

JACKSON TOWNSHIP BOARD OF EDUCATION

January 4, 2023
Reorganization Meeting

5:30 P.M.
Administration Building Conference Room

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Organization Meeting of the Board of Education
 - A. Call to Order by the Secretary of the Board
 1. Salute to the Flag
 2. Call of the Roll
 3. Certification of Election Results
 - B. Administration of the Oath of Office or Affirmation
 - C. Election of Officers
 1. Nomination and Election for Office of the President
 2. New President takes the Chair
 3. Nomination and Election for Office of Vice President
 - D. Approval of Agenda
 - E. The Board of Education reaffirms the School Ethics Act and Code of Ethics for School Board Members.
 - F. The Board of Education authorizes the use of electronic equipment to record all official board meetings for the period of February 1, 2023 through January 31, 2024 for the purpose of preparing the official minutes, such recordings to be maintained for 45-days.
 - G. The Board of Education designates the cost of \$15.00 per year for disseminating the annual notice (as provided in the Guidelines, re: Open Public Meeting Law), to any person requesting same, other than those so designated in the law. Designated recipients by law are: township clerk and the newspaper being officially designated by the Board.
 - H. The Board of Education designates the Asbury Park Press as official newspaper of the Board of Education.
 - I. The Board of Education reaffirms the Board's rules and regulations, policies, curriculum and employee labor contracts as they now exist.
 - J. The Board of Education reaffirms the Robert's Rules of Order, Newly Revised, as the guide for the conduct of all meetings when specific statutory guidance is lacking.
 - K. The Board of Education recognizes appointments of committees by the Chair.
 - L. Designates the following banks as official banks of the Jackson Board of Education for the period of February 1, 2023 through January 31, 2024:
 - Ocean First Bank
 - Bank of America
 - New Jersey ARM
 - NJ Cash Management Fund
 - TD Bank
 - U.S. Bank
 - BciCapital/First Hope Bank
 - Sterling National Bank
 - BNY Mellon
 - M. The Board of Education approves the following Resolution authorizing direct deposit for the period of February 1, 2023 through January 31, 2024:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON, COUNTY OF OCEAN
AUTHORIZING DIRECT DEPOSIT OF EMPLOYEES' COMPENSATION**

WHEREAS, on March 14, 2013, Governor Chris Christie signed N.J.S.A. 52:14-15h, which requires direct deposit for all State employee compensation on and after July 1, 2014 and allows counties, county colleges, municipalities, and local school districts to opt for mandatory direct deposit for all employee compensation on or after July 1, 2014 into law; and

WHEREAS, P.L. 2013 c. 38 further provides that a local school district is authorized to grant an exemption from the requirements adopted pursuant thereto, on such terms and conditions as the district may deem necessary, which exemption includes seasonal and temporary employees as may be deemed necessary; and

1. Organization Meeting – continued:

M. Resolution authorizing Direct Deposit – continued:

WHEREAS, the Jackson Township Board of Education has implemented this system since May 2014 as part of its payroll account procedures for all School District employees; and

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Jackson and the County of Ocean, New Jersey, as follows:

1. The Jackson Township Board of Education authorizes the Business Administrator/Board Secretary to continue to implement a system for direct deposit of net pay for all employees, pursuant to N.J.S.A. 52:14-15h.
2. The Board Secretary and the Board Attorney shall take all further action necessary to effectuate the direct deposit of net pay for all employees directly deposited in a specific banking institution in a checking account, savings account, or share account designated in writing by the employee.
3. The Board shall make available for such employees who have net pay directly deposited as described hereinabove, all information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with applicable federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information.
4. The Board is authorized to grant an exemption from the requirements adopted pursuant to N.J.S.A. 52:14-15h, on such terms and conditions as the Board may deem necessary.
5. The Board is authorized to grant an exemption for seasonal and temporary employees as the Board may deem necessary.
6. The Board’s current designated banking institution is Ocean First Bank which shall implement the direct deposit program for banking purposes.

N. The Board of Education sets the official meeting schedule as follows:

Date	Type of Meeting	Time	Location
January 4, 2023	Reorganization	5:30 PM	Administration Building Conference Room
January 18, 2023	Business Meeting	6:30 PM	JMHS Fine Arts Auditorium
February 15, 2023	Business Meeting/ 2023-2024 Budget Presentations	6:30 PM	JMHS Fine Arts Auditorium
March 15, 2023	Business Meeting/ Adopt Tentative 2023-2024 Budget	6:30 PM	JMHS Fine Arts Auditorium
April 26, 2023	Business Meeting/ 2023-2024 Budget Hearing	6:30 PM	JMHS Fine Arts Auditorium
May 17, 2023	Business Meeting	6:30 PM	JMHS Fine Arts Auditorium
June 28, 2023	Business Meeting	6:00 PM	JMHS Fine Arts Auditorium
July 19, 2023	Business Meeting	6:00 PM	JMHS Fine Arts Auditorium
August 16, 2023	Business Meeting	6:00 PM	JMHS Fine Arts Auditorium
August 30, 2023	Business Meeting-Personnel only	6:00 PM	Administration Building Conference Room
September 20, 2023	Business Meeting	6:30 PM	JMHS Fine Arts Auditorium
October 18, 2023	Business Meeting	6:30 PM	JMHS Fine Arts Auditorium
November 15, 2023	Business Meeting	6:30 PM	JMHS Fine Arts Auditorium
December 13, 2023	Business Meeting	6:30 PM	JMHS Fine Arts Auditorium
January 3, 2024	Reorganization Meeting	5:30 PM	Administration Building Conference Room
January 17, 2024	Business Meeting	6:30 PM	JMHS Fine Arts Auditorium

- O. The Board of Education appoints the firm of Schenck, Price, Smith & King, LLP, as general legal and labor counsel to the Board of Education for the period of February 1, 2023 through January 31, 2024, in accordance with the terms of the annual retainer agreement.
- P. The Board of Education appoints Comegno Law Group, Morrestown, New Jersey as Special Education Counsel for the period of February 1, 2023 through January 31, 2024, in accordance with the terms of the retainer agreement on file with the Business Administrator.
- Q. The Board of Education appoints Brielle Orthopedics, as School Physician for the period February 1, 2023 through January 31, 2024.
- R. The Board of Education appoints Integrity Consulting Group as Broker of Record for Employee Benefits for the period of February 1, 2023 through January 31, 2024 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.

1. Organization Meeting – continued:
 - S. The Board of Education appoints Glenn Insurance, Inc., Absecon, New Jersey, as Broker of Record for Property, Casualty and Worker’s Compensation Insurance and Student Accident Insurance for the period of February 1, 2023 through January 31, 2024 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
 - T. The Board of Education appoints George Stone as Treasurer of School Funds for the period of February 1, 2023 through January 31, 2024.
 - U. The Board of Education appoints the firm of Suplee, Clooney & Company as Board Auditor for the period July 1, 2023 through June 30, 2024 to conduct the 2022-2023 audit.
 - V. The Board of Education appoints Spiezle Architectural Group, Inc. Architect, as District Architect of Record for the period of February 1, 2023 through January 31, 2024, in accordance with the terms of the professional services contract.
 - W. The Board of Education appoints School Bus Ads, JAX Media Innovations for School Bus Advertising and approves a renewal contract to provide revenue sources for the Jackson Township Board of Education for the period of February 1, 2023 through January 31, 2024, as per the policy of the Jackson Township Board of Education and the guidelines of the State of New Jersey.
 - X. The Board of Education appoints Michelle Richardson, Business Administrator/Board Secretary as the Qualified Purchasing Agent for the period of February 1, 2023 through January 31, 2024.
 - Y. The Board of Education, in compliance with the Department of the Treasury, Affirmative Action Office, designates Bonnie McCann, Purchasing Specialist, as Public Agency Compliance Officer for the Jackson School District.
 - Z. The Board of Education designates Anthony Bruno, Director-Buildings & Grounds for the following responsibilities, for the period of February 1, 2023 through January 31, 2024:
 - a. AHERA Representative
 - b. Asbestos Management Officer
 - c. Designated Person
 - d. District Safety Coordinator
 - e. EPA Designated Point of Contact
 - f. Indoor Air Quality Point of Contact
 - g. Integrated Pest Management Coordinator
 - h. Lead Paint Removal and Restoration
 - AA. The Board of Education acknowledges receipt of procedures regarding “over expenditure of funds” N.J.A.C. 6A:23A-16.10(c)(4) (formerly N.J.A.C. 6:20-2.12(d)), with forms to be sent directly to the county superintendent of schools, if they suspect an over-expenditure of funds in the district.
 - BB. The Board of Education authorizes the Superintendent of Schools to sign and file all grant applications to the United States government and state government for educational program grants and to represent the District as required in reference to such grant applications.
2. Public Forum
3. Board Comments
4. Adjournment of Reorganization Meeting