
 - U.S. Bank
 - M. The Board of Education approves the following Resolution authorizing direct deposit for the period of February 1, 2021 through January 31, 2022:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON, COUNTY OF OCEAN AUTHORIZING DIRECT DEPOSIT OF EMPLOYEES' COMPENSATION

WHEREAS, on March 14, 2013, Governor Chris Christie signed N.J.S.A. 52:14-15h, which requires direct deposit for all State employee compensation on and after July 1, 2014 and allows counties, county colleges, municipalities, and local school districts to opt for mandatory direct deposit for all employee compensation on or after July 1, 2014 into law; and

WHEREAS, P.L. 2013 c. 38 further provides that a local school district is authorized to grant an exemption from the requirements adopted pursuant thereto, on such terms and conditions as the district may deem necessary, which exemption includes seasonal and temporary employees as may be deemed necessary; and

1. Organization Meeting – continued

M. Resolution authorizing Direct Deposit – continued:

WHEREAS, the Jackson Township Board of Education has implemented this system since May 2014 as part of its payroll account procedures for all School District employees; and

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Jackson and the County of Ocean, New Jersey, as follows:

1. The Jackson Township Board of Education authorizes the Business Administrator/Board Secretary to continue to implement a system for direct deposit of net pay for all employees, pursuant to N.J.S.A. 52:14-15h.
2. The Board Secretary and the Board Attorney shall take all further action necessary to effectuate the direct deposit of net pay for all employees directly deposited in a specific banking institution in a checking account, savings account, or share account designated in writing by the employee.
3. The Board shall make available for such employees who have net pay directly deposited as described hereinabove, all information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with applicable federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information.
4. The Board is authorized to grant an exemption from the requirements adopted pursuant to N.J.S.A. 52:14-15h, on such terms and conditions as the Board may deem necessary.
5. The Board is authorized to grant an exemption for seasonal and temporary employees as the Board may deem necessary.
6. The Board’s current designated banking institution is Ocean First Bank which shall implement the direct deposit program for banking purposes.

N. The Board of Education sets the official meeting schedule as follows:

Date	Type of Meeting	Time	Location
January 6, 2021	Reorganization	6:30 PM	Online Video Conference Format
January 20, 2021	Combined COTW/Business	6:30 PM	Online Video Conference Format
February 17, 2021	Combined COTW/Business/ 2021-2022 Budget Presentations	6:30 PM	Online Video Conference Format
March 17, 2021	Combined COTW/Business/ Adopt Tentative Budget	6:30 PM	Online Video Conference Format
April 28, 2021	Combined COTW/Business/ 2021-2022 Budget Hearing	6:30 PM	JMHS Fine Arts Auditorium
May 19, 2021	Combined COTW/Business	6:30 PM	JMHS Fine Arts Auditorium
June 23, 2021	Combined COTW/Business/	6:30 PM	JMHS Fine Arts Auditorium
July 21, 2021	Combined COTW/Business/Goal Setting	6:30 PM	JMHS Fine Arts Auditorium
August 18, 2021	Combined COTW/Business	6:30 PM	JMHS Fine Arts Auditorium
August 25, 2021	Business-Personnel only	6:30 PM	JMHS Fine Arts Auditorium
September 22, 2021	Combined COTW/Business	6:30 PM	JMHS Fine Arts Auditorium
October 27, 2021	Combined COTW/Business	6:30 PM	JMHS Fine Arts Auditorium
November 17, 2021	Combined COTW/Business	6:30 PM	JMHS Fine Arts Auditorium
December 15, 2021	Combined COTW/Business	6:30 PM	JMHS Fine Arts Auditorium
January 5, 2022	Reorganization	6:30 PM	JMHS Fine Arts Auditorium
January 19, 2022	Combined COTW/Business	6:30 PM	JMHS Fine Arts Auditorium

- O. The Board of Education appoints the firm of Schenck, Price, Smith & King, LLP, as general legal and labor counsel to the Board of Education for the period of February 1, 2021 through January 31, 2022, in accordance with the terms of the annual retainer agreement.
- P. The Board of Education appoints Comegno Law Group, Morrestown, New Jersey as Special Education Counsel for the period of February 1, 2021 through January 31, 2022, in accordance with the terms of the retainer agreement on file with the Business Administrator.
- Q. The Board of Education appoints Nicholas Montenegro of the firm of Montenegro, Thompson, Montenegro and Genz as special counsel for land acquisitions and other casework on an as needed basis for the period of February 1, 2021 through January 31, 2022, in accordance with the terms of the annual retainer agreement.

1. Organization Meeting – continued:
 - R. The Board of Education appoints Brielle Orthopedics @ Rothman Orthopedics, as School Physician for the period February 1, 2021 through January 31, 2022.
 - S. The Board of Education appoints Integrity Consulting Group as Broker of Record for Employee Benefits for the period of February 1, 2020 through January 31, 2021 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
 - T. The Board of Education appoints Glenn Insurance, Inc., Absecon, New Jersey, as Broker of Record for Property, Casualty and Worker’s Compensation Insurance and Student Accident Insurance for the period of February 1, 2021 through January 31, 2022 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
 - U. The Board of Education appoints George Stone as Treasurer of School Funds for the period of February 1, 2021 through January 31, 2022.
 - V. The Board of Education appoints the firm of Suplee, Clooney & Company as Board Auditor for the period July 1, 2021 through June 30, 2022 to conduct the 2020-2021 audit.
 - W. The Board of Education appoints Spiegle Architectural Group, Inc. Architect, as District Architect of Record for the period of February 1, 2021 through January 31, 2022, in accordance with the terms of the professional services contract.
 - X. The Board of Education appoints School Bus Ads, JAX Media Innovations for School Bus Advertising and approves a renewal contract to provide revenue sources for the Jackson Township Board of Education for the period of February 1, 2021 through January 31, 2022, as per the policy of the Jackson Township Board of Education and the guidelines of the State of New Jersey.
 - Y. The Board of Education appoints Ms. Michelle Richardson as the Qualified Purchasing Agent for the period of February 1, 2021 through January 31, 2022.
 - Z. The Board of Education, in compliance with the Department of the Treasury, Affirmative Action Office, designates Patricia Senus, Purchasing Specialist, as Public Agency Compliance Officer for the Jackson School District.
 - AA. The Board of Education designates Mr. Edward Ostroff, Director-Buildings & Grounds for the following responsibilities, for the period of February 1, 2021 through January 31, 2022:
 - a. AHERA Representative
 - b. Asbestos Management Officer
 - c. Designated Person
 - d. District Safety Coordinator
 - e. EPA Designated Point of Contact
 - f. Indoor Air Quality Point of Contact
 - g. Integrated Pest Management Coordinator
 - h. Lead Paint Removal and Restoration
 - BB. The Board of Education acknowledges receipt of procedures regarding “over expenditure of funds” N.J.A.C. 6A:23A-16.10(c)(4) (formerly N.J.A.C. 6:20-2.12(d)), with forms to be sent directly to the county superintendent of schools, if they suspect an over-expenditure of funds in the district.
 - CC. The Board of Education authorizes the Superintendent of Schools to sign and file all grant applications to the United States government and state government for educational program grants and to represent the District as required in reference to such grant applications.
2. Public Forum
3. Resolutions for Action
4. Adjournment of Reorganization Meeting

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Jackson Township Board of Education
FROM: **NICOLE PORMILLI, SUPERINTENDENT OF SCHOOLS**
RE: January 6, 2021 Official Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the Board of Education adopts the Agenda as presented:

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

FINANCE:

1. The Board of Education approves the following Educational Services Commission Coordinated Transportation Resolution:

EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY
RESOLUTION
FOR PARTICIPATION IN COORDINATED TRANSPORTATION
SY 2020-2021

WHEREAS, the **Jackson Township** Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the **Jackson Township** Board of Education as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. The ESCNJ will provide the following services:

- a. Routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. Monthly billing and invoices;
- c. Computer print-outs of student lists for all routes coordinated by ESCNJ;
- d. All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. Constant review and revision of routes;
- f. Provide transportation within three days or sooner after receipt of the written request; and

It is further agreed that the **Jackson Township** Board of Education will provide the ESCNJ with the following:

- a. Requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by authorized district personnel;
- b. Withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the **Jackson Township** Board of Education.

III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between **July 1, 2020 and June 30, 2021**.

IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

PROGRAMS:

1. The Board of Education approves a revised 2020-2021 District Calendar reflecting the continuation of the Hybrid Group In Person schedule through March, 2021.
2. The Board of Education approves the 2021-2022 District Calendar.
3. The Board of Education approves the Title II Teacher Leader – Synchronous Learning Support for the 2020-2021 school year, to be paid by Title II Grant Funds, not to exceed \$15,000.00, at no cost to the Board.

PERSONNEL:

1. The Board of Education approves the following Settlement Agreement and Release:
Resolved that the Board of Education hereby approves the Settlement Agreement and Release with Employee I.D. #2021-04/101742; and
Be it further resolved, that the Board hereby accepts the employee's resignation effective at the close of business on February 22, 2021.
2. The Board of Education approves the following personnel for the Title II Teacher Leader – Synchronous Learning Support for the 2020-2021 school year, to be paid by Title II Grant Funds, effective January 7, 2021 through June 30, 2021:

Teachers:

- a. Marcus Villecco, Crawford-Rodriguez
- b. Meghan Swingle, Elms
- c. Tammy Johnson, Holman
- d. Kimberly Scott-Carretta, Johnson
- e. Ian Struthers, Rosenauer
- f. Robert Autenrieth, Switlik-50%, shared position with Kristen Hoermann
- g. Kristen Hoermann, Switlik-50%, shared position with Robert Autenrieth
- h. Charles Rotunno, Goetz
- i. Caryn Buonocore, McAuliffe
- j. Katie Weir, JLHS
- k. Joseph Pienkowski, JMHS